



**CITY OF MARSHALL
CITY COUNCIL MEETING
A G E N D A**

**Tuesday, December 10, 2019 at 5:30 PM
Professional Development Room - Marshall Middle School, 401 South
Saratoga Street**

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the regular meeting held on November 26, 2019.

PUBLIC HEARING

3. Adoption of Ordinance amendment to add Interim Use Permit with associated changes.
4. Adoption of Ordinance amendment to Section 62-2 Snow Removal on Private Streets.
5. 1500 Travis Road - 1) Public Hearing regarding a business tax abatement request.
6. 1500 Travis Road - 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving business tax abatement.
7. 301 Stephens Ave. – 1) Public Hearing regarding a home property tax abatement request.
8. 301 Stephens Ave – 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.
9. Truth in Taxation – At or after 6:00 PM.

CONSENT AGENDA

10. Consider approval of employee retirement resolutions.
11. Consider approval of the 2020 Temporary and Seasonal Employee Wage Schedule.
12. Consider the renewal of the 2020-2021 Health Care Savings Plan Memorandums of Understanding.
13. Vacation of Utility Easement in Carr Subdivision I -- Receive Petition for Vacation of Utility Easement and Call for Public Hearing.
14. Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 5 to Magney Construction, Inc.
15. Wastewater Treatment Facilities Improvement Project – 2) Consider Payment of Invoice 1301869 to American Engineering Testing, Inc.
16. Consider Declaration of Surplus Items from Wastewater Department.
17. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

NEW BUSINESS

18. Consider a LG220 Application for Exempt Permit for SMSU Foundation for October 12, 2019.
19. Statement of Annual Performance Evaluation for Sharon Hanson, City Administrator, and consider approval of a step increase.
20. Affirm Commercial Tax Abatement Policy Guidance.
21. Amend Resolution Number 4658, Second Series, by striking the language denoting 10% reduction for the tax abatement granted.

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

COUNCIL REPORTS

- [22.](#) Commission/Board Liaison Reports
- 23. Councilmember Individual Items

STAFF REPORTS

- 24. City Administrator
- 25. Director of Public Works
- 26. City Attorney

ADMINISTRATIVE REPORTS

- [27.](#) Administrative Brief

INFORMATION ONLY

- [28.](#) Information Only

MEETINGS

- [29.](#) Upcoming Meetings

ADJOURN

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State your name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State your name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the regular meeting held on November 26, 2019.
Background Information:	Enclosed are the minutes regular meeting held on November 26, 2019.
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
Recommendations:	that the minutes of the regular meeting held on November 26, 2019 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, November 26, 2019**

The regular meeting of the Common Council of the City of Marshall was held November 26, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glen Olson, Director of Public Works/ City Engineer; Jason Anderson, Assistant City Engineer/ Zoning Administrator; Annette Storm, Director of Administrative Services; Jim Marshall Director of Public Safety; Quentin Brunsvold, Fire Chief; Ilya Gutman, Plan Examiner/ Assistant Zoning Administrator and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

Introduction of newly hired Marshall Police Department Officers.

Director of Public Safety Jim Marshall introduced four newly hired officers in 2019; John Espinoza, Ben Kelly, Nathan St Aubin and Scott Wilson.

Approval of the Agenda

With the consensus of the Council item 23. Project Z72: Hahn Road Storm Sewer Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 4., was removed from the agenda.

Consider approval of the minutes of the regular meeting held on November 12, 2019.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer that the minutes of the regular meeting held on November 12, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Public Hearing and Adoption of Ordinance Amendment to Section 86-1 Definitions

ZEF Energy, a company dedicated to building charging stations for electric vehicles, is planning on building one in Marshall. Charging stations are becoming more and more common and it looks like for many of them the best location would be between a street and parking lot, which means that they most likely will be located in the required front yard. The Ordinance prohibits locating accessory equipment in the required front yard, so in order to allow this arrangement, charging stations should be excluded from the accessory equipment definition. To prevent excessive use, the definition will limit exclusion to just two stations. Also, several Use definitions are updated and/or added to streamline the Zoning compliance review. New definitions will define percentage of the building uses to qualify for being considered as permitted, accessory, or conditional uses for placement in zoning districts.

At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 86-1 Definitions as recommended by staff.

At the November 13, 2019, regular Planning Commission meeting Carstens made a motion, second by Lee to recommend to city council an approval as recommended by staff. All voted in favor of the motion. The Ordinance Amendment to Section 86-1 Definitions was introduced at the November 12, 2019, City Council meeting.

Plans Examiner/ Assistant Zoning Administrator Ilya Gutman provided the background information on the agenda item.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski that the Council close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember DeCramer, Seconded by Councilmember Meister that the Council adopt Ordinance No. 746, Second Series, Amending Section 86-1 Definitions. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Front End Loader and Push Blade with Aviation Radio for the Airport – 1) Consider Resolution Authorizing Execution of Mn/DOT Grant Agreement No. 1035857 (S.P. A4201-101) for the Purchase of a Heavy Duty 4-Wheel Drive Articulating Wheel Loader with Push Blade for the Airport.

The City received notification from Mn/DOT-Aeronautics that MML has been identified as a recipient of a State grant (State participation rate of 70% / 30% local) for a new front-end loader and push blade. The Mn/DOT-Aeronautics Capital Improvement Program (CIP) for the Airport includes the acquisition of a Front-End Loader and Push Blade in the amount of \$225,000. The unit would be primarily utilized for cleaning snow from aprons, runway ends and T-Hangar areas. The unit would also be used for filling dump trucks and snow hauling.

Seven proposals were received for this unit on November 21, 2019. The low bidder was RDO Equipment Co. of Marshall, Minnesota, in the amount of \$246,025, including aviation radio, in the amount of \$1,025. This unit is included in the Airport CIP in the amount of \$225,000 with participation rates of 70% State (\$157,500.00) / 30% local (\$67,500.00). The actual cost of this unit is \$246,025 with participation rates of 70% State (\$172,217.50) / 30% local (\$73,807.50). Per Finance, the City's participation will be funded from the Capital Equipment Fund (401).

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council adopt RESOLUTION NUMBER 4674, Second Series, which is the Resolution of Authorization to Execute Mn/DOT Grant Agreement No. 1035857 (S.P. A4201-101) for Airport Improvement Excluding Land Acquisition for the purchase of a Heavy Duty 4-Wheel Drive Articulating Wheel Loader with Push Blade and Aviation Radio for the Airport. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Front End Loader and Push Blade with Aviation Radio for the Airport – 2) Consider Award of Bids.

The City has received notification from Mn/DOT-Aeronautics that MML has been identified as a recipient of a State grant (State participation rate of 70% / 30% local) for a new front-end loader and push blade with aviation. The Mn/DOT-Aeronautics Capital Improvement Program (CIP) for the Airport includes the acquisition of a Front-End Loader and Push Blade in the amount of \$225,000. The unit would be primarily utilized for cleaning snow from aprons, runway ends and T-Hangar areas. The unit would also be used for filling dump trucks and snow hauling.

The Council Equipment Review Committee met on November 7, 2019 to review the specifications. The Council Equipment Review Committee approved the minimum specifications for the unit with revision of the specifications to include three proposal options as follows:

PROPOSAL A: One (1) New 2019/2020 Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade

PROPOSAL B: One (1) New 2019/2020 Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade in lieu of Auto Lockup Axles, a Machine with Auto Front Lockup and Open Rear Axle Less Axle Coolers

PROPOSAL C: One (1) New 2019/2020 Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade in lieu of Auto Locking Axles, a Machine with Limited Slip Front and Rear Less Axle Cooling.

Seven proposals were received for this unit on November 21, 2019. The low bidder was RDO Equipment Co. of Marshall, Minnesota, in the amount of \$246,025, including aviation radio, in the amount of \$1,025.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council award the proposal for a John Deere 644L Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade, including aviation radio, for the Airport to RDO Equipment Co. of Marshall, Minnesota, in the amount of \$246,025.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat. Voting Nay: Councilmember Meister, Councilmember Lozinski. The motion **Passed. 5-2**

Consider authorization to approve Towing and Storage Agreement between the City of Marshall and Pulver Motor Service, LLC.

The City of Marshall solicits bids for towing and storage of vehicle services every two years. Pulver Motor Service, LLC holds the current contract which is set to expire December 31, 2019.

The City of Marshall did solicit bids for the 2020 and 2021 time period. The only bid submitted was the bid from Pulver Motor Service, LLC.

A bid proposal form was submitted by Pulver Motor Service, LLC. The bid as submitted by Pulver Motor Service, LLC is for the price of \$75.00 per tow and storage fees of \$25.00 per day for outside storage and \$40.00 per day for inside storage. The City of Marshall has only received one bid and it is recommended that the bid be award to Pulver Motor Service, LLC.

Motion made by Councilmember Labat, Seconded by Councilmember Lozinski to Approve Towing and Storage Agreement between the City of Marshall and Pulver Motor Service, LLC and authorize the appropriate officials to sign said agreement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of the Consent Agenda.

Councilmember Schafer requested that items 8, 10 and 11 be removed for further discussion.

Councilmember Labat requested that item 13 be removed for further discussion.

Motion made by Councilmember Meister, Seconded by Councilmember Lozinski to approve the consent

Item 2.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember

Page 7

Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**
7-0

Approval of the Joint Powers Agreement between the State of Minnesota (BCA) and the City of Marshall (MPD).

Approval of a Temporary On-Sale Intoxicating Liquor Licenses for Friends of the Orchestra, LTD.

Introduction of Ordinance amendment to Section 62-2 Snow Removal on Private Streets and Call for Public Hearing.

Approval of an Outdoor Public Fireworks Display.

Approval of the bills/project payments.

Consider approval of a Partnership Agreement between the City of Marshall and Marshall Municipal Utilities

This agreement is brought to the Council for consideration on an annual basis. The joint committee met on November 18, 2018, reviewed the document in detail, and unanimously recommended approval.

Councilmember Schafer requested the item be pulled to provide detailed information on the partnership agreement. Marshall Municipal Utilities General Manager Brad Roos provided addition information on the agenda item.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski

Introduction of Ordinance amendment to add Interim Use Permit with associated changes and Call for Public Hearing.

Some time ago it was brought to staff's attention that the ordinance requiring a Conditional Use Permit renewal for home occupation contradicts the statutes that don't allow time limits to be attached to a Conditional Use Permit. To correct this, staff proposes to introduce an Interim Use Permit and make home occupation an interim use.

The statutes allow using Interim Use Permit if time limit for a permit is desired. Many cities have provisions for Interim Use Permit, but many do not. Additionally, among cities that define them within their ordinances, some do not have any specific uses listed as interim uses. How each city approaches home occupations also varies among the cities with some listing them as accessory uses with limitations on what may be considered a home occupation, some allow them as Conditional Use Permit, similar to Marshall's past approach, and some have them as interim use. Staff believes that making home occupation an interim use and issuing a time limited Interim Use Permit offers the city the greatest amount of flexibility. It provides for public input through a public hearing and allows issuing those permits on a temporary basis.

To accomplish this task, Conditional Use Permit Division was amended to describe Interim Use Permit parallel with Conditional Use Permit, while keeping most of the sections intact since procedures and standards for hearings are practically the same for both permits.

A home occupation section has been updated to make home occupation and business an interim use and a few more conditions were also added, mostly copied from other cities. Sections 86 - 96 thru 86 – 102 were amended by removing home occupation from conditional uses.

At the October 9, 2019, regular Planning Commission meeting Fox made a motion, second by Knieff to recommend to city council an approval as recommend by staff. All voted in favor of the motion.

At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending zoning ordinance by introducing Interim Use Permit, making home occupation a conditional use, and making associated changes as recommended by staff.

Councilmember Labat clarified the service times for the home occupation.

Motion made by Councilmember Labat, Seconded by Councilmember Lozinski that the Council introduce the Ordinance amending Article II Division 2 Conditional Use Permit, by adding Interim Use Permit provisions, and making related changes and call for Public Hearing to be held on December 10, 2019. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Call for a Public Hearing Regarding Proposed Property Tax Abatement at 301 Stephens Ave.

Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.

Councilmember Schafer pulled the agenda item to discuss the current procedure on how the Council reviews and approves tax abatement applications.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to call for a public hearing for the proposed property tax abatement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Call for a Public Hearing Regarding Proposed Property Tax Abatement at 1500 Travis Road

Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.

Councilmember Schafer pulled the agenda item to discuss the current procedure on how the Council reviews and approves tax abatement applications.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to call for a public hearing for the proposed property tax abatement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember

Lozinski. The motion **Carried. 7-0**

United Community Action Partnership and City of Marshall 2020 Transit Agreement

UCAP has historically presented yearly agreements to the City with minimal changes to the operating and capital share. Beginning in 2020 the TAC committee approved recommending to the City Council an ongoing agreement until either party decides to terminate upon 180 days of written notice. This will coincide with having to apply for multiyear contracts with MNDOT for public transit funding. Modifications and amendments can be provided yearly when changes to local share is approved by the council.

Another change in the agreement from years past is under paragraphs B1 & B2 where the words ‘up to’ have been added to adjust for changes in MNDOT’s financial participation. Such as in 2020 when MNDOT will provide 90% of funds to vehicle replacement for example.

The typical cost share is as follows, with the operational costs for City of Marshall being \$0.00 due to historical fare revenue consistent with operational expenses: Operating - MNDOT 85% Local 15% Capital – MNDOT 80% Local 20% (90% in 2020). The fiscal impact for 2020 vehicle replacement will be \$17,600.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski Approve 2020 City of Marshall Transportation Agreement beginning January 1, 2010. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Purchase of Self-Contained Breathing Apparatus (SCBA)

A self-contained breathing apparatus (SCBA) is a device worn by rescue workers or firefighters that provides breathable air in an immediately dangerous to life or health atmosphere. A SCBA has four main components: a high-pressure tank, a pressure regulator, an inhalation connection (mask) and a PASS (Personal Alert Safety System) device. SCBAs designed for firefighting tend to be expensive because of the materials used to provide flame resistance and to reduce weight on the firefighter. SCBAs used in firefighting must meet guidelines established by the National Fire Protection Association standard.

The Marshall Fire Department currently outfits approximately half of the firefighters (28) with SCBAs. The current SCBAs have exceeded their life expectancy (15 years) and no longer meet the minimum standards determined by the NFPA. Efforts to replace parts on older apparatus’s is becoming difficult and unsafe to the firefighters.

In 2018, the Marshall Fire Department applied for federal funding to help with the purchase of new SCBAs. In October 2019 the MFD was notified that the federal grant money applied for was denied. Because of the immediate need for the replacement of SCBAs, we are asking the council to consider replacing all the outdated SCBAs that are no longer in compliance. In 2019 the Capital Improvement Plan (CIP) has \$50,000 earmarked for SCBA cylinder replacement.

Two quotes for the SCBAs were received with the lowest quote coming from ALEX Air Apparatus. The lowest quote to replace and fully equip the Marshall Fire Department with new SCBAs is \$214,637.00. Funding for the immediate purchase of the equipment would be through bonds.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to approve the purchase of the Self-Contained Breathing Apparatus (SCBAs) from ALEX Air Apparatus for \$214,637.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Abstaining: Councilmember Labat. The motion **Passed. 6-0-1**

Request for Conditional Use Permit / School in R-1 One Family Residential District located at 1300 East Lyon Street.

This is a request by Marshall Public Schools to construct an addition to the existing Parkside elementary school. The Ordinance requires a conditional use permit for schools in an R-1 one family residence district and the original building does not have a conditional use permit on file.

The addition is small compared to the existing building and should not have any measurable impact on the neighborhood.

The conditional use permit regulations are found in Section 86-46 and the Standards for Hearing are found in Section 86-49.

At the Planning Commission meeting on November 13, 2019, after a public hearing, a motion was made by Steen, seconded by Knieff, to recommend approval as recommended by city staff to City Council. ALL VOTED IN FAVOR. Motion made by Councilmember Meister, Seconded by Councilmember Lozinski to approve the request by Marshall Public Schools for a Conditional Use Permit to construct a new elementary school in an R-1 One Family Residence District at 1300 East Lyon Street with the following conditions applied:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Request for Conditional Use Permit / school in R-1 One Family Residential District at 401 South Saratoga Street

This is a request by Marshall Public Schools to construct a new elementary school. The Ordinance requires a conditional use permit for schools in an R-1 One Family Residence District.

The new school will be constructed at the same site where the current middle school is located. Since this is a new building intended to accommodate several grade levels, it may have an effect on the neighborhood, so reviewing The Standards for Hearing is important.

The major way the new school may influence the neighborhood is through increased traffic. The school has conducted a traffic study, which made recommendations for traffic impact mitigation measures that allowed keeping the level of service at all intersections unchanged from pre-project conditions.

The conditional use permit regulations are found in Section 86-46 and the Standards for Hearing are found in Section 86-49. At the Planning Commission meeting on November 13, 2019, after a public hearing, a motion was made by Schroeder, seconded by Steen, to recommend approval as recommended by city staff to City Council. ALL VOTED IN FAVOR.

Motion made by Councilmember Meister, Seconded by Councilmember Labat to approve the request by Marshall Public Schools for a Conditional Use Permit to construct a new elementary school in an R-1 One Family Residence District at 401 South Saratoga Street with the following conditions applied:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. Combine lots and vacate the utility easement running through the new school building location.
5. Comply with all recommendations listed in the Traffic Impact Study.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

At 7:14 PM Mayor Byrnes called for a recess.

Project Z64 / SAP 139-111-006: Saratoga Street Reconstruction Project -- Consider Resolution for Municipal State Aid Street System (MSAS) 2019 Advance Funds.

The City has completed the project utilizing MSAS funding. A previous application was submitted, and the State approved a payment to the City in the amount of \$2,073,844. This amount included engineering costs incurred at that time, as well as 95% of the bid amount.

This advance resolution in the amount of \$309,891.54 is the remaining MSAS participating costs for this project. This resolution is required to allow additional MSAS advance funding.

The current MSAS account balance as of 11-17-2019 is (\$2,344,203.00). The maximum MSAS advance, set by Minnesota Commissioner of Transportation is five (5) times the City annual construction apportionment. The 2019 City of Marshall annual construction apportionment is \$767,699.00, resulting in an available MSAS Item 2. of up to \$3,838,495.00.

Total State Aid advance is requested in an amount up to \$330,626.36 required to be repaid in accordance with the regulations established by Mn/DOT from future MSAS disbursements.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to adopt RESOLUTION NUMBER 4675, SECOND SERIES, which is the "Resolution for Municipal State Aid Street Funds Advance" requesting an additional advance of Municipal State Aid System (MSAS) funding in the amount of \$330,626.36, resulting in a total advance of up to \$2,674,829.36. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Change Order No. 1 (Final) and Acknowledgement of Final Pay Request No. 1.

The project consisted of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.

The items on Change Order No. 1 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction.

All work has been completed in accordance with the specifications.

Change Order No. 1 (Final) results in a contract decrease in the amount of \$10,050.00 and a total contract amount of \$31,750.00. The original contract amount was \$41,800.00.

The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund and special assessments.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to approve Change Order No. 1 (Final), resulting in a contract decrease in the amount of \$10,050.00 and acknowledge Final Pay Request (No. 1) in the amount of \$31,750.00 for the above-referenced project to Towne & Country Excavating LLC of Garvin, Minnesota.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z73: Country Club Drive Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 6.

The project consisted of watermain, sewer main, and storm sewer replacement on Country Club Drive between South 4th Street and South 2nd Street and street patching on South 4th Street and South 2nd Street. All utilities were replaced, including watermain, sanitary sewer, and storm sewer on Country Club Drive. This was a utility only project not road reconstruction.

The items on Change Order No. 3 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction.

Item 2. as been completed in accordance with the specifications.

Change Order No. 3 (Final) results in a contract increase in the amount of \$6,202.84 and a total contract amount of \$422,363.34. The original contract amount was \$408,462.50.

The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund, Wastewater, and Marshall Municipal Utilities.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve Change Order No. 3 (Final), resulting in a contract increase in the amount of \$6,202.84 and acknowledge Final Pay Request (No. 6) in the amount of \$5,898.00 for the above-referenced project to D&G Excavating, Inc. of Marshall, Minnesota. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z74: Huron Road/Superior Road Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 5.

The project consisted of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities were replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.

The items on Change Order No. 3 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction.

All work has been completed in accordance with the specifications.

Change Order No. 3 (Final) results in a contract decrease in the amount of \$3,883.47 and a total contract amount of \$788,209.53. The original contract amount was \$787,018.00.

The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund, Wastewater, Marshall Municipal Utilities and special assessments.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council approve Change Order No. 3 (Final), resulting in a contract decrease in the amount of \$3,883.47 and acknowledge Final Pay Request (No. 5) in the amount of \$38,758.78 for the above-referenced project to R&G Construction Co. of Marshall, Minnesota. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Meister. The motion **Passed. 6-1**

Consider a LG220 Application for Exempt Permit for the Marshall Fire Department Relief Association.

Motion made by Councilmember DeCramer, Seconded by Councilmember Meister BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Marshall Fire Department Relief Association to hold a raffle on October 8, 2020, at Marshall Fire Hall, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City

Item 2.

All Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilme

Page 14

Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Abstaining: Councilmember Labat.
The motion **Passed. 6-0-1**

Commission/Board Liaison Reports

- Byrnes Southwest Regional Development Commission met and discussed the economic development within the region.
- Schafer MERIT Center met and discussed open positions for the MERIT Center Board. They provided a recap of the number trainings held at the MERIT Center as well as the open house for the track expansion.
- Meister No Report
- Bayerkohler No Report
- DeCramer Economic Development Authority met and discussed the actions taken on the agenda as well as the EDA budget.
- Marshall Municipal Utilities held a public hearing on the water and electrical rates as well as continuing to finalize their budget.
- Labat Convention and Visitors Bureau met and reviewed staffing options as well as reviewed the final draft of the 2020 budget.
- Lozinski No Report

Councilmember Individual Items

Councilmember Lozinski reminded all of the upcoming snow season and to be mindful of snow plows.

Councilmember DeCramer provided discussion on change orders that come before the council.

Mayor Byrnes discussed past presentations that he and City Clerk Kyle Box had provided regarding the 2020 Census as well as the Flood Plain Managers Conference held in Marshall.

City Administrator

Administrator Sharon Hanson discussed that the Economic Development Director position will be closing as well as future city hall moving plans.

Administrator Hanson introduced Director of Administrative Services Annette Storm to provide a 2020 Operation Budget Update.

Director of Public Works

No Report

City Attorney

City Attorney Dennis Simpson provided an update on the Helena Chemical Property, the sale of city property to MMUA, a transfer of property (Block 11) from the HRA to the City and the next phase of the unique opportunities project.

Information Only

There were no questions on the information items.

Upcoming Meetings

There were no questions on the upcoming meetings.

Adjourn Meeting

At 7:46 P.M., Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor

Attest:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Public Hearing of Ordinance amendment to add Interim Use Permit with associated changes
Background Information:	<p>Some time ago it was brought to staff's attention that the ordinance requiring a Conditional Use Permit renewal for home occupation contradicts the statutes that don't allow time limits to be attached to a Conditional Use Permit. To correct this, staff proposes to introduce an Interim Use Permit and make home occupation an interim use.</p> <p>The statutes allow using Interim Use Permit if time limit for a permit is desired. Many cities have provisions for Interim Use Permit, but many do not. Additionally, among cities that define them within their ordinances, some do not have any specific uses listed as interim uses. How each city approaches home occupations also varies among the cities with some listing them as accessory uses with limitations on what may be considered a home occupation, some allow them as Conditional Use Permit, similar to Marshall's past approach, and some have them as interim use. Staff believes that making home occupation an interim use and issuing a time limited Interim Use Permit offers the city the greatest amount of flexibility. It provides for public input through a public hearing and allows issuing those permits on a temporary basis.</p> <p>To accomplish this task, Conditional Use Permit Division was amended to describe Interim Use Permit parallel with Conditional Use Permit, while keeping most of the sections intact since procedures and standards for hearings are practically the same for both permits.</p> <p>A home occupation section has been updated to make home occupation and business an interim use and a few more conditions were also added, mostly copied from other cities. Sections 86 - 96 thru 86 - 102 were amended by removing home occupation from conditional uses.</p> <p>At the October 9, 2019, regular Planning Commission meeting Fox made a motion, second by Knieff to recommend to city council an approval as recommend by staff. All voted in favor of the motion.</p> <p>At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending zoning ordinance by introducing Interim Use Permit, making home occupation an interim use, and making associated changes as recommended by staff.</p> <p>The Ordinance Amendment to add Interim Use Permit with associated changes was introduced at the November 26, 2019, City Council meeting.</p>
Fiscal Impact:	None.
Alternative/Variations:	None.
Recommendations:	that the Council close the public hearing on the Ordinance amendment to add Interim Use Permit with associated changes.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Adoption of Ordinance amendment to add Interim Use Permit with associated changes
Background Information:	See Public Hearing
Fiscal Impact:	None.
Alternative/ Variations:	None.
Recommendations:	that the Council adopt Ordinance No. XXX, Second Series, Amending Ordinance amendment to add Interim Use Permit with associated changes.

DIVISION 2. - CONDITIONAL AND INTERIM USE PERMITS

Sec. 86-46. - Issuance; purposes.

(a) Conditional use permits may be issued for any of the following:

- (1) Any of the uses or purposes for which such permits are required by the provisions of this chapter.
- (2) To classify as a conforming use any nonconforming use existing in any district at the time of the establishment of such district or before April 6, 1964, or on the effective date of amendments to this chapter.
- (3) Any permitted principal use that occupies more than 75% but less than 90% of the building, unless the remaining use is listed as a permitted or permitted accessory use.

(b) Interim use permits may be issued for any of the following:

- (1) Any of the uses or purposes for which such permits are required by the provisions of this chapter.
- (2) Any use for a limited period of time not to exceed 180 days until a permanent location is obtained or while the permanent location is under construction.
- (3) Any use that is seasonal or temporary in nature.
- (4) Any use for a limited period of time not to exceed 180 days that reasonably uses the property where it is not reasonable to use it in the manner otherwise provided in the zoning ordinance or comprehensive plan.
- (5) Any use for a limited period of time that reasonably uses the property in the manner not provided in the zoning ordinance or comprehensive plan but which the Council deems appropriate for future consideration as a permitted or conditional use.

(Code 1976, § 11.21(1); Ord. No. 680 2nd series, § 1, 9-24-2013)

Sec. 86-47. - Application; fee.

- (a) Conditional and interim use permits may be applied for only on the forms prepared by the city zoning administrator. All applications shall be accompanied by a list of names and addresses of the owners of lands within 350 feet of the property described on the application as the same appear on the records of the county.
- (b) The council may, by resolution, establish a fee for the filing of applications for conditional and interim use permits. The fee shall be paid before the application shall be considered, and shall not be refundable.

(Code 1976, § 11.21(2), (3); Ord. No. 680 2nd series, § 1, 9-24-2013)

Sec. 86-48. - Procedure.

- (a) Application for the issuance of a conditional or interim use permit shall be made to the planning commission. The planning commission may hold such hearings on the proposal to issue a conditional or interim use permit as it may consider necessary, but at least one public hearing shall be held pursuant to Minn. Stat. § 462.357, subd. 3. Following the hearing, the planning commission shall make a report upon the proposal to the council and shall recommend to the council whatever action it deems advisable.
- (b) Upon receipt of the report of the planning commission, the council may hold whatever hearings it deems advisable and shall make a decision upon the request for a conditional or interim use permit.

When the council is making such decision, it is acting as a board of zoning adjustments and appeals. The council may impose conditions and require guarantees in the granting of conditional or interim use permits to ensure compliance and to protect adjacent properties. If planning commission meetings are cancelled due to lack of quorum and recommendations are not presented to the council within 30 days of the day of submitting application to the planning commission, the council may proceed without receiving a planning commission report; in this case, at least one public hearing shall be held pursuant to Minn. Stat. § 462.357, subd. 3.

- (c) Any use permitted under the terms of any conditional or interim use permit shall be established and conducted in conformity to the terms of such permit and of any conditions designated in connection therewith.
- (d) The conditions in the granting of conditional or interim use permit imposed by the council are binding for the applicant and all its successors and assigns. Violation of any of the conditions shall result in the granted conditional use permit becoming null and void unless a variance for condition modification is applied for and approved pursuant to this chapter. Whenever an application for a conditional use permit has been considered and approved by the council which imposed certain conditions, an application for a condition modification variance shall not be considered by the planning commission or council for at least one-year from the date of a conditional use permit approval or when circumstance sufficiently change to justify a review. Interim use permits are issued to an applicant and cannot be transferred to another entity.
- ~~(e) Whenever within one year after granting a conditional use permit, except home occupation, the work as permitted by the conditional use permit shall not have been commenced, then the conditional use permit shall become null and void unless a petition for extension of time in which to complete the work has been granted by the council. The extension shall be requested in writing and filed with the zoning administrator at least 30 days before the expiration of the original conditional use permit. There shall be no charge for the filing of the petition. The request for extension shall state facts showing a good faith attempt to complete the work permitted in the conditional use permit. The petition shall be presented to the planning commission for a recommendation and to the council for a decision.~~
- (ef) A certified copy of all conditional use permits ~~except home occupation~~ shall be filed with the county recorder.
- (fg) Any person aggrieved by the granting or denial of the issuance of a conditional or interim use permit shall have the right to appeal such decision to the state district court located in the county. Such appeal shall be filed with the court within 30 days of the date of the decision of the council.

(Code 1976, § 11.21(4); Ord. No. 680 2nd series, § 1, 9-24-2013)

Sec. 86-49. - Standard for hearing.

(a) When the planning commission, or the city council, is reviewing the proposed conditional or interim use permit, besides the special conditions, if any, provided for in each zoning district and for each specific conditional or interim use, it shall also evaluate the following when applicable:

- (1) Whether the proposed use is ~~designed to be~~ compatible with the existing neighborhood environment and use.
- (2) The adequacy of the ~~Whether the proposed use has adequate~~ access to roads and rights-of-way.
- (3) The ~~effect of any~~ additional traffic generated by facility.
- (4) The landscaping, fencing and/or screening provisions plan.
- (5) The outside storage provisions.
- (6) The accessory buildings provisions.

- (7) The facility size.
- (8) The area of site.
- (9) The off-street parking facilities.
- (10) The density of the population and structures.
- (11) The duration of proposed interim conditional use.
- (12) ~~The open space, recreational/plat areas proposed.~~ The natural features of the area.
- (13) The availability of existing utility and public service facility.
- (14) The future maintenance provisions.
- ~~(15) Whether the proposed use has a positive community need as defined in the comprehensive plan.~~
- ~~(16) The effect upon the public welfare in general.~~
- ~~(17) The effect upon the welfare of the adjacent area, and persons residing or working in the area adjacent to the area.~~
- (158) Whether the proposed use will be injurious to the property or improvements in the area adjacent to such proposed use and the community as a whole, including planned development.

(b) In evaluating the above considerations, additional conditions that may be necessary to protect the best interests of the surrounding area or community as a whole, may be considered and imposed.

(Code 1976, § 11.21(5); Ord. No. 680 2nd series, § 1, 9-24-2013))

Sec. 86-50. - ~~Offices of persons and H~~home occupations and businesses.

- (a) An interim conditional use permit shall be required for all home occupations unless any of the following three conditions exist:
 - (1) Such home occupation is supplementary to a business that has its principal place of business legally located elsewhere.
 - (2) Such home occupation is entirely computer and/or internet based.
 - (3) Such home occupation is conducted entirely outside the premises except bookkeeping and regular mail delivery.

In addition to any of the above conditions, the home occupation must be such that the traffic entering such dwelling does not exceed that which is normal and customary for a residence, no business related vehicles or vehicles with business advertisement are parked or stored outside, no vehicular traffic or street parking is generated in greater volume than would normally be expected in a residential neighborhood, no direct sale of goods to the consumer occurs on premises, and it meets all relevant provisions of subsection (b), except item (16). As an exception, for businesses compliant with conditions (1) or (3), one business related car, van or light truck with business advertisement may be parked outside at nights and on weekends.

- (b) ~~Offices of persons and H~~home occupations shall at a minimum meet the following conditions:
 - (1) The use of the dwelling unit for the ~~office or~~ home occupation shall be clearly incidental and subordinate to its residential use by the applicant.
 - (2) The ~~office or~~ home occupation related space may not exceed one-third of the living space of the dwelling, excluding garages and accessory buildings.
 - (3) The conduct of the ~~office or~~ home occupation shall not result in any change in the outside appearance of the building or land.

- (4) No exterior display or signs related to the home occupation shall be installed.
- (5) No direct sale of goods that are not produced on site shall take place, except during home parties not scheduled on a regular basis.
- (6) No equipment shall be used which creates offensive noise, vibration, sound, smoke, dust, odors, heat, glare or electrical disturbance to radio or television reception and no hazard beyond the one customary for dwellings is created.
- (7) Only persons that are members of the family and residing in the premises shall be employed on the premises.
- (8) There shall be no exterior storage of materials, business equipment ~~or vehicles and business machinery~~ except one business related car, van or light truck with business advertisement may be parked outside at nights and on weekends.
- (9) There shall not be more than one-~~half~~third of the accessory buildings used for the storage of merchandise, business equipment, materials ~~or and business~~ machinery.
- (10) No separate entrance for customers may be provided or used.
- (11) No sewer, water or electric usage beyond what is typical for a dwelling shall occur.
- (12) No regular business hours shall be advertised, and all services shall be rendered by appointment only.
- (13) If at any time more than two customers may be present, off-street parking shall be provided in addition to parking required by the Ordinance for a dwelling. Such parking shall be provided in a location customarily associated with single family dwellings.
- (14) No customers shall be present between 9 p.m. and 8 a.m.
- (15) Additional home occupation related vehicular traffic, including delivery, shall not exceed 4 vehicles per day.
- (c) All home occupation ~~interim conditional~~ use permits are issued for initial one-year term and may be renewed for future ~~five-year~~ terms.
- (d) The home ~~interim occupation~~ conditional use permit is granted to an applicant for a specific property and is not transferable to another person or property.
- (e) The applicant, upon making application, grants to the city upon issuing any home occupation permit the right to inspect the premises in which the occupation is being conducted to ensure compliance with the provisions of this section and any conditions additionally imposed.
- (f) All home occupations involving the following activities, even if formally compliant with subsection (b), are prohibited:
 - (1) Any automotive related activity including, but not limited to, auto repair and detailing.
 - (2) Any children related activity except those licensed by the State and individual lessons.
 - (3) Any animal related activity including, but not limited to, kenneling and breeding, except grooming.
 - (4) Any funeral related activity including, but not limited to, mortuaries and embalming services.
 - (5) Any activity involving commercial cooking, including restaurants, except dessert making for individual parties, such as weddings and graduations.
 - (6) Any activity involving multiple garage sales.
 - (7) Any illegal activity and activity that may be considered objectionable i.e. massage or tattoo parlors, pawn shops, adult oriented businesses, and tobacco or alcohol production.
- (g) Home occupations shall be an interim use in agricultural and all residential districts.

(Code 1976, § 11.21(6); Ord. No. 680 2nd series, § 1, 9-24-2013)

Editor's note— Ord. No. 6802nd series, § 1, adopted September 24, 2013, amended § 86-50 to read as set out herein. Previously § 86-50 was titled offices of persons and home occupations in existing structures.

Sec. 86-51. - Bed and breakfast.

(a) A conditional use permit shall be required for all Bed and breakfast facilities.

(ba) Bed and breakfast facilities shall at a minimum meet the following conditions:

- (1) The facility shall comply with all health, fire, safety rules and other regulations of the state and the city and all required licenses shall be made available to the city staff upon request.
- (2) The maximum number of bedrooms shall be established for each facility and no more than four bedrooms shall be available to guests. No more than two persons shall be staying in each bedroom.
- (3) Off-street parking shall be provided as required in section 86-230 and shall be screened from adjacent properties as required by section 86-204 this article.
- (4) Exterior appearance and lighting shall be compatible with the neighborhood.
- (5) Identification signs shall be limited to one 6-12-square-foot nameplate sign mounted on the building near the main entrance door.
- (6) The owners of such facility shall operate and occupy such facilities.
- (7) No food or beverage service shall be provided to anyone other than transient guests.
- (8) All bedroom units shall be established within and have primary entrances from the principal structure.
- (9) Cooking facilities shall not be permitted in the guest rooms.
- (10) Appropriate insurance including liability insurance shall be filed with the city clerk/financial director for a minimum amount of \$1,000,000.00.
- (11) Other commercial enterprises shall not be operated in conjunction with this facility without a home occupation interim conditional permit.

~~(b) All bed and breakfast conditional use permits are issued for initial five-year term and may be renewed for the future.~~

~~(c) The bed and breakfast conditional use permit is granted to an applicant for a specific property and is not transferable to another person or property.~~

(cd) The applicant, upon making application, grants to the city upon issuing any bed and breakfast permit the right to inspect the premises in which bed and breakfast is located to ensure compliance with the provisions of this section and any conditions additionally imposed.

(d) Bed and Breakfast shall be a conditional use in all residential districts.

(Code 1976, § 11.21(7); Ord. No. 680 2nd series, § 1, 9-24-2013)

Secs. 86-52—86-70. - Reserved.

Sec. 86-96. - A agricultural district.

(a) *Intent; scope.* This section applies to the A agricultural district. This A district preserves land for agricultural or undeveloped uses until development pressures require that such land be released and rezoned for purposes of controlled and orderly growth according to the comprehensive plan pending proper timing and allowance for the economical provision of urban services.

(b) *Permitted uses.* The following uses shall be permitted in the A agricultural district:

Agricultural, farming and truck gardening, shrimp growing in enclosed facilities, nurseries and greenhouses, except kennels, terrestrial (land) animal or poultry farms operated for commercial purposes.

Golf courses, except clubhouses.

Parks and recreational areas owned or operated by governmental agencies.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the A agricultural district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Fallout shelters.

Keeping of not more than two boarders and/or roomers by a resident family.

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Single-family farm residences if used by the farm owner or operator, member of the immediate family, or an employee working on the premises.

Solar energy collectors and systems.

(d) *Conditional uses.* All conditional use permits for the A district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the A agricultural district by conditional use permit:

Driving tracks and automobile, motorcycle, go-cart or snowmobile race tracks.

Archery range.

Cemetery, memorial garden.

Crematorium.

Golf clubhouse, country club, public swimming pool, private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Outdoor gun range.

Keeping of three or more roomers or boarders.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b).

Water supply buildings, reservoirs, wells, elevated tanks and similar essential public utility structures.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the A district are as follows:
- (1) *Height regulations.* No building hereafter erected or altered shall exceed 2½ stories or 30 feet in height.
 - (2) *Front yard regulations.*
 - a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.
 - b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.
 - c. Where a lot is located at the intersection of two or more streets, there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.
 - (3) *Side yard regulations.* There shall be a side yard, on each side of a building, each having a width of not less than five feet.
 - (4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth.
 - (5) *Lot area regulations.* Every lot on which a single-family dwelling is erected shall contain an area of not less than 22,000 square feet.
 - (6) *Lot width and depth regulations.* Every lot or plot of land on which a single-family dwelling is erected shall have a minimum width of not less than 110 feet at the building setback line, and a minimum depth of not less than 200 feet.
- (f) *General regulations.* Additional regulations in the A agricultural district are set forth in article VI of this chapter.
- (g) *Future annexation.* Any land annexed to the city in the future shall be placed in the A agricultural district until placed in another district by action of the council after recommendation of the planning commission.

(Code 1976, § 11.06; Ord. No. 404 2nd series, § 1, 11-16-1998; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 720 2nd series, § 1, 5-9-2017)

Cross reference— Animals, ch. 14.

Sec. 86-97. - R-1 one-family residence district.

(a) *Intent; scope.* This section applies to the R-1 one-family residence district. This R-1 district is intended to preserve and enhance residential areas for one-family detached dwellings.

(b) *Permitted uses.* The following uses shall be permitted in the R-1 residence district:

Churches, provided that no building shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

One-family manufactured homes

Residential facility serving six or fewer individuals.

Day care facility, limited to those required by Minn. Stat. § 462.357, subd. 7, serving 14 or fewer individuals.

One-family detached dwellings, occupied by persons related by blood, marriage, adoption, or by three unrelated persons.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the R-1 residence district:

Accessory uses customarily incidental to the uses permitted in this section, such as private vehicle garages and storage sheds.

Accessory building complying with section 86-163.

Accessory equipment complying with section 86-164.

Fallout shelters.

Keeping of not more than two boarders and/or roomers by a resident family.

Private swimming pool and hot tub when completely enclosed within a non-climbable fence five feet high with openings no greater than four inches in any dimension and self-closing and self-locking gate. Swimming pools exempt from the building permit requirements as defined in the state building code and hot tubs with latchable covers do not need to be enclosed.

Private solar energy collectors and systems.

Private radio towers and antennas complying with division 6.

(d) *Conditional uses.* All conditional use permits for the R-1 district may only be issued if the proposed use meets the specific requirements of this section and also meets the supplemental regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-1 district by conditional use permit:

~~Bed and breakfast facility meeting the conditions of section 86-51.~~

Fire stations, community center buildings, public libraries, museums, art galleries, post office, greenhouses (excluding commercial), and essential public utility structures.

Golf course and clubhouse, country club, public swimming pool, private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Keeping of three or more roomers or boarders.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50 except motor vehicle repair, tobacco sales, sales of alcoholic beverages, adult entertainment, adult book or video sales, motor vehicle or machinery sales, or restaurants are not permitted.~~

Other residential uses of the same general character as listed in subsection (b).

Parks and recreational areas.

Residential facility serving more than six individuals.

Day care facility, limited to those required by Minn. Stat. § 462.357, subd. 7, serving more than 14 individuals.

School, public or private, kindergarten through grade 12.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings.
- (3) Proper separation of units exist as provided by the building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) Landscaping, fencing, grading, exterior lighting, and driveway conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this [use] unless the division of the dwelling occurs along the lot lines.

(e) *Height and yard regulations.* Height, yard, area and lot width and depth regulations for the R-1 district are as follows:

- (1) *Height regulations.* No building hereafter erected or altered shall exceed 30 feet in height.
- (2) *Front yard regulations.*
 - a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.
 - b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.
 - c. Where a lot or plot is located at the intersection of two or more streets there shall be a front yard on each street side of each corner lot.
 - d. No accessory buildings shall project beyond the front yard line of any street.
- (3) *Side yard regulations.* There shall be a side yard on each side of a building, each having a width of not less than five feet.

- (4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot or plot depth, or 18 percent of the lot or plot depth for a corner lot.
- (5) *Lot or plot area regulations.*
 - a. Every lot or plot upon which a one-family dwelling is erected shall contain an area of not less than 8,000 square feet.
 - b. Every lot or plot upon which a two-family dwelling is erected or altered shall contain an area of not less than 10,000 square feet.
- (6) *Lot width and depth regulations.* Every lot or plot on which a one-family dwelling or a two-family dwelling is erected shall have a minimum width of not less than 70 feet at the building setback line, and a minimum depth of not less than 110 feet.
- (f) *Supplemental regulations.* Additional regulations in the R-1 residence district are set forth in article VI.

(Code 1976, § 11.07; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-00; Ord. No. 529 2nd series, § 1, 7-5-2005; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

Sec. 86-98. - R-2 one- to four-family residence district.

(a) *Intent; scope.* This section applies to the R-2 one- to four-family district. This R-2 district is intended to create, preserve and enhance residential areas for single-family dwellings, townhouses and apartment buildings (containing no more than four dwelling units), for the purpose of achieving a mix of housing types and densities.

(b) *Permitted uses.* The following uses shall be permitted in the R-2 residence district:

Churches, provided that no building shall be located within 25 feet of any lot line of any abutting lot in any of the classes of residence districts.

Golf courses, except clubhouses, miniature golf courses, and driving ranges operated for commercial purposes.

Manufactured homes Multiple-family dwellings, apartment buildings or townhouses, containing not more than four dwelling units.

Parks and recreational areas owned or operated by governmental agencies.

Residential facility serving 16 or fewer individuals, or day care facility serving 14 or fewer individuals.

Single-family detached dwellings.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the dwelling.
- (3) Proper separation of units exist as provided by the building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) A landscaping, fencing and grading plan, exterior lighting plan, construction plan, floor plan and driveway plan conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the R-2 residence district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b).

Fallout shelters.

Private garage.

Private swimming pool and hot tub when completely enclosed within a non-climbable fence five feet high with openings no greater than four inches in any dimension and self-closing and self-locking

gate. Swimming pools exempt from the building permit requirements as defined in the state building code and hot tubs with latching covers do not need to be enclosed.

Solar energy collectors and systems.

Storage garages where the lot is occupied by a multiple-family dwelling.

- (d) *Conditional uses.* All conditional use permits for the R-2 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-2 residence district by conditional use permit:

Automobile parking lots or garages, excluding repairs.

Golf clubhouse, country club, public swimming pool, private swimming pool serving more than one family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Manufactured home park meeting all requirements of section 86-101 and all additional conditions established by the council in accordance with section 86-49.

Municipal or other government administration buildings, police or fire stations, community center buildings, public libraries, museums, art galleries, post office substations, greenhouses (excluding commercial), and essential public utility structures.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b).

Schools: public, parochial or private; not operated for profit; kindergarten through twelfth grade; offering a curriculum equivalent to the public school system.

Residential facility serving more than 16 individuals, or a day care facility serving more than 14 individuals.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the R-2 district are as follows:

(1) *Height regulations.* No building hereafter erected or altered shall exceed three stories or 25 feet in height.

(2) *Front yard regulations.*

a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.

b. There shall be a front yard on each street side of a corner lot. No accessory buildings shall project into the front yard line on either street.

(3) *Side yard regulations.*

a. There shall be a side yard on each side of a building, each having a width of not less than five feet for buildings not exceeding 20 feet in height.

b. For buildings exceeding 20 feet in height, there shall be a side yard on each side of a building having a width of five feet plus one-foot of side yard for each one-foot of building height over 20 feet.

(4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth, or 18 percent of the lot depth for corner lots.

(5) *Lot area regulations.*

- a. Every lot upon which a multiple dwelling is erected or altered shall contain an area of not less than 11,500 square feet for a three-family dwelling, plus 1,500 square feet for each additional dwelling unit.
- b. Every lot upon which a one-family dwelling is erected or altered shall contain an area of not less than 8,000 square feet and shall contain 9,000 square feet for a two-family dwelling.
- c. Where a lot has less area than required in this subsection (e)(5), and was vacant and of record at the time of the passage of this chapter, that lot may be used only for single-family dwelling purposes.

(6) *Lot coverage regulations.* Additional regulations in the R-2 residence district are set forth in article VI.

(Code 1976, § 11.08; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-2000; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

Sec. 86-99. - R-3 low to medium density, multiple-family residence district.

(a) *Intent; scope.* This section applies to the R-3 low to medium density, multiple-family district. This R-3 district is intended to create, preserve and enhance residential areas for multifamily use at low to medium densities (up to eight dwelling units) for families and singles. It is typically appropriate as a transition area between low density residential districts and high intensity residential or business districts.

(b) *Permitted uses.* The following uses shall be permitted in the R-3 residence district:

Assisted living facility.

Boardinghouses and lodginghouses; convalescent, nursing and rest homes.

Churches.

Congregate living facility.

Golf courses, except clubhouses, miniature golf courses and driving ranges operated for commercial purposes.

Manufactured homes Multiple-family dwellings, apartment buildings or townhouses, containing not more than eight dwelling units.

Parks and recreational areas owned or operated by governmental agencies.

Residential facility serving 16 or fewer individuals, or day care facility serving 14 or fewer individuals.

Single-family detached dwellings.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the building.
- (3) Proper separation of units exist as provided by the building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) A landscaping, fencing and grading plan, exterior lighting plan, construction plan, floor plan and driveway plan conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the R-3 residence district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Fallout shelters.

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Solar energy collectors and systems.

Storage garages where the lot is occupied by a multiple-family dwelling.

- (d) *Conditional uses.* All conditional use permits for the R-3 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI, and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-3 residence district by conditional use permit:

Golf clubhouse, country club, public swimming pool, private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Heliport use when associated with a hospital use, located no less than 500 feet from an abutting property line of any residential use.

Hospitals.

Manufactured home park meeting all requirements of section 86-101 and all additional conditions established by the council in accordance with section 86-49.

Medical clinics.

Multiple-family dwellings, apartment buildings or townhouses, containing more than eight dwelling units, but not more than 12 units.

Municipal or other government administration buildings, police or fire stations, community center buildings, public libraries, museums, art galleries, post office substations, greenhouses (excluding commercial), and essential public utility structures.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b) of this section.

Residential facility serving more than 16 individuals, or a day care facility serving more than 14 individuals.

Schools: public, parochial, or private; not operating for profit: kindergarten through twelfth grade; offering a curriculum equivalent to the public school system.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the R-3 district are as follows:

(1) *Height regulations.* No building hereafter erected or altered shall exceed three stories or 35 feet in height.

(2) *Front yard regulations.*

a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.

b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.

- c. Where a lot is located at the intersection of two or more streets there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.

(3) *Side yard regulations.*

- a. There shall be a side yard on each side of a building, each having a width of not less than ten feet for buildings not exceeding 20 feet in height.
- b. For buildings exceeding 20 feet in height, there shall be a side yard on each side of a building having a width of ten feet, plus one foot of side yard for each one foot of building height over 20 feet.

(4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth.

(5) *Lot area regulations.*

- a. Every lot upon which a multiple dwelling is erected or altered shall contain an area of not less than 11,500 square feet for a three-family dwelling plus 1,500 square feet for each additional dwelling unit.
- b. Every lot upon which a one-family dwelling or a two-family dwelling is erected or altered shall contain an area of not less than 8,000 square feet.
- c. Where a lot has less area than required in this subsection (e)(5), and was vacant and of record at the time of the passage of this chapter, that lot may be used only for single-family dwelling purposes.

(6) *Lot coverage regulations.* Not more than 50 percent of a lot shall be occupied by building.

- (f) *General regulations.* Additional regulations in the R-3 residence district are set forth in article VI of this chapter.

(Code 1976, § 11.09; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-2000; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 512 2nd series, § 1, 3-1-2004; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

State Law reference— Conditional uses, Manufactured home park, Minn. Stat. § 462.357, subd. 1b.

Sec. 86-100. - R-4 higher density, multiple-family residence district.

- (a) *Intent; scope.* This section applies to the R-4 high density, multiple-family district. This R-4 district is intended to create, preserve and enhance residential areas for multifamily use at high densities (over eight dwelling units per structure) for families and singles. It is typically appropriate in areas of good accessibility to thoroughfares, open space, public transportation, public community centers, libraries, education institutions, and commercial centers.
- (b) *Permitted uses.* The following uses shall be permitted in the R-4 residence district:
 - Assisted living facility.
 - Boardinghouses and lodginghouses; convalescent, nursing and rest homes.
 - Congregate living facility.
 - Churches.
 - Golf courses, except clubhouses, miniature golf courses and driving ranges operated for commercial purposes.
 - Manufactured homes Multiple-family dwellings, apartment buildings or townhouses containing more than eight dwelling units.
 - Parks and recreational areas owned or operated by governmental agencies.
 - Residential facility serving 16 or fewer individuals, or day care facility serving any number of individuals.
 - Single-family detached dwellings.
 - Two-family dwellings under single ownership, joint ownership or tenants in common.
 - Two-family dwellings under split ownership under the following conditions:
 - (1) The dwelling have separate utility service lines to each unit.
 - (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the building.
 - (3) Proper separation of units exist as provided by the city building code.
 - (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
 - (5) The dwelling location on the lot be compatible with the neighborhood.
 - (6) Landscaping, fencing, grading, exterior lighting, construction and driveway conform to the surrounding neighborhood.
 - (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
 - (8) The dwellings shall be a maximum height of two stories. Not more than 50 percent of the lot area shall be occupied by buildings.
 - (9) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.
- (c) *Permitted accessory uses.* Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.
- (d) *Conditional uses.* All conditional use permits for the R-4 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as

outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-4 residence district by a conditional use permit:

Business and professional office buildings.

College, university, post high school education or training institution, or seminary; public or private; with the nearest building line to property line distance of 150 feet to any single family dwelling property.

Heliport use when associated with a hospital use, located no less than 500 feet from a property line of any residential use.

Hospitals.

Manufactured home park meeting all requirements of section 86-101 and all additional conditions established by the Council in accordance with section 86-49

Medical clinics.

Municipal or other government administration buildings, police or fire stations, community center buildings, public libraries, museums, art galleries, post office substations, greenhouses (excluding commercial), and essential public utility structures.

Neighborhood convenience stores.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b).

Residential facility serving more than 16 individuals.

Schools: public, parochial, or private; not operated for profit; kindergarten through twelfth grade; offering a curriculum equivalent to the public school system.

(e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the R-4 district are as follows:

(1) *Height regulations.* No building hereafter erected or altered shall exceed three stories or 35 feet in height.

(2) *Front yard regulations.*

a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.

b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.

c. Where a lot is located at the intersection of two or more streets there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.

d. No front yard shall be required in the downtown business district.

(3) *Side yard regulations.*

a. There shall be a side yard on each side of a building, each having a width of not less than ten feet for buildings not exceeding 20 feet in height.

- b. For buildings exceeding 20 feet in height, there shall be a side yard on each side of a building having a width of ten feet, plus one foot of side yard for each one foot of building height over 20 feet.
- c. No side yard shall be required in the downtown district.
- (4) *Rear yard regulations.*
 - a. There shall be a rear yard having a depth of not less than 25 percent of the lot depth.
 - b. No rear yard shall be required in the downtown district.
- (5) *Lot area regulations.*
 - a. Every lot upon which a multiple dwelling is erected or altered shall contain an area of not less than 11,500 square feet for a three-family dwelling, plus 1,500 square feet for each additional dwelling unit.
 - b. Every lot upon which a one-family dwelling or a two-family dwelling is erected or altered shall contain an area of not less than 8,000 square feet.
 - c. Where a lot has less area than required in this subsection (e)(5), and was vacant and of record at the time of the passage of this chapter, that lot may be used only for single-family dwelling purposes.
- (6) *Lot coverage regulations.* Not more than 40 percent of a lot shall be occupied by building. No lot coverage restrictions apply in the downtown district.
- (f) *General regulations.* Additional regulations in the R-4 residence district are set forth in article VI of this chapter.

(Code 1976, § 11.10; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-2000; Ord. No. 512 2nd series, § 1, 3-1-2004; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

State Law reference— Conditional uses, Manufactured home park, Minn. Stat. § 462.357, subd. 1b.

Sec. 86-101. - R-M manufactured home park district.

(a) *Intent; scope.* This section applies to the R-M manufactured home park district. This R-M district is intended to create, preserve and enhance areas for the development of manufactured home parks.

(b) *Permitted uses.* The following uses shall be permitted in the R-M district:

Manufactured home parks of ten or more sites.

Parks and recreational areas.

Residential facility serving six or fewer individuals, or a day care facility serving 14 or fewer individuals.

Water supply buildings, reservoirs, wells, elevated tanks and similar essential public utility structures and facilities serving the manufactured home park.

(c) *Permitted accessory uses.* The following accessory uses shall be permitted in the R-M district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b).

Fallout and/or storm shelters.

Facilities required or customarily provided in manufactured home park such as office, laundry, and public toilets.

Private garage.

Private swimming pool or hot tub when completely enclosed within a non-climbable fence five feet high with openings no greater than four inches in any dimension and self-closing and self-locking gate. Swimming pools exempt from the building permit requirements as defined in the state building code and hot tubs with latchable covers do not need to be enclosed.

Solar energy collectors and systems.

Storage sheds.

(d) *Conditional uses.* All conditional use permits for the R-M district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-M district by conditional use permit:

Day care facility for more than 14 individuals, when located within a permanent structure.

~~Home occupations when they meet the specific conditions of section 86-50.~~

(e) *Manufactured home park regulations.* Manufactured home park regulations for the R-M district are as follows:

(1) *Yard and separation regulations.*

- a. No manufactured home site, off-street parking space or any building shall be located within 20 feet of the non-frontage boundary of any manufactured home park. Such required boundary perimeter yard shall be fully landscaped and shall include minimum 6-foot-high screening with live vegetation or a maintenance-free opaque fence and at least one tree per 30 feet of the boundary length. Manufactured home park frontage boundary yards facing public streets shall be not less than 25 feet except 35 feet is required for boundary yards facing thoroughfares.

- b. No manufactured home, including any attached and unattached structures, shall be installed less than 15 feet from the front site line abutting a private street and 25 feet from the front site line abutting a public street.
 - c. No manufactured home, including any attached structures, shall be installed less than 15 feet from rear to rear, nor 20 feet from side to side or side to rear of another manufactured home.
 - d. No detached accessory structure shall be installed less than five feet from manufactured home or other accessory structure.
- (2) *Site coverage and area regulations.*
- a. Each manufactured home site shall have a minimum area of 5,000 square feet with a minimum frontage of 50 feet.
 - b. The occupied area of a manufactured home site shall not exceed 50 percent of the total area of the site. This restriction shall apply to total coverage by the home, parking space and any attached or detached structures.
 - c. No more than one manufactured home shall be installed within an individual site.
- (3) *Parking and landscaping regulations.*
- a. No on-street parking shall be permitted.
 - b. There shall be concrete or bituminous paved parking space on each site with minimum dimensions of 18 feet by 18 feet. Such space shall be more than five feet from a manufactured home.
 - c. In addition to parking space required on the individual manufactured home sites, the park shall provide one parking space (200 square feet per space), for every four developed sites, for off-street parking. Such parking spaces shall be conveniently located to the sites they are to serve.
 - d. The front yard shall be landscaped except for the driveway and parking which shall not exceed one-half of the front yard area. At least one tree shall be provided per each manufactured home site.
 - e. Except for one unit stored in accordance with section 74-131 of this Code, all boats, boat trailers, snowmobiles, hauling trailers and all other equipment not stored within the utility structures shall be stored in a separate area provided by the park, and not on the sites occupied by manufactured homes nor upon the streets within the manufactured home park. Such storage area shall be clearly identified and screened from the rest of the park.
- (4) *Site regulations.*
- a. It shall not be permitted to construct, erect, or attach any enclosed room, wing, garage, annex, entrance or other similar structure to any manufactured home or site unless the same is so designed and constructed of compatible material retaining the basic design of the original manufactured home.
 - b. A concrete or bituminous paved walkway at least three feet wide shall be provided between the street walk and the manufactured home entrance.
 - c. Each manufactured home site shall be identified by street address number, which should be minimum four-inch high, of contrasting color, and conspicuously posted.
 - d. All manufactured homes shall be installed and maintained in accordance with section 18-101 and 38-93 of this Code. All manufactured homes shall be maintained in good repair, including sanitary and structural conditions.
- (5) *Park standards.*

- a. Each manufactured home park shall have an office which is distinctly marked. Provisions shall be made for an adult caretaker to be on duty at the park during regularly scheduled business hours. The manufactured home park office shall maintain a registry showing the names and addresses of each resident and the make, type and license of each manufactured home and recreational vehicles belonging to occupants of the manufactured home sites along with dates of arrival and departure for each unit.
- b. No person, except manufactured home park owner, shall own more than ten percent of the number of manufactured homes that may be placed within the manufactured home park.
- c. It shall be the responsibility of the manufactured home park owners to see that good housekeeping and living conditions are maintained in the manufactured home park, that the park operates in compliance with all applicable codes, rules, and regulations, and that all residents are aware of such requirements.
- d. Up to ten percent of sites may be used for temporary recreational vehicle parking and occupancy for no longer than 30 days. Up to ten percent of manufactured homes owned by manufactured home park owner may be used for transient occupancy. The remainder of the sites shall be leased to owner occupied manufactured homes for a period of not less than 30 days occupancy.
- e. The owner of a manufactured home park shall maintain all street and sidewalk areas within the park in good conditions, including timely snow removal and surface repairs.
- f. The owner of a manufactured home park shall permit access at any reasonable hour to any and all premises or buildings in the park by the zoning administrator and enforcement officials in performance of their duties.
- g. The sale of homes within a park shall be restricted to not more than 30 percent of the total number of homes that may be placed in the park, and their display shall be compatible with that of normally occupied units, and the use of advertising signs shall be permitted on the saleable homes and nowhere else.
- h. Each manufactured home park shall have one or more central community buildings providing the following facilities:
 - 1. Public toilets and lavatories.
 - 2. Storm shelter.
- i. Each manufactured home park shall have at least two access points to a public right-of way which are deemed adequate to serve the anticipated traffic generated by the park.
- j. Each manufactured home site shall be fronting a street. Such streets may be either public or private as agreed upon between the manufactured home park developer and the city. Private streets shall have a minimum surface width of 28 feet, and a minimum right-of-way width of 40 feet and shall be of hard surface according to standards specified by the city engineer. All dead-end streets shall be marked and shall be limited in length to 250 feet or terminate at cul-de-sac. Public street construction shall be as determined by the city engineer. Each street shall have sidewalks of at least four feet in width for the entire length; such sidewalks shall meet accessibility requirements.
- k. All utilities shall be underground.
- l. Each manufactured home park shall provide public water and sewer facilities in accordance with standards determined by the city. Water facilities, sewage facilities and street lighting shall be installed and maintained by the owner of the manufactured home park.
- m. At least five percent of the gross land area within each park shall be allocated for recreational purposes. Such spaces shall be developed and maintained by the owner of the park and shall contain, at a minimum, a children's playground and an open shelter.

- n. Fire hydrants shall be installed in accordance with the fire code and their design and placement shall be approved by the city fire chief.
 - o. Mobile home parks grounds shall be kept free of litter, rubbish and other flammable materials. The storage, collection and disposal of refuse in the mobile home park shall not create a health hazard, rodent harborage, insect breeding ground, fire hazard or odor. The handling of solid waste must also conform to applicable City Code regulations
 - p. Adequate street lighting with intensity of at least 0.6 foot-candle on the ground shall be provided in all areas of the manufactured home park.
- (f) *Required plans.* All manufactured home parks developed after January 1, 1998, shall be constructed in conformance with the standards of this subsection:
- (1) Construction of manufactured home parks will not be permitted for development until the developer provides site and construction plans including the following:
 - a. Location and size of the manufactured home park.
 - b. Location and size of each site, office building, storm shelter, storage areas, recreation areas, laundry facilities, roadways and parking sites.
 - c. Detailed landscaping boundary screening plans and specifications.
 - d. Location and width of sidewalks.
 - e. Plans for sanitary sewer disposal, surface drainage, including grading, water systems, electrical services and fuel systems.
 - f. Location and detailed plans for all streets and proposed driveways within the park.
 - g. Complete construction plans for all proposed structures, exclusive of manufactured homes.
 - h. Such other information as determined necessary by the city engineer to ensure conformance with the requirements of this section.
 - (2) Manufactured home parks shall be developed in accordance with the subdivision chapter.
 - (3) The developer shall provide copies of the above required plans and shall submit a detailed description of construction plans, stage development, if any, and a description of maintenance procedures and ground supervision, and methods proposed for disposal of garbage and refuse.
 - (4) Each manufactured home park shall be of sufficient size to contain at least ten fully developed sites and required accessory areas and buildings.
 - (5) The city shall require performance bonds in amounts adequate to ensure that development proposed in the plan submitted is actually completed.
 - (6) The developer of a manufactured home park shall provide evidence that the plans have been approved by the state department of health and that the developer will comply with all recommendations, suggestions and regulations specified by that department.
- (g) *General regulations.* Additional regulations in the R-M residence district are set forth in article VI.

(Code 1976, § 11.11; Ord. No. 387 2nd series, § 1, 1-20-1998; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 732 2nd Series, § 1, 1-8-2019)

Cross reference— Manufactured homes, § 18-101 et seq.; manufactured homes and manufactured home parks and placement of travel trailers and travel vehicles, § 38-93.

Sec. 86-102. - B-1 limited business district.

(a) *Intent; scope.* This section applies to the B-1 limited business district. This B-1 district is intended to permit selected businesses in areas adjacent to residential neighborhoods where analysis of the population demonstrates that such establishment are required and desirable.

(b) *Permitted uses.* The following uses shall be permitted in the B-1 district:

Antique, gift or florist shops.

Automobile parking lots excluding repairs and the parking of trucks and buses.

Barbershops or beauty shops.

Business or professional offices.

Candy, ice cream, soft drinks or confectionery stores.

Churches.

Day care facility serving any number of individuals.

Fallout shelter.

Jewelry stores.

Laundromats and dry cleaning laundry pickup store.

Leather goods and luggage shops.

Medical clinics.

Municipal or other government administration buildings, police or fire stations, community center buildings, museums or art galleries, and post office stations.

Pharmacies or drugstores, including gifts, stationery and similar items.

Photography studios.

Pipe or tobacco shops.

Public libraries.

Retail bake or pastry shops.

Retail medical supply stores.

Tailor shops.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the B-1 business district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Living quarters of persons employed on the premises.

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Solar energy collectors and systems.

Storage garages where the lot is occupied by a multiple-family dwelling or an institutional dwelling.

- (d) *Conditional uses.* All conditional use permits for the B-1 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the B-1 business district by conditional use permit:

Boardinghouses and lodginghouses.

Gas station or car wash.

Grocery stores, fruit and vegetable markets.

Liquor stores (for consumption off the premises).

Meat shops and cold storage lockers (excluding slaughtering).

Medical, dental and optical labs.

Mortuaries or funeral homes.

Motels.

Multiple-family dwellings, apartment buildings or townhouses containing not more than eight dwelling units.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other business uses of the same general character as listed in subsection (b).

Parks and recreational areas.

Public, parochial or other private elementary, middle, junior high or senior high schools offering a curriculum equivalent to the public school system, and not operated for profit.

Public utility stations and structures.

Residential facility serving six or fewer individuals.

Restaurants, cafes, delicatessens or tearooms.

Shoe stores and shoe repair stores.

Single-family detached dwellings.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the building.
- (3) Proper separation of units exist as provided by the city building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.

- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) Landscaping, fencing, grading, exterior lighting, construction and driveway conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.

Water supply buildings, reservoirs, wells, elevated tanks, and other similar essential public utility structures, municipal or other government service buildings.

(e) *Height, yard and lot coverage regulations.* Height, yard and lot coverage regulations for the B-2 district are as follows:

(1) *Height regulations.* No building shall hereafter be erected or structurally altered to exceed three stories or 35 feet in height.

(2) *Front yard regulations.*

- a. There shall be a front yard having a depth of not less than 25 feet on a lot or plot that abuts a minor street or a marginal access service street.
- b. There shall be a front yard having a depth of 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan, except that an 80-foot setback shall be required when the council determines that a service road is necessary.
- c. There shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard line on either street.
- d. No front yard shall be required in the downtown district.

(3) *Side yard regulations.*

- a. There shall be a side yard on each side of a building, having a width of not less than ten feet.
- b. No building shall be located within 20 feet of any side lot line abutting a lot in any of the classes of residence districts.
- c. No side yard shall be required in the downtown district.

(4) *Rear yard regulations.*

- a. There shall be a rear yard having a depth of not less than 25 percent of the lot depth or a maximum required rear yard of 25 feet.
- b. No building shall be located within 20 feet of any rear lot line abutting a lot in any of the classes of residence districts.
- c. No rear yard shall be required in the downtown district.

(f) *Lot coverage regulations.* Not more than 50 percent of a lot shall be occupied by buildings. No lot coverage restrictions apply in the downtown district.

(g) *General regulations.* Additional regulations in the B-1 business district are set forth in article VI of this chapter, except that no outside storage or displays of property for sale shall be permitted on any premises in such district.

(Code 1976, § 11.12; Ord. No. 443, § 3, 11-6-2000; Ord. No. 463, § 1, 7-2-2001; Ord. No. 590 2nd series, § 1, 2-19-2008)

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinance Chapter 86, Article II, Division 2 Conditional Use Permit is hereby amended in its entirety and Sections 86 – 96 thru 86 -102 are amended by removing home occupation from conditional use lists.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series. A copy of the entire Ordinance will be posted at the Marshall City Hall.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Hall, 344 West Main Street, Marshall, Minnesota 56258.

Section 3: This Ordinance shall take effect after its passage and summary publication.

Passed and adopted by the Common Council this 10th day of December, 2019.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: November 26, 2019

Final Passage on: December 10, 2019

Published in the Marshall Independent: _____



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Public Hearing of Ordinance amendment to Section 62-2 Snow Removal on Private Streets
Background Information:	<p>Recently, the Ordinance has been amended to ensure that owners plow snow on their private streets to allow for emergency vehicle and resident access. There was some confusion about the required width of the plowed path, so the suggestion was to amend the ordinance by including a specific width. The attached ordinance amendment refers to 16-foot clear path. However, currently, the way it's written, the Ordinance states that "all snow and ice remaining upon ... private streets..." constitute a hazard, which means that the entire width of the street shall be cleared of those hazards even without specifying certain width.</p> <p>At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 62-2 Snow Removal on Private Streets to include required width of 16 feet.</p> <p>The Ordinance amendment to Section 62-2 Snow Removal on Private Streets was introduced at the November 26, 2019, City Council meeting.</p>
Fiscal Impact:	None.
Alternative/ Variations:	None.
Recommendations:	that the Council close the public hearing on the Ordinance amendment to Section 62-2 Snow Removal on Private Streets.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Adoption of Ordinance amendment to Section 62-2 Snow Removal on Private Streets
Background Information:	See Public Hearing
Fiscal Impact:	None.
Alternative/ Variations:	None.
Recommendations:	that the Council adopt Ordinance No. XXX, Second Series, amendment to Section 62-2 Snow Removal on Private Streets.

Sec. 62-2. - Ice and snow on public sidewalks and private streets.

- (a) *Declared a hazard.* All snow and ice remaining upon public sidewalks or private streets is hereby declared to constitute a public health and safety hazard and shall be abated by the owner of the abutting or surrounding, respectively, private property within 24 hours after such snow and ice has ceased to be deposited, to provide a minimum 16-foot clear drivable path on the street. This requirement shall not impose obligations on owners greater than those followed by the City of Marshall for snow and ice removal on city streets and sidewalks on city owned properties.
- (b) *City to remove.* The city may cause to be removed, or otherwise abated, from all public sidewalks and private streets, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of such removal, or abatement, and the private property adjacent to, or surrounded by, which such accumulations were found and removed or otherwise abated.
- (c) *Cost of removal.* The cost of snow or ice removal or abatement done in accordance with subsection (b) of this section shall be billed to the owner of the abutting or surrounding property. If such bill is not paid within 30 days, the city administrator shall, upon direction of the council after public hearing, and on receipt of the information provided for in subsection (b) of this section, extend the cost of such removal or abatement of snow or ice as a special assessment against the property abutting public sidewalks, or surrounding private streets, which were cleared. Such special assessments shall, at the time of certifying taxes to the county auditor, be certified for collection as other special assessments are certified and collected in accordance with applicable state statutes.
- (d) *Placing snow or ice in public street, walks or on other city property.* It is a misdemeanor for any person, not acting under a specific contract with the city, to remove snow from private property or alleys and place the snow on a public street or walks in such quantity, or in such manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal of the snow. It is also a misdemeanor for any person not acting under a contract with the city to dump snow on other city property.

(Code 1976, § 7.04; Ord. No. 733 2nd Series, § 1, 2-12-2019)

State Law reference— Special assessments for snow and ice removal, Minn. Stat. § 429.101.

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinances, Chapter 86, Sec. 62-2. – Snow Removal on Private Streets is amended by adding a requirement to provide a minimum 16 foot clear path on the street.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series. A copy of the entire Ordinance will be posted at the Marshall City Hall.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Hall, 344 West Main Street, Marshall, Minnesota 56258.

Section 3: This Ordinance shall take effect after its passage and summary publication.

Passed and adopted by the Common Council this 10th day of December, 2019.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: November 26, 2019

Final Passage on: December 10, 2019

Published in the Marshall Independent: _____



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	1500 Travis Road - 1) Public Hearing regarding a business tax abatement request.
Background Information:	<p>On November 26, 2019 a public hearing was called for and to be held on December 10, 2019 regarding a business property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The project is a 28,000 square foot one story metal building housing a bus garage and travel agency. This project started in April 2019 and finished in September 2019.</p>
Fiscal Impact:	Attached
Alternative/ Variations:	
Recommendations:	<p>Recommendation #1</p> <p>To Close the Public Hearing</p>

City of Marshall

Tax Abatement

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.

Property Information:

Location: 1500 Travis Road Access Road: _____
Section: N/A Township: N/A Range: N/A Property Identification Number: 27-945001-0
Legal Description: Lot 1 Block 1, Water Bus Addition (attach if needed)
Parcel Width: _____ (feet) Length: _____ (feet) Acres: 3.099

Applicant Information (Person):

Applicant Name: _____
Phone: (Work) _____ (Cell) _____
E-Mail Address: _____
Mailing Address: _____
Applicant Signature: _____

Owner Information (Person, primary contact) (If different than applicant information above):

Owner Name: Pantera, LLP Phone: _____ (h) _____ (w)
Mailing Address: 811 Westmar Circle
Owner Signature: _____
Contractors or Contract for Deed Holders – owner must sign the application.

Business Entity/Company Information (If property held by LLC, Corp, etc.):

Owner Name: Pantera, LLP Phone: 507-532-4043 Fax: _____
Location: 1500 Travis Road, Marshall, MN 56258
Type of Company: Bus Garage Service Provided: Transportation

Please attach the following documentation (incomplete applications will not be accepted):

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas, if applicable.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value. Project renderings or building plans/specs if available at time of application.

Return Completed Applications to:

City Clerk
City of Marshall
344 West Main Street
Marshall, MN 56258

PROJECT

The building is 280' X 100' one story metal building housing bus garage and travel agency.
The project started April 2019 and finished September 2019.



CALCULATING THE CURRNET STRUCTURE EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV PORTION ONLY)

(CITY

	EMV	City Taxes	County Taxes	TOTAL TAXES
Base EMV	\$ 174,600.00	\$ 1,556.00	\$ 999.00	\$ 4,089.00
Improvement EMV	\$ 1,083,700.00	\$ 12,304.00	\$ 7,894.00	\$ 36,937.00
Total EMV	\$ 1,258,300.00	\$ 13,860.00	\$ 8,893.00	\$ 41,026.00

BASED OFF 2019 RATES (NO INFLATOR)	1	2	3	4	5	6	7	8	9	10	
year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
ENTER % OF ABATEMENT HERE →	80%	60%	40%	20%	0%	0%	0%	0%	0%	0%	
Base EMV Captured Taxes	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	
Improvement EMV Abated Taxes	\$ 9,843.20	\$ 7,382.40	\$ 4,921.60	\$ 2,460.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Improvement EMV Captured Taxes	\$ 2,460.80	\$ 4,921.60	\$ 7,382.40	\$ 9,843.20	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	
											TOTAL
Amount of Abatement	\$ 9,843.20	\$ 7,382.40	\$ 4,921.60	\$ 2,460.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,608.00
Amount of Taxes the City recieves	\$ 4,016.80	\$ 6,477.60	\$ 8,938.40	\$ 11,399.20	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 113,992.00
Total Tax Bill (city)	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 138,600.00
											REQUESTED \$\$\$
											\$ -
											\$ 24,608.00
											BALANCE OF
											\$ -
											SPECIALS FORGAVE
											\$ -
											TAX ABATEMENT
											\$ -



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, September 24, 2019
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	1500 Travis Road - 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving business tax abatement.
Background Information:	<p>On November 26, 2019 a public hearing was called for and to be held on December 10, 2019 regarding a business property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The project is a 28,000 square foot one story metal building housing a bus garage and travel agency. This project started in April 2019 and finished in September 2019.</p>
Fiscal Impact:	Attached
Alternative/ Variations:	
Recommendations:	Recommendation #2 To approve Resolution Number XXXX, Second Series, a resolution approving business property tax abatement

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY BEING DEVELOPED BY
PANTERA, LLP; GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. PANTERA, LLP has applied for a Business Tax Abatement pursuant to the City's Tax Abatement Policy on property legally described as: Parcel ID: 27-945001-0, 1500 Travis Rd., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on December 10, 2019, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County's current property tax levy, or \$200,000.
- 2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the City on the Property for four (4) years, commencing with taxes payable for the assessed value related to the capital improvements on said parcel. The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30th of that calendar year.

3.03 The tax abatement shall be for the commercial capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

3.05. The Abatement total is estimated to be approximately \$24,608.00 and should not exceed that amount. The Abatement scale approved is as follows:

- Year 1 – 80% Abatement
- Year 2 – 60% Abatement
- Year 3 – 40% Abatement
- Year 4 -- 20% Abatement

Passed by the Common Council of the City of Marshall, this 10th day of December, 2019.

Mayor, City of Marshall

ATTEST:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	301 Stephens Ave. – 1) Public Hearing regarding a home property tax abatement request.
Background Information:	<p>On November 26, 2019 a public hearing was called for and to be held on December 10, 2019 regarding a home property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The property is located at 301 Stephens Ave. with an estimated market value of \$652,400 with the difference of improvement being \$409,000.</p>
Fiscal Impact:	The approximate amount of assistance is \$2,902 a year or \$5,804 over a maximum period of 2 years.
Alternative/ Variations:	Not approve the request.
Recommendations:	<p>Recommendation #1</p> <p>To Close the Public Hearing</p>

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.

Property Information:

Location: 301 Stephens Avenue Access Road: Stephens
Section: 9 Township: 111 Range: 41 Property Identification Number: 27-574061-2
Legal Description: See attached
(attach if needed)
Parcel Width: 431.17 (feet) Length: 249 (feet) Acres: 2.46

Applicant Information:

Applicant Name: Carr Properties Phone: 507-532-2291 (h) _____ (w) _____
Mailing Address: 1601 N. Hwy 59 PO Box 1215 Marshall, MN 56258
Applicant Signature: [Signature]

Owner Information:

Owner Name: Same as applicant Phone: _____ (h) _____ (w) _____
Mailing Address: _____
Owner Signature: [Signature]
Contractors or Contract for Deed Holders – owner must sign the application.

Company Information:

Owner Name: Same as applicant Phone: _____ Fax: _____
Location: _____
Type of Company: _____ Service Provided: _____

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

Return Completed Applications to:

City Clerk
City of Marshall
344 West Main St.
Marshall, MN 56258

Attached you will find the following:

Legal Description

Written Narrative with project information

Site Plan

Site Elevation

Main Floor Plan

Second Floor Plan

Building Permit Copy

Colonial House:

Legal Description: PT LT 1 BK 7 EX SLY 53' LT 1 & DRAINAGE POND EX PT LT 1 TO CARK ROHLIK

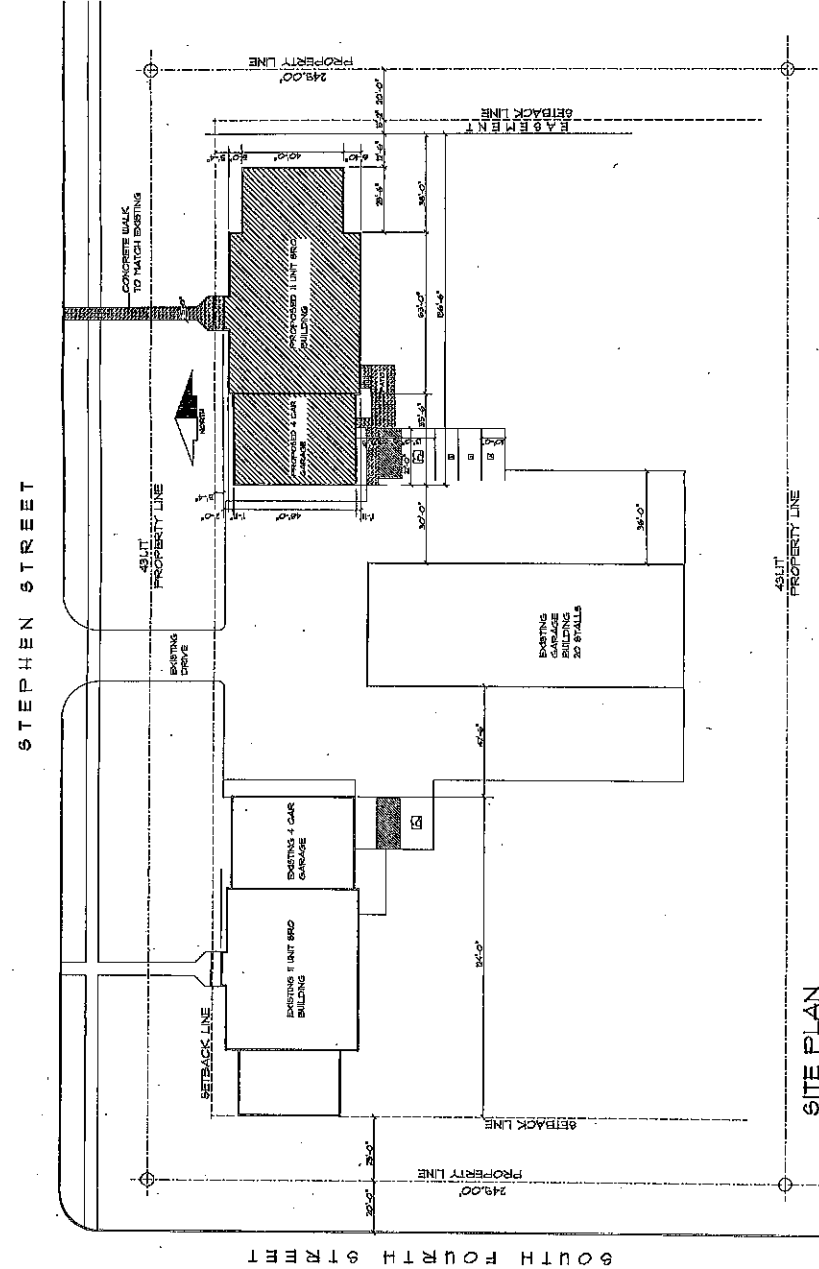
This 9 unit apartment building (301 Stephen Avenue) is similar in size and scope to the adjacent 11 plex building (307 Stephen Avenue). This building will be a mix of studio, modified studio, and 2 bedroom units. Lease durations will vary from 3 months to 1 year. A mix of the units will be furnished, partially furnished, and unfurnished. There are attached garages, along with detached garages to serve the tenants.

The estimated market value upon completion is expected to be similar to 307 Stephens Avenue building (which is estimated at \$514,800) so the estimate for 301 will likely be close to that. The parcel on which the buildings are situated is estimated at \$137,600.

Public benefits are included but not limited to additional housing units to serve the community, especially working professionals that need furnished units, and increases tax capacity for years to come.

Project completion is estimated late 2019 or early 2020.

This is a private development, there are no public funds being utilized in this development.



Reviewed for Code Compliance
 Date 6-20-19
 Building Official: *[Signature]*

Not all deficiencies identified may have been addressed and the contractor shall not be censured as the result of such Code deficiencies. Review for Code compliance will continue during inspections as construction progresses. All changes to these drawings shall be approved by the Building Official.

GENERAL CONSTRUCTION NOTES

- Verify all dimensions and conditions on site.
- Verify existing conditions are as shown on drawings.
- Verify existing building footprints are as shown on drawings.
- Verify existing building heights are as shown on drawings.
- Verify existing building setbacks are as shown on drawings.
- Verify existing building materials are as shown on drawings.
- Verify existing building finishes are as shown on drawings.
- Verify existing building fixtures are as shown on drawings.
- Verify existing building equipment are as shown on drawings.
- Verify existing building utilities are as shown on drawings.
- Verify existing building access are as shown on drawings.
- Verify existing building egress are as shown on drawings.
- Verify existing building fire protection are as shown on drawings.
- Verify existing building life safety are as shown on drawings.
- Verify existing building energy conservation are as shown on drawings.
- Verify existing building accessibility are as shown on drawings.
- Verify existing building sustainability are as shown on drawings.
- Verify existing building resilience are as shown on drawings.
- Verify existing building security are as shown on drawings.
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ENGISE ARCHITECTURE
 1001 W. WASHINGTON AVE. SUITE 100
 MINNEAPOLIS, MN 55401
 PHONE: 612-338-8865

JAMES CARP ARCHITECTS
 1001 W. WASHINGTON AVE. SUITE 100
 MINNEAPOLIS, MN 55401
 PHONE: 612-338-8865

PROJECT NO: 18-033
 SHEET NO: A1 OF 5

GRO HOUSING FACILITY - 2018
 JAMES CARP
 MARSHALL, MINNESOTA

CODE INFORMATION - 2015 MN BUILDING CODE
 JAMES CARP GRO BUILDING
 OCCUPANCY GROUP R2 - RESIDENTIAL
 OCCUPANCY GROUP U - GARAGES
 SQUARE FOOTAGE OF LOT - 107,048 SQUARE FEET
 AREA'S
 TOTAL SQUARE FOOTAGE OF NON-FEED BUILDING - 1,399 S.F.
 TOTAL SQUARE FOOTAGE OF FEED BUILDING - 1,399 S.F.
 GROUP R RESIDENTIAL AREA - 1,399 S.F.

CONSTRUCTION TYPE III
 ALLOWABLE HEIGHT AND AREA FOR GROUP "I":
 1 STORY, 8000 SF MAXIMUM
 ACTUAL PROPOSED BUILDING SIZE: 1 STORY, 1275 SF
 ALLOWABLE HEIGHT AND AREA FOR GROUP "R2":
 7 STORIES, 1000 SF MAXIMUM PER STORY
 ACTUAL PROPOSED BUILDING SIZE: 2 STORIES, 1399 S.F.
 FIRST STORY AREA: 4688 S.F.
 SECOND STORY AREA: 1399 S.F.

OCCUPANCY CLASSIFICATION
 R2 - RESIDENCE - 7807000 - 40 OCCUPANTS
 U - GARAGE - 21020 - 608 OCCUPANTS
 ACCESSORY OCCUPANCY - 100 - 10 OCCUPANTS
 NO OCCUPANCY SEPARATION REQUIRED - LESS THAN ONE OF AREA

EGRESS
 EXIT TRAVEL DISTANCE WITH SPRINKLER - 30' ACTUAL LESS THAN 10'
 COMMON PATH OF EGRESS TRAVEL WITH SPRINKLER - 20'
 ACTUAL LESS THAN 7'
 MAXIMUM OCCUPANT LOAD FOR ONE EXIT - 20
 MAXIMUM OCCUPANT LOAD FOR TWO EXITS - 40
 ONE EXIT REQUIRED FROM GROUP U - ONE PROVIDED

FIRE PROTECTION
 TOTAL FIRE ALARMING 0%
 SPRINKLER REQUIRED (EXCEPT AT ATTIC) - NFPA 13R
 FIRE ALARMING AND SPRINKLER SYSTEMS SHALL BE PROVIDED IN ALL OCCUPANCY GROUPS AND AREAS EXCEPTED BY THE CODE.
 FIRE SEPARATION DISTANCE AT EXTERIOR WALLS GREATER THAN 30' - NO RATING REQUIRED
 FIRE SEPARATION DISTANCE AT EXTERIOR WALLS LESS THAN 30' - RATING REQUIRED
 FIRE EXTINGUISHERS - VERIFY TYPE REQUIRED
 CLASS A - MAXIMUM TRAVEL DISTANCE - 75'
 CLASS B - MAXIMUM TRAVEL DISTANCE - 30'/50'
 SEPARATION BETWEEN CHIMELING UNITS
 1/2 HOUR WITH SPRINKLER
 1 HOUR WITH SPRINKLER
 SEPARATION BETWEEN ROOF AND HORIZONTAL ASSEMBLY
 1/2 HOUR WITH SPRINKLER
 SEPARATION AT CORRIDOR WALLS
 1/2 HOUR WITH SPRINKLER
 SEPARATION BETWEEN WALL AND HORIZONTAL ASSEMBLY
 1/2 HOUR WITH SPRINKLER
 SEPARATION AT ATTIC
 NO SPRINKLER AT ATTIC
 AREA MAXIMUM OF 3000 SF OR OVER EVERY 2 UNITS.

ENERGY (ETC)
 OPERABLE WINDOW UNITS - CAD I/F FACTOR
 ENTRANCE DOORS - G-11 I/F FACTOR
 ATTIC, NON-GLAZED - MIN. R-20/7.5
 EXTERIOR WALLS - MIN. R-20/7.5 G.I.
 STIC RATINGS AT APARTMENT SEPARATION WALLS/FLOORS - IMPACT ICD 30 MINIMUM
 IMPACT ICD 30 MINIMUM
 SOLID WOOD OR 1 3/4" HONEYCOMBED STEEL
 MUST BE SELF-CLOSING

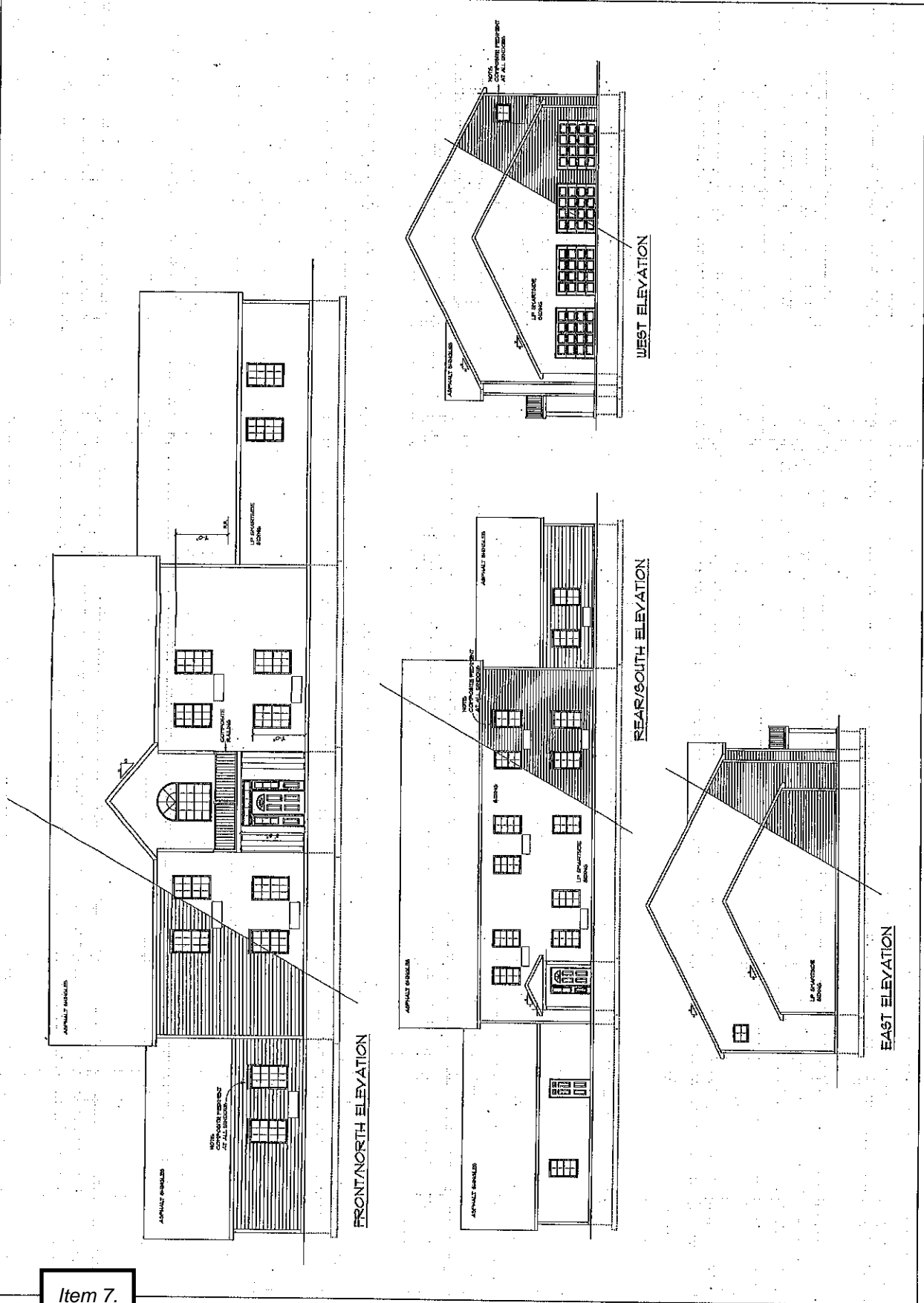
SHEET INDEX

A1	SITE PLAN - NOTIFICATIONS
A2	MAIN FLOOR PLAN
A3	SECOND FLOOR PLAN
A4	EXTERIOR ELEVATIONS
A5	BUILDING SECTIONS

DATE: 02/29/19
 DRAWN BY: J. H. [Signature]
 PROJECT NO.: 18-033
 SHEET NO.: 4 OF 5

GENEIG ARCHITECTURE
 PHILIP D. ANDERSON - PRINCIPAL ARCHITECT
 1100 W. WASHINGTON ST. SUITE 100
 MINNEAPOLIS, MN 55401
 PHONE: 763-429-6666 FAX: 763-429-6667

PROJECTIONS
 GPO HOUSING FACILITY - 2019
 JAMES CARR
 MARSHALL, MINNESOTA

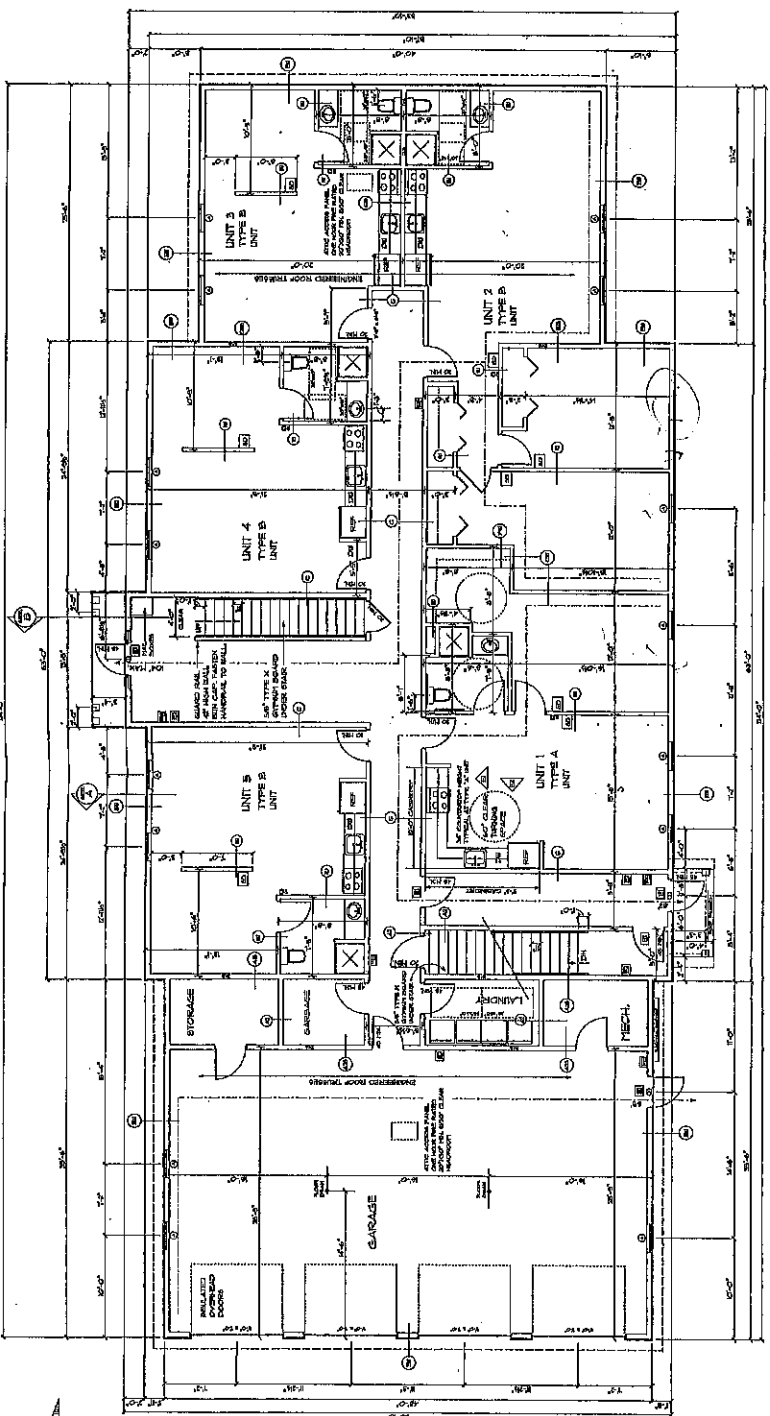


Item 7.

Page 63

1. The contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities. The contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities. The contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities.

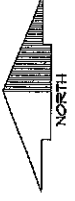
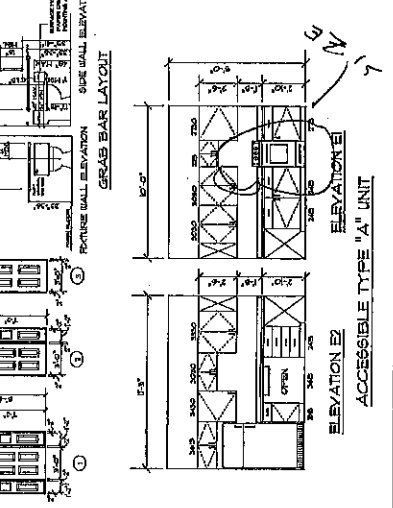
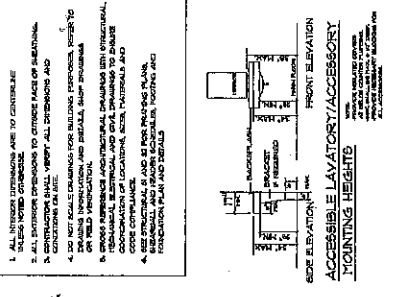
PROJECT NO.	18-033
SHEET NO.	2 OF 5
DATE	APRIL 11, 2018
DESIGNER	PAUL D. ANDERSON



MAIN FLOOR PLAN
 3/8" = 1'-0"

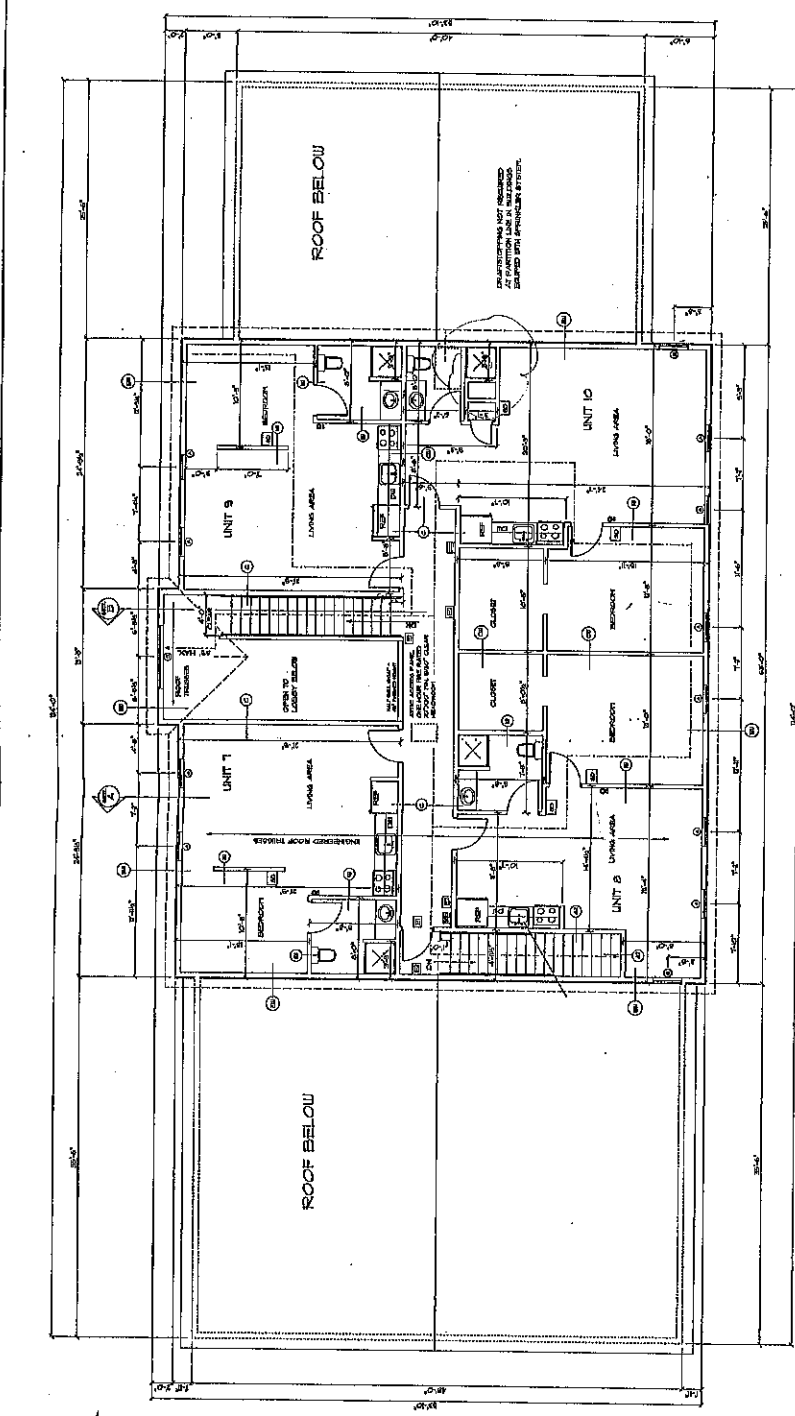
- PLAN NOTIFICATIONS**
- TYPE 'A' UNIT NOTES:
 - 1. LAMPREY CONTROL: ELECTRICAL, AIRWAY, WATER/WASTE AND EXHAUSTION SERVICES SHALL BE LOCATED OUTSIDE THE UNIT.
 - 2. PROVIDE BARRIER/STAIRCASE FOR THE HORIZONTAL AND VERTICAL TRAVEL THROUGH THE UNIT.
 - 3. ALL PLUMBING SHALL BE LOCATED OUTSIDE THE UNIT.
 - 4. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 5. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 6. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 7. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 8. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 9. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 10. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - TYPE 'B' UNIT NOTES:
 - 1. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 2. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 3. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 4. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 5. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 6. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 7. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 8. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 9. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 10. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - MECHANICAL NOTIFICATION:
 - 1. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 2. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 3. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 4. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 5. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 6. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 7. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 8. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 9. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - 10. PROVIDE MECHANICAL SERVICES THROUGH THE FLOOR SYSTEM.
 - TYPE 'C' UNIT NOTES:
 - 1. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 2. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 3. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 4. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 5. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 6. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 7. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 8. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 9. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.
 - 10. PROVIDE SINK FOR WASHING HANDS WITH HOT AND COLD WATER.

- GENERAL NOTES**
- ALL DIMENSIONS UNLESS NOTED OTHERWISE.
 - ALL DIMENSIONS UNLESS NOTED OTHERWISE.
 - ALL DIMENSIONS UNLESS NOTED OTHERWISE.
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Item 7.

REVISIONS
DATE: APRIL 8, 2019
PROJECT NO.
18-035
SHEET NO.
3 OF 5



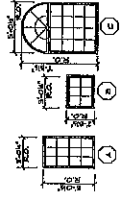
SECOND FLOOR PLAN
 20'-0" X 10'-0"

GENERAL CONSTRUCTION NOTES

- * VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE. OTHER NOTES THAT APPLY TO THIS PROJECT ARE TO BE OBSERVED.
- * ALL WORK SHALL BE DONE ACCORDING TO THE LATEST EDITIONS OF THE CODES AND REGULATIONS APPLICABLE TO THIS PROJECT.
- * ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CODES AND REGULATIONS APPLICABLE TO THIS PROJECT.
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- * ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE CODES AND REGULATIONS APPLICABLE TO THIS PROJECT.

PLAN NOTATIONS/ANNOTATIONS

1. TYPE 'VI' NOTATION:
 - PROVIDE ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
2. TYPE 'VII' NOTATION:
 - PROVIDE ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
3. ROOM IDENTIFICATION - IN TYPE OF ROOM TO TYPE OF MATERIAL.
 - PROVIDE ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
4. ROOM IDENTIFICATION - IN TYPE OF ROOM TO TYPE OF MATERIAL.
 - PROVIDE ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
5. ROOM IDENTIFICATION - IN TYPE OF ROOM TO TYPE OF MATERIAL.
 - PROVIDE ALL DIMENSIONS AND CONDITIONS ON SITE.
 - VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.



GENERAL NOTES

1. ALL DIMENSIONS UNLESS OTHERWISE NOTED SHALL BE TO FACE UNLESS INDICATED OTHERWISE.
2. ALL DIMENSIONS UNLESS OTHERWISE NOTED SHALL BE TO FACE UNLESS INDICATED OTHERWISE.
3. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE.
4. ALL WORK SHALL BE DONE ACCORDING TO THE LATEST EDITIONS OF THE CODES AND REGULATIONS APPLICABLE TO THIS PROJECT.
5. ALL WORK SHALL BE DONE ACCORDING TO THE LATEST EDITIONS OF THE CODES AND REGULATIONS APPLICABLE TO THIS PROJECT.

MECHANICAL INFORMATION

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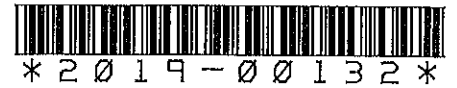
MECHANICAL INFORMATION

MECHANICAL INFORMATION

MECHANICAL INFORMATION



CITY OF MARSHALL
344 WEST MAIN
MARSHALL, MN 56258-1313
(507) 537-6773 FAX: (507) 537-6830



DATE ISSUED:06/20/2019


BUILDING PERMIT


PERMIT NUMBER : 2019-00132
ADDRESS : 301 STEPHEN AVE
PIN : 27-574061-2
LEGAL DESC : NIELSEN'S 9TH ADDN - REPLAT NIELSEN
PERMIT TYPE : BUILDING
PROPERTY TYPE : COMMERCIAL
CONSTRUCTION TYPE : NEW BUILDING
VALUATION : \$ 620,000.00
 NOTE: NEW BUILDING - 9 UNIT APARTMENT

APPLY FOR PLUMBING PERMIT. SUBMIT FIRE SPRINKLER STATE PERMIT AND DRAWINGS

APPLICANT	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">PERMIT FEE</td> <td style="width: 40%; text-align: right;">3,303.75</td> </tr> <tr> <td>STATE SURCHARGE BLDG VAL</td> <td style="text-align: right;">310.00</td> </tr> <tr> <td>PLAN REVIEW COMMERCIAL</td> <td style="text-align: right;">2,147.44</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">5,761.19</td> </tr> <tr> <td colspan="2">Payment(s)</td> </tr> <tr> <td>CREDIT CARD 1009 1900798</td> <td style="text-align: right;">3,767.18</td> </tr> <tr> <td>CREDIT CARD 1009 1900802</td> <td style="text-align: right;">1,994.01</td> </tr> </table>	PERMIT FEE	3,303.75	STATE SURCHARGE BLDG VAL	310.00	PLAN REVIEW COMMERCIAL	2,147.44	TOTAL	5,761.19	Payment(s)		CREDIT CARD 1009 1900798	3,767.18	CREDIT CARD 1009 1900802	1,994.01
PERMIT FEE	3,303.75														
STATE SURCHARGE BLDG VAL	310.00														
PLAN REVIEW COMMERCIAL	2,147.44														
TOTAL	5,761.19														
Payment(s)															
CREDIT CARD 1009 1900798	3,767.18														
CREDIT CARD 1009 1900802	1,994.01														
OWNER															
<p>CARR PROPERTIES 1601 HWY 59 N P O BOX 1215 MARSHALL, MN 56258-</p>															
AGREEMENT	<p>PERMIT: In consideration of the statements and representations made in the above application filed with the Office of the City Engineer, Marshall, Minnesota, this Permit is hereby granted to the applicant. This Permit is granted upon the expressed conditions that said owner and his agents, workmen and employees shall comply in all respects with the ordinances and regulations of the City of Marshall and the State of Minnesota. The granting of a permit does not give authority to violate any provisions of State or Local Law regulating building. Not all deficiencies in documents may have been addressed and/or noted and that shall not be construed as an approval of such code deficiencies. Review for code compliance will continue during inspections as construction progresses. This Permit expires if work is not commenced within 180 days or if work is suspended for 180 days.</p>														
<p>All provisions of law and ordinances governing this type of work shall be complied with whether specified herein or not. Separate application must be secured for plumbing work and all electrical work must be inspected by the State Electrical Inspector.</p> <p><u>No work shall begin until the Building Permit is signed and issued by the Building Official.</u></p>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="border: 1px solid black; padding: 2px;">Item 7.</div> <div style="text-align: center;"> _____ Building Official </div> <div style="text-align: right;"> 6-2 _____ Date </div> </div>														

CALCULATING THE CURRNET STF

BASED OFF 2019 RATES (NO INFLATOR)	1	2	3
<i>year</i>	2021	2022	2023
<i>ENTER % OF ABATEMENT HERE</i> 	100%	100%	0%
Base EMV Captured Taxes	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00
Improvement EMV Abated Taxes	\$ 2,902.00	\$ 2,902.00	\$ -
Improvement EMV Captured Taxes	\$ -	\$ -	\$ 2,902.00
Amount of Abatement	\$ 2,902.00	\$ 2,902.00	\$ -
Amount of Taxes the City recieves	\$ 4,629.00	\$ 4,629.00	\$ 7,531.00
Total Tax Bill (city)	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00

**STRUCTURE EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV
(CITY PORTION ONLY)**

	4	5	6	7	8	9
	2024	2025	2026	2027	2028	2029
	0%	0%	0%	0%	0%	0%
\$	4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
\$	2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
\$	7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00
\$	7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00

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	EMV	City Taxes	County Taxes
Base EMV	\$ 652,400.00	\$ 4,629.00	\$ 2,970.00
Improvement EMV	\$ 409,000.00	\$ 2,902.00	\$ 1,862.00
Total EMV	\$ 1,061,400.00	\$ 7,531.00	\$ 4,832.00

10				
2030				
0%				
\$ 4,629.00				
\$ -				
\$ 2,902.00				
TOTAL				
\$ -	\$ 5,804.00	REQUESTED \$\$\$	\$ -	
\$ 7,531.00	\$ 69,506.00	BALANCE OF	\$ -	
		SPECIALS FORGAVE	\$ -	
\$ 7,531.00	\$ 75,310.00	TAX ABATEMENT	\$ -	

TOTAL TAXES	
\$	10,783.00
\$	6,759.00
\$	17,542.00

\$	5,804.00
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30
CITY OF MARSHALL
AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	301 Stephens Ave – 2) Consideration of Resolution Number XXXX, Second Series, a resolution approving home property tax abatement.
Background Information:	<p>On November 26 a public hearing was called for and to be held on December 10, 2019 regarding a home property tax abatement request.</p> <p>Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement.</p> <p>The property is located at 301 Stephens Ave. with an estimated market value of \$652,400 with the difference of improvement being \$409,000.</p>
Fiscal Impact:	The approximate amount of assistance is \$2,902 a year or \$5,804 over a maximum period of 2 years.
Alternative/ Variations:	Not approve the request.
Recommendations:	<p>Recommendation #2</p> <p>To approve Resolution Number XXXX, Second Series, a resolution approving home property tax abatement</p>

RESOLUTION RELATING TO A TAX ABATEMENT ON PROPERTY BEING DEVELOPED
BY CARR PROPERTIES; GRANTING THE ABATEMENT

BE IT RESOLVED by the Common Council of the City of Marshall, Minnesota, as follows:

Section 1. AUTHORIZATION AND RECITALS.

- 1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of the property taxes imposed by the County on a parcel of property (Property Tax Abatement) if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement.
- 1.02. The City has adopted the City of Marshall Tax Abatement Policy which further stipulates requirements before an abatement of taxes will be granted for residential development.
- 1.03. CARR PROPERTIES has applied for a Home Tax Abatement pursuant to the City's Home Tax Abatement Policy on property legally described as: Parcel ID: 27-574061-2, 301 Stephens Ave., Marshall, MN 56258.
- 1.04. Pursuant to the Act, this Common Council on December 10, 2019, conducted a public hearing on the desirability of granting the abatement. Notice of the public hearing was duly published as required by law in the Marshall Independent, the official newspaper of the City.

Section 2. FINDINGS. On the basis of information compiled by the City and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

- 2.01. There is a need for new development on the Property to increase the tax base of the City and to improve the general economy of the state.
- 2.02. The granting of the proposed abatement is in the public interest because it will increase or preserve the tax base of the City.
- 2.03. The Property is not located in a tax increment financing district.
- 2.04. The granting of the proposed abatement will not cause the aggregate amount of abatements granted by the City under the Act to exceed the greater of ten percent (10.00%) of the County's current property tax levy, or \$200,000.

2.05. It is in the best interests of the City to grant the tax abatement authorized in this Resolution.

Section 3. GRANTING OF TAX ABATMENT

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the City on the Property for two (2) years, commencing with taxes payable for the assessed value related to the capital improvements outlined in 1.03.

3.02. The City shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30th of that calendar year.

3.03 The tax abatement shall be for the residential capital improvements only. Land values and the current base value are not eligible and will not be abated.

3.04 The tax abatement period will commence with receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first.

3.05. The Abatement may be modified or terminated at any time by the Common Council in accordance with the Act.

Passed by the Common Council of the City of Marshall, this 10^h day of December, 2019.

Mayor, City of Marshall

ATTEST:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	PUBLIC HEARING
Type:	INFO
Subject:	Truth in Taxation – At or after 6:00 PM
Background Information:	Counties, cities with a population over 500, school districts, metropolitan special taxing districts, and regional library authorities established under section 134.201 are required to hold a meeting at which the budget and levy will be discussed, and the public allowed to speak. The meeting must be after Nov. 24 and no later than Dec. 30 and held at 6:00 p.m. or later. This meeting may be part of a regularly scheduled meeting.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

REVENUES	(--2019--)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
TAXES								
101-31141	CURRENT AD VALOREM TAXES	3,707,285	4,484,539	4,541,788	2,371,709	4,778,647	236,859	5.22
101-31143	PENALTIES AND INTEREST ON DELI	3,916	5,453	4,000	15,169	5,000	1,000	25.00
101-31146	PERA	22	0	0	0	0	0	0.00
101-31425	LODGING TAX	180,731	173,183	170,000	156,626	175,000	5,000	2.94
101-31842	FRANCHISE FEE-CABLE	170,075	181,102	165,000	121,151	181,424	16,424	9.95
101-31844	FRANCHISE FEE - GAS	<u>201,632</u>	<u>250,128</u>	<u>200,000</u>	<u>198,023</u>	<u>250,676</u>	<u>50,676</u>	<u>25.34</u>
	TOTAL TAXES	4,263,661	5,094,405	5,080,788	2,862,678	5,390,747	309,959	6.10
LICENSES & PERMITS								
101-32120	WINE LICENSE	0	0	2,400	1,200	2,400	0	0.00
101-32121	ON/OFF-SALE 3.2% MALT LIQUOR	3,030	2,753	2,670	1,528	2,330	(340)	12.73-
101-32122	TOBACCO LICENSE	1,275	2,175	2,700	2,435	2,400	(300)	11.11-
101-32123	BREWER TAP ROOM LICENSE	3,450	3,175	500	0	500	0	0.00
101-32124	CONSUMPTION & DISPLAY LICENSE	130	130	130	0	130	0	0.00
101-32125	ON-SALE/FINAN BACK/SUN LIQUOR	60,750	53,570	45,006	31,950	44,600	(406)	0.90-
101-32126	TEMP BEER/TEMP ON-SALE LIQUOR	0	0	1,150	640	1,150	0	0.00
101-32127	TOWING & REFUSE HAULER LICENSE	1,045	695	700	480	480	(220)	31.43-
101-32128	TRANSIENT MERCHANT LICENSE	977	410	945	829	900	(45)	4.76-
101-32221	PET LICENSE	2,314	1,216	1,750	536	0	(1,750)	100.00-
101-32222	SPECIAL MOTOR VEHICLE LICENSE	385	490	400	525	400	0	0.00
101-32252	STORM SEWER INSPECTION FEE	50	90	0	120	0	0	0.00
101-32261	BUILDING PERMIT	103,735	119,212	135,000	231,267	150,000	15,000	11.11
101-32262	MOVING PERMIT	500	200	100	0	100	0	0.00
101-32263	SEWER INSPECTION	600	650	400	1,050	600	200	50.00
101-32265	CONDITIONAL & VARIANCE PERMIT	3,597	6,078	3,000	8,184	7,000	4,000	133.33
101-32267	DRIVEWAY PERMIT	2,546	1,900	3,000	6,182	3,000	0	0.00
101-32268	EXCAVATION PERMIT	13,865	2,600	2,000	9,050	6,000	4,000	200.00
101-32270	OVERWEIGHT LOAD PERMITS	31,800	30,300	25,000	31,600	30,000	5,000	20.00
101-32272	PLAN REVIEWS	<u>18,522</u>	<u>37,194</u>	<u>35,000</u>	<u>56,655</u>	<u>40,000</u>	<u>5,000</u>	<u>14.29</u>
	TOTAL LICENSES & PERMITS	248,570	262,838	261,851	384,231	291,990	30,139	11.51
INTERGOVERNMENTAL REV								
101-33160	FEDERAL GRANTS - ENGINEERING &	126,585	2,080	2,080	29,168	2,080	0	0.00
101-33360	STATE GRANTS - ENG & AIRPORT *	0	0	0	7,485	0	0	0.00
101-33411	MUN STATE AID FOR STREETS - MA	0	0	27,105	27,105	27,105	0	0.00
101-33413	STATE AID - SNOW REMOVAL	4,345	15,080	6,000	16,996	12,000	6,000	100.00
101-33424	PERA AID	14,865	14,865	14,865	7,433	0	(14,865)	100.00-
101-33425	OTHER STATE & LOCAL AID - CLER	0	0	0	750	0	0	0.00
101-33435	OTHER STATE GRANTS & LOCAL AID	5,056	0	10,000	0	0	(10,000)	100.00-
101-33441	LOCAL GOVERNMENT AID	2,432,200	2,471,597	2,475,243	1,237,622	2,590,715	115,472	4.67
101-33444	MARKET VALUE CREDIT	154	162	0	90	0	0	0.00
101-33451	INS PREM TAX - POLICE	157,449	171,102	155,000	190,691	155,000	0	0.00
101-33452	INS PREM TAX - FIRE	103,530	107,252	105,000	107,826	105,000	0	0.00

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

REVENUES	(--2019--)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
101-33453 STATE AID-FIRE TRAINING	2,668	9,334	0	12,610	3,485	3,485	0.00
101-33454 POST BOARD TRAINING REIMBURSEM	6,359	20,097	21,000	17,895	21,000	0	0.00
101-33455 OTHER STATE & LOCAL AID - POLI	150,139	239,097	108,930	28,087	60,000	(48,930)	44.92-
101-33461 STATE AID - AIRPORT (QUARTERLY	67,300	99,768	88,646	48,127	91,027	2,381	2.69
101-33465 OTHER STATE & LOCAL AID - ENG,	2,000	0	5,000	0	0	(5,000)	100.00-
101-33471 LOCAL AID - SCHOOL SUMMER REC	61,225	71,464	61,000	34,586	61,000	0	0.00
101-33473 LOCAL AID - MUNICIPAL BAND	5,641	5,712	5,616	5,768	5,700	84	1.49
101-33478 SENIOR CENTER - FOUNDATION, UN	<u>8,601</u>	<u>6,381</u>	<u>9,372</u>	<u>3,914</u>	<u>3,400</u>	<u>(5,972)</u>	<u>63.72-</u>
TOTAL INTERGOVERNMENTAL REV	3,148,117	3,233,990	3,094,857	1,776,151	3,137,512	42,655	1.38
CHARGES FOR SERVICES							
101-34109 ADMINISTRATIVE FEES	0	31,149	0	0	0	0	0.00
101-34121 LEASE RENT REVENUE	0	250	0	0	0	0	0.00
101-34153 SMOKE TRAILER RENTAL	450	150	0	300	0	0	0.00
101-34161 AIRPORT LAND	42,231	33,941	32,823	32,823	32,823	0	0.00
101-34162 RENT - OTHER LAND	9,438	8,745	9,438	8,086	1,326	(8,112)	85.95-
101-34163 AIRPORT HANGARS - STALLS & FBO	121,157	117,129	120,000	115,883	120,000	0	0.00
101-34171 TENT RENTAL	0	0	0	850	0	0	0.00
101-34172 SHELTER RENTALS	(0)	22,644	4,000	3,500	4,500	500	12.50
101-34173 GOLF DRIVING RANGE	1,000	1,000	1,000	0	1,000	0	0.00
101-34174 STAGE RENTAL	750	450	1,000	1,350	1,250	250	25.00
101-34178 SENIOR CENTER BLDG/ROOM RENTAL	12,843	14,155	12,000	14,884	15,000	3,000	25.00
101-34221 ASSESSMENT CERTIFICATES	2,370	2,070	2,000	1,140	2,000	0	0.00
101-34231 ASSESSOR SEARCHES	881	772	700	527	50	(650)	92.86-
101-34232 LIBRARY JANITOR SERVICES	18,817	21,817	19,050	20,820	6,883	(12,167)	63.87-
101-34233 WW JANITORIAL/ CONTRACTUAL	2,600	2,293	2,500	2,081	2,500	0	0.00
101-34234 ASSESSOR PARCEL CARD COPY	314	257	200	45	50	(150)	75.00-
101-34235 MERIT CTR JANITORIAL SVC	9,691	11,619	9,000	9,385	12,000	3,000	33.33
101-34251 CRIMINAL HISTORY RECORD CHECKS	0	16	40	0	40	0	0.00
101-34253 ACCIDENT REPORTS (PD PHOTOCOPI	249	247	160	128	160	0	0.00
101-34254 DOOR UNLOCKING	14,014	13,370	15,000	11,620	15,000	0	0.00
101-34255 FIRE CONTRACTS	56,142	64,565	74,241	65,541	82,762	8,521	11.48
101-34256 FIRE CALLS	3,250	21,991	30,000	27,688	30,000	0	0.00
101-34259 OTHER POLICE SERVICES	0	6,667	160,000	51,488	50,000	(110,000)	68.75-
101-34261 BLUE PRINTS, MAPS, ETC	150	110	100	542	100	0	0.00
101-34263 ADM & ENG (GENERAL)	770,633	673,602	750,000	0	755,000	5,000	0.67
101-34264 DEPOSIT ON BIDS	250	50	500	100	100	(400)	80.00-
101-34266 MMU--ADMINISTRATION & ENGINEER	113,601	136,523	82,150	68,193	80,000	(2,150)	2.62-
101-34267 ADMIN FEE WW OPERATIONS	247,836	255,900	261,018	195,759	269,501	8,483	3.25
101-34268 ADMIN FEE SURFACE WATER OPER	247,848	255,900	261,018	195,768	269,501	8,483	3.25
101-34272 CABLE - TAPES, ETC	1,253	718	500	592	500	0	0.00
101-34273 POOL RECEIPTS	76,649	67,125	73,500	70,554	75,000	1,500	2.04
101-34274 CONCESSIONS	16,516	14,799	15,900	17,745	16,000	100	0.63
101-34275 USER FEES - SOFTBALL	28,711	24,016	32,000	18,571	32,000	0	0.00
101-34276 BALLFIELD CONCESSIONS	1,963	11,175	9,000	18,462	13,000	4,000	44.44
101-34278 SENIOR CENTER PROGRAMS/ BUTTON	1,328	3,232	700	2,211	1,000	300	42.86

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

REVENUES	(------ 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
101-34360 RESIDENCE CHECKS BY PD	190	0	200	0	200	0	0.00
101-34571 COMMUNITY EDUCATION - SUMMER	46,945	60,324	53,000	60,248	60,000	7,000	13.21
101-34573 COMMUNITY EDUCATION - FALL	41,777	39,840	33,000	38,184	40,000	7,000	21.21
101-34579 COMMUNITY EDUCATION WINTER	35,692	17,129	35,000	10,764	35,000	0	0.00
101-34671 RECREATION SUMMER	54,458	66,709	65,000	73,462	67,500	2,500	3.85
101-34673 RECREATION FALL	57,883	57,766	55,000	43,956	58,000	3,000	5.45
101-34679 RECREATION WINTER-SPRING	<u>81,491</u>	<u>91,583</u>	<u>77,000</u>	<u>80,831</u>	<u>80,000</u>	<u>3,000</u>	<u>3.90</u>
TOTAL CHARGES FOR SERVICES	2,121,372	2,151,795	2,297,738	1,264,080	2,229,746	(67,992)	2.96-
FINES & FORFEITURES							
101-35125 RETURN CHECK FEE	30	30	0	0	0	0	0.00
101-35141 CITY ATTORNEY PROSECUTION FEES	74	525	0	305	50	50	0.00
101-35151 COURT FINES (FINES & FEES)	96,927	75,018	80,000	72,022	80,000	0	0.00
101-35152 PARKING FINES	4,523	5,182	5,000	3,481	5,000	0	0.00
101-35153 ANIMAL FINES (HUMANE SOCIETY)	1,359	7,729	1,400	943	1,400	0	0.00
101-35154 TOWING & STORAGE FINES	5,965	7,280	5,000	1,675	5,000	0	0.00
101-35155 FORFEITURES	<u>0</u>	<u>28,286</u>	<u>10,000</u>	<u>32,841</u>	<u>20,000</u>	<u>10,000</u>	<u>100.00</u>
TOTAL FINES & FORFEITURES	108,878	124,050	101,400	111,267	111,450	10,050	9.91
MISCELLANEOUS REVENUE							
101-36121 SPECIAL ASSESSMENTS COLLECTED	0	2,491	0	0	0	0	0.00
101-36122 SPECIAL ASSESSMENTS COLLECTED	1,832	2,030	0	232	0	0	0.00
101-36221 INTEREST - GENERAL	25,609	85,294	30,000	159,647	125,000	95,000	316.67
101-36225 MMU PAYMENT IN LIEU OF TAXES	0	0	0	0	810,479	810,479	0.00
101-36259 CONTRIBUTION TO THE CITY-POL	0	0	0	140,000	160,000	160,000	0.00
101-36341 DONATIONS - ADMIN	0	4,415	0	0	0	0	0.00
101-36352 DONATIONS - FIRE DEPT	5,073	0	0	5,000	0	0	0.00
101-36372 OTHER DONATIONS - COMM SERVICE	2,120	20,753	2,000	6,945	2,000	0	0.00
101-36411 REFUNDS & REIMB - STREET	23,123	20,788	7,500	26,721	15,000	7,500	100.00
101-36421 REFUNDS & REIMB - FINANCE	969	49,229	900	2,043	500	(400)	44.44-
101-36431 REFUNDS & REIMB - ASSESSING	7,502	0	0	0	0	0	0.00
101-36441 REFUNDS & REIMB - ADMINISTRATI	2,154	6,399	3,000	11,749	5,000	2,000	66.67
101-36451 REFUNDS & REIMB - PUBLIC SAFET	116,706	132,928	101,999	89,423	104,139	2,140	2.10
101-36452 REFUNDS & REIMB - FIRE DEPT.	10,150	555	2,000	921	2,000	0	0.00
101-36461 REFUNDS & REIMB - ENG & AIRPOR	1,046	1,286	10,000	9,813	10,000	0	0.00
101-36471 REFUNDS & REIMB - COMM SERVICE	1,337	427	5,000	1,153	4,000	(1,000)	20.00-
101-36472 REFUNDS & REIMB - PARKS	24,628	21,672	8,000	58,700	15,000	7,000	87.50
101-36473 REFUNDS & REIMB - CABLE	<u>710</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	222,961	348,268	170,399	512,347	1,253,118	1,082,719	635.40
PROPRIETARY OPER REVENUE							

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

REVENUES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>OTHER FINANCING SOURCES</u>								
101-39121 SALE OF FIXED ASSETS	29,945	63,229	30,000	0	0	(30,000)	100.00-	
101-39223 TRANSFERS FROM LIQUOR FUND	225,000	300,000	225,000	168,750	300,000	75,000	33.33	
101-39224 TRANSFERS FROM MSA	27,105	27,105	0	0	0	0	0.00	
101-39225 CONTRIBUTIONS FROM MMU	<u>840,349</u>	<u>828,669</u>	<u>819,195</u>	<u>784,748</u>	<u>0</u>	<u>(819,195)</u>	<u>100.00-</u>	
TOTAL OTHER FINANCING SOURCES	1,122,399	1,219,003	1,074,195	953,498	300,000	(774,195)	72.07-	
TOTAL REVENUES	11,235,958	12,434,349	12,081,228	7,864,252	12,714,563	633,335	5.24	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40141-1103 PART TIME EMPLOYEES	44,751	45,870	47,132	43,204	47,132	0	0.00
101-40141-1121 PERA CONTRIBUTIONS	1,943	1,991	2,046	1,875	2,046	0	0.00
101-40141-1122 FICA CONTRIBUTIONS	945	968	995	912	995	0	0.00
101-40141-1125 MEDICARE CONTRIBUTIONS	649	665	683	626	593	(90)	13.19-
101-40141-1131 HEALTH INSURANCE	1,680	2,386	3,505	2,754	3,505	0	0.00
101-40141-1151 WORK COMP INSURANCE PREMIUMS	<u>39</u>	<u>40</u>	<u>44</u>	<u>9,478</u>	<u>51</u>	<u>7</u>	<u>15.91</u>
TOTAL PERSONNEL SERVICES	50,006	51,920	54,405	58,849	54,321	(83)	0.15-
SUPPLIES							
101-40141-2211 GENERAL SUPPLIES	2,590	56,417	9,200	1,170	9,200	0	0.00
101-40141-2218 EMPLOYEE/DEPARTMENT RECOGNITIO	11,033	13,116	12,500	8,658	12,500	0	0.00
101-40141-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,662</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	13,623	69,533	21,700	13,489	21,700	0	0.00
OTHER OPER SERVICES/CHRG							
101-40141-3311 GENERAL PROFESSIONAL SERVICES	14,306	28,096	11,785	12,618	7,285	(4,500)	38.18-
101-40141-3312 CONSULTANT FEES	68,324	0	0	0	0	0	0.00
101-40141-3313 LEGAL FEES	180	5,048	500	132	500	0	0.00
101-40141-3316 TIF - ADMINISTRATION	1,706	7,165	0	0	0	0	0.00
101-40141-3321 TELEPHONE & CELLULAR PHONES	31	0	0	0	0	0	0.00
101-40141-3322 POSTAGE	0	5	0	0	0	0	0.00
101-40141-3331 TRAVEL, CONFERENCES AND SCHOOL	3,171	1,109	4,000	1,849	4,000	0	0.00
101-40141-3332 MILEAGE ALLOWANCES & REIMBURSE	1,140	650	700	0	800	100	14.29
101-40141-3345 ADVERTISING	3,041	319	1,000	0	1,000	0	0.00
101-40141-3346 GENERAL NOTICES & PUBLIC INFO	6,651	1,582	4,000	5,196	5,000	1,000	25.00
101-40141-3361 GENERAL LIABILITY INSURANCE	253	542	1,460	1,512	1,460	0	0.00
101-40141-3405 MAINTENANCE AGREEMENTS	0	3,600	4,600	4,950	4,600	0	0.00
101-40141-3417 MERIT CENTER RENT	0	0	0	30	0	0	0.00
101-40141-3433 DUES & SUBSCRIPTIONS	40,302	40,431	45,529	40,469	45,042	(487)	1.07-
101-40141-3811 COMMUNITY CONTRIBUTIONS	18,000	21,000	50,524	32,000	62,600	12,076	23.90
101-40141-3820 LIBRARY APPROPRIATION	<u>0</u>	<u>618,606</u>	<u>625,072</u>	<u>468,801</u>	<u>0</u>	<u>(625,072)</u>	<u>100.00-</u>
TOTAL OTHER OPER SERVICES/CHRG	157,105	728,154	749,170	567,556	132,287	(616,883)	82.34-
TOTAL MAYOR & COUNCIL	220,734	849,607	825,275	639,894	208,308	(616,966)	74.76-

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
CABLE COMMISSION

EXPENDITURES	(----- 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
101-40671-1101 FULL TIME EMPLOYEES REGULAR	69,315	91,215	95,856	80,455	102,089	6,233	6.50
101-40671-1102 FULL TIME EMPLOYEES OVERTIME	2,541	893	2,550	0	2,633	83	3.25
101-40671-1103 PART TIME EMPLOYEES	12,653	15,378	15,300	15,046	15,797	497	3.25
101-40671-1110 Taxable Allowance	0	0	0	12	0	0	0.00
101-40671-1112 SICK PAY	405	658	0	147	0	0	0.00
101-40671-1113 VACATION PAY	1,597	2,903	0	2,355	0	0	0.00
101-40671-1114 HOLIDAY PAY	2,884	3,800	0	2,456	0	0	0.00
101-40671-1115 FLOATING HOLIDAY PAY	281	195	0	174	0	0	0.00
101-40671-1121 PERA CONTRIBUTIONS	5,667	7,583	7,380	6,611	7,854	474	6.42
101-40671-1122 FICA CONTRIBUTIONS	4,775	6,374	7,050	5,820	7,472	422	5.99
101-40671-1125 MEDICARE CONTRIBUTIONS	1,117	1,491	1,649	1,361	1,748	99	5.99
101-40671-1131 HEALTH INSURANCE	20,231	22,648	23,525	18,249	24,703	1,179	5.01
101-40671-1132 DENTAL INSURANCE	1,425	1,651	1,389	1,250	1,447	58	4.19
101-40671-1133 LIFE INSURANCE & LTD	187	229	227	191	239	12	5.21
101-40671-1135 HSA/VEBA EMPLOYER CONTRIBUTION	2,013	3,250	0	2,846	0	0	0.00
101-40671-1151 WORK COMP INSURANCE PREMIUMS	<u>154</u>	<u>152</u>	<u>195</u>	<u>152</u>	<u>162</u>	<u>(33)</u>	<u>16.92-</u>
TOTAL PERSONNEL SERVICES	125,245	158,420	155,121	137,125	164,144	9,024	5.82
<u>SUPPLIES</u>							
101-40671-2211 GENERAL SUPPLIES	5,991	5,319	5,000	4,698	5,000	0	0.00
101-40671-2212 MOTOR FUELS, LUBRICANTS	415	560	700	436	700	0	0.00
101-40671-2214 UNIFORMS	369	0	0	0	0	0	0.00
101-40671-2221 EQUIPMENT REPAIR & MAINTENANCE	5	0	1,500	0	1,500	0	0.00
101-40671-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>584</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	6,780	5,878	7,200	5,717	7,200	0	0.00
<u>OTHER OPER SERVICES/CHRG</u>							
101-40671-3311 GENERAL PROFESSIONAL SERVICES	4,674	2,580	5,000	2,345	5,000	0	0.00
101-40671-3312 CONSULTANT FEES	75	0	0	0	0	0	0.00
101-40671-3321 TELEPHONE	2,686	2,330	2,250	2,248	2,300	50	2.22
101-40671-3322 POSTAGE	68	70	150	73	0	(150)	100.00-
101-40671-3331 TRAVEL, CONFERENCES, AND SCHOO	696	621	900	1,835	1,000	100	11.11
101-40671-3332 MILEAGE ALLOWANCES & REIMBURSE	0	315	225	132	250	25	11.11
101-40671-3345 ADVERTISING	0	0	300	0	0	(300)	100.00-
101-40671-3361 GENERAL LIABILITY INSURANCE	483	644	676	656	676	0	0.00
101-40671-3363 AUTOMOTIVE INSURANCE	524	1,106	1,285	1,264	1,285	0	0.00
101-40671-3433 DUES & SUBSCRIPTIONS	1,153	1,910	1,000	1,885	1,000	0	0.00
101-40671-3437 LICENSES	<u>0</u>	<u>32</u>	<u>250</u>	<u>199</u>	<u>250</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	10,359	9,608	12,036	10,637	11,761	(275)	2.28-
TOTAL CABLE COMMISSION	142,384	173,907	174,357	153,479	183,105	8,749	5.02

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
CITY ADMINISTRATION

EXPENDITURES	----- 2019 -----				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40741-1101 FULL TIME EMPLOYEES	296,573	343,200	333,015	281,866	345,398	12,383	3.72
101-40741-1102 FULL TIME EMPLOYEES OVERTIME	0	0	1,020	291	1,053	33	3.25
101-40741-1103 PART TIME EMPLOYEES	294	3,867	0	0	0	0	0.00
101-40741-1110 TAXABLE ALLOWANCE	65	35	50	14	50	0	0.00
101-40741-1111 SEVERANCE PAY	33,005	0	0	0	0	0	0.00
101-40741-1112 SICK PAY	19,946	6,269	0	21,756	0	0	0.00
101-40741-1113 VACATION PAY	34,664	19,640	0	29,805	0	0	0.00
101-40741-1114 HOLIDAY PAY	12,799	14,128	0	10,301	0	0	0.00
101-40741-1115 FLOATING HOLIDAY PAY	1,450	1,343	0	808	0	0	0.00
101-40741-1121 PERA CONTRIBUTIONS	24,983	28,700	25,053	24,532	25,984	931	3.72
101-40741-1122 FICA CONTRIBUTIONS	20,277	22,272	20,710	19,159	21,480	770	3.72
101-40741-1125 MEDICARE CONTRIBUTIONS	4,742	5,209	4,844	4,481	5,024	180	3.72
101-40741-1131 HEALTH INSURANCE	67,725	50,782	44,390	40,725	69,170	24,780	55.82
101-40741-1132 DENTAL INSURANCE	4,847	3,465	2,412	2,584	2,533	121	5.00
101-40741-1133 LIFE INSURANCE & LTD	805	907	784	705	804	20	2.61
101-40741-1135 HSA/VEBA EMPLOYER CONTRIBUTION	8,458	9,125	0	7,637	0	0	0.00
101-40741-1151 WORK COMP INSURANCE PREMIUMS	<u>32,975</u>	<u>1,458</u>	<u>1,663</u>	<u>1,453</u>	<u>1,605</u>	<u>(58)</u>	<u>3.49-</u>
TOTAL PERSONNEL SERVICES	563,609	510,401	433,940	446,115	473,100	39,160	9.02
SUPPLIES							
101-40741-2211 GENERAL SUPPLIES	5,838	2,951	1,975	1,305	3,900	1,925	97.47
101-40741-2217 COMPUTER SOFTWARE	0	0	0	152	0	0	0.00
101-40741-2245 TOOLS & EQUIPMENT UP TO \$5000	<u>0</u>	<u>8,855</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	5,838	11,806	1,975	1,457	3,900	1,925	97.47
OTHER OPER SERVICES/CHRG							
101-40741-3311 GENERAL PROFESSIONAL SERVICES	12,420	22,040	25,000	8,571	45,000	20,000	80.00
101-40741-3312 CONSULTANT FEES	0	1,468	5,000	84	5,000	0	0.00
101-40741-3313 LEGAL FEES	0	0	0	51	0	0	0.00
101-40741-3321 TELEPHONE & CELLULAR PHONES	2,736	2,337	2,468	1,767	2,160	(308)	12.48-
101-40741-3322 POSTAGE	0	0	0	1	0	0	0.00
101-40741-3331 TRAVEL, CONFERENCES AND SCHOOL	2,420	5,430	7,020	6,008	8,020	1,000	14.25
101-40741-3332 MILEAGE ALLOWANCE	195	911	1,000	520	1,000	0	0.00
101-40741-3345 ADVERTISING	611	545	300	676	300	0	0.00
101-40741-3346 GENERAL NOTICES & PUBLIC INFO	0	2,753	300	0	300	0	0.00
101-40741-3361 GENERAL LIABILITY INSURANCE	719	714	750	45,345	750	0	0.00
101-40741-3405 MAINTENANCE AGREEMENTS	602	0	725	4,073	4,100	3,375	465.52
101-40741-3433 DUES & SUBSCRIPTIONS	2,071	1,151	2,729	1,333	2,894	165	6.05
101-40741-3437 LICENSES AND TAXES	795	700	0	0	0	0	0.00
101-40741-3438 Refunds and Reimbursements	100	0	0	0	0	0	0.00
101-40741-3444 INTEREST EXPENSE	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	22,667	38,048	45,292	68,428	69,524	24,232	53.50
TOTAL CITY ADMINISTRATION	592,114	560,255	481,207	516,001	546,524	65,317	13.57

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
FINANCE

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40821-1101 FULL TIME EMPLOYEES REGULAR	165,674	186,451	232,352	190,826	256,074	23,721	10.21
101-40821-1103 PART TIME EMPLOYEES	698	1,537	0	991	0	0	0.00
101-40821-1110 TAXABLE ALLOWANCE	98	36	50	111	100	50	100.00
101-40821-1112 SICK PAY	10,565	4,380	0	7,221	0	0	0.00
101-40821-1113 VACATION PAY	10,650	6,927	0	6,132	0	0	0.00
101-40821-1114 HOLIDAY PAY	7,188	8,001	0	5,772	0	0	0.00
101-40821-1115 FLOATING HOLIDAY PAY	626	684	0	679	0	0	0.00
101-40821-1121 PERA CONTRIBUTIONS	14,398	15,342	17,426	16,208	19,206	1,779	10.21
101-40821-1122 FICA CONTRIBUTIONS	10,611	11,121	14,406	11,974	15,877	1,471	10.21
101-40821-1125 MEDICARE CONTRIBUTIONS	2,482	2,601	3,369	2,800	3,713	344	10.21
101-40821-1131 HEALTH INSURANCE	35,170	43,060	46,552	36,604	60,636	14,085	30.26
101-40821-1132 DENTAL INSURANCE	2,271	3,397	3,618	3,226	3,799	181	5.00
101-40821-1133 LIFE INSURANCE & LTD	471	497	552	473	597	45	8.16
101-40821-1135 HSA/VEBA EMPLOYER CONTRIBUTION	5,988	7,833	0	5,042	0	0	0.00
101-40821-1151 WORK COMP INSURANCE PREMIUM	<u>715</u>	<u>793</u>	<u>995</u>	<u>874</u>	<u>960</u>	<u>(35)</u>	<u>3.52-</u>
TOTAL PERSONNEL SERVICES	267,603	292,660	319,321	288,931	360,961	41,641	13.04
SUPPLIES							
101-40821-2211 GENERAL SUPPLIES	3,168	1,715	2,500	2,123	2,500	0	0.00
101-40821-2217 COMPUTER SOFTWARE	0	0	15,932	8,909	32,624	16,692	104.77
101-40821-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>95</u>	<u>0</u>	<u>1,000</u>	<u>159</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	3,263	1,715	19,432	11,191	36,124	16,692	85.90
OTHER OPER SERVICES/CHRG							
101-40821-3311 GENERAL PROFESSIONAL SERVICES	16,720	21,052	5,000	688	17,622	12,622	252.44
101-40821-3321 TELEPHONE & CELLULAR PHONE	997	821	1,000	1,388	1,680	680	68.00
101-40821-3331 TRAVEL, CONFERENCES AND SCHOOL	1,312	1,809	3,500	1,814	4,400	900	25.71
101-40821-3332 MILEAGE REIMBURSEMENT	613	526	300	176	300	0	0.00
101-40821-3346 GENERAL NOTICES & PUBLIC INFO	0	3,498	3,500	4,057	3,649	149	4.26
101-40821-3361 GENERAL LIABILITY INSURANCE	385	379	392	391	392	0	0.00
101-40821-3405 MAINTENANCE AGREEMENTS	436	486	500	785	22,130	21,630	4,326.00
101-40821-3416 MACHINERY & EQUIPMENT RENTAL	1,132	0	0	0	0	0	0.00
101-40821-3433 DUES & SUBSCRIPTIONS	120	100	120	100	220	100	83.33
101-40821-3439 BANK CHARGES	<u>6</u>	<u>0</u>	<u>500</u>	<u>776</u>	<u>0</u>	<u>(500)</u>	<u>100.00-</u>
TOTAL OTHER OPER SERVICES/CHRG	21,722	28,672	14,812	10,174	50,393	35,581	240.22
TOTAL FINANCE	292,588	323,046	353,565	310,296	447,478	93,914	26.56

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
APPRAISING & ASSESSING

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40931-1101 FULL TIME EMPLOYEES	165,997	179,301	207,882	163,604	222,220	14,338	6.90
101-40931-1102 FULL TIME EMPLOYEES OVERTIME	499	118	816	175	843	27	3.25
101-40931-1103 PART TIME EMPLOYEES	338	0	408	257	421	13	3.25
101-40931-1110 TAXABLE ALLOWANCE	360	275	400	415	400	0	0.00
101-40931-1112 SICK PAY	5,065	5,678	0	2,451	0	0	0.00
101-40931-1113 VACATION PAY	8,690	9,442	0	16,280	0	0	0.00
101-40931-1114 HOLIDAY PAY	7,031	8,065	0	5,528	0	0	0.00
101-40931-1115 FLOATING HOLIDAY	730	688	0	648	0	0	0.00
101-40931-1121 PERA CONTRIBUTIONS	13,907	15,177	15,652	14,512	16,730	1,077	6.88
101-40931-1122 FICA CONTRIBUTIONS	9,976	10,713	12,965	10,186	13,856	891	6.88
101-40931-1125 MEDICARE CONTRIBUTIONS	2,333	2,506	3,032	2,382	3,241	208	6.88
101-40931-1131 HEALTH INSURANCE	46,095	49,402	57,568	45,981	60,636	3,069	5.33
101-40931-1132 DENTAL INSURANCE	1,952	2,096	2,054	1,850	2,135	80	3.91
101-40931-1133 LIFE INSURANCE & LTD	450	487	506	448	533	27	5.38
101-40931-1135 HSA/VEBA EMPLOYER CONTRIBUTION	5,550	6,000	0	5,500	0	0	0.00
101-40931-1151 WORK COMP INSURANCE PREMIUMS	<u>563</u>	<u>638</u>	<u>727</u>	<u>755</u>	<u>777</u>	<u>50</u>	<u>6.88</u>
TOTAL PERSONNEL SERVICES	269,536	290,588	302,010	270,972	321,791	19,781	6.55
SUPPLIES							
101-40931-2211 GENERAL SUPPLIES	1,563	666	1,500	500	1,500	0	0.00
101-40931-2217 COMPUTER SOFTWARE	2,685	0	250	102	250	0	0.00
101-40931-2221 EQUIPMENT REPAIR & MAINTENANCE	215	0	0	0	0	0	0.00
101-40931-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>1,204</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>(200)</u>	<u>100.00-</u>
TOTAL SUPPLIES	5,667	666	1,950	602	1,750	(200)	10.26-
OTHER OPER SERVICES/CHRG							
101-40931-3311 GENERAL PROFESSIONAL SERVICES	16,575	75	20,000	0	20,000	0	0.00
101-40931-3321 TELEPHONE & CELLULAR PHONES	951	834	960	516	887	(73)	7.60-
101-40931-3331 TRAVEL, CONFERENCES AND SCHOOL	2,708	2,433	3,475	2,455	5,504	2,029	58.39
101-40931-3332 MILEAGE ALLOWANCE	661	1,065	700	1,070	1,970	1,270	181.43
101-40931-3345 ADVERTISING	138	0	0	0	0	0	0.00
101-40931-3361 GENERAL LIABILITY INSURANCE	385	380	393	388	393	0	0.00
101-40931-3405 MAINTENANCE AGREEMENTS	9,263	8,988	8,988	8,988	9,488	501	5.57
101-40931-3433 DUES & SUBSCRIPTIONS	520	350	550	693	1,280	730	132.73
101-40931-3437 LICENSES AND TAXES	<u>215</u>	<u>360</u>	<u>360</u>	<u>364</u>	<u>360</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	31,415	14,484	35,426	14,473	39,882	4,457	12.58
TOTAL APPRAISING & ASSESSING	306,618	305,738	339,385	286,047	363,423	24,038	7.08

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 GENERAL GOVERNMENT
 LEGAL

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
SUPPLIES								
101-41041-2211 GENERAL SUPPLIES	448	36	500	226	500	0	0.00	
TOTAL SUPPLIES	448	36	500	226	500	0	0.00	
OTHER OPER SERVICES/CHRG								
101-41041-3311 GENERAL PROFESSIONAL SERVICES	0	0	500	0	250	(250)	50.00-	
101-41041-3313 LEGAL FEES	120,010	123,910	126,388	115,856	130,496	4,108	3.25	
101-41041-3322 POSTAGE	13	1	50	35	50	0	0.00	
101-41041-3331 TRAVEL, CONFERENCES, AND SCHOO	0	0	250	0	0	(250)	100.00-	
101-41041-3361 GENERAL LIABILITY INSURANCE	154	153	158	152	158	0	0.00	
TOTAL OTHER OPER SERVICES/CHRG	120,177	124,064	127,346	116,043	130,954	3,608	2.83	
TOTAL LEGAL	120,625	124,100	127,846	116,269	131,454	3,608	2.82	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 GENERAL GOVERNMENT
 GEN COMM DEVELOPMENT

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>SUPPLIES</u>								
101-41136-2211 GENERAL SUPPLIES	0	0	0	0	1,200	1,200	0.00	
101-41136-2219 LODGING TAX	159,557	165,311	161,500	150,527	166,250	4,750	2.94	
101-41136-2223 BLDG REPAIR & MAINTENANCE	<u>481</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	160,038	165,311	161,500	150,527	167,450	5,950	3.68	
<u>OTHER OPER SERVICES/CHRG</u>								
101-41136-3311 GENERAL PROFESSIONAL SERVICES	15,801	148	44,536	74,901	20,000	(24,536)	55.09-	
101-41136-3313 LEGAL FEES	4,162	459	15,000	11,346	15,000	0	0.00	
101-41136-3331 TRAVEL, CONFERENCES, AND SCHOO	0	0	14,800	255	4,139	(10,661)	72.03-	
101-41136-3346 GENERAL NOTICES & PUBLIC INFO	0	0	0	1,532	0	0	0.00	
101-41136-3347 MARKETING	0	0	20,000	0	20,000	0	0.00	
101-41136-3361 GENERAL LIABILITY INSURANCE	489	595	0	0	0	0	0.00	
101-41136-3381 ELECTRIC UTILITIES	534	625	400	0	404	4	1.00	
101-41136-3382 WATER UTILITIES	159	158	150	0	180	30	20.00	
101-41136-3383 GAS UTILITIES	593	833	306	786	312	6	2.00	
101-41136-3384 REFUSE DISPOSAL	(34)	0	0	0	0	0	0.00	
101-41136-3385 SEWER UTILITIES	215	218	204	0	206	2	1.00	
101-41136-3386 STORM WATER UTILITY	250	304	102	0	107	5	5.00	
101-41136-3431 CASH SHORT & OVER	0	0	0	1,353	0	0	0.00	
101-41136-3437 LICENSES AND TAXES	<u>5,978</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	28,146	3,341	95,498	90,172	60,348	(35,150)	36.81-	
<u>CAPITAL OUTLAY OVER \$500</u>								
TOTAL GEN COMM DEVELOPMENT	188,184	168,652	256,998	240,699	227,798	(29,200)	11.36-	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
MUNICIPAL BLDG MAINT

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-41231-1101 FULL TIME EMPLOYEES REGULAR	87,105	95,671	112,360	90,308	116,022	3,662	3.26
101-41231-1102 FULL TIME EMPLOYEES OVERTIME	255	1,257	1,020	1,249	1,053	33	3.25
101-41231-1103 PART TIME EMPLOYEES	35,842	32,776	32,699	38,093	14,762	(17,937)	54.86-
101-41231-1110 TAXABLE ALLOWANCE	564	592	700	350	0	(700)	100.00-
101-41231-1112 SICK PAY	3,513	1,860	0	790	0	0	0.00
101-41231-1113 VACATION PAY	11,631	9,099	0	6,914	0	0	0.00
101-41231-1114 HOLIDAY PAY	3,869	4,049	0	2,939	0	0	0.00
101-41231-1115 FLOATING HOLIDAY PAY	505	329	0	432	0	0	0.00
101-41231-1121 PERA CONTRIBUTIONS	10,554	10,871	8,504	9,874	8,781	277	3.26
101-41231-1122 FICA CONTRIBUTIONS	7,886	8,063	9,057	8,018	8,174	(883)	9.75-
101-41231-1125 MEDICARE CONTRIBUTIONS	1,844	1,886	2,118	1,875	1,912	(207)	9.75-
101-41231-1131 HEALTH INSURANCE	21,332	22,853	27,362	21,277	28,746	1,383	5.06
101-41231-1132 DENTAL INSURANCE	1,544	1,657	1,630	1,463	1,700	70	4.31
101-41231-1133 LIFE INSURANCE & LTD	254	261	266	236	273	7	2.62
101-41231-1135 HSA/VEBA EMPLOYER CONTRIBUTION	3,263	3,500	0	3,208	0	0	0.00
101-41231-1151 WORK COMP INSURANCE PREMIUMS	<u>3,694</u>	<u>4,269</u>	<u>4,301</u>	<u>5,597</u>	<u>5,700</u>	<u>1,399</u>	<u>32.53</u>
TOTAL PERSONNEL SERVICES	193,655	198,994	200,017	192,624	187,123	(12,894)	6.45-
SUPPLIES							
101-41231-2211 GENERAL SUPPLIES	6,153	6,889	6,700	6,740	6,700	0	0.00
101-41231-2212 MOTOR FUELS, LUBRICANTS & ADDI	533	943	2,500	1,857	2,500	0	0.00
101-41231-2214 UNIFORMS	0	160	0	0	0	0	0.00
101-41231-2215 SAFETY WEAR & EQUIPMENT	418	497	500	313	500	0	0.00
101-41231-2221 EQUIPMENT REPAIR & MAINTENANCE	786	1,121	10,500	9,202	2,500	(8,000)	76.19-
101-41231-2223 BUILDING REPAIR & MAINTENANCE	5,235	5,524	6,150	3,394	6,150	0	0.00
101-41231-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>5,999</u>	<u>9,617</u>	<u>4,400</u>	<u>3,636</u>	<u>4,200</u>	<u>(200)</u>	<u>4.55-</u>
TOTAL SUPPLIES	19,124	24,752	30,750	25,142	22,550	(8,200)	26.67-
OTHER OPER SERVICES/CHRG							
101-41231-3311 GENERAL PROFESSIONAL SERVICES	1,490	1,450	2,300	1,170	2,300	0	0.00
101-41231-3321 TELEPHONE & CELLULAR PHONES	1,310	1,278	1,400	1,081	1,400	0	0.00
101-41231-3361 GENERAL LIABILITY INSURANCE	3,655	3,705	4,146	(40,568)	4,146	0	0.00
101-41231-3363 AUTOMOTIVE INSURANCE	257	517	1,352	1,358	1,352	0	0.00
101-41231-3381 ELECTRIC UTILITIES	43,328	41,636	45,000	34,603	45,450	450	1.00
101-41231-3382 WATER UTILITIES	1,632	1,582	1,600	1,389	1,920	320	20.00
101-41231-3384 REFUSE DISPOSAL	1,471	1,448	1,632	1,066	1,665	33	2.00
101-41231-3405 MAINTENANCE AGREEMENTS	1,743	1,807	2,330	1,695	2,300	(30)	1.29-
101-41231-3437 LICENSES AND TAXES	<u>109</u>	<u>288</u>	<u>200</u>	<u>209</u>	<u>200</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	54,996	53,711	59,960	2,002	60,733	773	1.29
TOTAL MUNICIPAL BLDG MAINT	267,774	277,457	290,727	219,767	270,405	(20,322)	6.99-

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 GENERAL GOVERNMENT
 DATA PROCESSING

EXPENDITURES	2017		2018		2019		2020	\$ INCREASE	% INCREASE
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET				
<u>SUPPLIES</u>									
101-41641-2211 GENERAL SUPPLIES	0	488	4,072	2,487	4,072	0	0.00		
101-41641-2217 COMPUTER SOFTWARE	0	0	0	16,985	16,517	16,517	0.00		
101-41641-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>24,226</u>	<u>26,051</u>	<u>18,650</u>	<u>15,361</u>	<u>6,000</u>	(<u>12,650</u>)	<u>67.83-</u>		
TOTAL SUPPLIES	24,226	26,539	22,722	34,834	26,589	3,867	17.02		
<u>OTHER OPER SERVICES/CHRG</u>									
101-41641-3311 GENERAL PROFESSIONAL SERVICES	0	138	0	38,936	0	0	0.00		
101-41641-3312 CONSULTANT FEES	19,610	21,077	20,600	23,405	20,000	(600)	2.91-		
101-41641-3321 TELEPHONE	329	358	500	330	500	0	0.00		
101-41641-3322 POSTAGE	0	0	3,700	4,900	6,900	3,200	86.49		
101-41641-3361 GENERAL LIABILITY INSURANCE	229	169	0	0	0	0	0.00		
101-41641-3405 MAINTENANCE AGREEMENTS	76,944	79,526	140,957	35,826	126,277	(14,680)	10.41-		
101-41641-3416 MACHINERY & EQUIPMENT RENTAL	0	0	1,200	1,852	1,400	200	16.67		
101-41641-3433 DUES & SUBSCRIPTIONS	150	585	7,530	1,748	7,460	(70)	0.93-		
101-41641-3437 LICENSES AND TAXES	<u>0</u>	<u>0</u>	<u>0</u>	<u>725</u>	<u>9,000</u>	<u>9,000</u>	<u>0.00</u>		
TOTAL OTHER OPER SERVICES/CHRG	97,262	101,853	174,487	107,721	171,537	(2,950)	1.69-		
<u>CAPITAL OUTLAY OVER \$500</u>									
<u>TRANSFERS</u>									
TOTAL DATA PROCESSING	121,488	128,392	197,209	142,554	198,126	917	0.46		

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
ADULT COMMUNITY CTR

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-42071-1101 FULL TIME EMPLOYEES REGULAR	54,338	57,283	66,342	51,780	68,515	2,173	3.28
101-42071-1102 FULL TIME EMPLOYEES OVERTIME	76	61	0	84	0	0	0.00
101-42071-1103 PART TIME EMPLOYEES	30,130	30,800	36,975	30,180	38,177	1,202	3.25
101-42071-1112 SICK PAY	242	250	0	0	0	0	0.00
101-42071-1113 VACATION PAY	5,877	5,356	0	6,010	0	0	0.00
101-42071-1114 HOLIDAY PAY	2,202	2,620	0	1,735	0	0	0.00
101-42071-1115 FLOATING HOLIDAY PAY	242	250	0	255	0	0	0.00
101-42071-1121 PERA CONTRIBUTIONS	6,865	7,190	7,749	6,858	8,002	253	3.27
101-42071-1122 FICA CONTRIBUTIONS	5,134	5,359	6,406	5,071	6,615	209	3.27
101-42071-1125 MEDICARE CONTRIBUTIONS	1,201	1,253	1,498	1,186	1,547	49	3.27
101-42071-1131 HEALTH INSURANCE	15,365	16,467	19,189	15,327	20,212	1,023	5.33
101-42071-1132 DENTAL INSURANCE	1,135	969	1,206	1,075	1,266	60	5.00
101-42071-1133 LIFE INSURANCE & LTD	156	161	163	145	167	4	2.53
101-42071-1135 HSA/VEBA EMPLOYER CONTRIBUTION	1,850	2,250	0	1,833	0	0	0.00
101-42071-1151 WORK COMP INSURANCE PREMIUMS	994	3,319	3,615	(1,212)	1,105	(2,510)	69.43-
TOTAL PERSONNEL SERVICES	125,808	133,589	143,143	120,329	145,606	2,463	1.72
SUPPLIES							
101-42071-2211 GENERAL SUPPLIES	9,640	10,210	10,815	9,358	10,500	(315)	2.91-
101-42071-2221 EQUIPMENT REPAIR & MAINTENANCE	624	1,463	927	329	900	(27)	2.91-
101-42071-2223 BUILDING REPAIR & MAINTENANCE	2,945	6,727	3,316	6,219	2,000	(1,316)	39.69-
101-42071-2227 OTHER REPAIRS & MAINTENANCE	257	2,318	4,828	4,972	1,500	(3,328)	68.93-
101-42071-2245 EQUIPMENT/TOOLS UP TO \$5000	0	0	1,000	1,890	2,000	1,000	100.00-
TOTAL SUPPLIES	13,466	20,718	20,886	22,768	16,900	(3,986)	19.08-
OTHER OPER SERVICES/CHRG							
101-42071-3311 GENERAL PROFESSIONAL SERVICES	25	25	0	311	250	250	0.00
101-42071-3321 TELEPHONE & CELLULAR PHONES	1,014	1,016	1,300	934	1,300	0	0.00
101-42071-3322 POSTAGE	357	485	530	275	0	(530)	100.00-
101-42071-3331 TRAVEL, CONFERENCES AND SCHOOL	380	723	450	929	600	150	33.33
101-42071-3332 MILEAGE ALLOWANCES & REIMBURSE	58	305	300	125	300	0	0.00
101-42071-3361 GENERAL LIABILITY INSURANCE	1,505	1,585	1,677	1,656	1,677	0	0.00
101-42071-3381 ELECTRIC UTILITIES	6,392	6,241	6,000	4,348	6,060	60	1.00
101-42071-3382 WATER UTILITIES	1,542	1,186	1,500	949	1,800	300	20.00
101-42071-3383 GAS UTILITIES	1,941	1,978	2,448	2,034	2,497	49	2.00
101-42071-3384 REFUSE DISPOSAL	1,751	1,760	1,734	1,295	1,769	35	2.00
101-42071-3433 DUES & SUBSCRIPTIONS	615	565	625	534	625	0	0.00
TOTAL OTHER OPER SERVICES/CHRG	15,581	15,869	16,564	13,391	16,878	314	1.89
TOTAL ADULT COMMUNITY CTR	154,855	170,176	180,593	156,488	179,384	(1,209)	0.67-
TOTAL GENERAL GOVERNMENT	2,407,365	3,081,331	3,227,162	2,781,495	2,756,007	(471,155)	14.60-

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC SAFETY

POLICE ADMINISTRATION

EXPENDITURES	----- 2019 -----				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-50151-1101 FULL TIME EMPLOYEES REGULAR	1,318,429	1,375,056	1,624,480	1,282,818	1,769,988	145,508	8.96
101-50151-1102 FULL TIME EMPLOYEES OVERTIME	159,660	170,550	140,760	132,742	145,335	4,575	3.25
101-50151-1103 PART TIME EMPLOYEES	18,192	42,978	56,100	22,747	47,923	(8,177)	14.58-
101-50151-1109 MILEAGE ALLOWANCE	2,578	3,000	3,000	2,000	3,000	0	0.00
101-50151-1110 TAXABLE ALLOWANCES	95	298	250	75	100	(150)	60.00-
101-50151-1111 SEVERANCE PAY	7,963	17,102	0	0	0	0	0.00
101-50151-1112 SICK PAY	62,914	71,105	0	34,526	0	0	0.00
101-50151-1113 VACATION PAY	102,947	103,789	0	84,077	0	0	0.00
101-50151-1114 HOLIDAY PAY	48,698	55,758	0	39,949	0	0	0.00
101-50151-1115 FLOATING HOLIDAY PAY	9,734	10,315	0	9,558	0	0	0.00
101-50151-1121 PERA CONTRIBUTIONS	260,851	271,694	285,467	265,202	323,056	37,590	13.17
101-50151-1122 FICA CONTRIBUTIONS	7,957	10,099	9,016	7,996	9,699	683	7.58
101-50151-1125 MEDICARE CONTRIBUTIONS	22,288	23,309	24,368	21,546	26,360	1,991	8.17
101-50151-1131 HEALTH INSURANCE	282,329	286,146	372,805	274,329	380,569	7,764	2.08
101-50151-1132 DENTAL INSURANCE	21,176	22,623	24,249	20,644	24,584	335	1.38
101-50151-1133 LIFE INSURANCE & LTD	3,562	6,708	3,893	3,364	4,148	255	6.55
101-50151-1135 HSA/VEBA EMPLOYER CONTRIBUTION	32,938	39,139	0	40,448	0	0	0.00
101-50151-1151 WORK COMP INSURANCE PREMIUMS	<u>43,565</u>	<u>47,408</u>	<u>46,221</u>	<u>53,655</u>	<u>53,840</u>	<u>7,619</u>	<u>16.48</u>
TOTAL PERSONNEL SERVICES	2,405,874	2,557,077	2,590,608	2,295,677	2,788,602	197,993	7.64
SUPPLIES							
101-50151-2211 GENERAL SUPPLIES	8,330	16,490	12,000	9,795	15,000	3,000	25.00
101-50151-2212 MOTOR FUELS, LUBRICANTS & ADDI	31,248	39,920	32,000	25,207	32,000	0	0.00
101-50151-2214 UNIFORMS	7,454	8,668	8,969	7,848	8,969	0	0.00
101-50151-2215 SAFETY WEAR & EQUIPMENT	2,571	3,977	4,000	11,199	4,000	0	0.00
101-50151-2217 SOFTWARE	0	0	0	9,290	0	0	0.00
101-50151-2221 EQUIPMENT REPAIR & MAINTENANCE	9,664	9,722	10,000	5,443	10,000	0	0.00
101-50151-2223 BUILDING REPAIR & MAINTENANCE	0	0	1,500	31,950	1,500	0	0.00
101-50151-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>15,626</u>	<u>17,630</u>	<u>28,000</u>	<u>31,881</u>	<u>73,950</u>	<u>45,950</u>	<u>164.11</u>
TOTAL SUPPLIES	74,894	96,406	96,469	132,612	145,419	48,950	50.74
OTHER OPER SERVICES/CHRG							
101-50151-3311 GENERAL PROFESSIONAL SERVICES	21,972	32,544	145,000	95,184	148,210	3,210	2.21
101-50151-3312 CONSULTANT FEES	0	0	0	150	0	0	0.00
101-50151-3313 LEGAL FEES	1,050	270	1,500	7,444	1,500	0	0.00
101-50151-3321 TELEPHONE & CELLULAR PHONES	18,284	18,214	18,500	14,475	18,500	0	0.00
101-50151-3322 POSTAGE	202	28	900	25	900	0	0.00
101-50151-3331 TRAVEL, CONFERENCES AND SCHOOL	12,317	9,804	15,000	18,534	21,980	6,980	46.53
101-50151-3332 MILEAGE ALLOWANCES & REIMBURSE	80	483	300	45	300	0	0.00
101-50151-3345 ADVERTISING	1,296	0	500	0	500	0	0.00
101-50151-3361 GENERAL LIABILITY INSURANCE	45,612	46,759	41,738	41,022	41,738	0	0.00
101-50151-3363 AUTOMOTIVE INSURANCE	4,194	4,704	9,767	9,816	9,767	0	0.00
101-50151-3386 STORM WATER UTILITY	938	938	969	823	1,017	48	5.00

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC SAFETY

POLICE ADMINISTRATION

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
101-50151-3405 MAINTENANCE AGREEMENTS	16,565	30,256	12,185	19,165	31,430	19,245	157.94
101-50151-3416 MACHINERY & EQUIPMENT RENTAL	964	351	0	59	0	0	0.00
101-50151-3433 DUES & SUBSCRIPTIONS	31,153	31,901	26,291	28,178	28,678	2,387	9.08
101-50151-3434 INVESTIGATIONS	160	2,000	2,100	1,291	2,100	0	0.00
101-50151-3436 TOWING CHARGES	11,445	15,038	15,000	9,520	15,000	0	0.00
101-50151-3437 LICENSES AND TAXES, PERMITS	213	452	400	119	400	0	0.00
101-50151-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>21,817</u>	<u>0</u>	<u>21,817</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	166,447	193,741	311,967	245,851	343,837	31,871	10.22
<u>CAPITAL OUTLAY OVER \$500</u>							
101-50151-5540 CAPITAL OUTLAY - MACHINERY & E	0	5,109	0	0	0	0	0.00
101-50151-5550 MOTOR VEHICLES	<u>0</u>	<u>74,992</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY OVER \$500	0	80,102	0	0	0	0	0.00
<u>TRANSFERS</u>							
TOTAL POLICE ADMINISTRATION	2,647,215	2,927,326	2,999,044	2,674,141	3,277,858	278,814	9.30

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-50156-1103 PART TIME EMPLOYEES	27,658	26,732	23,678	18,848	23,678	0	0.00	
101-50156-1110 TAXABLE ALLOWANCE	0	0	0	157	0	0	0.00	
101-50156-1121 PERA CONTRIBUTIONS	1,431	1,420	1,173	1,023	1,173	0	0.00	
101-50156-1122 FICA CONTRIBUTIONS	1,668	1,689	0	1,207	0	0	0.00	
101-50156-1125 MEDICARE CONTRIBUTIONS	390	395	340	282	232	(108)	31.80-	
101-50156-1142 UNEMPLOYMENT BENEFIT PAYMENTS	1,198	0	0	86	0	0	0.00	
101-50156-1151 WORK COMP INSURANCE PREMIUMS	<u>0</u>	<u>0</u>	<u>646</u>	<u>732</u>	<u>754</u>	<u>108</u>	<u>16.72</u>	
TOTAL PERSONNEL SERVICES	32,344	30,236	25,837	22,336	25,837	0	0.00	
SUPPLIES								
101-50156-2211 GENERAL SUPPLIES	3,704	6,435	14,362	2,353	14,362	0	0.00	
101-50156-2212 MOTOR FUELS, LUBRICANTS & ADDI	952	765	900	809	900	0	0.00	
101-50156-2215 SAFETY WEAR & EQUIPMENT	2,361	5,016	5,000	6,298	5,000	0	0.00	
101-50156-2221 EQUIPMENT REPAIR & MAINTENANCE	864	526	0	2,730	0	0	0.00	
101-50156-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>2,809</u>	<u>1,751</u>	<u>0</u>	<u>4,949</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	10,690	14,494	20,262	17,138	20,262	0	0.00	
OTHER OPER SERVICES/CHRG								
101-50156-3311 GENERAL PROFESSIONAL SERVICES	3,006	2,289	0	1,994	0	0	0.00	
101-50156-3321 TELEPHONE & CELLULAR PHONES	1,946	1,888	0	2,268	0	0	0.00	
101-50156-3322 POSTAGE	0	1	0	12	0	0	0.00	
101-50156-3331 TRAVEL, CONFERENCES, AND SCHOO	7,360	7,859	8,000	3,271	8,000	0	0.00	
101-50156-3332 MILEAGE ALLOWANCES & REIMBURSE	0	98	0	228	0	0	0.00	
101-50156-3361 GENERAL LIABILITY INSURANCE	348	337	295	282	295	0	0.00	
101-50156-3363 AUTOMOTIVE INSURANCE	730	696	606	590	606	0	0.00	
101-50156-3417 MERIT CENTER RENT	5,000	0	5,000	0	5,000	0	0.00	
101-50156-3433 DUES & SUBSCRIPTIONS	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	18,790	13,169	13,901	8,644	13,901	0	0.00	
CAPITAL OUTLAY OVER \$500								
TOTAL CHEMICAL ASSESSMENT TEAM	61,825	57,899	60,000	48,118	60,000	0	0.00	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC SAFETY

EMERGENCY MANAGEMENT SERV

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>SUPPLIES</u>								
101-50251-2211 GENERAL SUPPLIES	1,070	0	1,000	726	1,000	0	0.00	
101-50251-2221 EQUIPMENT REPAIR & MAINTENANCE	<u>3,336</u>	<u>1,381</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	4,406	1,381	2,500	726	2,500	0	0.00	
<u>OTHER OPER SERVICES/CHRG</u>								
101-50251-3331 TRAVEL, CONFERENCES, AND SCHOO	129	542	1,500	303	2,000	500	33.33	
101-50251-3381 ELECTRIC UTILITIES	2,751	2,753	2,800	2,432	2,828	28	1.00	
101-50251-3405 MAINTENANCE AGREEMENTS	2,300	2,500	2,500	2,500	2,500	0	0.00	
101-50251-3433 DUES & SUBSCRIPTIONS	<u>145</u>	<u>145</u>	<u>330</u>	<u>0</u>	<u>330</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	5,325	5,940	7,130	5,235	7,658	528	7.41	
<u>CAPITAL OUTLAY OVER \$500</u>								
<u>TRANSFERS</u>								
TOTAL EMERGENCY MANAGEMENT SERV	9,730	7,320	9,630	5,961	10,158	528	5.48	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-50352-1102 FULL TIME EMPLOYEES OVERTIME	3,281	4,566	0	3,821	0	0	0.00
101-50352-1103 PART TIME EMPLOYEES	164,742	193,208	198,798	204,763	205,259	6,461	3.25
101-50352-1131 HEALTH INSURANCE	224	333	0	0	0	0	0.00
101-50352-1151 WORK COMP INSURANCE PREMIUMS	<u>15,879</u>	<u>19,971</u>	<u>17,063</u>	<u>23,358</u>	<u>18,188</u>	<u>1,125</u>	<u>6.59</u>
TOTAL PERSONNEL SERVICES	184,126	218,078	215,861	231,942	223,447	7,586	3.51
SUPPLIES							
101-50352-2211 GENERAL SUPPLIES	9,900	9,917	10,000	10,161	10,500	500	5.00
101-50352-2212 MOTOR FUELS, LUBRICANTS & ADDI	4,910	6,597	5,000	4,216	5,000	0	0.00
101-50352-2214 UNIFORMS	287	1,930	2,500	2,780	4,000	1,500	60.00
101-50352-2221 EQUIPMENT REPAIR & MAINTENANCE	39,241	40,190	38,800	40,811	40,400	1,600	4.12
101-50352-2223 BUILDING REPAIR & MAINTENANCE	7,975	7,780	8,000	7,421	8,500	500	6.25
101-50352-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>40,615</u>	<u>39,207</u>	<u>35,700</u>	<u>25,702</u>	<u>37,200</u>	<u>1,500</u>	<u>4.20</u>
TOTAL SUPPLIES	102,927	105,621	100,000	91,090	105,600	5,600	5.60
OTHER OPER SERVICES/CHRG							
101-50352-3311 GENERAL PROFESSIONAL SERVICES	14,989	19,283	25,000	26,042	27,000	2,000	8.00
101-50352-3313 LEGAL SVC	0	0	0	80	0	0	0.00
101-50352-3321 TELEPHONE & CELLULAR PHONES	1,103	1,134	1,500	1,013	1,500	0	0.00
101-50352-3322 POSTAGE	0	48	300	0	0	(300)	100.00-
101-50352-3331 TRAVEL, CONFERENCES AND SCHOOL	18,091	16,540	16,800	39,936	22,400	5,600	33.33
101-50352-3332 MILEAGE ALLOWANCES & REIMBURSE	353	779	2,000	3,628	3,000	1,000	50.00
101-50352-3345 ADVERTISING	702	1,207	700	1,162	2,000	1,300	185.71
101-50352-3361 GENERAL LIABILITY INSURANCE	4,067	3,647	3,134	3,068	3,134	0	0.00
101-50352-3363 AUTOMOTIVE INSURANCE	5,593	3,577	2,443	2,402	2,443	0	0.00
101-50352-3381 ELECTRIC UTILITIES	4,532	4,983	4,700	3,799	4,747	47	1.00
101-50352-3382 WATER UTILITIES	1,132	1,119	1,200	1,051	1,440	240	20.00
101-50352-3383 GAS UTILITIES	3,607	3,915	4,590	4,035	4,682	92	2.00
101-50352-3384 REFUSE DISPOSAL	1,041	0	1,020	0	1,040	20	2.00
101-50352-3385 SEWER UTILITIES	252	262	255	251	258	3	1.00
101-50352-3386 STORM WATER UTILITY	174	174	204	222	214	10	5.00
101-50352-3405 MAINTENANCE AGREEMENTS	173	37	550	0	0	(550)	100.00-
101-50352-3416 MACHINERY & EQUIPMENT RENTAL	420	491	1,000	477	1,000	0	0.00
101-50352-3418 FIRE PROTECTION (HYDRANTS)	145,000	153,048	145,000	120,833	145,000	0	0.00
101-50352-3433 DUES & SUBSCRIPTIONS	3,250	2,616	3,325	3,113	4,000	675	20.30
101-50352-3437 LICENSES AND TAXES	0	16	0	0	0	0	0.00
101-50352-3811 FIRE RELIEF ASSOCIATION	0	0	105,000	107,826	105,000	0	0.00
101-50352-3813 TRANSFERS - MSHL VOLUNTEER FIR	<u>151,757</u>	<u>108,906</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	356,236	321,781	318,721	318,938	328,858	10,137	3.18
TOTAL FIRE SERVICES	643,288	645,479	634,582	641,970	657,905	23,323	3.68

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		

PERSONNEL SERVICES

101-50453-1101 FULL TIME EMPLOYEES REGULAR	15,156	15,568	15,295	11,069	15,793	499	3.26
101-50453-1102 FULL TIME EMPLOYEES OVERTIME	0	50	0	493	0	0	0.00
101-50453-1103 PART TIME EMPLOYEES	1,465	581	3,823	1,432	3,947	124	3.25
101-50453-1112 SICK PAY	0	0	0	713	0	0	0.00
101-50453-1113 VACATION PAY	0	0	0	1,051	0	0	0.00
101-50453-1114 HOLIDAY PAY	0	71	0	341	0	0	0.00
101-50453-1121 PERA CONTRIBUTIONS	1,221	1,205	1,147	1,159	1,185	37	3.26
101-50453-1122 FICA CONTRIBUTIONS	839	961	1,185	905	1,224	39	3.26
101-50453-1125 MEDICARE CONTRIBUTIONS	196	225	277	212	286	9	3.26
101-50453-1131 HEALTH INSURANCE	4,554	1,510	2,452	1,498	2,560	108	4.41
101-50453-1132 DENTAL INSURANCE	336	347	362	318	380	18	5.00
101-50453-1133 LIFE INSURANCE & LTD	38	38	40	35	41	1	2.37
101-50453-1135 HSA/VEBA EMPLOYER CONTRIBUTION	467	986	0	679	0	0	0.00
101-50453-1151 WORK COMP INSURANCE PREMIUMS	<u>132</u>	<u>980</u>	<u>896</u>	<u>(332)</u>	<u>288</u>	<u>(608)</u>	<u>67.86-</u>
TOTAL PERSONNEL SERVICES	24,403	22,522	25,477	19,573	25,704	227	0.89

SUPPLIES

101-50453-2211 GENERAL SUPPLIES	536	743	400	397	400	0	0.00
101-50453-2221 EQUIPMENT REPAIR & MAINTENANCE	20	5	5,000	0	5,000	0	0.00
101-50453-2227 OTHER REPAIRS & MAINTENANCE	0	646	700	0	700	0	0.00
101-50453-2245 EQUIPMENT/TOOLS TO \$5000	<u>31</u>	<u>0</u>	<u>800</u>	<u>206</u>	<u>800</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	587	1,394	6,900	603	6,900	0	0.00

OTHER OPER SERVICES/CHRG

101-50453-3311 GENERAL PROFESSIONAL SERVICES	2,282	1,632	3,000	533	3,000	0	0.00
101-50453-3321 TELEPHONE & CELLULAR PHONES	408	442	408	306	408	0	0.00
101-50453-3331 TRAVEL, CONFERENCES, AND SCHOO	0	0	350	0	350	0	0.00
101-50453-3361 GENERAL LIABILITY INSURANCE	30	35	48	49	48	0	0.00
101-50453-3381 ELECTRIC UTILITIES	1,872	2,236	1,800	1,374	1,818	18	1.00
101-50453-3382 WATER UTILITIES	198	198	200	178	240	40	20.00
101-50453-3383 GAS UTILITIES	995	961	1,020	1,175	1,040	20	2.00
101-50453-3384 REFUSE DISPOSAL	<u>53</u>	<u>53</u>	<u>102</u>	<u>39</u>	<u>104</u>	<u>2</u>	<u>2.00</u>
TOTAL OTHER OPER SERVICES/CHRG	5,838	5,556	6,928	3,655	7,008	80	1.16

CAPITAL OUTLAY OVER \$500

TOTAL ANIMAL IMPOUNDMENT	30,828	29,472	39,305	23,831	39,613	308	0.78
TOTAL PUBLIC SAFETY	3,392,886	3,667,497	3,742,561	3,394,020	4,045,534	302,973	8.10

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

ENGINEERING

(----- 2019 -----) 2020
 2017 2018 CURRENT Y-T-D PROPOSED
 ACTUAL ACTUAL BUDGET ACTUAL BUDGET \$ INCREASE % INCREASE

PERSONNEL SERVICES

101-60162-1101 FULL TIME EMPLOYEES REGULAR	385,651	446,299	474,535	381,343	501,603	27,067	5.70
101-60162-1102 FULL TIME EMPLOYEES OVERTIME	30,232	39,618	31,926	37,523	32,964	1,038	3.25
101-60162-1103 PART TIME EMPLOYEES	24,617	6,765	10,608	7,586	10,953	345	3.25
101-60162-1109 MILEAGE ALLOWANCE	2,953	3,025	3,000	2,600	3,000	0	0.00
101-60162-1110 TAXABLE ALLOWANCES	573	1,555	1,500	367	500	(1,000)	66.67-
101-60162-1111 SEVERANCE PAY	0	9,173	0	0	0	0	0.00
101-60162-1112 SICK PAY	12,999	43,766	0	5,506	0	0	0.00
101-60162-1113 VACATION PAY	36,381	50,017	0	32,286	0	0	0.00
101-60162-1114 HOLIDAY PAY	16,796	18,626	0	12,374	0	0	0.00
101-60162-1115 FLOATING HOLIDAY PAY	2,601	2,526	0	1,752	0	0	0.00
101-60162-1121 PERA CONTRIBUTIONS	37,161	41,301	37,985	36,224	40,092	2,108	5.55
101-60162-1122 FICA CONTRIBUTIONS	28,387	32,405	32,058	28,219	33,822	1,764	5.50
101-60162-1125 MEDICARE CONTRIBUTIONS	6,639	7,579	7,498	6,600	7,910	413	5.50
101-60162-1131 HEALTH INSURANCE	84,602	71,376	91,629	70,366	104,945	13,316	14.53
101-60162-1132 DENTAL INSURANCE	6,527	7,376	7,117	6,375	7,462	345	4.84
101-60162-1133 LIFE INSURANCE & LTD	1,080	1,193	1,122	994	1,174	51	4.58
101-60162-1135 HSA/VEBA EMPLOYER CONTRIBUTION	10,941	8,163	0	11,899	0	0	0.00
101-60162-1151 WORK COMP INSURANCE PREMIUMS	<u>1,596</u>	<u>1,697</u>	<u>1,710</u>	<u>4,954</u>	<u>1,875</u>	<u>165</u>	<u>9.65</u>
TOTAL PERSONNEL SERVICES	689,735	792,459	700,688	646,966	746,300	45,611	6.51

SUPPLIES

101-60162-2211 GENERAL SUPPLIES	1,206	4,324	3,500	5,646	6,400	2,900	82.86
101-60162-2212 MOTOR FUELS, LUBRICANTS & ADDI	3,467	4,525	4,000	3,613	3,000	(1,000)	25.00-
101-60162-2214 UNIFORMS	95	0	0	0	0	0	0.00
101-60162-2215 SAFETY WEAR & EQUIPMENT	412	238	500	318	500	0	0.00
101-60162-2217 COMPUTER SOFTWARE	10,385	10,197	13,000	10,920	14,650	1,650	12.69
101-60162-2221 EQUIPMENT REPAIR & MAINTENANCE	2,379	1,954	2,500	1,215	2,500	0	0.00
101-60162-2227 OTHER REPAIRS & MAINTENANCE	0	0	500	0	0	(500)	100.00-
101-60162-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>1,225</u>	<u>44</u>	<u>1,500</u>	<u>27</u>	<u>1,500</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	19,168	21,282	25,500	21,738	28,550	3,050	11.96

OTHER OPER SERVICES/CHRG

101-60162-3311 GENERAL PROFESSIONAL SERVICES	1,316	1,978	1,000	1,674	1,000	0	0.00
101-60162-3312 CONSULTANT FEES	4,947	857	5,000	0	5,000	0	0.00
101-60162-3313 LEGAL FEES	0	0	0	1,922	0	0	0.00
101-60162-3321 TELEPHONE & CELLULAR PHONES	5,770	4,772	5,000	3,744	5,000	0	0.00
101-60162-3322 POSTAGE	2	0	250	1	0	(250)	100.00-
101-60162-3331 TRAVEL, CONFERENCES, AND SCHOO	4,273	9,398	19,000	8,639	14,310	(4,690)	24.68-
101-60162-3332 MILEAGE ALLOWANCES & REIMBURSE	483	460	600	274	600	0	0.00
101-60162-3345 ADVERTISING	200	819	1,700	0	1,000	(700)	41.18-
101-60162-3346 GENERAL NOTICES & PUBLIC INFO	310	0	0	0	0	0	0.00
101-60162-3361 GENERAL LIABILITY INSURANCE	6,130	1,270	1,329	1,256	1,329	0	0.00
101-60162-3363 AUTOMOTIVE INSURANCE	667	592	898	866	898	0	0.00

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

ENGINEERING

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-60162-3433 DUES & SUBSCRIPTIONS	2,512	2,827	2,000	2,222	2,000	0	0.00	
101-60162-3437 LICENSES AND TAXES	224	64	8,500	0	8,500	0	0.00	
101-60162-3439 BANK CHARGES	445	0	0	0	0	0	0.00	
TOTAL OTHER OPER SERVICES/CHRG	27,278	23,037	45,277	20,598	39,637	(5,640)	12.46-	
<u>CAPITAL OUTLAY OVER \$500</u>								
101-60162-5570 INFRASTRUCTURE	0	0	0	150	0	0	0.00	
TOTAL CAPITAL OUTLAY OVER \$500	0	0	0	150	0	0	0.00	
<u>TRANSFERS</u>								
TOTAL ENGINEERING	736,182	836,777	771,465	689,453	814,487	43,021	5.58	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

BLDG INSP & ZONING

EXPENDITURES	(------ 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-60164-1101 FULL TIME EMPLOYEES REGULAR	212,098	212,347	300,075	242,515	323,197	23,122	7.71
101-60164-1102 FULL TIME EMPLOYEES OVERTIME	14,129	15,168	10,200	16,787	10,532	332	3.25
101-60164-1110 TAXABLE ALLOWANCE	418	700	750	335	700	(50)	6.67-
101-60164-1112 SICK PAY	3,697	7,495	0	7,759	0	0	0.00
101-60164-1113 VACATION PAY	14,409	19,809	0	15,861	0	0	0.00
101-60164-1114 HOLIDAY PAY	7,958	8,453	0	8,078	0	0	0.00
101-60164-1115 FLOATING HOLIDAY PAY	1,558	1,560	0	1,218	0	0	0.00
101-60164-1121 PERA CONTRIBUTIONS	18,763	19,785	23,271	22,370	25,030	1,759	7.56
101-60164-1122 FICA CONTRIBUTIONS	14,481	14,423	19,237	16,116	20,691	1,454	7.56
101-60164-1125 MEDICARE CONTRIBUTIONS	3,387	3,373	4,499	3,769	4,839	340	7.56
101-60164-1131 HEALTH INSURANCE	60,685	60,212	78,232	59,644	82,353	4,121	5.27
101-60164-1132 DENTAL INSURANCE	4,691	4,743	5,367	4,762	5,635	268	5.00
101-60164-1133 LIFE INSURANCE & LTD	604	608	735	651	779	44	5.98
101-60164-1135 HSA/VEBA EMPLOYER CONTRIBUTION	9,180	10,245	0	10,096	0	0	0.00
101-60164-1151 WORK COMP INSURANCE PREMIUMS	<u>718</u>	<u>787</u>	<u>1,022</u>	<u>2,861</u>	<u>1,120</u>	<u>98</u>	<u>9.59</u>
TOTAL PERSONNEL SERVICES	366,776	379,709	443,387	412,821	474,875	31,488	7.10
SUPPLIES							
101-60164-2211 GENERAL SUPPLIES	456	2,642	2,000	1,289	2,000	0	0.00
101-60164-2212 MOTOR FUELS, LUBRICANTS & ADDI	1,591	2,046	1,500	1,622	1,500	0	0.00
101-60164-2215 SAFETY WEAR & EQUIPMENT	318	175	300	0	300	0	0.00
101-60164-2217 COMPUTER SOFTWARE	2,264	2,226	20,100	3,745	20,300	200	1.00
101-60164-2221 EQUIPMENT REPAIR & MAINTENANCE	470	636	1,000	0	1,000	0	0.00
101-60164-2227 OTHER REPAIRS & MAINTENANCE	0	0	0	370	0	0	0.00
101-60164-2245 TOOLS & EQUIPMENT UP TO \$5000	<u>1,898</u>	<u>997</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	6,996	8,722	25,900	7,026	26,100	200	0.77
OTHER OPER SERVICES/CHRG							
101-60164-3311 GENERAL PROFESSIONAL SERVICES	475	1,094	1,000	2,833	1,000	0	0.00
101-60164-3312 CONSULTANT FEES	150	0	1,000	0	1,000	0	0.00
101-60164-3313 LEGAL FEES	1,434	1,200	0	0	0	0	0.00
101-60164-3321 TELEPHONE & CELLULAR PHONES	3,301	2,740	3,000	2,009	2,500	(500)	16.67-
101-60164-3331 TRAVEL, CONFERENCES, AND SCHOO	3,704	4,041	5,000	5,103	5,000	0	0.00
101-60164-3332 MILEAGE ALLOWANCES & REIMBURSE	272	9	0	168	0	0	0.00
101-60164-3345 ADVERTISING	235	0	0	178	0	0	0.00
101-60164-3346 GENERAL NOTICES & PUBLIC INFO	3,792	1,589	2,500	2,603	2,500	0	0.00
101-60164-3361 GENERAL LIABILITY INSURANCE	619	641	743	749	743	0	0.00
101-60164-3363 AUTOMOTIVE INSURANCE	345	442	776	782	776	0	0.00
101-60164-3433 DUES & SUBSCRIPTIONS	495	235	500	285	500	0	0.00
101-60164-3437 LICENSES AND TAXES	1,575	1,612	1,000	130	500	(500)	50.00-
101-60164-3438 REFUNDS & REIMBURSEMENTS	1,600	6,800	0	0	0	0	0.00
101-60164-3439 BANK CHARGES	2,054	2,245	2,000	4,506	2,000	0	0.00
101-60164-3440 BUILDING PERMIT SURCHARGE	<u>7,471</u>	<u>7,691</u>	<u>9,000</u>	<u>10,868</u>	<u>9,000</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	27,522	30,338	26,519	30,215	25,519	(1,000)	3.77-
TOTAL B	401,295	418,770	495,806	450,062	526,494	3	6.19

Item 9.

Page 97

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

STREET ADMINISTRATION

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-60211-1101 FULL TIME EMPLOYEES REGULAR	434,945	427,328	552,696	411,742	534,454	(18,242)		3.30-
101-60211-1102 FULL TIME EMPLOYEES OVERTIME	7,498	45,452	12,240	64,548	12,638	398		3.25
101-60211-1103 PART TIME EMPLOYEES	16,817	15,268	14,280	7,758	14,744	464		3.25
101-60211-1110 TAXABLE ALLOWANCES	2,119	2,062	2,500	1,586	2,500	0		0.00
101-60211-1111 SEVERENCE PAY	0	0	0	7,230	0	0		0.00
101-60211-1112 SICK PAY	12,163	30,002	0	27,208	0	0		0.00
101-60211-1113 VACATION PAY	29,747	50,045	0	36,808	0	0		0.00
101-60211-1114 HOLIDAY PAY	15,269	15,378	0	12,700	0	0		0.00
101-60211-1115 FLOATING HOLIDAY PAY	3,389	3,577	0	3,107	0	0		0.00
101-60211-1121 PERA CONTRIBUTIONS	37,218	40,904	42,370	40,981	41,032	(1,338)		3.16-
101-60211-1122 FICA CONTRIBUTIONS	29,511	31,487	35,911	31,375	34,834	(1,078)		3.00-
101-60211-1125 MEDICARE CONTRIBUTIONS	6,902	7,364	8,399	7,338	8,147	(252)		3.00-
101-60211-1131 HEALTH INSURANCE	110,085	123,043	137,736	104,366	144,852	7,116		5.17
101-60211-1132 DENTAL INSURANCE	9,558	9,594	10,733	7,101	7,702	(3,031)		28.24-
101-60211-1133 LIFE INSURANCE & LTD	1,240	1,238	1,342	1,143	1,323	(19)		1.42-
101-60211-1135 HSA/VEBA EMPLOYER CONTRIBUTION	14,208	14,718	0	15,452	0	0		0.00
101-60211-1151 WORK COMP INSURANCE PREMIUMS	<u>27,867</u>	<u>23,970</u>	<u>27,910</u>	<u>31,841</u>	<u>30,290</u>	<u>2,380</u>		<u>8.53</u>
TOTAL PERSONNEL SERVICES	758,537	841,430	846,118	812,283	832,516	(13,602)		1.61-
SUPPLIES								
101-60211-2211 GENERAL SUPPLIES	6,426	10,083	14,500	10,158	15,500	1,000		6.90
101-60211-2212 MOTOR FUELS, LUBRICANTS & ADDI	31,652	64,032	43,300	72,416	47,800	4,500		10.39
101-60211-2214 UNIFORMS	315	158	300	70	300	0		0.00
101-60211-2215 SAFETY WEAR & EQUIPMENT	7,293	2,926	5,750	2,754	6,400	650		11.30
101-60211-2221 EQUIPMENT REPAIR & MAINTENANCE	58,181	81,143	71,500	88,104	74,000	2,500		3.50
101-60211-2223 BUILDING REPAIR & MAINTENANCE	4,764	2,496	9,500	1,081	9,200	(300)		3.16-
101-60211-2227 OTHER REPAIRS & MAINTENANCE	282,751	373,917	290,100	384,641	306,600	16,500		5.69
101-60211-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>10,363</u>	<u>6,248</u>	<u>6,300</u>	<u>1,557</u>	<u>4,000</u>	<u>(2,300)</u>		<u>36.51-</u>
TOTAL SUPPLIES	401,744	541,004	441,250	560,782	463,800	22,550		5.11
OTHER OPER SERVICES/CHRG								
101-60211-3311 GENERAL PROFESSIONAL SERVICES	8,133	10,084	18,500	112,120	31,700	13,200		71.35
101-60211-3312 CONSULTANT FEES	0	450	0	0	0	0		0.00
101-60211-3313 LEGAL FEES	930	365	0	0	0	0		0.00
101-60211-3321 TELEPHONE & CELLULAR PHONES	3,123	3,127	3,200	3,467	3,200	0		0.00
101-60211-3322 POSTAGE	77	2	100	0	100	0		0.00
101-60211-3323 ALARMS	898	996	800	0	900	100		12.50
101-60211-3331 TRAVEL, CONFERENCES, AND SCHOO	2,260	500	1,250	590	600	(650)		52.00-
101-60211-3332 MILEAGE ALLOWANCES & REIMBURSE	32	24	50	0	50	0		0.00
101-60211-3345 ADVERTISING	777	798	800	323	500	(300)		37.50-
101-60211-3361 GENERAL LIABILITY INSURANCE	9,276	9,798	10,381	10,189	10,381	0		0.00
101-60211-3363 AUTOMOTIVE INSURANCE	3,844	3,227	3,564	3,569	3,564	0		0.00
101-60211-3381 ELECTRIC UTILITIES	5,435	6,066	5,800	4,528	5,858	58		1.00

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

STREET ADMINISTRATION

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-60211-3382 WATER UTILITIES	834	905	900	730	1,080	180	20.00	
101-60211-3383 GAS UTILITIES	3,034	3,116	4,080	4,219	4,162	82	2.00	
101-60211-3384 REFUSE DISPOSAL	3,424	3,732	4,386	2,295	4,474	88	2.00	
101-60211-3416 MACHINERY & EQUIPMENT RENTAL	8,200	56,578	5,075	30,794	23,000	17,925	353.20	
101-60211-3437 LICENSES AND TAXES	<u>6,361</u>	<u>6,226</u>	<u>6,200</u>	<u>5,773</u>	<u>6,200</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	56,637	105,996	65,086	178,596	95,768	30,682	47.14	
CAPITAL OUTLAY OVER \$500								
101-60211-5570 INFRASTRUCTURE	<u>0</u>	<u>0</u>	<u>0</u>	<u>228</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL CAPITAL OUTLAY OVER \$500	0	0	0	228	0	0	0.00	
TRANSFERS								
TOTAL STREET ADMINISTRATION	1,216,917	1,488,429	1,352,454	1,551,889	1,392,084	39,630	2.93	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

AIRPORT

EXPENDITURES	(------ 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-60364-1101 FULL TIME EMPLOYEES REGULAR	86,176	102,214	125,601	114,495	141,174	15,573	12.40	
101-60364-1102 FULL TIME EMPLOYEES OVERTIME	752	6,420	3,570	12,912	3,686	116	3.25	
101-60364-1103 PART TIME EMPLOYEES	12,741	14,030	32,640	28,114	33,701	1,061	3.25	
101-60364-1110 TAXABLE ALLOWANCE	1,001	912	1,050	315	1,050	0	0.00	
101-60364-1112 SICK PAY	1,517	2,179	0	340	0	0	0.00	
101-60364-1113 VACATION PAY	14,062	11,697	0	6,441	0	0	0.00	
101-60364-1114 HOLIDAY PAY	6,393	7,044	0	3,946	0	0	0.00	
101-60364-1115 FLOATING HOLIDAY PAY	706	1,070	0	543	0	0	0.00	
101-60364-1121 PERA CONTRIBUTIONS	8,089	9,751	9,688	10,641	10,864	1,177	12.15	
101-60364-1122 FICA CONTRIBUTIONS	6,669	7,904	10,032	9,321	11,071	1,038	10.35	
101-60364-1125 MEDICARE CONTRIBUTIONS	1,560	1,849	2,346	2,180	2,589	243	10.35	
101-60364-1131 HEALTH INSURANCE	28,998	34,401	40,297	34,188	42,446	2,148	5.33	
101-60364-1132 DENTAL INSURANCE	2,143	2,533	2,533	2,399	2,659	127	5.00	
101-60364-1133 LIFE INSURANCE & LTD	274	308	316	304	346	30	9.36	
101-60364-1135 HSA/VEBA EMPLOYER CONTRIBUTION	3,018	4,011	0	4,098	0	0	0.00	
101-60364-1151 WORK COMP INSURANCE PREMIUMS	<u>4,510</u>	<u>9,269</u>	<u>7,904</u>	<u>3,516</u>	<u>4,981</u>	<u>(2,923)</u>	<u>36.98-</u>	
TOTAL PERSONNEL SERVICES	178,608	215,591	235,978	233,753	254,567	18,589	7.88	
SUPPLIES								
101-60364-2211 GENERAL SUPPLIES	13,970	14,388	14,000	18,940	16,600	2,600	18.57	
101-60364-2212 MOTOR FUELS, LUBRICANTS & ADDI	8,791	17,515	13,000	16,945	14,000	1,000	7.69	
101-60364-2214 UNIFORMS	0	10	0	35	100	100	0.00	
101-60364-2215 SAFETY WEAR & EQUIPMENT	2,055	2,164	1,500	783	2,025	525	35.00	
101-60364-2221 EQUIPMENT REPAIR & MAINTENANCE	10,710	15,519	15,000	19,890	18,600	3,600	24.00	
101-60364-2223 BUILDING REPAIR & MAINTENANCE	14,102	3,912	8,500	3,871	12,250	3,750	44.12	
101-60364-2227 OTHER REPAIRS & MAINTENANCE	7,379	17,580	16,000	6,209	11,500	(4,500)	28.13-	
101-60364-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>1,273</u>	<u>2,020</u>	<u>2,000</u>	<u>623</u>	<u>2,000</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	58,279	73,109	70,000	67,295	77,075	7,075	10.11	
OTHER OPER SERVICES/CHRG								
101-60364-3311 GENERAL PROFESSIONAL SERVICES	8,325	4,980	10,000	9,049	14,100	4,100	41.00	
101-60364-3312 CONSULTANT FEES	104,321	6,311	1,000	992	2,500	1,500	150.00	
101-60364-3313 LEGAL FEES	10,118	640	500	5,346	3,000	2,500	500.00	
101-60364-3321 TELEPHONE	6,373	6,602	6,200	6,462	6,200	0	0.00	
101-60364-3323 ALARMS	2,389	2,980	1,000	345	1,000	0	0.00	
101-60364-3331 TRAVEL, CONFERENCES, AND SCHOO	1,368	463	1,500	0	1,500	0	0.00	
101-60364-3332 MILEAGE ALLOWANCES & REIMBURSE	168	0	150	0	150	0	0.00	
101-60364-3345 ADVERTISING	929	673	250	434	250	0	0.00	
101-60364-3361 GENERAL LIABILITY INSURANCE	33,479	32,415	34,313	32,848	34,313	0	0.00	
101-60364-3363 AUTOMOTIVE INSURANCE	1,565	1,526	1,933	1,995	1,933	0	0.00	
101-60364-3381 ELECTRIC UTILITIES	45,922	48,129	45,000	39,417	45,450	450	1.00	
101-60364-3382 WATER UTILITIES	4,421	4,052	5,000	3,454	6,000	1,000	20.00	
101-60364-3383 GAS UTILITIES	18,662	20,479	25,500	20,693	26,010	510	2.00	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

AIRPORT

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-60364-3384 REFUSE DISPOSAL	2,909	2,938	3,264	2,373	3,329	65	2.00	
101-60364-3385 SEWER UTILITIES	345	278	357	239	361	4	1.00	
101-60364-3386 STORM WATER UTILITY	900	900	918	774	964	46	5.00	
101-60364-3416 MACHINERY & EQUIPMENT RENTAL	995	1,011	1,000	0	1,000	0	0.00	
101-60364-3433 DUES & SUBSCRIPTIONS	219	474	500	150	250	(250)	50.00-	
101-60364-3437 LICENSES AND TAXES	<u>12,794</u>	<u>14,974</u>	<u>15,000</u>	<u>10,741</u>	<u>11,080</u>	<u>(3,920)</u>	<u>26.13-</u>	
TOTAL OTHER OPER SERVICES/CHRG	256,200	149,824	153,385	135,311	159,390	6,005	3.91	
<u>CAPITAL OUTLAY OVER \$500</u>								
<u>DEPT SERVICE</u>								
<u>TRANSFERS</u>								
TOTAL AIRPORT	493,087	438,523	459,363	436,359	491,031	31,669	6.89	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

PUBLIC WORKS

STREET LIGHTING

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>OTHER OPER SERVICES/CHRG</u>								
101-60465-3361 GENERAL LIABILITY INSURANCE	305	227	0	0	0	0	0.00	
101-60465-3381 ELECTRIC UTILITIES	<u>241,575</u>	<u>233,527</u>	<u>241,575</u>	<u>201,313</u>	<u>277,316</u>	<u>35,741</u>	<u>14.79</u>	
TOTAL OTHER OPER SERVICES/CHRG	241,880	233,754	241,575	201,313	277,316	35,741	14.79	
<hr/>								
TOTAL STREET LIGHTING	241,880	233,754	241,575	201,313	277,316	35,741	14.79	
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TOTAL PUBLIC WORKS	3,089,361	3,416,253	3,320,663	3,329,075	3,501,412	180,749	5.44	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
AQUATIC CENTER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70176-1103 PART TIME EMPLOYEES	83,405	87,327	102,660	83,508	105,996	3,336	3.25
101-70176-1110 TAXABLE ALLOWANCES	14	0	0	0	0	0	0.00
101-70176-1122 FICA CONTRIBUTIONS	5,273	5,497	6,365	5,291	6,572	207	3.25
101-70176-1125 MEDICARE CONTRIBUTIONS	1,233	1,286	1,489	1,237	1,537	48	3.25
101-70176-1151 WORK COMP INSURANCE PREMIUMS	<u>2,662</u>	<u>6,497</u>	<u>7,398</u>	<u>(657)</u>	<u>4,006</u>	<u>(3,392)</u>	<u>45.85-</u>
TOTAL PERSONNEL SERVICES	92,587	100,607	117,911	89,379	118,111	200	0.17
SUPPLIES							
101-70176-2211 GENERAL SUPPLIES	31,790	35,995	36,000	32,031	37,500	1,500	4.17
101-70176-2221 EQUIPMENT REPAIR & MAINTENANCE	11,613	8,149	12,000	8,162	10,000	(2,000)	16.67-
101-70176-2223 BUILDING REPAIR & MAINTENANCE	4,150	20,927	7,000	1,862	7,000	0	0.00
101-70176-2227 OTHER REPAIRS & MAINTENANCE	6,287	4,775	5,600	5,160	5,600	0	0.00
101-70176-2245 EQUIPMENT/TOOLS UP TO \$5000	900	4,500	4,500	3,899	4,500	0	0.00
101-70176-2254 GEN MDSE PURCHASES	<u>11,701</u>	<u>11,475</u>	<u>12,000</u>	<u>14,211</u>	<u>12,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	66,441	85,820	77,100	65,326	76,600	(500)	0.65-
OTHER OPER SERVICES/CHRG							
101-70176-3311 GENERAL PROFESSIONAL SERVICES	2,739	0	42,000	16,811	10,000	(32,000)	76.19-
101-70176-3321 TELEPHONE	1,478	685	1,500	688	1,500	0	0.00
101-70176-3323 ALARMS	239	263	300	263	300	0	0.00
101-70176-3331 TRAVEL, CONFERENCES, AND SCHOO	1,424	0	0	0	0	0	0.00
101-70176-3361 GENERAL LIABILITY INSURANCE	7,245	7,002	7,324	7,202	7,324	0	0.00
101-70176-3381 ELECTRIC UTILITIES	12,155	13,290	13,000	5,256	13,130	130	1.00
101-70176-3382 WATER UTILITIES	16,482	16,090	18,000	13,025	21,600	3,600	20.00
101-70176-3383 GAS UTILITIES	7,126	5,814	8,160	6,633	8,323	163	2.00
101-70176-3384 REFUSE DISPOSAL	2,371	257	459	328	468	9	2.00
101-70176-3385 SEWER UTILITIES	239	317	255	328	258	3	1.00
101-70176-3437 LICENSES AND TAXES	7,428	695	7,000	20	0	(7,000)	100.00-
101-70176-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>169</u>	<u>500</u>	<u>500</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	58,925	44,413	97,998	50,725	63,403	(34,595)	35.30-
TOTAL AQUATIC CENTER	217,953	230,840	293,009	205,430	258,114	(34,895)	11.91-

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
PARK MAINTENANCE & DEVEL.

EXPENDITURES	(------ 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70276-1101 FULL TIME EMPLOYEES REGULAR	171,061	200,375	235,506	196,376	251,159	15,653	6.65
101-70276-1102 FULL TIME EMPLOYEES OVERTIME	4,865	4,319	6,273	7,309	6,477	204	3.25
101-70276-1103 PART TIME EMPLOYEES	74,430	72,975	89,760	80,800	92,677	2,917	3.25
101-70276-1110 TAXABLE ALLOWANCES	1,228	1,397	1,000	763	1,000	0	0.00
101-70276-1111 SEVERANCE PAY	0	6,709	0	0	0	0	0.00
101-70276-1112 SICK PAY	3,959	16,954	0	1,749	0	0	0.00
101-70276-1113 VACATION PAY	9,094	20,927	0	6,651	0	0	0.00
101-70276-1114 HOLIDAY PAY	6,804	8,426	0	5,854	0	0	0.00
101-70276-1115 FLOATING HOLIDAY PAY	1,194	1,394	0	764	0	0	0.00
101-70276-1121 PERA CONTRIBUTIONS	14,292	16,665	15,019	16,910	19,323	4,304	28.66
101-70276-1122 FICA CONTRIBUTIONS	15,896	17,447	17,981	18,267	21,719	3,739	20.79
101-70276-1125 MEDICARE CONTRIBUTIONS	3,718	4,081	4,205	4,272	5,080	874	20.79
101-70276-1131 HEALTH INSURANCE	34,870	35,852	46,552	21,277	28,746	(17,806)	38.25-
101-70276-1132 DENTAL INSURANCE	2,560	2,745	2,836	2,065	2,334	(503)	17.72-
101-70276-1133 LIFE INSURANCE & LTD	486	559	574	499	619	45	7.90
101-70276-1135 HSA/VEBA EMPLOYER CONTRIBUTION	4,375	5,250	0	3,208	0	0	0.00
101-70276-1142 UNEMPLOYMENT BENEFIT PAYMENTS	0	0	0	480	0	0	0.00
101-70276-1151 WORK COMP INSURANCE PREMIUMS	12,460	10,251	6,304	16,169	10,572	4,268	67.70-
TOTAL PERSONNEL SERVICES	361,291	426,326	426,009	383,416	439,706	13,696	3.22
SUPPLIES							
101-70276-2211 GENERAL SUPPLIES	52,041	61,122	55,000	57,587	58,500	3,500	6.36
101-70276-2212 MOTOR FUELS, LUBRICANTS & ADDI	9,385	16,134	13,000	15,329	14,000	1,000	7.69
101-70276-2215 SAFETY WEAR & EQUIPMENT	578	638	575	581	575	0	0.00
101-70276-2221 EQUIPMENT REPAIR & MAINTENANCE	17,699	12,550	18,000	16,823	19,000	1,000	5.56
101-70276-2223 BUILDING REPAIR & MAINTENANCE	7,934	12,611	15,600	17,349	15,600	0	0.00
101-70276-2227 OTHER REPAIRS & MAINTENANCE	81,941	120,904	150,000	108,426	150,000	0	0.00
101-70276-2245 EQUIPMENT/TOOLS UP TO \$5000	10,812	9,873	12,000	17,371	14,000	2,000	16.67
101-70276-2254 GEN MDSE PURCHASES	0	12,189	19,000	14,188	17,000	(2,000)	10.53-
TOTAL SUPPLIES	180,391	246,021	283,175	247,654	288,675	5,500	1.94
OTHER OPER SERVICES/CHRG							
101-70276-3311 GENERAL PROFESSIONAL SERVICES	354	411	500	1,008	0	(500)	100.00-
101-70276-3321 TELEPHONE	5,499	5,818	5,500	4,420	5,500	0	0.00
101-70276-3331 TRAVEL, CONFERENCES, AND SCHOO	5,950	0	750	0	750	0	0.00
101-70276-3332 MILEAGE ALLOWANCES & REIMBURSE	141	0	0	0	0	0	0.00
101-70276-3345 ADVERTISING	218	0	400	0	0	(400)	100.00-
101-70276-3361 GENERAL LIABILITY INSURANCE	18,118	17,618	18,827	18,852	18,827	0	0.00
101-70276-3363 AUTOMOTIVE INSURANCE	1,087	1,407	1,839	1,800	1,839	0	0.00
101-70276-3381 ELECTRIC UTILITIES	25,923	26,679	26,000	21,518	26,260	260	1.00
101-70276-3382 WATER UTILITIES	24,852	15,128	25,000	12,664	30,000	5,000	20.00
101-70276-3383 GAS UTILITIES	1,248	1,290	1,530	1,322	1,561	31	2.00
101-70276-3384 REFUSE DISPOSAL	3,697	3,158	4,080	2,736	4,162	82	2.00

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 PARK MAINTENANCE & DEVEL.

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-70276-3385 SEWER UTILITIES	360	294	408	243	412	4	1.00	
101-70276-3405 MAINTENANCE AGREEMENTS	0	0	0	1,127	2,500	2,500	0.00	
101-70276-3416 MACHINERY & EQUIPMENT RENTAL	371	789	1,500	279	1,500	0	0.00	
101-70276-3437 LICENSES AND TAXES	<u>1,330</u>	<u>1,724</u>	<u>2,300</u>	<u>1,069</u>	<u>2,300</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	89,148	74,316	88,634	67,038	95,610	6,976	7.87	
<u>CAPITAL OUTLAY OVER \$500</u>								
101-70276-5530 CAPITAL OUTLAY - IMPR OTHER TH	<u>0</u>	<u>5,764</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL CAPITAL OUTLAY OVER \$500	0	5,764	0	0	0	0	0.00	
<u>TRANSFERS</u>								
TOTAL PARK MAINTENANCE & DEVEL.	630,830	752,428	797,818	698,108	823,991	26,173	3.28	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 MUNICIPAL BAND

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-70377-1103 PART TIME EMPLOYEES	9,486	8,594	9,870	9,431	10,490	620	6.29	
101-70377-1122 FICA CONTRIBUTIONS	611	533	612	585	650	38	6.29	
101-70377-1125 MEDICARE CONTRIBUTIONS	143	125	143	137	152	9	6.29	
101-70377-1151 WORK COMP INSURANCE PREMIUMS	<u>254</u>	<u>33</u>	<u>309</u>	<u>282</u>	<u>311</u>	<u>2</u>	<u>0.65</u>	
TOTAL PERSONNEL SERVICES	10,493	9,284	10,934	10,434	11,603	670	6.13	
SUPPLIES								
101-70377-2211 GENERAL SUPPLIES	<u>259</u>	<u>1,586</u>	<u>400</u>	<u>182</u>	<u>0</u>	<u>(400)</u>	<u>100.00-</u>	
TOTAL SUPPLIES	259	1,586	400	182	0	(400)	100.00-	
OTHER OPER SERVICES/CHRG								
101-70377-3361 GENERAL LIABILITY INSURANCE	<u>202</u>	<u>201</u>	<u>202</u>	<u>194</u>	<u>202</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	202	201	202	194	202	0	0.00	
TOTAL MUNICIPAL BAND	10,954	11,071	11,536	10,810	11,805	270	2.34	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 LIBRARY

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>OTHER OPER SERVICES/CHRG</u>								
101-70437-3820 LIBRARY APPROPRIATION	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>655,134</u>	<u>655,134</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	0	0	0	0	655,134	655,134	0.00	
<hr/>								
TOTAL LIBRARY	0	0	0	0	655,134	655,134	0.00	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
COMM SERVICES ADMIN

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70675-1101 FULL TIME EMPLOYEES REGULAR	176,632	177,349	222,615	165,793	236,051	13,436	6.04
101-70675-1102 FULL TIME EMPLOYEES OVERTIME	73	0	0	0	0	0	0.00
101-70675-1103 PART TIME EMPLOYEES	4,372	5,723	10,200	6,241	10,532	332	3.25
101-70675-1112 SICK PAY	4,370	9,636	0	12,790	0	0	0.00
101-70675-1113 VACATION PAY	9,962	16,547	0	14,041	0	0	0.00
101-70675-1114 HOLIDAY PAY	7,440	8,331	0	5,786	0	0	0.00
101-70675-1115 FLOATING HOLIDAY PAY	1,122	775	0	844	0	0	0.00
101-70675-1121 PERA CONTRIBUTIONS	14,774	15,873	16,696	15,321	17,704	1,008	6.04
101-70675-1122 FICA CONTRIBUTIONS	11,560	12,379	14,435	11,948	15,288	854	5.91
101-70675-1125 MEDICARE CONTRIBUTIONS	2,703	2,895	3,376	2,794	3,575	200	5.91
101-70675-1131 HEALTH INSURANCE	27,349	29,144	35,536	26,336	37,279	1,744	4.91
101-70675-1132 DENTAL INSURANCE	2,679	2,876	2,836	2,538	2,967	131	4.60
101-70675-1133 LIFE INSURANCE & LTD	462	484	512	446	538	26	4.98
101-70675-1135 HSA/VEBA EMPLOYER CONTRIBUTION	4,731	5,450	0	5,500	0	0	0.00
101-70675-1151 WORK COMP INSURANCE PREMIUMS	<u>3,692</u>	<u>653</u>	<u>2,580</u>	<u>3,789</u>	<u>3,948</u>	<u>1,368</u>	<u>53.02</u>
TOTAL PERSONNEL SERVICES	271,922	288,116	308,786	274,168	327,882	19,096	6.18
SUPPLIES							
101-70675-2211 GENERAL SUPPLIES	4,048	1,323	4,000	6,209	5,000	1,000	25.00
101-70675-2212 MOTOR FUELS, LUBRICANTS & ADDI	154	242	600	554	500	(100)	16.67-
101-70675-2217 COMPUTER SOTWARE	14,640	5,817	8,000	5,719	8,000	0	0.00
101-70675-2221 EQUIPMENT REPAIR & MAINTENANCE	0	0	0	47	1,000	1,000	0.00
101-70675-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0.00</u>
TOTAL SUPPLIES	18,842	7,382	12,600	12,530	15,500	2,900	23.02
OTHER OPER SERVICES/CHRG							
101-70675-3311 GENERAL PROFESSIONAL SERVICES	4,901	2,252	5,000	2,321	6,000	1,000	20.00
101-70675-3321 TELEPHONE & CELLULAR PHONES	3,105	3,392	4,300	2,719	4,000	(300)	6.98-
101-70675-3322 POSTAGE	2,841	3,198	3,000	2,089	3,200	200	6.67
101-70675-3331 TRAVEL, CONFERENCES AND SCHOOL	1,928	1,351	2,900	1,645	3,200	300	10.34
101-70675-3332 MILEAGE ALLOWANCES & REIMBURSE	419	206	600	334	750	150	25.00
101-70675-3345 ADVERTISING	60	270	300	0	0	(300)	100.00-
101-70675-3352 BROCHURES, MAPS, REPORTS	17,297	17,806	21,000	10,024	20,000	(1,000)	4.76-
101-70675-3361 GENERAL LIABILITY INSURANCE	491	745	1,508	1,335	1,508	0	0.00
101-70675-3363 AUTOMOTIVE INSURANCE	22	104	161	155	161	0	0.00
101-70675-3433 DUES & SUBSCRIPTIONS	1,128	1,023	900	1,513	1,500	600	66.67
101-70675-3439 BANK CHARGES	<u>12,375</u>	<u>9,015</u>	<u>14,000</u>	<u>8,253</u>	<u>14,000</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	44,566	39,361	53,669	30,387	54,319	650	1.21
TOTAL COMM SERVICES ADMIN	335,330	334,859	375,055	317,085	397,701	22,646	6.04

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 CS YOUTH ACTIVITIES

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70772-1103 PART TIME EMPLOYEES	10,644	8,096	13,388	4,592	13,823	435	3.25
101-70772-1121 PERA CONTRIBUTIONS	80	98	0	8	0	0	0.00
101-70772-1122 FICA CONTRIBUTIONS	663	500	830	287	857	27	3.25
101-70772-1125 MEDICARE CONTRIBUTIONS	155	117	194	67	200	6	3.25
101-70772-1151 WORK COMP INSURANCE PREMIUMS	<u>0</u>	<u>56</u>	<u>253</u>	<u>408</u>	<u>424</u>	<u>171</u>	<u>67.59</u>
TOTAL PERSONNEL SERVICES	11,542	8,867	14,665	5,362	15,304	639	4.36
SUPPLIES							
101-70772-2211 GENERAL SUPPLIES	<u>1,166</u>	<u>1,300</u>	<u>1,400</u>	<u>1,135</u>	<u>1,600</u>	<u>200</u>	<u>14.29</u>
TOTAL SUPPLIES	1,166	1,300	1,400	1,135	1,600	200	14.29
OTHER OPER SERVICES/CHRG							
101-70772-3311 GENERAL PROFESSIONAL SERVICES	8,500	8,500	8,500	8,500	8,500	0	0.00
101-70772-3314 INSTRUCTORS FEES	54	0	0	356	0	0	0.00
101-70772-3361 GENERAL LIABILITY INSURANCE	<u>34</u>	<u>26</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	8,588	8,526	8,500	8,856	8,500	0	0.00
CAPITAL OUTLAY OVER \$500							
TOTAL CS YOUTH ACTIVITIES	21,296	18,693	24,565	15,353	25,404	839	3.42

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 CS GENERAL-OTHER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
101-70774-1103 PART TIME EMPLOYEES	593	0	1,046	0	1,079	34	3.25
101-70774-1122 FICA CONTRIBUTIONS	37	0	65	0	67	2	3.26
101-70774-1125 MEDICARE CONTRIBUTIONS	9	0	15	0	16	0	3.23
101-70774-1151 WORK COMP INSURANCE PREMIUMS	<u>0</u>	<u>0</u>	<u>20</u>	<u>34</u>	<u>33</u>	<u>13</u>	<u>65.00</u>
TOTAL PERSONNEL SERVICES	638	0	1,145	34	1,195	50	4.33
<u>SUPPLIES</u>							
101-70774-2211 GENERAL SUPPLIES	<u>13,692</u>	<u>14,068</u>	<u>15,000</u>	<u>14,314</u>	<u>15,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	13,692	14,068	15,000	14,314	15,000	0	0.00
<u>OTHER OPER SERVICES/CHRG</u>							
101-70774-3361 GENERAL LIABILITY INSURANCE	<u>963</u>	<u>715</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	963	715	0	0	0	0	0.00
TOTAL CS GENERAL-OTHER	15,293	14,783	16,145	14,348	16,195	50	0.31

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 COMM ED-SUMMER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70871-1101 FULL TIME EMPLOYEES REGULAR	57,120	28,200	48,848	39,695	53,679	4,831	9.89
101-70871-1103 PART TIME EMPLOYEES	53,632	56,127	62,330	56,731	64,356	2,026	3.25
101-70871-1111 SEVERANCE PAY	0	8,463	0	0	0	0	0.00
101-70871-1112 SICK PAY	126	33,442	0	1,645	0	0	0.00
101-70871-1113 VACATION PAY	5,652	12,876	0	1,055	0	0	0.00
101-70871-1114 HOLIDAY PAY	2,305	1,665	0	1,260	0	0	0.00
101-70871-1115 FLOATING HOLIDAY PAY	130	152	0	0	0	0	0.00
101-70871-1121 PERA CONTRIBUTIONS	4,847	2,478	3,664	3,355	4,026	362	9.89
101-70871-1122 FICA CONTRIBUTIONS	6,515	5,459	6,893	6,281	7,318	425	6.17
101-70871-1125 MEDICARE CONTRIBUTIONS	1,524	1,277	1,612	1,469	1,712	99	6.17
101-70871-1131 HEALTH INSURANCE	17,365	(594)	0	0	0	0	0.00
101-70871-1132 DENTAL INSURANCE	1,135	817	1,194	1,075	1,254	60	5.00
101-70871-1133 LIFE INSURANCE & LTD	161	83	129	112	139	9	7.09
101-70871-1135 HSA/VEBA EMPLOYER CONTRIBUTION	100	0	0	0	0	0	0.00
101-70871-1142 UNEMPLOYMENT BENEFIT PAYMENTS	0	0	0	2	0	0	0.00
101-70871-1151 WORK COMP INSURANCE PREMIUMS	<u>3,356</u>	<u>3,278</u>	<u>2,101</u>	<u>5,701</u>	<u>3,523</u>	<u>1,422</u>	<u>67.68</u>
TOTAL PERSONNEL SERVICES	153,969	153,722	126,771	118,382	136,005	9,234	7.28
SUPPLIES							
101-70871-2211 GENERAL SUPPLIES	<u>10,559</u>	<u>8,215</u>	<u>11,200</u>	<u>7,978</u>	<u>12,000</u>	<u>800</u>	<u>7.14</u>
TOTAL SUPPLIES	10,559	8,215	11,200	7,978	12,000	800	7.14
OTHER OPER SERVICES/CHRG							
101-70871-3311 PROFESSIONAL SERVICES	25	39	0	0	0	0	0.00
101-70871-3314 INSTRUCTORS FEES	13,680	14,619	14,500	10,889	15,500	1,000	6.90
101-70871-3321 TELEPHONE & CELLULAR PHONES	360	30	360	0	0	(360)	100.00-
101-70871-3331 TRAVEL, CONFERENCES AND SCHOOL	0	170	0	369	650	650	0.00
101-70871-3345 ADVERTISING	0	59	0	0	0	0	0.00
101-70871-3433 DUES & SUBSCRIPTIONS	272	0	300	0	300	0	0.00
101-70871-3438 REFUNDS & REIMBURSEMENTS	<u>318</u>	<u>240</u>	<u>1,000</u>	<u>202</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	14,655	15,156	16,160	11,460	17,450	1,290	7.98
TOTAL COMM ED-SUMMER	179,184	177,093	154,131	137,820	165,455	11,324	7.35

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
COMM ED-FALL

EXPENDITURES	2017	2018	2019		2020	\$ INCREASE	% INCREASE
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES	_____	_____	_____	_____	_____	_____	_____

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
COMM ED-WINTER

EXPENDITURES			(-- 2019 --)		2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES	_____	_____	_____	_____	_____	_____	_____	_____
OTHER OPER SERVICES/CHRG	_____	_____	_____	_____	_____	_____	_____	_____
CAPITAL OUTLAY OVER \$500	_____	_____	_____	_____	_____	_____	_____	_____

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
RECREATION-SUMMER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
101-70971-1101 FULL TIME EMPLOYEES REGULAR	33,573	33,118	41,182	27,818	42,529	1,348	3.27
101-70971-1102 FULL TIME EMPLOYEES OVERTIME	0	442	0	59	0	0	0.00
101-70971-1103 PART TIME EMPLOYEES	40,203	35,486	48,576	28,792	50,155	1,579	3.25
101-70971-1110 TAXABLE ALLOWANCES	10	0	0	0	0	0	0.00
101-70971-1112 SICK PAY	1,093	787	0	2,160	0	0	0.00
101-70971-1113 VACATION PAY	2,728	2,787	0	2,663	0	0	0.00
101-70971-1114 HOLIDAY PAY	1,584	1,526	0	960	0	0	0.00
101-70971-1121 PERA CONTRIBUTIONS	2,912	2,909	3,089	2,520	3,190	101	3.27
101-70971-1122 FICA CONTRIBUTIONS	4,658	4,318	5,565	3,599	5,746	181	3.26
101-70971-1125 MEDICARE CONTRIBUTIONS	1,089	1,010	1,301	842	1,344	42	3.26
101-70971-1131 HEALTH INSURANCE	10,081	9,837	12,665	8,595	13,340	675	5.33
101-70971-1132 DENTAL INSURANCE	745	724	796	603	836	40	5.00
101-70971-1133 LIFE INSURANCE & LTD	96	91	103	78	105	3	2.49
101-70971-1135 HSA/VEBA EMPLOYER CONTRIBUTION	1,250	1,250	0	1,000	0	0	0.00
101-70971-1142 UNEMPLOYMENT BENEFIT PAYMENTS	140	70	0	7	0	0	0.00
101-70971-1151 WORK COMP INSURANCE PREMIUMS	<u>2,322</u>	<u>184</u>	<u>1,586</u>	<u>2,560</u>	<u>2,659</u>	<u>1,073</u>	<u>67.65</u>
TOTAL PERSONNEL SERVICES	102,485	94,539	114,863	82,254	119,905	5,042	4.39
<u>SUPPLIES</u>							
101-70971-2211 GENERAL SUPPLIES	<u>29,742</u>	<u>29,887</u>	<u>33,000</u>	<u>37,481</u>	<u>36,000</u>	<u>3,000</u>	<u>9.09</u>
TOTAL SUPPLIES	29,742	29,887	33,000	37,481	36,000	3,000	9.09
<u>OTHER OPER SERVICES/CHRG</u>							
101-70971-3311 GENERAL PROFESSIONAL SERVICES	25	25	0	0	0	0	0.00
101-70971-3314 INSTRUCTORS FEES	10,030	18,439	10,500	4,912	11,000	500	4.76
101-70971-3321 TELEPHONES & CELLULAR PHONES	40	0	120	0	0	(120)	100.00-
101-70971-3322 POSTAGE	20	1	0	0	0	0	0.00
101-70971-3438 REFUNDS & REIMBURSEMENTS	<u>130</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	10,245	18,465	10,820	4,912	11,200	380	3.51
<u>CAPITAL OUTLAY OVER \$500</u>							
TOTAL RECREATION-SUMMER	142,471	142,891	158,683	124,647	167,105	8,422	5.31

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 RECREATION-FALL

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>PERSONNEL SERVICES</u>								
<u>SUPPLIES</u>								
<u>OTHER OPER SERVICES/CHRG</u>								
101-70973-3314 INSTRUCTORS FEES	1,130	5,378	1,250	4,211	1,500	250	20.00	
101-70973-3321 TELEPHONE & CELLULAR PHONES	13	0	120	0	0	(120)	100.00-	
101-70973-3331 TRAVEL, CONFERENCES, & SCHOOL	0	395	500	30	650	150	30.00	
101-70973-3433 DUES & SUBSCRIPTIONS	15	0	50	0	100	50	100.00	
101-70973-3438 REFUNDS & REIMBURSEMENTS	<u>100</u>	<u>25</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>(100)</u>	<u>100.00-</u>	
TOTAL OTHER OPER SERVICES/CHRG	1,259	5,798	2,020	4,241	2,250	230	11.39	
<u>CAPITAL OUTLAY OVER \$500</u>								
TOTAL RECREATION-FALL	1,259	5,798	2,020	4,241	2,250	230	11.39	

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND
COMMUNITY SERVICES
RECREATION-WINTER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70979-1101 FULL TIME EMPLOYEES REGULAR	15,564	19,925	20,591	19,512	21,265	674	3.27
101-70979-1103 PART TIME EMPLOYEES	24,549	25,712	26,520	23,097	27,382	862	3.25
101-70979-1112 SICK PAY	794	347	0	1,095	0	0	0.00
101-70979-1113 VACATION PAY	1,453	1,653	0	1,041	0	0	0.00
101-70979-1114 HOLIDAY PAY	558	867	0	672	0	0	0.00
101-70979-1115 FLOATING HOLIDAY PAY	222	229	0	240	0	0	0.00
101-70979-1121 PERA CONTRIBUTIONS	1,351	2,196	1,544	2,205	1,595	51	3.27
101-70979-1122 FICA CONTRIBUTIONS	2,467	2,774	2,921	2,780	3,016	95	3.26
101-70979-1125 MEDICARE CONTRIBUTIONS	577	649	683	650	705	22	3.26
101-70979-1131 HEALTH INSURANCE	5,284	6,630	6,332	6,732	6,670	338	5.33
101-70979-1132 DENTAL INSURANCE	390	495	398	472	418	20	5.00
101-70979-1133 LIFE INSURANCE & LTD	50	61	51	60	53	1	2.49
101-70979-1135 HSA/VEBA EMPLOYER CONTRIBUTION	600	750	0	833	0	0	0.00
101-70979-1142 UNEMPLOYMENT BENEFIT PAYMENTS	74	109	0	0	0	0	0.00
101-70979-1151 WORK COMP INSURANCE PREMIUMS	<u>912</u>	<u>70</u>	<u>1,001</u>	<u>1,618</u>	<u>1,679</u>	<u>678</u>	<u>67.73</u>
TOTAL PERSONNEL SERVICES	54,845	62,466	60,042	61,009	62,782	2,741	4.56
SUPPLIES							
101-70979-2211 GENERAL SUPPLIES	<u>9,609</u>	<u>8,716</u>	<u>8,000</u>	<u>8,942</u>	<u>8,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	9,609	8,716	8,000	8,942	8,000	0	0.00
OTHER OPER SERVICES/CHRG							
101-70979-3314 INSTRUCTORS FEES	9,406	7,639	11,000	8,488	11,000	0	0.00
101-70979-3321 TELEPHONE	67	0	120	0	0	(120)	100.00-
101-70979-3433 DUES & SUBSCRIPTIONS	257	15	300	0	300	0	0.00
101-70979-3438 REFUNDS & REIMBURSEMENTS	<u>0</u>	<u>70</u>	<u>150</u>	<u>(25)</u>	<u>150</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	9,729	7,724	11,570	8,463	11,450	(120)	1.04-
CAPITAL OUTLAY OVER \$500							
TOTAL RECREATION-WINTER	74,183	78,906	79,612	78,414	82,232	2,621	3.29
TOTAL COMMUNITY SERVICES	1,628,753	1,767,363	1,912,574	1,606,257	2,605,387	692,813	36.22

AS OF: NOVEMBER 30TH, 2019

101-GENERAL FUND

OTHER

TRANSFER OUT

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>TRANSFERS</u>								
101-96520-7140 TRANSFERS TO CAPITAL PROJECTS	0	0	0	600,000	0	0	0	0.00
TOTAL TRANSFERS	0	0	0	600,000	0	0	0	0.00
<hr/>								
TOTAL TRANSFER OUT	0	0	0	600,000	0	0	0	0.00
<hr/>								
TOTAL OTHER	0	0	0	600,000	0	0	0	0.00
<hr/>								
TOTAL EXPENDITURES	10,518,364	11,932,444	12,202,960	11,710,847	12,908,340	705,380		5.78
REVENUE OVER/(UNDER) EXPENDITURES	717,594	501,905	(121,732)	(3,846,596)	(193,777)	(72,045)		59.18

AS OF: NOVEMBER 30TH, 2019

208-EDA ADMINISTRATION

REVENUES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>TAXES</u>								
208-31141 CURRENT AD VALOREM TAXES	<u>118,143</u>	<u>118,771</u>	<u>125,000</u>	<u>65,415</u>	<u>135,000</u>	<u>10,000</u>	<u>8.00</u>	
TOTAL TAXES	118,143	118,771	125,000	65,415	135,000	10,000	8.00	
<u>INTERGOVERNMENTAL REV</u>								
<u>MISCELLANEOUS REVENUE</u>								
208-36221 INTEREST - GENERAL	2,283	7,926	2,000	5,029	2,000	0	0.00	
208-36423 REFUNDS & REIMB - INSURANCE DI	18	8	0	0	0	0	0.00	
208-36441 REFUNDS & REIMBURSEMENTS	<u>4,032</u>	<u>2,750</u>	<u>3,500</u>	<u>6,207</u>	<u>3,500</u>	<u>0</u>	<u>0.00</u>	
TOTAL MISCELLANEOUS REVENUE	6,333	10,684	5,500	11,236	5,500	0	0.00	
<u>OTHER FINANCING SOURCES</u>								
TOTAL REVENUES	124,477	129,454	130,500	76,650	140,500	10,000	7.66	

AS OF: NOVEMBER 30TH, 2019

208-EDA ADMINISTRATION

GENERAL GOVERNMENT

GENERAL COMMUNITY DEV

EXPENDITURES	(----- 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
208-41136-1101 FULL TIME EMPLOYEES REGULAR	0	0	0	0	72,500	72,500	0.00
208-41136-1103 PART TIME EMPLOYEES	0	0	0	2,700	1,579	1,579	0.00
208-41136-1121 PERA CONTRIBUTIONS	0	0	0	0	5,438	5,438	0.00
208-41136-1122 FICA CONTRIBUTIONS	0	0	0	167	4,495	4,495	0.00
208-41136-1125 MEDICARE CONTRIBUTIONS	0	0	0	39	1,051	1,051	0.00
208-41136-1131 HEALTH INSURANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	0	0	0	2,907	95,063	95,063	0.00
<u>SUPPLIES</u>							
208-41136-2211 GENERAL SUPPLIES	0	191	500	0	500	0	0.00
208-41136-2227 OTHER REPAIRS & MAINTENANCE	<u>0</u>	<u>3,707</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	0	3,898	500	0	500	0	0.00
<u>OTHER OPER SERVICES/CHRG</u>							
208-41136-3311 GENERAL PROFESSIONAL SERVICES	10,458	2,826	2,500	1,412	2,000	(500)	20.00-
208-41136-3312 CONSULTANT FEES	173,263	108,000	112,800	103,400	27,400	(85,400)	75.71-
208-41136-3313 LEGAL FEES	1,098	5,765	2,000	0	1,500	(500)	25.00-
208-41136-3331 TRAVEL, CONFERENCES & SCHOOLS	0	132	500	0	750	250	50.00
208-41136-3345 ADVERTISING	502	2,292	500	5,001	2,000	1,500	300.00
208-41136-3347 MARKETING	3,874	6,176	5,000	4,475	2,500	(2,500)	50.00-
208-41136-3361 GENERAL LIABILITY INSURANCE	42	170	171	163	171	0	0.00
208-41136-3433 DUES & SUBSCRIPTIONS	9,600	6,100	7,500	7,500	9,000	1,500	20.00
208-41136-3439 BANK CHGS	0	0	0	81	0	0	0.00
208-41136-3444 INTEREST EXPENSE	0	0	0	0	0	0	0.00
208-41136-3820 APPROPRIATIONS	<u>0</u>	<u>3,570</u>	<u>3,500</u>	<u>3,570</u>	<u>3,500</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	198,836	135,031	134,471	125,602	48,821	(85,650)	63.69-
<u>CAPITAL OUTLAY OVER \$500</u>							
TOTAL GENERAL COMMUNITY DEV	198,836	138,929	134,971	128,509	144,384	9,413	6.97
TOTAL GENERAL GOVERNMENT	198,836	138,929	134,971	128,509	144,384	9,413	6.97
TOTAL EXPENDITURES	<u>198,836</u>	<u>138,929</u>	<u>134,971</u>	<u>128,509</u>	<u>144,384</u>	<u>9,413</u>	<u>6.97</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(74,359)	(9,474)	(4,471)	(51,859)	(3,884)	587	13.13-

AS OF: NOVEMBER 30TH, 2019

258-ASC ARENA

REVENUES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>CHARGES FOR SERVICES</u>								
258-34133 RENT/FEES AMATEUR SPORTS CTR	84,318	113,104	120,000	80,234	120,000	0	0.00	
258-34274 CONCESSIONS	4,454	0	0	0	0	0	0.00	
258-34771 ARENA SPONSORSHIP FEES	28,728	58,500	68,500	18,000	59,000	(9,500)	13.87-	
258-34772 ARENA DASHER BOARD FEES	<u>15,100</u>	<u>20,100</u>	<u>25,000</u>	<u>19,300</u>	<u>25,000</u>	<u>0</u>	<u>0.00</u>	
TOTAL CHARGES FOR SERVICES	132,599	191,704	213,500	117,534	204,000	(9,500)	4.45-	
<u>MISCELLANEOUS REVENUE</u>								
258-36221 INTEREST	61	80	0	661	500	500	0.00	
258-36372 OTHR DONATIONS-COMM SVC	4,445	0	0	0	0	0	0.00	
258-36423 REFUNDS & REIMB - INSURANCE DI	2,490	1,051	0	0	0	0	0.00	
258-36471 REFUNDS & REIMBURSEMENTS	<u>4,065</u>	<u>10,876</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>	<u>100.00-</u>	
TOTAL MISCELLANEOUS REVENUE	11,061	12,007	5,000	661	500	(4,500)	90.00-	
<u>OTHER FINANCING SOURCES</u>								
258-39224 TRANSFERS FROM ANOTHER FUND	<u>373,535</u>	<u>440,660</u>	<u>530,000</u>	<u>397,494</u>	<u>510,692</u>	<u>(19,308)</u>	<u>3.64-</u>	
TOTAL OTHER FINANCING SOURCES	373,535	440,660	530,000	397,494	510,692	(19,308)	3.64-	
TOTAL REVENUES	517,195	644,371	748,500	515,689	715,192	(33,308)	4.45-	

AS OF: NOVEMBER 30TH, 2019

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
258-70579-1101 FULL TIME EMPLOYEES	130,642	131,252	196,699	136,973	210,008	13,309	6.77
258-70579-1102 FULL TIME EMPLOYEES OVERTIME	2,325	1,029	1,530	213	1,580	50	3.25
258-70579-1103 PART TIME EMPLOYEES	9,041	17,243	25,500	22,849	26,329	829	3.25
258-70579-1110 TAXABLE ALLOWANCE	1,015	841	175	573	900	725	414.29
258-70579-1112 SICK PAY	0	3,551	0	1,478	0	0	0.00
258-70579-1113 VACATION PAY	1,116	7,210	0	5,260	0	0	0.00
258-70579-1114 HOLIDAY PAY	4,761	5,242	0	4,681	0	0	0.00
258-70579-1115 FLOATING HOLIDAY PAY	664	991	0	881	0	0	0.00
258-70579-1121 PERA CONTRIBUTIONS	10,312	11,098	14,867	12,512	15,869	1,002	6.74
258-70579-1122 FICA CONTRIBUTIONS	8,443	9,225	13,871	10,035	14,751	880	6.34
258-70579-1125 MEDICARE CONTRIBUTIONS	1,975	2,157	3,244	2,347	3,450	206	6.34
258-70579-1131 HEALTH INSURANCE	41,552	43,508	69,579	49,110	64,679	(4,900)	7.04-
258-70579-1132 DENTAL INSURANCE	2,679	2,884	4,283	3,866	4,685	402	9.38
258-70579-1133 LIFE INSURANCE & LTD	341	359	508	415	554	47	9.19
258-70579-1135 HSA/VEBA EMPLOYER CONTRIBUTION	2,144	2,617	0	5,863	0	0	0.00
258-70579-1142 UNEMPLOYMENT BENEFIT PAYMENTS	3	0	0	0	0	0	0.00
258-70579-1151 WORK COMP INSURANCE PREMIUM	<u>2,119</u>	<u>4,587</u>	<u>4,267</u>	<u>1,777</u>	<u>4,339</u>	<u>72</u>	<u>1.69</u>
TOTAL PERSONNEL SERVICES	219,133	243,794	334,523	258,832	347,144	12,620	3.77
SUPPLIES							
258-70579-2211 GENERAL SUPPLIES	22,631	18,586	25,000	18,610	25,000	0	0.00
258-70579-2212 MOTOR FUELS, LUBRICANTS	6,391	5,404	6,500	9,774	6,500	0	0.00
258-70579-2215 SAFETY WEAR & EQUIPMENT	445	566	88	175	200	112	127.27
258-70579-2217 COMPUTER SOFTWARE	849	0	0	1,676	0	0	0.00
258-70579-2221 EQUIPMENT REPAIR & MAINTENANCE	10,997	31,679	17,000	16,941	20,000	3,000	17.65
258-70579-2223 BLDG REPAIR & MAINT	965	12,812	5,000	3,414	5,000	0	0.00
258-70579-2227 OTHER REPAIRS & MAINTENANCE	12,195	10,411	20,000	7,119	20,000	0	0.00
258-70579-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>3,761</u>	<u>7,915</u>	<u>5,500</u>	<u>10,689</u>	<u>9,500</u>	<u>4,000</u>	<u>72.73</u>
TOTAL SUPPLIES	58,235	87,373	79,088	68,399	86,200	7,112	8.99
OTHER OPER SERVICES/CHRG							
258-70579-3311 GENERAL PROFESSIONAL SERVIC	15,112	2,934	5,298	11,521	11,000	5,702	107.63
258-70579-3312 CONSULTANT FEES	85,869	84,000	84,000	77,000	84,000	0	0.00
258-70579-3313 LEGAL FEES	0	250	0	0	0	0	0.00
258-70579-3321 TELEPHONE & CELLULAR PHONES	2,746	3,038	3,900	2,355	3,900	0	0.00
258-70579-3322 POSTAGE	0	3	0	0	0	0	0.00
258-70579-3323 ALARMS	730	976	1,000	1,287	1,500	500	50.00
258-70579-3331 TRAVEL, CONFERENCES AND SCHOOL	0	984	1,000	1,117	1,500	500	50.00
258-70579-3332 MILEAGE ALLOWANCE & REIM	0	93	0	0	0	0	0.00
258-70579-3361 GENERAL LIABILITY INSURANCE	23,496	22,301	23,780	23,477	23,780	0	0.00
258-70579-3381 ELECTRIC UTILITIES	77,224	79,456	81,000	57,122	81,810	810	1.00
258-70579-3382 WATER UTILITIES	7,041	6,201	6,000	5,237	7,200	1,200	20.00
258-70579-3383 GAS UTILITIES	32,475	38,263	28,560	35,569	29,131	571	2.00

AS OF: NOVEMBER 30TH, 2019

258-ASC ARENA
 COMMUNITY SERVICES
 ASC BALL ARENA

EXPENDITURES	2017		2018		2019		2020	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	\$ INCREASE	% INCREASE	
258-70579-3384 REFUSE DISPOSAL	9,952	9,728	9,923	8,133	10,121	198	2.00	
258-70579-3385 SEWER UTILITIES	5,741	5,086	4,080	4,198	4,121	41	1.00	
258-70579-3386 STORM WATER UTILITY	7,596	7,596	7,900	6,526	8,295	395	5.00	
258-70579-3405 MAINTENANCE AGREEMENTS	0	3,954	10,000	3,562	10,000	0	0.00	
258-70579-3416 MACHINERY/EQUIPMENT RENT	0	0	1,000	0	1,000	0	0.00	
258-70579-3433 DUES & SUBSCRIPTIONS	450	475	500	475	500	0	0.00	
258-70579-3437 LICENSES AND TAXES	211	100	300	190	300	0	0.00	
258-70579-3438 REFUNDS & REIMBURSEMENTS	0	30	0	0	0	0	0.00	
258-70579-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>11</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	268,642	265,468	268,241	237,779	278,158	9,917	3.70	
CAPITAL OUTLAY OVER \$500								
258-70579-5540 MACHINERY & EQUIPMENT	0	0	0	5,542	130,000	130,000	0.00	
258-70579-5580 FUTURE CAPITAL EXPEND	<u>0</u>	<u>0</u>	<u>65,000</u>	<u>0</u>	<u>0</u>	<u>(65,000)</u>	<u>100.00-</u>	
TOTAL CAPITAL OUTLAY OVER \$500	0	0	65,000	5,542	130,000	65,000	100.00	

70579-5580 FUTURE CAPITAL EXPEND CURRENT YEAR NOTES:
 \$65,000 2019 Zamboni
 \$65,000 2020 Zamboni
 Purchase in 2020 - Budget estimated full cost of Zamboni

TOTAL ASC BALL ARENA	546,009	596,634	746,852	570,552	841,502	94,650	12.67
TOTAL COMMUNITY SERVICES	546,009	596,634	746,852	570,552	841,502	94,650	12.67
TOTAL EXPENDITURES	546,009	596,634	746,852	570,552	841,502	94,650	12.67
REVENUE OVER/(UNDER) EXPENDITURES	(28,814)	47,737	1,648	(54,863)	(126,310)	(127,958)	7,766.22-

AS OF: NOVEMBER 30TH, 2019

270-MERIT

REVENUES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>INTERGOVERNMENTAL REV</u>							
<u>CHARGES FOR SERVICES</u>							
270-34152 RENT/FEES MERIT CENTER	21,460	28,848	25,000	27,377	25,000	0	0.00
270-34162 RENT-OTHER LAND	8,775	7,020	0	0	0	0	0.00
270-34771 MERIT SPONSORSHIP	<u>0</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL CHARGES FOR SERVICES	30,235	36,118	25,000	27,377	25,000	0	0.00
<u>MISCELLANEOUS REVENUE</u>							
270-36221 INTEREST	3	501	0	637	500	500	0.00
270-36352 OTHER DONATIONS - PUBLIC SAFET	0	66	0	0	0	0	0.00
270-36423 REFUNDS & REIMB - INSURANCE DI	1,036	490	0	0	0	0	0.00
270-36451 REFUNDS & REIMB - PUBLIC SAFET	<u>274</u>	<u>54</u>	<u>0</u>	<u>443</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	1,313	1,111	0	1,080	500	500	0.00
<u>OTHER FINANCING SOURCES</u>							
270-39224 TRANSFERS FROM ANOTHER FUND	<u>129,048</u>	<u>130,231</u>	<u>162,500</u>	<u>121,869</u>	<u>163,000</u>	<u>500</u>	<u>0.31</u>
TOTAL OTHER FINANCING SOURCES	129,048	130,231	162,500	121,869	163,000	500	0.31
TOTAL REVENUES	160,596	167,460	187,500	150,326	188,500	1,000	0.53

AS OF: NOVEMBER 30TH, 2019

270-MERIT

PUBLIC SAFETY

MERIT OPERATIONS

EXPENDITURES	2019				2020		% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	\$ INCREASE	
PERSONNEL SERVICES							
270-50551-1101 FULL TIME EMPLOYEES	21,262	51,131	62,082	50,529	66,003	3,921	6.32
270-50551-1102 FULL TIME EMPLOYEES OVERTIME	0	85	0	0	0	0	0.00
270-50551-1103 PART TIME EMPLOYEES	0	0	7,678	1,112	7,927	250	3.25
270-50551-1110 TAXABLE ALLOWANCE	68	43	100	42	0	(100)	100.00-
270-50551-1112 SICK PAY	269	2,510	0	1,009	0	0	0.00
270-50551-1113 VACATION PAY	601	832	0	1,798	0	0	0.00
270-50551-1114 HOLIDAY PAY	1,032	2,238	0	1,595	0	0	0.00
270-50551-1115 FLOATING HOLIDAY PAY	90	226	0	230	0	0	0.00
270-50551-1121 PERA CONTRIBUTIONS	1,783	4,252	4,656	4,241	4,950	294	6.32
270-50551-1122 FICA CONTRIBUTIONS	1,317	3,334	4,325	3,314	4,584	259	5.98
270-50551-1125 MEDICARE CONTRIBUTIONS	308	780	1,012	775	1,072	60	5.98
270-50551-1131 HEALTH INSURANCE	8,155	16,503	19,189	15,360	20,212	1,023	5.33
270-50551-1132 DENTAL INSURANCE	498	1,219	1,206	1,075	1,266	60	5.00
270-50551-1133 LIFE INSURANCE & LTD	69	141	155	132	162	7	4.81
270-50551-1135 HSA/VEBA EMPLOYER CONTRIBUTION	833	2,000	0	1,833	0	0	0.00
270-50551-1151 WORK COMP INSURANCE PREMIUMS	0	200	265	232	256	(9)	3.40-
TOTAL PERSONNEL SERVICES	36,285	85,495	100,668	83,277	106,433	5,765	5.73
SUPPLIES							
270-50551-2211 GENERAL SUPPLIES	2,691	3,218	3,000	2,478	3,000	0	0.00
270-50551-2212 MOTOR FUELS, LUBRICANTS	0	0	2,000	850	2,000	0	0.00
270-50551-2215 SAFETY WEAR & EQUIPMENT	0	0	0	68	0	0	0.00
270-50551-2217 COMPUTER SOFTWARE	0	0	0	250	250	250	0.00
270-50551-2221 EQUIPMENT REPAIR & MAINTENANCE	455	1,303	2,000	443	2,000	0	0.00
270-50551-2223 BUILDING REPAIR & MAINTENANCE	9	7,122	1,500	1,102	1,500	0	0.00
270-50551-2227 OTHER REPAIRS & MAINTENANCE	392	370	1,000	370	1,000	0	0.00
270-50551-2245 EQUIPMENT/TOOLS UP TO \$5000	8,137	4,047	1,000	5,136	1,000	0	0.00
TOTAL SUPPLIES	11,685	16,060	10,500	10,697	10,750	250	2.38
OTHER OPER SERVICES/CHRG							
270-50551-3311 GENERAL PROFESSIONAL SERVICES	1,437	4,983	9,420	7,905	9,360	(60)	0.64-
270-50551-3312 CONSULTANT FEES	7,703	7,200	8,000	0	0	(8,000)	100.00-
270-50551-3321 TELEPHONE & CELLULAR PHONES	1,281	896	1,500	656	1,500	0	0.00
270-50551-3322 POSTAGE	0	0	50	0	50	0	0.00
270-50551-3323 ALARMS	498	498	1,200	0	1,200	0	0.00
270-50551-3331 TRAVEL, CONFERENCES & SCHOOL	0	1,730	2,000	1,551	3,000	1,000	50.00
270-50551-3332 MILEAGE ALLOWANCES & REIMBURSE	26	0	0	311	0	0	0.00
270-50551-3347 MARKETING	2,476	1,791	5,000	2,496	5,000	0	0.00
270-50551-3361 GENERAL LIABILITY INSURANCE	8,906	10,209	11,076	10,911	11,076	0	0.00
270-50551-3363 AUTOMOTIVE INSURANCE	64	243	221	213	221	0	0.00
270-50551-3381 ELECTRIC UTILITIES	6,177	7,353	7,000	5,639	7,070	70	1.00
270-50551-3382 WATER UTILITIES	1,376	1,443	1,500	1,151	1,800	300	20.00
270-50551-3383 GAS UTILITIES	4,981	4,726	5,610	4,650	5,722	112	2.00

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

270-MERIT

PUBLIC SAFETY

MERIT OPERATIONS

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
270-50551-3384 REFUSE DISPOSAL	213	332	350	262	357	7	2.00	
270-50551-3385 SEWER UTILITIES	376	461	408	340	412	4	1.00	
270-50551-3405 MAINTENANCE AGREEMENTS	17,971	20,149	19,500	9,545	20,690	1,190	6.10	
270-50551-3433 DUES & SUBSCRIPTIONS	375	375	500	0	375	(125)	25.00-	
270-50551-3437 LICENSES AND TAXES	2,782	2,658	2,800	2,700	2,800	0	0.00	
270-50551-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	56,643	65,048	76,135	48,340	70,633	(5,502)	7.23-	
<u>CAPITAL OUTLAY OVER \$500</u>								
TOTAL MERIT OPERATIONS	104,612	166,602	187,303	142,314	187,816	514	0.27	
TOTAL PUBLIC SAFETY	104,612	166,602	187,303	142,314	187,816	514	0.27	
TOTAL EXPENDITURES	<u>104,612</u>	<u>166,602</u>	<u>187,303</u>	<u>142,314</u>	<u>187,816</u>	<u>514</u>	<u>0.27</u>	
REVENUE OVER/ (UNDER) EXPENDITURES	<u>55,984</u>	<u>858</u>	<u>197</u>	<u>8,013</u>	<u>684</u>	<u>486</u>	<u>246.56</u>	

AS OF: NOVEMBER 30TH, 2019

602-WASTEWATER OPERATING

REVENUES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>LICENSES & PERMITS</u>							
<u>INTERGOVERNMENTAL REV</u>							
602-33439 GERF PENSION REVENUE	287	4,884	0	0	0	0	0.00
TOTAL INTERGOVERNMENTAL REV	287	4,884	0	0	0	0	0.00
<u>CHARGES FOR SERVICES</u>							
602-34162 RENT - OTHER LAND (SCHULER,NOR	6,452	15,282	15,282	15,282	15,282	0	0.00
TOTAL CHARGES FOR SERVICES	6,452	15,282	15,282	15,282	15,282	0	0.00
<u>MISCELLANEOUS REVENUE</u>							
602-36221 INTEREST - GENERAL	18,337	90,785	35,000	183,039	50,000	15,000	42.86
602-36223 INTEREST - CAPITAL RESERVE	7,947	(39,945)	15,000	0	0	(15,000)	100.00-
602-36423 REFUNDS & REIMB - INSURANCE DI	3,195	1,656	0	0	0	0	0.00
602-36481 REFUNDS & REIMB - WW	42,708	55,315	20,000	60,337	20,000	0	0.00
TOTAL MISCELLANEOUS REVENUE	72,187	107,812	70,000	243,377	70,000	0	0.00
<u>PROPRIETARY OPER REVENUE</u>							
602-37180 PHOSPHOROUS SURCHARGE	166,270	162,403	160,096	139,012	168,000	7,904	4.94
602-37181 BOD SURCHARGE	509,419	504,695	619,257	421,896	530,000	(89,257)	14.41-
602-37182 TSS SURCHARGE	616,877	607,821	620,369	462,137	520,000	(100,369)	16.18-
602-37183 UTILITY SEWER CHARGE	4,337,666	4,084,586	4,135,790	3,095,911	4,200,000	64,210	1.55
602-37184 SEWER HOOKUPS	7,107	7,357	3,000	6,625	3,000	0	0.00
602-37185 LAB SERVICES	1,884	1,872	0	1,548	0	0	0.00
602-37187 LEACHATE	20,621	26,538	21,500	21,545	24,000	2,500	11.63
602-37188 SEPTAGE	6,580	7,034	3,600	8,078	5,000	1,400	38.89
602-37189 WW SUMP PUMP PERMITS	6,325	8,275	5,625	10,350	9,000	3,375	60.00
TOTAL PROPRIETARY OPER REVENUE	5,672,748	5,410,580	5,569,237	4,167,102	5,459,000	(110,237)	1.98-
<u>OTHER FINANCING SOURCES</u>							
602-39121 SALE OF FIXED ASSETS	50,000	21,250	0	0	0	0	0.00
602-39222 TRANSFERS FROM WASTEWATER FUND	(49,387)	0	0	0	0	0	0.00
602-39226 TRANSFERS WITHIN THE SAME FUND	1,864,600	0	0	0	0	0	0.00
602-39322 PREMIUMS ON BONDS SOLD	20,941	35,600	0	0	0	0	0.00
TOTAL OTHER FINANCING SOURCES	1,886,154	56,850	0	0	0	0	0.00
TOTAL REVENUES	7,637,829	5,595,408	5,654,519	4,425,760	5,544,282	(110,237)	1.95-

AS OF: NOVEMBER 30TH, 2019

602-WASTEWATER OPERATING
OTHER
WW OPERATIONS

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
602-90581-1101 FULL TIME EMPLOYEES REGULAR	664,484	681,490	810,247	633,135	829,536	19,289		2.38
602-90581-1102 FULL TIME EMPLOYEES OVERTIME	3,046	3,231	10,200	4,437	10,000	(200)		1.96-
602-90581-1103 PART TIME EMPLOYEES	0	0	0	211	0	0		0.00
602-90581-1110 TAXABLE ALLOWANCES	3,876	2,981	4,200	3,242	4,200	0		0.00
602-90581-1111 SEVERANCE PAY	4,355	3,365	0	7,481	0	0		0.00
602-90581-1112 SICK PAY	31,697	31,812	0	29,132	0	0		0.00
602-90581-1113 VACATION PAY	60,498	62,435	0	54,759	0	0		0.00
602-90581-1114 HOLIDAY PAY	26,275	28,878	0	20,663	0	0		0.00
602-90581-1115 FLOATING HOLIDAY PAY	4,759	4,902	0	3,972	0	0		0.00
602-90581-1121 PERA CONTRIBUTIONS	57,560	59,935	61,534	56,268	62,965	1,432		2.33
602-90581-1122 FICA CONTRIBUTIONS	44,062	44,637	50,868	42,061	52,051	1,184		2.33
602-90581-1125 MEDICARE CONTRIBUTIONS	10,305	10,439	11,896	9,837	12,173	277		2.33
602-90581-1131 HEALTH INSURANCE	150,718	151,596	172,348	129,782	204,365	32,017		18.58
602-90581-1132 DENTAL INSURANCE	12,170	13,231	13,690	12,120	14,363	673		4.92
602-90581-1133 LIFE INSURANCE & LTD	1,860	1,899	1,999	1,715	1,998	(0)		0.02-
602-90581-1135 HSA/VEBA EMPLOYER CONTRIBUTION	23,725	25,979	0	24,405	0	0		0.00
602-90581-1136 OPEB COST	4,424	3,912	0	0	0	0		0.00
602-90581-1151 WORK COMP INSURANCE PREMIUMS	18,513	23,708	21,847	19,381	20,450	(1,397)		6.39-
602-90581-1290 GERF PENSION EXP - GENERAL	41,136	(74,801)	0	0	0	0		0.00
TOTAL PERSONNEL SERVICES	1,163,463	1,079,631	1,158,828	1,052,599	1,212,102	53,274		4.60
SUPPLIES								
602-90581-2211 GENERAL SUPPLIES	223,340	244,739	250,000	229,862	250,000	0		0.00
602-90581-2212 MOTOR FUELS, LUBRICANTS & ADDI	35,702	50,975	50,000	38,327	50,000	0		0.00
602-90581-2214 UNIFORMS	277	214	0	206	250	250		0.00
602-90581-2215 SAFETY WEAR & EQUIPMENT	1,886	2,264	3,500	934	3,500	0		0.00
602-90581-2221 EQUIPMENT REPAIR & MAINTENANCE	63,599	135,371	152,000	162,146	150,000	(2,000)		1.32-
602-90581-2223 BUILDING REPAIR & MAINTENANCE	297	3,320	3,000	182	3,000	0		0.00
602-90581-2227 OTHER REPAIRS & MAINTENANCE	39,116	20,850	26,250	9,073	20,000	(6,250)		23.81-
602-90581-2245 EQUIPMENT/TOOLS UP TO \$5000	7,887	4,283	3,000	1,028	4,750	1,750		58.33
TOTAL SUPPLIES	372,105	462,016	487,750	441,757	481,500	(6,250)		1.28-
OTHER OPER SERVICES/CHRG								
602-90581-3311 GENERAL PROFESSIONAL SERVICES	276,102	1,023,327	125,625	290,039	1,977,482	1,851,857		1,474.12
602-90581-3312 CONSULTANT FEES	24,702	12,090	22,235	0	10,100	(12,135)		54.58-
602-90581-3313 LEGAL FEES	770	4,830	5,000	4,830	5,000	0		0.00
602-90581-3319 ADMINISTRATIVE SERVICE	247,836	255,900	261,018	195,759	269,501	8,483		3.25
602-90581-3321 TELEPHONE & CELLULAR PHONES	7,046	7,289	7,680	7,608	8,300	620		8.07
602-90581-3322 POSTAGE	294	648	1,000	160	1,000	0		0.00
602-90581-3331 TRAVEL, CONFERENCES AND SCHOOL	6,439	6,622	7,725	9,978	10,275	2,550		33.01
602-90581-3332 MILEAGE ALLOWANCES & REIMBURSE	0	25	200	5	200	0		0.00
602-90581-3345 ADVERTISING	0	351	500	1,065	500	0		0.00
602-90581-3346 GENERAL NOTICES & PUBLIC INFO	86	205	1,000	921	1,000	0		0.00
602-90581-3361 GENERAL LIABILITY INSURANCE	37,242	32,076	34,242	32,679	34,242	0		0.00

AS OF: NOVEMBER 30TH, 2019

602-WASTEWATER OPERATING

OTHER

WW OPERATIONS

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
602-90581-3363 AUTOMOTIVE INSURANCE	2,988	2,957	2,801	2,941	2,801	0	0.00	
602-90581-3381 ELECTRIC UTILITIES	300,502	292,624	300,000	225,585	303,000	3,000	1.00	
602-90581-3382 WATER UTILITIES	2,730	2,737	2,700	2,237	3,240	540	20.00	
602-90581-3383 GAS UTILITIES	4,723	4,511	5,610	4,863	5,722	112	2.00	
602-90581-3384 REFUSE DISPOSAL	3,482	3,274	3,570	2,858	3,641	71	2.00	
602-90581-3386 STORM WATER UTILITY	13,252	13,252	13,770	11,366	14,459	689	5.00	
602-90581-3405 MAINTENANCE AGREEMENTS	11,025	4,497	8,600	2,561	6,000	(2,600)	30.23-	
602-90581-3416 MACHINERY & EQUIPMENT RENTAL	5,200	5,350	5,000	5,000	5,000	0	0.00	
602-90581-3422 DEPRECIATION - BUILDINGS & STR	9,139	9,140	9,140	0	9,140	0	0.00	
602-90581-3423 DEPRECIATION - IMPR OTHER THAN	884,171	883,184	885,000	0	884,000	(1,000)	0.11-	
602-90581-3424 DEPRECIATION - MACH & EQUIP, M	138,351	181,172	135,000	0	182,000	47,000	34.81	
602-90581-3425 DEPRECIATION - SANITARY SEWERS	608,946	610,940	500,000	0	600,000	100,000	20.00	
602-90581-3433 DUES & SUBSCRIPTIONS	4,307	4,062	4,060	4,346	4,651	591	14.56	
602-90581-3437 LICENSES AND TAXES	12,327	13,503	12,655	12,209	13,000	345	2.73	
602-90581-3439 BANK CHARGES	0	0	0	887	0	0	0.00	
602-90581-3442 LOSS ON FIXED ASSETS	0	658	0	0	0	0	0.00	
602-90581-3445 BOND ISSUANCE COSTS	<u>25,328</u>	<u>13,742</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	2,626,986	3,388,965	2,354,131	817,898	4,354,254	2,000,123	84.96	

CAPITAL OUTLAY OVER \$500

602-90581-5520 BUILDINGS & STRUCTURES	0	0	0	3,050,710	0	0	0.00
602-90581-5530 IMPR OTHER THAN BLDGS	0	0	0	0	75,000	75,000	0.00
602-90581-5540 MACHINERY & EQUIPMENT	0	0	136,000	1,750	0	(136,000)	100.00-
602-90581-5550 MOTOR VEHICLES	0	0	85,000	0	59,000	(26,000)	30.59-
602-90581-5570 INFRASTRUCTURE	<u>0</u>	<u>0</u>	<u>300,000</u>	<u>0</u>	<u>1,045,281</u>	<u>745,281</u>	<u>248.43</u>
TOTAL CAPITAL OUTLAY OVER \$500	0	0	521,000	3,052,460	1,179,281	658,281	126.35

DEPT SERVICE

602-90581-6630 FISCAL AGENT FEES	861	2,754	2,975	3,611	3,909	934	31.39
602-90581-6650 BOND INTEREST	293,898	220,030	192,348	219,161	274,938	82,590	42.94
602-90581-6660 AMORTIZED DISCOUNT ON BOND	<u>45,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL DEPT SERVICE	339,958	222,784	195,323	222,772	278,847	83,524	42.76

TRANSFERS

602-90581-7130 TRANSFERS TO DEBT SERVICE ACCO	35,810	39,800	38,294	38,294	0	(38,294)	100.00-
602-90581-7140 TRANSFERS TO CAPITAL PROJECTS	406,830	0	0	20,998	0	0	0.00
602-90581-7160 TRANSFERS TO WW DS	<u>1,815,225</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL TRANSFERS	2,257,865	39,800	38,294	59,292	0	(38,294)	100.00-

TOTAL WW OPERATIONS 6,760,377 5,193,196 4,755,326 5,646,777 7,505,984 2,750,658 57.84

TOTAL OTHER 6,760,377 5,193,196 4,755,326 5,646,777 7,505,984 2,750,658 57.84

TOTAL EXPENDITURES 6,760,377 5,193,196 4,755,326 5,646,777 7,505,984 2,750,658 57.84

REVENUE (Item 9.) EXPENDITURES 877,452 402,212 899,193 (1,221,018) (1,961,702) (2,845,254) 18.16-

AS OF: NOVEMBER 30TH, 2019

609-LIQUOR

REVENUES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>INTERGOVERNMENTAL REV</u>							
609-33439 GERF PENSION REVENUE	84	1,571	0	0	0	0	0.00
TOTAL INTERGOVERNMENTAL REV	84	1,571	0	0	0	0	0.00
<u>FINES & FORFEITURES</u>							
609-35195 RETURN CHECK FEE	127	30	100	35	0	(100)	100.00-
TOTAL FINES & FORFEITURES	127	30	100	35	0	(100)	100.00-
<u>MISCELLANEOUS REVENUE</u>							
609-36221 INTEREST - GENERAL	5,742	17,482	10,000	25,374	15,000	5,000	50.00
609-36311 DONATION REVENUE	0	0	0	828	0	0	0.00
609-36423 REFUNDS & REIMB - INSURANCE DI	1,740	788	0	0	0	0	0.00
609-36491 REFUNDS & REIMBURSEMENTS - LIQ	214	13,298	0	1,351	0	0	0.00
TOTAL MISCELLANEOUS REVENUE	7,697	31,568	10,000	27,554	15,000	5,000	50.00
<u>PROPRIETARY OPER REVENUE</u>							
609-37591 LIQUOR OFF SALES	1,685,733	1,825,962	1,652,725	1,725,377	1,993,860	341,135	20.64
609-37592 WINE OFF SALE	796,737	825,542	791,700	713,743	830,775	39,075	4.94
609-37593 BEER OFF SALE	2,182,350	2,353,302	2,159,510	2,273,435	2,603,095	443,585	20.54
609-37594 GEN MDSE - TAXABLE	72,413	81,556	61,953	76,537	90,871	28,918	46.68
609-37595 GEN MDSE - NON TAXABLE	15,835	17,875	15,225	18,924	19,900	4,675	30.71
609-37596 CASH LONG/SHORT	9	276	0	146	0	0	0.00
TOTAL PROPRIETARY OPER REVENUE	4,753,077	5,104,513	4,681,113	4,808,163	5,538,501	857,388	18.32
<u>OTHER FINANCING SOURCES</u>							
609-39228 TRANSFER FROM CAPITAL PROJECT	0	414,846	0	0	0	0	0.00
TOTAL OTHER FINANCING SOURCES	0	414,846	0	0	0	0	0.00
TOTAL REVENUES	4,760,984	5,552,529	4,691,213	4,835,752	5,553,501	862,288	18.38

AS OF: NOVEMBER 30TH, 2019

609-LIQUOR

OTHER

LIQUOR OPERATIONS

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
609-90991-1101 FULL TIME EMPLOYEES REGULAR	166,745	160,726	218,488	170,483	232,812	14,324	6.56
609-90991-1102 FULL TIME EMPLOYEES OVERTIME	0	6,363	0	0	0	0	0.00
609-90991-1103 PART TIME EMPLOYEES	75,436	84,693	67,958	89,831	70,166	2,209	3.25
609-90991-1110 Taxable Allowance	0	0	1,000	0	0	(1,000)	100.00-
609-90991-1111 SEVERANCE PAY	1,170	472	0	0	0	0	0.00
609-90991-1112 SICK PAY	5,512	4,690	0	8,248	0	0	0.00
609-90991-1113 VACATION PAY	8,107	10,088	0	10,162	0	0	0.00
609-90991-1114 HOLIDAY PAY	6,928	7,419	0	5,473	0	0	0.00
609-90991-1115 FLOATING HOLIDAY PAY	282	478	0	648	0	0	0.00
609-90991-1121 PERA CONTRIBUTIONS	16,761	19,275	16,387	21,277	17,461	1,074	6.56
609-90991-1122 FICA CONTRIBUTIONS	14,811	15,885	17,760	17,364	18,785	1,025	5.77
609-90991-1125 MEDICARE CONTRIBUTIONS	3,464	3,715	4,153	4,061	4,393	240	5.77
609-90991-1131 HEALTH INSURANCE	27,575	25,295	32,693	23,039	34,134	1,441	4.41
609-90991-1132 DENTAL INSURANCE	1,952	2,060	3,260	2,237	2,569	(692)	21.21-
609-90991-1133 LIFE INSURANCE & LTD	432	424	542	476	569	27	5.02
609-90991-1135 HSA/VEBA EMPLOYER CONTRIBUTION	4,200	5,050	0	6,417	0	0	0.00
609-90991-1151 WORK COMP INSURANCE PREMIUMS	5,490	7,808	7,823	6,655	6,572	(1,251)	15.99-
609-90991-1290 GERF PENSION EXP - GENERAL	<u>1,801</u>	<u>(1,031)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	340,666	353,409	370,063	366,371	387,461	17,397	4.70
SUPPLIES							
609-90991-2211 GENERAL SUPPLIES	7,244	7,244	7,500	13,581	8,000	500	6.67
609-90991-2214 UNIFORMS	2,158	2,244	2,000	948	2,000	0	0.00
609-90991-2217 COMPUTER SOFTWARE	0	0	0	0	4,600	4,600	0.00
609-90991-2221 EQUIPMENT REPAIR & MAINTENANCE	3,288	1,719	2,500	5,872	5,000	2,500	100.00
609-90991-2223 BUILDING REPAIR & MAINTENANCE	585	6,881	1,000	2,033	2,000	1,000	100.00
609-90991-2227 OTHER REPAIRS & MAINTENANCE	323	670	1,000	260	1,000	0	0.00
609-90991-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>1,108</u>	<u>1,000</u>	<u>7,540</u>	<u>9,950</u>	<u>8,950</u>	<u>895.00</u>
TOTAL SUPPLIES	13,598	19,867	15,000	30,234	32,550	17,550	117.00
OTHER OPER SERVICES/CHRG							
609-90991-3311 GENERAL PROFESSIONAL SERVICES	8,569	16,273	14,000	13,411	15,000	1,000	7.14
609-90991-3312 CONSULTANT FEES	9,663	0	0	0	0	0	0.00
609-90991-3313 LEGAL EES	0	10,088	0	0	0	0	0.00
609-90991-3321 TELEPHONE	2,173	2,575	2,500	2,780	2,500	0	0.00
609-90991-3322 POSTAGE	15	11	20	0	0	(20)	100.00-
609-90991-3323 ALARMS	0	0	0	124	0	0	0.00
609-90991-3331 TRAVEL, CONFERENCES AND SCHOOL	0	1,160	1,000	1,516	1,683	683	68.30
609-90991-3332 MILEAGE ALLOWANCES & REIMBURSE	0	0	500	491	500	0	0.00
609-90991-3333 FREIGHT	27,377	32,826	30,000	31,343	36,000	6,000	20.00
609-90991-3345 ADVERTISING	24,673	20,140	30,000	25,732	30,000	0	0.00
609-90991-3347 MARKETING	0	0	0	153	0	0	0.00
609-90991-3361 GENERAL LIABILITY INSURANCE	7,678	10,922	11,706	11,339	11,706	0	0.00

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

609-LIQUOR

OTHER

LIQUOR OPERATIONS

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
609-90991-3363 AUTOMOTIVE INSURANCE	23	20	11	11	11	0	0.00
609-90991-3364 DRAM SHOP INSURANCE	4,751	5,613	5,416	5,278	5,416	0	0.00
609-90991-3381 ELECTRIC UTILITIES	18,111	19,509	18,000	14,845	18,180	180	1.00
609-90991-3382 WATER UTILITIES	3,895	2,158	3,700	1,804	4,440	740	20.00
609-90991-3383 GAS UTILITIES	2,900	3,261	3,060	3,577	3,121	61	2.00
609-90991-3384 REFUSE DISPOSAL	2,741	2,797	2,346	2,165	2,393	47	2.00
609-90991-3385 SEWER UTILITIES	373	387	408	331	412	4	1.00
609-90991-3386 STORM WATER UTILITY	1,998	1,998	2,040	1,716	2,142	102	5.00
609-90991-3405 MAINTENANCE AGREEMENTS	687	690	700	360	360	(340)	48.57-
609-90991-3422 DEPRECIATION - BUILDINGS & STR	58,997	58,997	58,997	0	58,997	0	0.00
609-90991-3423 DEPRECIATION - IMPR OTHER THAN	12,177	12,987	12,987	0	12,987	0	0.00
609-90991-3424 DEPRECIATION - MACH & EQUIP, M	13,465	13,465	13,465	0	13,465	0	0.00
609-90991-3426 DEPRECIATION - FURNITURE & FIX	8,135	8,135	8,135	0	8,135	0	0.00
609-90991-3433 DUES & SUBSCRIPTIONS	2,700	2,775	2,775	2,700	2,775	0	0.00
609-90991-3437 LICENSES AND TAXES	20	2,041	20	120	0	(20)	100.00-
609-90991-3439 BANK CHARGES	78,264	85,761	80,000	87,991	90,000	10,000	12.50
609-90991-3475 UNCOLLECTIBLE ACCOUNT EXPENSE	<u>292</u>	<u>145</u>	<u>300</u>	<u>106</u>	<u>250</u>	<u>(50)</u>	<u>16.67-</u>
TOTAL OTHER OPER SERVICES/CHRG	289,676	314,735	302,086	207,894	320,473	18,387	6.09
<u>CAPITAL OUTLAY OVER \$500</u>							
<u>TRANSFERS</u>							
609-90991-7111 TRANSFERS TO GENERAL FUND	<u>225,000</u>	<u>300,000</u>	<u>225,000</u>	<u>168,750</u>	<u>300,000</u>	<u>75,000</u>	<u>33.33</u>
TOTAL TRANSFERS	225,000	300,000	225,000	168,750	300,000	75,000	33.33
TOTAL LIQUOR OPERATIONS	868,940	988,012	912,149	773,249	1,040,484	128,335	14.07

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>SUPPLIES</u>								
609-90992-2211 GENERAL SUPPLIES	355	3,557	500	1,130	0	(500)	100.00-	
609-90992-2251 LIQUOR PURCHASES	1,279,381	1,351,684	1,267,741	1,324,870	1,471,668	203,927	16.09	
609-90992-2252 BEER PURCHASES	1,725,535	1,857,985	1,704,028	1,845,239	1,999,958	295,930	17.37	
609-90992-2253 WINE PURCHASES	535,745	613,024	544,319	515,237	582,124	37,805	6.95	
609-90992-2254 GEN MDSE PURCHASES	<u>60,012</u>	<u>90,572</u>	<u>70,496</u>	<u>64,928</u>	<u>69,409</u>	<u>(1,087)</u>	<u>1.54-</u>	
TOTAL SUPPLIES	3,601,028	3,916,822	3,587,084	3,751,404	4,123,159	536,075	14.94	
<u>OTHER OPER SERVICES/CHRG</u>								
TOTAL LIQUOR PURCHASES	3,601,028	3,916,822	3,587,084	3,751,404	4,123,159	536,075	14.94	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: NOVEMBER 30TH, 2019

EXPENDITURES	(------ 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>DEPT SERVICE</u>								
609-96420-6630 FISCAL AGENT FEES	0	0	0	0	3,100	3,100	0.00	
609-96420-6650 BOND INTEREST	<u>77,602</u>	<u>74,336</u>	<u>70,853</u>	<u>70,853</u>	<u>66,548</u>	(4,306)	6.08-	
TOTAL DEPT SERVICE	77,602	74,336	70,853	70,853	69,648	(1,206)	1.70-	
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TOTAL DEPT SERVICE	77,602	74,336	70,853	70,853	69,648	(1,206)	1.70-	
<hr/>								
TOTAL OTHER	4,547,571	4,979,170	4,570,086	4,595,506	5,233,290	663,204	14.51	
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TOTAL EXPENDITURES	<u>4,547,571</u>	<u>4,979,170</u>	<u>4,570,086</u>	<u>4,595,506</u>	<u>5,233,290</u>	<u>663,204</u>	<u>14.51</u>	
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	<u>213,413</u>	<u>573,359</u>	<u>121,127</u>	<u>240,246</u>	<u>320,211</u>	<u>199,084</u>	<u>164.36</u>	

AS OF: NOVEMBER 30TH, 2019

630-SURFACE WATER MGT UTILITY

	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
REVENUES							
TAXES							
630-31141 CURRENT AD VALOREM TAXES	0	(105)	0	0	0	0	0.00
TOTAL TAXES	0	(105)	0	0	0	0	0.00
LICENSES & PERMITS							
630-32251 STORM SEWER CONNECTION FEE	0	500	600	620	600	0	0.00
630-32253 LAND DISTURBANCE FEE	950	2,220	3,000	2,535	3,000	0	0.00
TOTAL LICENSES & PERMITS	950	2,720	3,600	3,155	3,600	0	0.00
INTERGOVERNMENTAL REV							
MISCELLANEOUS REVENUE							
630-36121 SPECIAL ASSESSMENTS CITY COLLE	80,000	13,046	0	6,942	0	0	0.00
630-36122 SPECIAL ASSESSMENTS COLLECTED	95	12	0	2,179	0	0	0.00
630-36221 INTEREST - GENERAL	2,302	1,982	2,000	32,611	10,000	8,000	400.00
630-36423 REFUNDS & REIMB - INSURANCE DI	1,565	661	0	0	0	0	0.00
630-36481 REFUNDS & REIMBURSEMENTS	4,225	0	4,225	0	0	(4,225)	100.00-
TOTAL MISCELLANEOUS REVENUE	88,187	15,702	6,225	41,732	10,000	3,775	60.64
PROPRIETARY OPER REVENUE							
630-37761 SURFACE WATER MANAGEMENT FEES	1,240,092	1,163,277	1,188,061	858,280	1,247,464	59,403	5.00
TOTAL PROPRIETARY OPER REVENUE	1,240,092	1,163,277	1,188,061	858,280	1,247,464	59,403	5.00
OTHER FINANCING SOURCES							
630-39121 SALE OF FIXED ASSETS	0	7,500	0	0	0	0	0.00
630-39225 CONTRIBUTIONS FROM MMU	0	0	0	129,896	0	0	0.00
630-39322 PREMIUM ON BONDS SOLD	0	10,896	0	0	0	0	0.00
TOTAL OTHER FINANCING SOURCES	0	18,396	0	129,896	0	0	0.00
TOTAL REVENUES	1,329,229	1,199,989	1,197,886	1,033,063	1,261,064	63,178	5.27

AS OF: NOVEMBER 30TH, 2019

630-SURFACE WATER MGT UTILITY

OTHER

SURFACE WATER MGT UTILITY

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			

SUPPLIES

630-90661-2211 GENERAL SUPPLIES	0	0	1,000	0	1,000	0	0.00
630-90661-2212 MOTOR FUELS, LUBRICANTS & ADDI	7,326	3,146	7,500	3,000	7,500	0	0.00
630-90661-2215 SAFETY WEAR & EQUIPMENT	0	0	350	0	0	(350)	100.00-
630-90661-2221 EQUIPMENT REPAIR & MAINTENANCE	3,370	15,387	15,000	11,283	15,000	0	0.00
630-90661-2227 OTHER REPAIRS & MAINTENANCE	18,763	25,361	20,000	21,643	20,000	0	0.00
630-90661-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>3,992</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	33,451	43,893	43,850	35,926	43,500	(350)	0.80-

OTHER OPER SERVICES/CHRG

630-90661-3311 GENERAL PROFESSIONAL SERVICES	8,504	2,168	13,525	5,318	14,200	675	4.99
630-90661-3312 CONSULTANT FEES	44,315	57,645	42,350	52,325	93,650	51,300	121.13
630-90661-3313 LEGAL FEES	1,150	0	750	0	0	(750)	100.00-
630-90661-3319 ADMINISTRATIVE SERVICE	247,836	255,900	261,018	195,768	269,501	8,483	3.25
630-90661-3321 TELEPHONE & CELLULAR PHONES	352	604	1,190	1,541	1,190	0	0.00
630-90661-3331 TRAVEL, CONFERENCES AND SCHOOL	0	0	4,000	0	4,000	0	0.00
630-90661-3345 ADVERTISING	821	0	1,000	0	1,000	0	0.00
630-90661-3346 GENERAL NOTICES & PUBLIC INFO	2,081	246	0	864	1,000	1,000	0.00
630-90661-3361 GENERAL LIABILITY INSURANCE	5,950	13,487	13,162	12,437	13,162	0	0.00
630-90661-3363 AUTOMOTIVE INSURANCE	86	232	528	434	528	0	0.00
630-90661-3381 ELECTRIC UTILITIES	18,000	22,258	20,000	23,357	20,200	200	1.00
630-90661-3386 STORM WATER UTILITIES	3,081	3,081	3,060	2,647	3,213	153	5.00
630-90661-3405 MAINTENANCE AGREEMENTS	4,132	364	0	0	0	0	0.00
630-90661-3416 MACHINERY/EQUIPMENT RENT	0	0	4,500	0	4,500	0	0.00
630-90661-3423 DEPRECIATION - IMPR OTHER THAN	447,184	472,681	402,094	0	472,681	70,587	17.55
630-90661-3424 DEPRECIATION - MACH & EQUIP, M	24,002	24,002	24,000	0	24,000	0	0.00
630-90661-3433 DUES & SUBSCRIPTIONS	0	760	800	783	800	0	0.00
630-90661-3437 LICENSES AND TAXES	7,307	416	9,000	0	9,000	0	0.00
630-90661-3439 BANK CHARGES	0	0	0	398	0	0	0.00
630-90661-3442 LOSS ON FIXED ASSETS	0	2,175	0	0	0	0	0.00
630-90661-3445 BOND ISSUANCE COST	<u>4,061</u>	<u>14,436</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	818,861	870,453	800,977	295,873	932,625	131,648	16.44

CAPITAL OUTLAY OVER \$500

630-90661-5530 CAPITAL OUTLAY - IMPR OTHER TH(0)	0	10,000	150,483	0	(10,000)	100.00-
630-90661-5540 CAPITAL OUTLAY - MACHINERY & E	0	0	0	0	180,000	180,000	0.00
630-90661-5570 INFRASTRUCTURE	<u>(0)</u>	<u>0</u>	<u>271,413</u>	<u>582,794</u>	<u>1,528,711</u>	<u>1,257,298</u>	<u>463.24</u>
TOTAL CAPITAL OUTLAY OVER \$500	(1)	0	281,413	733,277	1,708,711	1,427,298	507.19

AS OF: NOVEMBER 30TH, 2019

630-SURFACE WATER MGT UTILITY

OTHER

SURFACE WATER MGT UTILITY

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<hr/>								
<u>DEPT SERVICE</u>								
<hr/>								
<u>TRANSFERS</u>								
630-90661-7130 TRANSFER TO DEBT SERVICE	320,000	0	0	0	0	0	0	0.00
630-90661-7140 TRANSFERS TO CAPITAL PROJECTS	<u>0</u>	<u>108,490</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL TRANSFERS	320,000	108,490	0	0	0	0	0	0.00
<hr/>								
TOTAL SURFACE WATER MGT UTILITY	1,172,311	1,022,837	1,126,240	1,065,075	2,684,836	1,558,596		138.39

AS OF: NOVEMBER 30TH, 2019

630-SURFACE WATER MGT UTILITY

OTHER

DEBT SERVICE

EXPENDITURES

OTHER OPER SERVICES/CHRG

	2017 ACTUAL	2018 ACTUAL	(----- 2019 -----) CURRENT BUDGET	Y-T-D ACTUAL	2020 PROPOSED BUDGET	\$ INCREASE	% INCREASE
630-96420-3311 GENERAL PROFESSIONAL SERVICES	0	421	213	0	244	31	14.49
630-96420-3312 CONSULTANT FEES	<u>384</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	384	421	213	0	244	31	14.49

DEPT SERVICE

630-96420-6630 FISCAL AGENT FEES	56	557	580	1,151	1,262	682	117.59
630-96420-6650 BOND INTEREST	<u>5,879</u>	<u>68,368</u>	<u>75,168</u>	<u>78,901</u>	<u>67,198</u>	<u>(7,970)</u>	<u>10.60-</u>
TOTAL DEPT SERVICE	5,935	68,925	75,748	80,052	68,460	(7,288)	9.62-

TOTAL DEBT SERVICE	6,319	69,346	75,961	80,052	68,704	(7,257)	9.55-
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TOTAL OTHER	1,178,630	1,092,183	1,202,201	1,145,127	2,753,540	1,551,339	129.04
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TOTAL EXPENDITURES	<u>1,178,630</u>	<u>1,092,183</u>	<u>1,202,201</u>	<u>1,145,127</u>	<u>2,753,540</u>	<u>1,551,339</u>	<u>129.04</u>
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REVENUE OVER/(UNDER) EXPENDITURES	<u>150,599</u>	<u>107,806</u>	<u>(4,315)</u>	<u>(112,064)</u>	<u>(1,492,476)</u>	<u>(1,488,161)</u>	<u>34,488.09</u>
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2020 Truth in Taxation

December 10, 2019

6:00 PM



Purpose

1. To explain the proposed budget and proposed tax levy for 2020.
 2. Obtain public feedback on the proposed City budget.
-

Purpose

- Market values shown on your Truth In Taxation notice were established in the Spring and are NOT a subject for the hearing tonight.
 - Values for the 2019 assessment (taxes payable 2020) were discussed and established at the local Board of Review and the Local Board of Equalization held earlier this year.
-

Levy/Budget Timeline

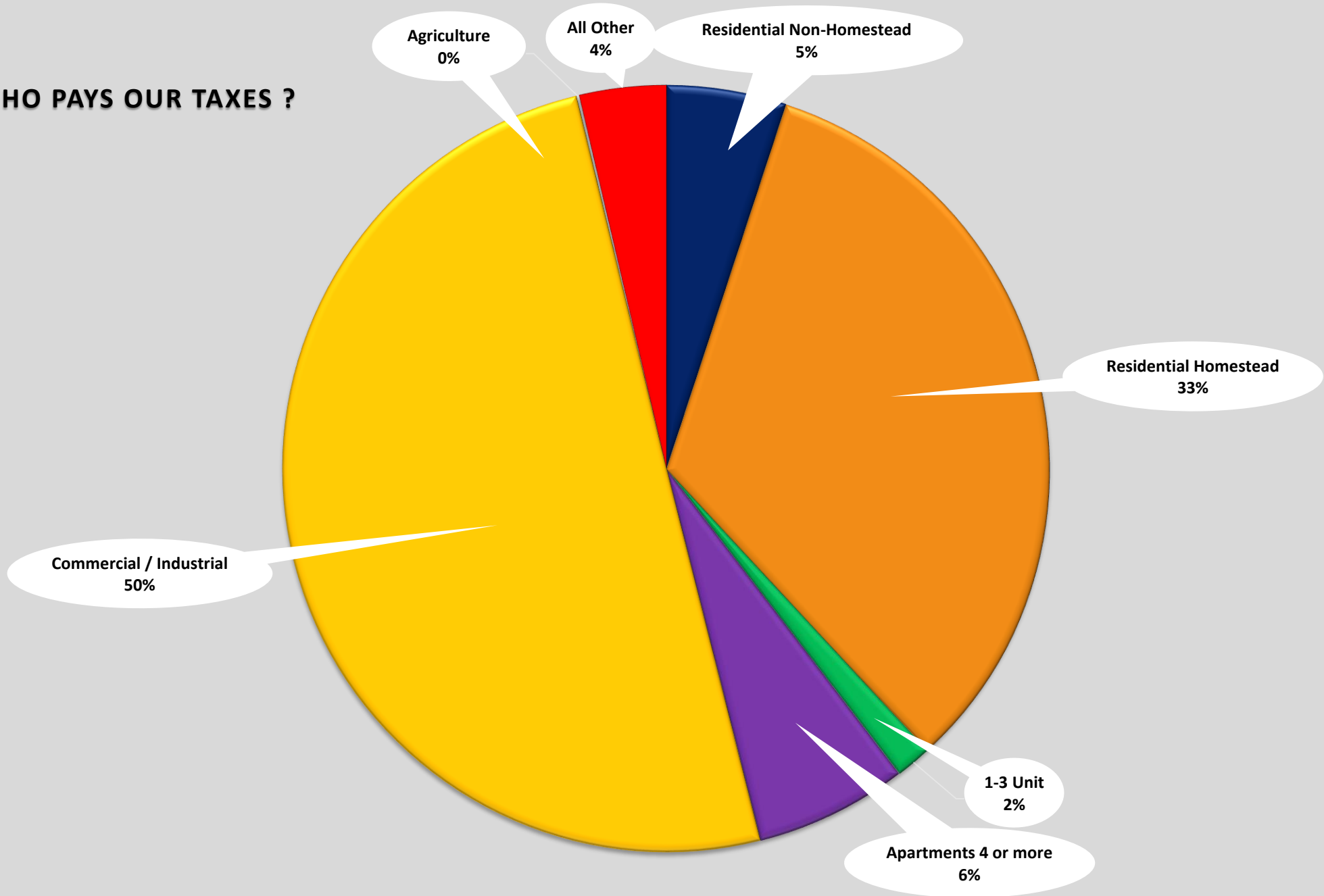
Jan	Market values determined
April	Local Board of Appeal and Equalization
June	County officials begin work on budget
Sept	Proposed budget is announced
Nov	Truth-in-Taxation notices mailed
Dec	Truth-in-Taxation meeting held 2020 budget is adopted on December 17, 2019 during the City of Marshall City Council Meeting
March	Property tax statements mailed

CITY OF MARSHALL ASSESSMENT SUMMARY WITH TAX CAPACITY VALUES - BASED ON 1-2-2018

DESCRIPTION	2017/18 COUNT	2018/19 COUNT	2017/2018 MARKET VALUE	2018 / 2019 MARKET VALUE	% OF CHNAGE	2017/2018 TAXABLE MARKET VALUE	2018 / 2019 TAXABLE MARKET VALUE	% OF CHNAGE	2017/2018 TAX CAPACITY VALUE	2018/2019 TAX CAPACITY VALUE	% OF CHNAGE
RESIDENTIAL VACANT LAND	303	294	9,986,100	9,621,100	-3.66%	9,955,200	9,605,800	-3.51%	124,496	120,129	-3.51%
RESIDENTIAL 1-3 UNITS	3650	3655	523,379,400	533,916,700	2.01%	457,604,914	468,742,384	2.43%	4,611,950	4,722,165	2.39%
SEASONAL REC RESIDENTIAL	1	1	181,200	181,200	0.00%	181,200	181,200	0.00%	1,812	1,812	0.00%
BED & BREAKFAST < 6 UNIT	1	1	34,000	34,000	0.00%	34,000	34,000	0.00%	425	425	0.00%
LEASED (STRUCTURES AND AG)	11	11	4,167,200	4,171,700	0.11%	4,167,200	4,171,700	0.11%	47,875	48,165	0.61%
AGRICULTURE	51	53	7,390,800	7,402,000	0.15%	6,455,932	6,467,132	0.17%	63,773	63,886	0.18%
4 or MORE UNITS	157	154	74,831,500	71,671,200	-4.22%	74,824,100	71,671,200	-4.21%	871,456	839,007	-3.72%
MH PARK	3	3	929,000	929,000	0.00%	929,000	929,000	0.00%	11,613	11,613	0.00%
COMMERCIAL/INDUSTRIAL	692	701	323,707,200	323,566,600	-0.04%	323,707,200	323,566,600	-0.04%	6,180,935	6,177,650	-0.05%
STATE ASSESSED PROPERTY	12	12	12,841,700	14,941,700	16.35%	12,841,700	14,941,700	16.35%	254,584	296,884	16.62%
NON-PROF COM SRV	5	3	454,700	171,100	-62.37%	454,700	171,100	-62.37%	6,821	2,567	-62.37%
EXEMPT	339	340	473,673,200	467,060,700	-1.40%	473,673,200	467,049,100	-1.40%	-	-	
Item 9.	5225	5228									
TOTAL TAXABLE	4886	4888	957,902,800	966,606,300	0.91%	891,155,146	900,481,816	1.05%	12,175,740	12,289,999	9.9%

2019 TAX RATE COMPARISON						How does Marshall Rank?		What does this mean in Tax Dollars? IF you lived or owned in the following communities this is what you could expect to pay in Taxes			
Tax rate data obtained from respective County Auditors/Assessors						Population data obtained online may vary		1 being the highest tax rate & 16 being the least		Does not include any School Referendums or Special Assessments	
City	Population	City Tax Rate	County Tax Rate	School Tax Rate	Total Tax Rate	Ranking by City Tax Rate	Ranking by Total Tax Rate	\$200,000 Residential Homestead House	\$500,000 Commercial Property (including State General Tax)		
Waseca	9,410	92.6040	64.2440	33.3580	193.8940	1	1	\$3,506	\$21,222		
Brainerd	13,349	80.3850	32.0004	29.8030	144.0440	2	5	\$2,604	\$16,611		
New Ulm	13,342	78.0620	39.8160	20.6700	139.9390	3	7	\$2,530	\$16,232		
Hutchinson	13,888	67.0450	57.8820	23.5500	152.0630	4	3	\$2,749	\$17,353		
Owatonna	25,599	63.2830	60.6670	27.6500	151.6000	5	4	\$2,741	\$17,310		
Albert Lea	17,677	61.9080	59.6970	27.3720	152.1170	6	2	\$2,750	\$17,358		
Northfield	20,007	59.4400	39.5240	31.0960	130.2820	7	9	\$2,355	\$15,338		
Fergus Falls	13,419	58.6010	42.4130	22.6800	123.6340	8	11	\$2,235	\$14,723		
Faribault	23,352	57.5030	39.5150	14.9410	112.0590	9	15	\$2,026	\$13,653		
Marshall	13,664	56.7650	36.4230	27.6430	120.9780	10	13	\$2,187	\$14,478		
Fairmont	10,666	55.6870	39.9930	25.2420	121.3160	11	12	\$2,193	\$14,509		
Worthington	13,136	52.1630	34.0100	18.9300	120.4040	12	14	\$2,177	\$14,425		
North Mankato	13,619	50.9500	54.0490	22.4410	127.9050	13	10	\$2,313	\$15,118		
St. Peter	11,692	50.1480	54.0320	38.0720	142.7170	14	6	\$2,580	\$16,489		
Alexandria	13,568	40.4720	46.9950	22.7580	111.1897	15	16	\$2,010	\$13,572		
Illmar	19,558	38.0760	59.1500	16.4830	130.5400	16	8	\$2,360	\$15,362		

WHO PAYS OUR TAXES ?



2020 BUDGET

2020 General Fund Budget



City of Marshall Historical Levy



Historical Tax Levy Increase Percentage and Average

Year	Levy Amount	Percentage Increase
2008	\$4,333,275	
2009	\$4,372,584	0.91
2010	\$4,666,667	6.73
2011	\$4,806,667	3
2012	\$4,806,667	0
2013	\$4,974,983	3.5
2014	\$5,119,357	2.9
2015	\$5,380,444	5.1
2016	\$5,654,847	5.1
2017	\$6,142,075	8.62
2018	\$6,375,474	3.8
2019	\$6,785,471	6.43
2020	\$7,056,113	3.99
Average Levy Increase Since 2008		4.17

Tax Capacity Increase Percentage and Average

Year	Tax Capacity	Percentage Increase
2008	\$8,520,358	
2009	\$9,061,565	6.35
2010	\$9,506,725	4.91
2011	\$9,663,390	1.65
2012	\$9,605,127	(0.60)
2013	\$9,913,382	3.21
2014	\$10,199,548	2.89
2015	\$10,539,144	3.33
2016	\$10,925,341	3.66
2017	\$11,399,112	4.34
2018	\$11,547,175	1.30
2019	\$12,047,484	4.33
2020	\$12,172,155	1.03
Average Tax Capacity Growth Per Year Since 2008		2.98

YOUR 2020 TAX LEVY



General Fund, 0.68

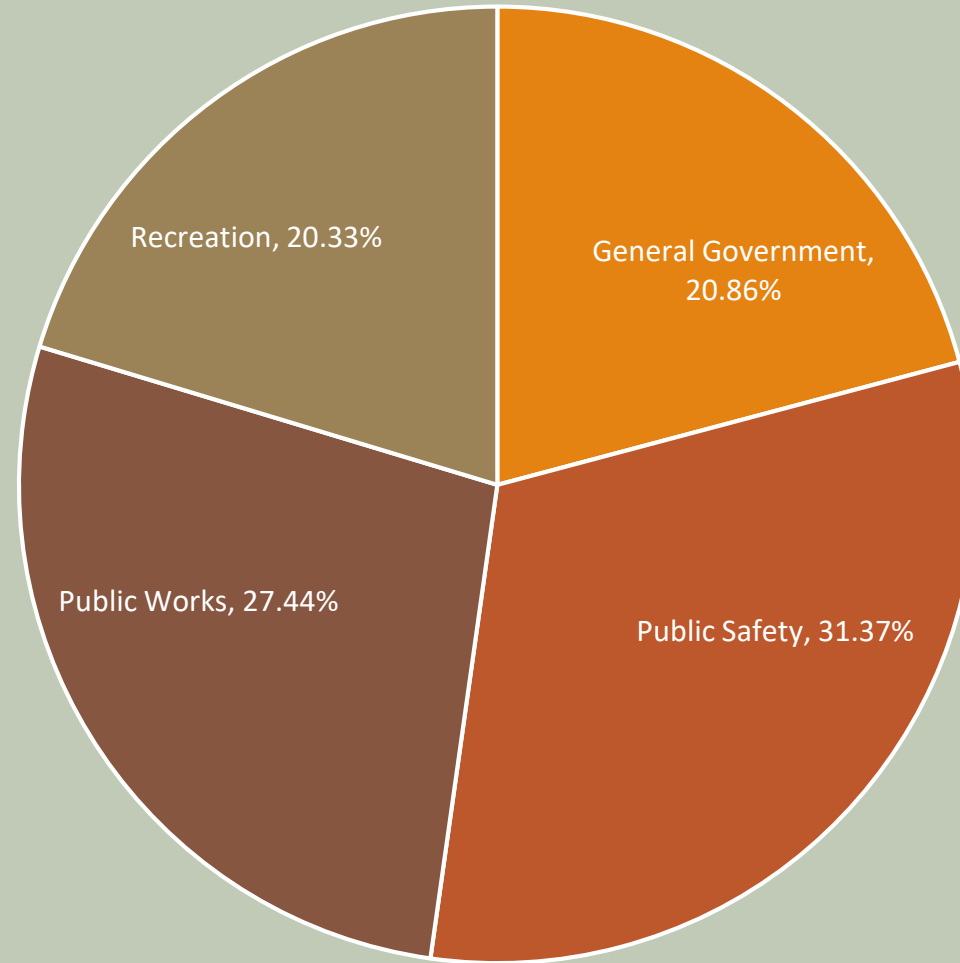
Capital Equipment, 0.05

EDA, 0.02

Debt Service, 0.21

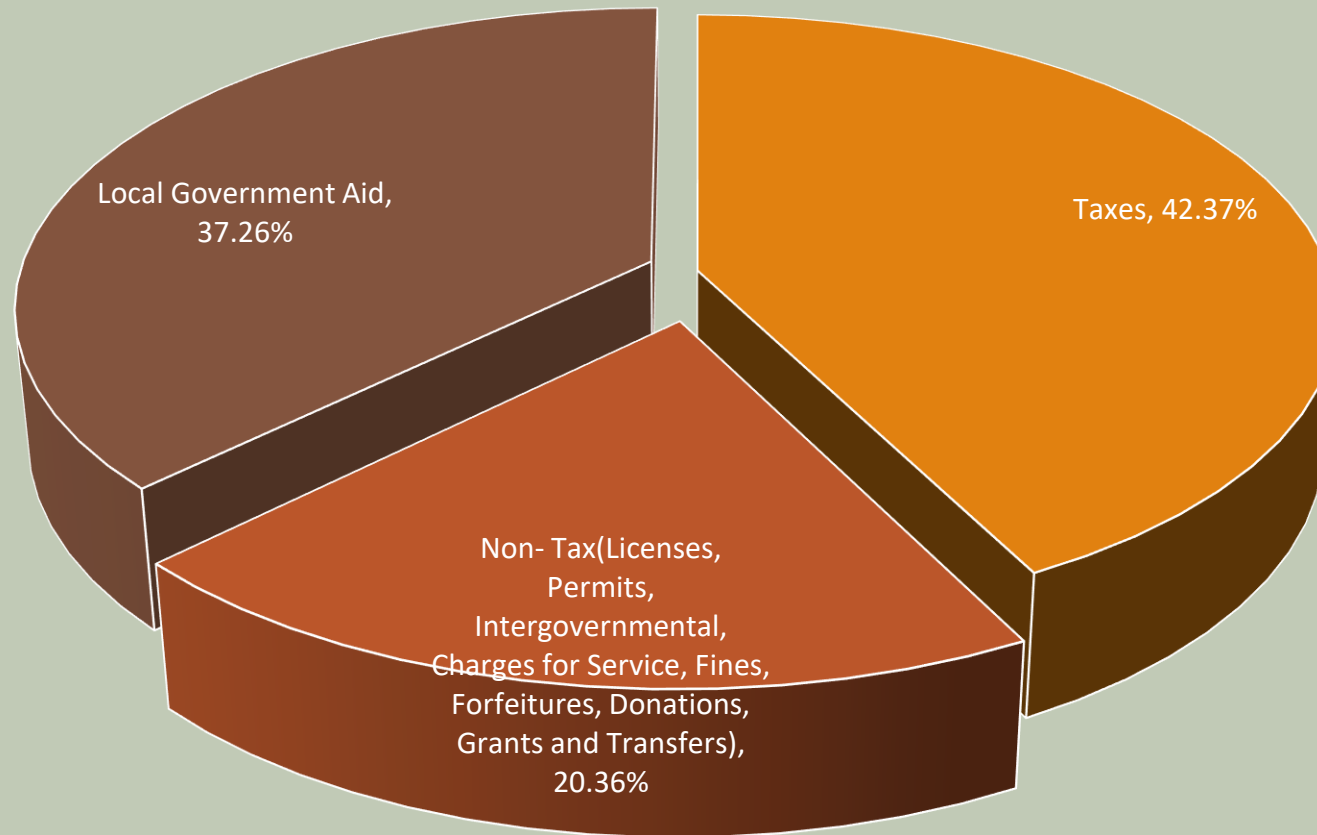
Street Improvement, 0.04

2020 General Fund Property Tax Allocation



2020 General Fund Revenues

12,722,279



Budget/Levy Impacts

2020 Tax Levy Impacts

Revenue

- Local Government Aid Increase

- PERA Credit

- Overall \$100,000 new revenue equates to 1.4% reduction in levy

Personnel

- 3.25% COLA

- Health Insurance

Capital Improvement Plan/Bonding

- Overall Decrease from 2019 to 2020

- Future Debt Reduction-Street Overlays-equates to 3.68% increase in levy

- City Hall Revenue from 2019 and Future Existing Revenue

- Body Cameras

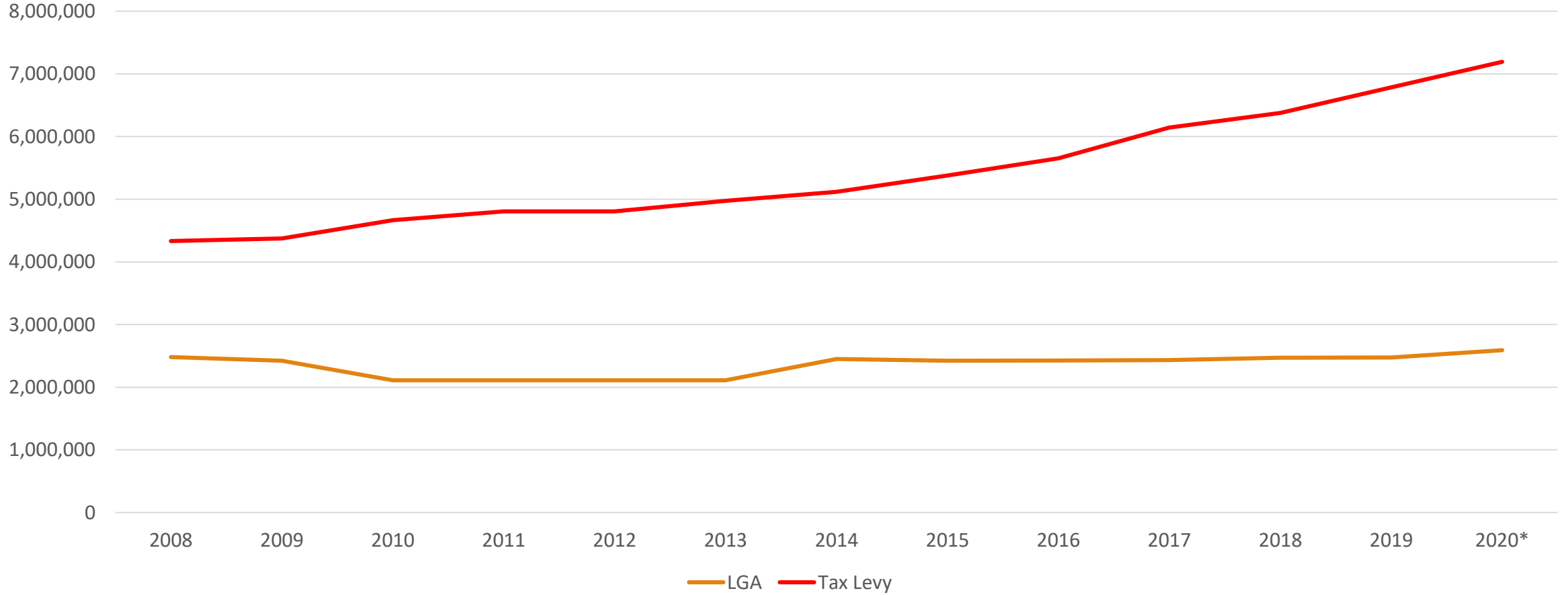
Other

- Increase in Library Funding

- Increase in Streets-Equipment Rental, Snow Hauling

- Compensation Study

City of Marshall
Local Gov. Aid vs. Tax Levy
2008-2020



2020 Preliminary Levies- Comparable Cities

Preliminary City Levy Changes for CY 2020					
November 14, 2019					
CITY NAME	COUNTY	Pay 2019 Final Levy	Pay 2020 Preliminary Levy	\$ Change Levy	% Change Levy
TOTALS		45,268,219	47,985,800	2,717,581	6.0%
BEMIDJI	BELTRAMI COUNTY	5,867,794	6,120,321	252,527	4.3%
BRAINERD	CROW WING COUNTY	5,895,572	6,131,395	235,823	4.0%
CLOQUET	CARLTON COUNTY	2,991,500	3,043,000	51,500	1.7%
HUTCHINSON	MCLEOD COUNTY	7,310,005	7,537,908	227,903	3.1%
MARSHALL	LYON COUNTY	6,785,471	7,056,113	270,642	4.0%
SAUK RAPIDS	BENTON COUNTY	3,980,600	3,990,600	10,000	0.3%
ST PETER	NICOLLET COUNTY	2,988,590	3,246,615	258,025	8.6%
WILLMAR	KANDIYOHI COUNTY	5,250,000	5,924,657	674,657	12.9%
WORTHINGTON	NOBLES COUNTY	4,198,687	4,935,191	736,504	17.5%

Recommended 2020 Preliminary Levy and General Fund Budget

	2019 Levy	2020 Proposed Levy	% of Levy Increase	
General	4,541,788	4,778,647	3.49%	
Capital	400,000	400,000	0.0%	
Street	0	250,000	3.68%	
EDA	125,000	135,000	0.15%	
Debt	1,718,683	1,492,466	(3.33%)	
Tax Levy	6,785,471	7,056,113	3.99%	
		How does this impact Property Taxes? <i>*City Portion Only (IF NO VALUE CHANGE)</i>		
		Homestead Residential Property		
Levy Increase	3.99%	100,000	150,000	300,000
Capacity Growth Rate	1.03%	\$9	\$15	\$35
Levy Increase & Capacity Growth Rate Difference	2.96%	Commercial Property		
		150,000	250,000	500,000
		\$27	\$51	\$111
				1,000,000
				\$232

Adoption of 2020 Levy and Budget

Tuesday December 17, 2019

5:30 PM

Middle School Board Room

Questions?



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of employee retirement resolutions
Background Information:	<p>On January 10, 2020, three employees who retired between January and December 2019 will be honored for their service to the City at the annual Employee Appreciation and Recognition Event. These employees are:</p> <ul style="list-style-type: none"> • Larry Polfliet, Collection System Assistant Superintendent • Mark Harbo, Senior Maintenance Worker, and • Doreen Peterson, Payroll and Benefits Specialist. <p>Human Resource Manager Dubs requests approval of the attached resolutions. Following approval, each City Councilmember will be asked to sign each resolution.</p> <p>Each of these retirees will be invited to attend the recognition event, where they will be recognized and honored for their many years of service and contributions to the City.</p>
Fiscal Impact:	No fiscal impact.
Alternative/ Variations:	None recommended.
Recommendations:	That the Council approves the employee retirement resolutions.

RESOLUTION NUMBER _____ SECOND SERIES
City of Marshall, Minnesota

WHEREAS: Doreen Peterson has faithfully served the City of Marshall for 17 years of commendable service from November 19, 2001 to June 27, 2019; and

WHEREAS: Across her career with the City, she distinguished herself with her deep knowledge and ability related to accounting, payroll, and employee benefits areas, and has conscientiously and professionally represented the City of Marshall in both the Finance and Human Resource Departments; and

WHEREAS: During her tenure with the City, she was a valued member and contributor to numerous City committees and she also selflessly dedicated her time towards community volunteerism, including but not limited to: Relay for Life of Lyon County, Ruby's Pantry, and the Council of Catholic Women; and

WHEREAS: Doreen has worked in partnership with her fellow coworkers and officials of the City of Marshall; and

WHEREAS: All the citizens of the City of Marshall have been the beneficiary of her efforts, talents, and abilities for the past 17 years; and

WHEREAS: The City of Marshall is honored to extend our appreciation and gratitude to Doreen for her hard work, dedication, and commitment to excellence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA, that this community and City Council express and record their gratitude and appreciation for her contributions to the City and dedication to public service, which have earned her the respect and friendship of all who have had the pleasure of working with her, and extend best wishes to Doreen Peterson for many years of good health and happiness in her retirement.

Adopted by the City Council this 10th day of December 2019.

Robert J. Byrnes, Mayor

James Lozinski, Council Member

Glenn Bayerkohler, Council Member

Steven Meister, Council Member

John DeCramer, Council Member

Craig Schafer, Council Member

Russ Labat, Council Member

Sharon Hanson, City Administrator

ATTEST

Kyle Box, City Clerk

RESOLUTION NUMBER _____ SECOND SERIES
City of Marshall, Minnesota

- WHEREAS:** Larry Polfliet has faithfully served the City of Marshall for 30 years of commendable service from March 20, 1989 to July 25, 2019; and
- WHEREAS:** He has served the citizens of the City of Marshall with full commitment to his responsibilities in his positions as Operator I, Lift Station Operator, and Collection System Assistant Superintendent; and
- WHEREAS:** He set an extraordinary example for the Wastewater department by contentiously ensuring high standards, research and implementation of a biosolids application process using dragline equipment, trusting and challenging his employees to be the best they could be, and multiple other efforts that led to efficiencies, cost savings, and a safer environment for our workforce; and
- WHEREAS:** Larry was the recipient of the 2018 “Employee of the Year” award, recognized for his exemplary performance, exceptional contributions, and modeling excellent service to the city’s residents; and
- WHEREAS:** Larry was awarded the 2018 “Operator of the Year” award from the Minnesota Wastewater Operator’s Association; and
- WHEREAS:** All the citizens of the City of Marshall have been the beneficiary of his efforts, talents, and abilities for the past 30 years; and
- WHEREAS:** The City of Marshall is honored to extend our appreciation and gratitude to Larry for his hard work, dedication, and commitment to excellence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA, that this community and City Council express and record their gratitude and appreciation for his contributions to the City and dedication to public service, which have earned him the respect and friendship of all who have had the pleasure of working with him, and extend best wishes to Larry Polfliet for many years of good health and happiness in his retirement.

Adopted by the City Council this 10th day of December 2019.

Robert J. Byrnes, Mayor

James Lozinski, Council Member

Glenn Bayerkohler, Council Member

Steven Meister, Council Member

John DeCramer, Council Member

Craig Schafer, Council Member

Russ Labat, Council Member

Sharon Hanson, City Administrator

ATTEST _____

Kyle Box, City Clerk

RESOLUTION NUMBER _____ SECOND SERIES
City of Marshall, Minnesota

WHEREAS: Mark Harbo has faithfully served the City of Marshall for 38 years of commendable service from May 1, 1981 to May 31, 2019; and

WHEREAS: He has served the citizens of the City of Marshall with full commitment to his responsibilities in his positions as Custodian, Maintenance Worker, and Senior Maintenance Worker; and

WHEREAS: He has served the citizens of Marshall in many essential areas, including street maintenance and repair, public facilities maintenance and repair, heavy equipment operation, and snow removal; and

WHEREAS: Mark has worked in partnership with his fellow coworkers and officials of the City of Marshall; and

WHEREAS: All the citizens of the City of Marshall have been the beneficiary of his efforts, talents, and abilities for the past 38 years; and

WHEREAS: The City of Marshall is honored to extend our appreciation and gratitude to Mark for his hard work, dedication, and commitment to excellence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA, that this community and City Council express and record their gratitude and appreciation for his contributions to the City and dedication to public service, which have earned him the respect and friendship of all who have had the pleasure of working with him, and extend best wishes to Mark Harbo for many years of good health and happiness in his retirement.

Adopted by the City Council this 10th day of December 2019.

Robert J. Byrnes, Mayor

James Lozinski, Council Member

Glenn Bayerkohler, Council Member

Steven Meister, Council Member

John DeCramer, Council Member

Craig Schafer, Council Member

Russ Labat, Council Member

Sharon Hanson, City Administrator

ATTEST

Kyle Box, City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the 2020 Temporary and Seasonal Employee Wage Schedule
Background Information:	<p>On an annual basis, the Council reviews the wage schedule for temporary/seasonal employees. The Personnel Committee reviewed the proposed wage schedule at their November 14, 2019 meeting and recommends approval.</p> <p>Amendments to the schedule:</p> <ul style="list-style-type: none"> • The majority of adjustments on the schedule reflect a new minimum wage; effective January 1, 2020, the minimum wage in Minnesota will be increasing from \$9.86 to \$10.00 per hour. • “Softball” has been added to the 7th/8th Grade Baseball Coach wage schedule. • The step increment for Public Ways Worker, Parks Maintenance Worker, and MAC Maintenance Worker is proposed to increase from \$0.25 to \$0.50 per request of the Parks Superintendent and the Director of Public Works/City Engineer in an effort to incentivize seasonal employees who have been trained in prior years to reapply. (Note: the MAC Maintenance Worker is paid \$0.50 higher per hour due to additional responsibilities related to the pool, such as chemical testing and maintenance.) • Implementation date of 12/30/19—this reflects the 1st day of the pay period that includes January 1. <p>The proposed changes are reflected in the red-lined copy attached.</p>
Fiscal Impact:	All positions are temporary in nature---therefore, department supervisors will manage employee hours to stay within budget parameters.
Alternative/Variations:	None recommended.
Recommendations:	That the Council approves the 2020 Temporary and Seasonal Employee Wage Schedule.

CITY OF MARSHALL 2020 WAGE SCHEDULE--Temporary/Seasonal Employees

Approved: 12/10/2019
 Implementatation date: 12/30/19

JOB CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
7th/8th Grade Baseball/ Softball Coach	800.00	1,000.00	1,200.00	1,400.00	1,600.00	NA	NA
7th/8th Grade Tackle Football Coach	800.00	1,000.00	1,200.00	1,400.00	1,600.00	NA	NA
After School Program Instructor	14.00	15.00	16.00	17.00	18.00	19.00	20.00
After School Program Helper	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Appraiser	20.13	21.47	22.81	24.16	25.50	26.84	
Audio/Video Support Technician	11.00	11.25	11.50	11.75	12.00	12.25	12.50
Band Director (paid per season)	1,200.00	1,300.00	1,400.00	1,500.00	1,600.00	1,700.00	1,800.00
Band Member	9.86						
Band Member	10.00						
Bike Patrol	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Building Custodian	9.75	10.00	10.25	10.50	10.75	11.00	11.25
Building Custodian	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Building Inspector	17.50	17.75	18.00	18.25	18.50	18.75	
Cable Access Worker	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Cable Access Worker	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Community Education Helper	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Community Education Helper	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Community Education Instructor*	% based on participant fees						
Concessions Manager	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Concessions Worker	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Concessions Worker	10.25	10.50	10.75	11.00	11.25	11.50	11.75
Engineering Aid	11.50	12.00	12.50	13.00	13.50	14.00	14.50
LTS Instructor	10.25	10.50	10.75	11.00	11.25	11.50	11.75
LTS Instructor w/WSI	10.50	10.75	11.00	11.25	11.50	11.75	12.00
LTS Supervisor	10.00	11.00	12.00	13.00	14.00	15.00	16.00
MAC Assistant Manager	11.00	11.50	12.00	12.50	13.00	13.50	14.00
MAC Attendant	9.86	10.11	10.36	10.61	10.86	11.11	11.36
MAC Attendant	10.00	10.25	10.50	10.75	11.00	11.25	11.50
MAC Lifeguard	10.00	10.25	10.50	10.75	11.00	11.25	11.50
MAC Lifeguard w/WSI	10.25	10.50	10.75	11.00	11.25	11.50	11.75
MAC Maintenance Worker	10.25	10.50	10.75	11.00	11.25	11.50	11.75
MAC Maintenance Worker	10.50	11.00	11.50	12.00	12.50	13.00	13.50
MAC Manager	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Maintenance Worker	16.50	16.75	17.00	17.25	17.50	17.75	
Event Staff	9.86	10.86	11.86	12.86	13.86	14.86	15.86
Event Staff	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Office Assistant	10.50	11.00	11.50	12.00	12.50	13.00	13.50
Office Helper (MCS)	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Office Helper (MCS)	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Official--Basketball (paid per game)	17.00	18.00	19.00	20.00	21.00	22.00	23.00
Official--Football (paid per game)	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Official--Intramural (paid per game)	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Official--MSHSL Baseball (paid per game)	50.00						
Official--MSHSL Football (paid per game)	50.00						
Item 11. Softball (paid per game) (MSF Certified)	50.00						
	22.00	23.00	24.00	25.00	26.00	27.00	28.00
Official-- Team League Basketball (paid per game)	9.86						
Official-- Team League Basketball MSHSL (per game)	11.50						

Abbreviations Key:
 FT: full-time hours
 MAC: Marshall Aquatic Center
 WSI: Water Safety Instructor
 LTS: Learn-to-swim

MSHSL: MN State High School League Certified Official
 MSF: MN Sports Federation

*Community Education Instructor: 75% of net class proceeds is
 customary; % may increase for new / establishing programs as
 approved by the Director of Community Services.

**Recreation Program Coordinator: may be compensated
 at 75% of net class proceeds or greater, when designated and
 approved by the Director of Community Services.

Note: effective 01/01/2020 minimum wage is \$10.00/hr

CITY OF MARSHALL 2020 WAGE SCHEDULE--Temporary/Seasonal Employees

Approved: 12/10/2019
 Implementatation date: 12/30/19

JOB CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Official--Volleyball (paid per game)	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Open Gym/Skate Supervisor	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Open Gym/Skate Supervisor	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Public Ways Worker	40.00	40.25	40.50	40.75	41.00	41.25	41.50
Public Ways Worker	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Parks Maintenance Worker	40.00	40.25	40.50	40.75	41.00	41.25	41.50
Parks Maintenance Worker	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Recreation Program Assistant	9.86	10.86	11.86	12.86	13.86	14.86	15.86
Recreation Program Assistant	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Recreation Program Coordinator**	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Recreation Program Helper	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Recreation Program Helper	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Scorekeeper	9.86	10.11	10.36	10.61	10.86	11.11	11.36
Scorekeeper	10.00	10.25	10.50	10.75	11.00	11.25	11.50

CITY OF MARSHALL 2020 WAGE SCHEDULE--Temporary/Seasonal Employees

Approved: 12/10/2019
Implementatation date: 12/30/19

JOB CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
7th/8th Grade Baseball/Softball Coach	800.00	1,000.00	1,200.00	1,400.00	1,600.00	NA	NA
7th/8th Grade Tackle Football Coach	800.00	1,000.00	1,200.00	1,400.00	1,600.00	NA	NA
After School Program Instructor	14.00	15.00	16.00	17.00	18.00	19.00	20.00
After School Program Helper	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Appraiser	20.13	21.47	22.81	24.16	25.50	26.84	
Audio/Video Support Technician	11.00	11.25	11.50	11.75	12.00	12.25	12.50
Band Director (paid per season)	1,200.00	1,300.00	1,400.00	1,500.00	1,600.00	1,700.00	1,800.00
Band Member	10.00						
Bike Patrol	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Building Custodian	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Building Inspector	17.50	17.75	18.00	18.25	18.50	18.75	
Cable Access Worker	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Community Education Helper	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Community Education Instructor*	% based on participant fees						
Concessions Manager	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Concessions Worker	10.25	10.50	10.75	11.00	11.25	11.50	11.75
Engineering Aid	11.50	12.00	12.50	13.00	13.50	14.00	14.50
LTS Instructor	10.25	10.50	10.75	11.00	11.25	11.50	11.75
LTS Instructor w/WSI	10.50	10.75	11.00	11.25	11.50	11.75	12.00
LTS Supervisor	10.00	11.00	12.00	13.00	14.00	15.00	16.00
MAC Assistant Manager	11.00	11.50	12.00	12.50	13.00	13.50	14.00
MAC Attendant	10.00	10.25	10.50	10.75	11.00	11.25	11.50
MAC Lifeguard	10.00	10.25	10.50	10.75	11.00	11.25	11.50
MAC Lifeguard w/WSI	10.25	10.50	10.75	11.00	11.25	11.50	11.75
MAC Maintenance Worker	10.50	11.00	11.50	12.00	12.50	13.00	13.50
MAC Manager	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Maintenance Worker	16.50	16.75	17.00	17.25	17.50	17.75	
Event Staff	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Office Assistant	10.50	11.00	11.50	12.00	12.50	13.00	13.50
Office Helper (MCS)	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Official--Basketball (paid per game)	17.00	18.00	19.00	20.00	21.00	22.00	23.00
Official--Football (paid per game)	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Official--Intramural (paid per game)	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Official--MSHSL Baseball (paid per game)	50.00						
Official--MSHSL Football (paid per game)	50.00						
Official--MSHSL Softball (paid per game)	50.00						
Official--Softball (MSF Certified)	22.00	23.00	24.00	25.00	26.00	27.00	28.00
Official--Team League Basketball (paid per game)	9.86						
Official--Team League Basketball MSHSL (per game)	11.50						
Official--Volleyball (paid per game)	12.00	13.00	14.00	15.00	16.00	17.00	18.00
Open Gym/Skate Supervisor	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Public Ways Worker	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Parks Maintenance Worker	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Recreation Program Assistant	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Recreation Program Coordinator**	10.00	11.00	12.00	13.00	14.00	15.00	16.00
Recreation Program Helper	10.00	10.25	10.50	10.75	11.00	11.25	11.50
Scorekeeper	10.00	10.25	10.50	10.75	11.00	11.25	11.50

Abbreviations Key:
 FT: full-time hours
 MAC: Marshall Aquatic Center
 WSI: Water Safety Instructor
 LTS: Learn-to-swim
 MSHSL: MN State High School League Certified Official
 MSF: MN Sports Federation

*Community Education Instructor: 75% of net class proceeds is customary; % may increase for new / establishing programs as approved by the Director of Community Services.

**Recreation Program Coordinator: may be compensated at 75% of net class proceeds or greater, when designated and approved by the Director of Community Services.

Note: effective 01/01/2020 minimum wage is \$10.00/hr

Item 11.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider the renewal of the 2020-2021 Health Care Savings Plan Memorandums of Understanding
Background Information:	<p>On November 14, 2019, the Personnel Committee voted to recommend approval of the Health Care Savings Plan (HCSP) Memorandums of Understanding for 2020-2021. The City has offered these plans since April of 2006.</p> <p>The Minnesota State Retirement System (MSRS) offers a post-retirement Health Care Savings Plan program to State employees and other governmental subdivisions. A HCSP is an employer sponsored program that allows employees to save money, tax-free, to use upon separation of employment to pay for eligible health care expenses. Individual employees are responsible for all associated account administrative fees. An informational brochure and Plan Document are attached for your review. Additional information can be found on the MSRS website at www.msrs.state.mn.us.</p> <p>Since April 2006, the City Council has supported and encouraged employees to participate in this plan. The current HCSP MOU's for each of the union and non-union groups will expire on 12/31/2019. The AFSCME bargaining unit, both LELS bargaining units, and the non-union group would appreciate Council consideration and approval of the revised agreements to ensure continuation of the program for employees. The proposed agreements attached reflect majority consensus among the eligible participants. Each of the agreements has also been reviewed by the Minnesota State Retirement System and found to be compliant under the rules of the program.</p> <p>Participation in the MSRS HCSP results in a significant tax savings to the City. The savings is realized through the City's FICA (Social Security and Medicare) contributions on behalf of employees; that is, the City is not required to pay FICA taxes on contributions to the plan by the employee or the employer. All contributions equate to a 7.65% savings to the City on the contributions of AFSCME and the non-union employees and a 1.45% (Medicare portion of FICA) savings to the City on the contributions of employees in the LELS unions.</p> <p>Since 2006, the City Council has approved an annual (pro-rated) employer contribution to individual accounts in the amount of \$25.00 annually, made in December into active employee accounts. Though public employers are not required to participate, it is the recommendation of staff to approve the agreements as proposed, with the \$25 contribution to incentive employees to actively participate in this benefit through payroll deductions.</p> <p>In 2018, the \$25 per account City contribution totaled \$1,928 to 80 employee accounts. (The \$1,928 isn't divisible by \$25 because the contribution by the City is pro-rated for new employees.) The City realizes a tax savings on this contribution as well. In this same year (2018), through participation in this program, the City tax savings totaled \$24,470.25.</p>

Fiscal Impact:	<p>The City realizes a tax savings.</p> <p>The City realizes a tax savings of 7.65% on contributions made by AFSCME and non-union employees, and a 1.45% tax savings on the contributions of the two LELS union groups. The total tax savings to the City in 2018 was \$24,470.25.</p> <p>The Employee pays the annual administrative fee of 0.65% of the account balance, up to a maximum annual fee of \$140.</p>
Alternative/ Variations:	None recommended.
Recommendations:	That the Council approves the 2020-2021 Health Care Savings Plan Memorandums of Understanding.

MEMORANDUM OF UNDERSTANDING

BETWEEN

CITY OF MARSHALL NON-UNION EMPLOYEES AND THE CITY OF MARSHALL

ESTABLISHING A HEALTH CARE SAVINGS PLAN (HCSP)

WITH THE MINNESOTA STATE RETIREMENT SYSTEM

A. Purpose of Memorandum

This Memorandum of Understanding establishes a Health Care Savings Plan (HCSP) in the State of Minnesota, Minnesota State Retirement System (MSRS) for employees covered by the City of Marshall Personnel Policy and the City of Marshall.

B. Duration

This Memorandum shall become effective January 1, 2020 and shall terminate effective December 31, 2021; unless specifically renewed by both parties for a definitive period of time prior to December 31, 2021.

C. Administration

The City of Marshall will handle the administrative responsibilities of remitting and accounting for the City of Marshall Non-union employee contributions to the MSRS as required by MSRS. No contributions or severance payments will be made to the account of a deceased employee.

D. Employee Contributions to the HCSP

Under this Memorandum, contributions to the HCSP will be established for the City of Marshall Non-union employees by the City of Marshall Non-union employees. Individual members may neither increase nor decrease their individual contributions from the amount established by the Non-union employees. All non-bargaining unit members will be included.

1) *Individual employees will contribute biweekly as a payroll deduction, based on years of service, in accordance with the following schedule:*

0 to 4 yrs = 1.0%
5 to 19 yrs = 2.0%
20 to 24 yrs = 3.0%
25 to 34 yrs = 4.0%
35+ yrs = 6.0%

2) Upon termination of employment from the City and based on the employee's years of service, individual employees will contribute the amount of vacation and accrued sick leave as per the City's personnel policy and in accordance with the following schedule:

0 to 9 yrs = 75%
10 to 14 yrs = 100%
15 to 19 yrs = 100%
20 to 24 yrs = 100%
25+ yrs = 100%

3) Upon termination of employment from the City and based on the employee's years of service, individual employees will contribute his/her severance pay as per the City's personnel policy and in accordance with the following schedule:

20-24 yrs = 50%
25+ yrs = 100%

E. Employer Contributions to the HCSP

Under this Memorandum, although the Employer is not legally required to make a contribution to the HCSP, the City of Marshall hereby agrees to contribute to the individual employee accounts as follows:

1) Annual (pro-rated) contribution of \$25.00; contribution to be made in December into active employee accounts.

F. Employee's Death

Upon an employee's death, contributions can no longer be made to the HCSP.

G. Investment Options

Individual employees may select their individual investment options from the list of options made available to employees by the MSRS.

For the City of Marshall

City of Marshall Non-Bargaining Unit

By: _____
Robert J. Byrnes, Mayor



Employee Representative

By: _____
Its: City Clerk



Employee Representative

Date: _____

Date: 11-18-19

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES,
COUNCIL #65 (AFSCME UNION)**

AND THE CITY OF MARSHALL

ESTABLISHING A HEALTH CARE SAVINGS PLAN (HCSP)

WITH THE MINNESOTA STATE RETIREMENT SYSTEM

A. Purpose of Memorandum

This Memorandum of Understanding establishes a Health Care Savings Plan (HCSP) in the State of Minnesota, Minnesota State Retirement System (MSRS) for employees covered by the AFSCME Union Labor Agreement and the City of Marshall.

B. Duration

This Memorandum shall become effective January 1, 2020 and shall terminate effective December 31, 2021; unless specifically renewed by both parties for a definitive period of time prior to December 31, 2021.

C. Administration

The City of Marshall will handle the administrative responsibilities of remitting and accounting for the AFSCME Union employee contributions to the Minnesota State Retirement System (MSRS) as required by MSRS. No contributions or severance payments will be made to the account of a deceased employee.

D. Employee Contributions to the HCSP

Under this Memorandum, contributions to the HCSP will be established for the AFSCME Union employee by the AFSCME Union. Individual members may neither increase nor decrease their individual contributions from the amount established by the AFSCME Union. All bargaining unit members will be included.

- 1) *Individual employees will contribute biweekly as a payroll deduction, based on years of service, in accordance with the following schedule:*

*0 to 5 yrs = 0%
6 to 10 yrs = 1.0%
11 to 20 yrs = 2.0%
21+ yrs = 3.0%*

- 2) *Upon termination of employment from the City, individual employees will contribute 100% of the accrued amount of vacation, personal leave, and accrued compensatory*

leave as per the Labor Agreement of record between AFSCME and the City of Marshall and in accordance with the City of Marshall Personnel Policy manual.

- 3) *Upon termination of employment from the City, individual employees will contribute 100% of their severance pay and accumulated sick leave as per the respective schedules provided in the Labor Agreement of record between AFSCME and the City of Marshall.*

E. Employer Contributions to the HCSP

Under this Memorandum, although the Employer is not legally required to make a contribution to the HCSP, the City of Marshall hereby agrees to contribute to the individual employee accounts as follows:

- 1) Annual (pro-rated) contribution of \$25.00; contribution to be made in December into active employee accounts.

F. Employee's Death

Upon an employee's death, contributions can no longer be made to the HCSP.

G. Investment Options

Individual employees may select their individual investment options from the list of options made available to employees by the MSRS.

For the City of Marshall

AFSCME Union

By: _____
Robert J. Byrnes, Mayor

Eric Austin

Business Agent

By: _____
Its: City Clerk

Greg Szymanski

Union Steward *President*

Date: _____

Date: *11-14-19*

MEMORANDUM OF UNDERSTANDING

BETWEEN

LAW ENFORCEMENT LABOR SERVICES, INC. (LELS) LOCAL #190

AND THE CITY OF MARSHALL

ESTABLISHING A HEALTH CARE SAVINGS PLAN (HCSP)

WITH THE MINNESOTA STATE RETIREMENT SYSTEM

A. Purpose of Memorandum

This Memorandum of Understanding establishes a Health Care Savings Plan (HCSP) in the State of Minnesota, Minnesota State Retirement System (MSRS) for employees covered by the LELS Local #190 Labor Agreement and the City of Marshall.

B. Duration

This Memorandum shall become effective January 1, 2020 and shall terminate effective December 31, 2021; unless specifically renewed by both parties for a definitive period of time prior to December 31, 2020.

C. Administration

The City of Marshall will handle the administrative responsibilities of remitting and accounting for the LELS Local #190 Union employee contributions to the Minnesota State Retirement System (MSRS) as required by MSRS.

D. Employee Contribution to the HCSP

Under this Memorandum, contributions to the HCSP will be established for the LELS Local #190 Union employee by the LELS Local #190 Union. Individual members may neither increase nor decrease their individual contributions from the amount established by the LELS Local #190 Union. All bargaining unit members will be included.

- 1) Individual employees will contribute \$100.00 biweekly as a payroll deduction to the HCSP.
- 2) Upon termination of employment from the City, individual employees will contribute 100% of the accrued vacation, accrued sick leave, severance, and accrued compensatory leave as per the Labor Agreement of record between LELS Local #190 and the City of Marshall Personnel Policies.

E. Employer Contribution to the HCSP

Under this Memorandum, although the Employer is not legally required to make a contribution to the HCSP, the City of Marshall hereby agrees to contribute to the individual employee accounts as follows:

- 1) Annual (pro-rated) contribution of \$25.00; contribution to be made in December into active employee accounts.

F. Employee's Death

Upon an employee's death, contributions can no longer be made to the HCSP.

G. Investment Options

Individual employees may select their individual investment options from the list of options made available to employees by the MSRS.

For the City of Marshall

By: _____
Robert J. Byrnes, Mayor

By: _____
Its: City Clerk

Date: _____

LELS Local #190 Union

Business Agent

Union Steward

Date: 11-15-19

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE LAW ENFORCEMENT LABOR SERVICES, INC. (LELS) LOCAL #245

AND THE CITY OF MARSHALL

ESTABLISHING A HEALTH CARE SAVINGS PLAN (HCSP) WITH

THE MINNESOTA STATE RETIREMENT SYSTEM

A. Purpose of Memorandum

This Memorandum of Understanding establishes a Health Care Savings Plan (HCSP) in the State of Minnesota, Minnesota State Retirement System (MSRS) for employees covered by the LELS Local #245 Labor Agreement and the City of Marshall.

B. Duration

This Memorandum shall become effective January 1, 2020 and shall terminate effective December 31, 2021; unless specifically renewed by both parties for a definitive period of time prior to December 31, 2021.

C. Administration

The City of Marshall will handle the administrative responsibilities of remitting and accounting for the LELS Local #245 Union employee contributions to the Minnesota State Retirement System (MSRS) as required by MSRS. No contributions or severance payments will be made to the account of a deceased employee.

D. Employee Contributions to the HCSP

Under this Memorandum, contributions to the HCSP will be established for the LELS Local #245 Union employee by the LELS Local #245 Union. Individual members may neither increase nor decrease their individual contributions from the amount established by the LELS Local #245 Union. All bargaining unit members will be included.

- 1) *Individual employees will contribute \$100.00 biweekly as a payroll deduction to the HCSP.*
- 2) *Upon termination of employment from the City, individual employees will contribute vacation and accrued sick leave as per the Labor Agreement of record between LELS Local # 245 and the City of Marshall Personnel Policies:*

*0 to 15 yrs = 0%
16+ yrs = 100%*

E. Employer Contribution to the HCSP

Under this Memorandum, although the Employer is not legally required to make a contribution to the HCSP, the City of Marshall hereby agrees to contribute to the individual employee accounts as follows:

- 1) *Annual (pro-rated) contribution of \$25.00; contribution to be made in December into active employee accounts.*

F. Employee's Death

Upon an employee's death, contributions can no longer be made to the HCSP.

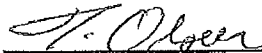
G. Investment Options

Individual employees may select their individual investment options from the list of options made available to employees by the MSRS.

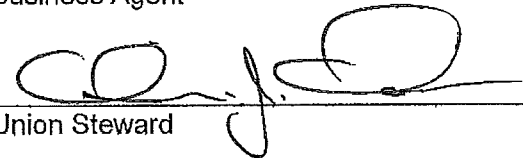
For the City of Marshall

LELS Local #245 Union

By: _____
Robert J. Byrnes, Mayor


Business Agent

By: _____
Its: City Clerk


Union Steward

Date: _____

Date: 08.30.2019



Health Care Savings Plan At-A-Glance



Our **TAX-FREE** Solution

The Health Care Savings Plan

is an employer-sponsored program that allows Minnesota Public employees to invest money in a medical savings account while employed. This plan is administered by the Minnesota State Retirement System (MSRS).

How It Works

You are automatically enrolled and contribute to the Health Care Savings Plan (HCSP) as directed by the bargaining agreement or personnel policy of your employer. You choose how your account balance is invested. After you end employment, you may access the funds to reimburse eligible medical expenses incurred by you, your spouse, legal tax dependents and adult children up to their 26th birthday. An administrative fee is charged to help pay for the cost of plan services. This fee is prorated and deducted monthly from your account balance.

HCSP is a TAX-FREE Account!

More of your money works for you in an HCSP account because you don't pay taxes on contributions or reimbursements. Here is an example showing how you benefit from **TAX-FREE** savings assuming a severance payment of \$10,000.

Severance Paid to HCSP Account	
Severance Payment	\$10,000
Federal Income Tax	\$ - 0
State Income Tax	- 0
FICA Tax	- 0
<hr/>	
\$10,000	
Net Contribution to HCSP	

Severance Paid in Cash	
Severance Payment	\$10,000
Federal Income Tax	\$ -2,200
State Income Tax	- 705
FICA Tax	- 765
<hr/>	
\$6,330	
Net Payout in cash	

FOR ILLUSTRATION PURPOSES ONLY.

This hypothetical example assumes a 22% federal tax withholding rate, a 7.05% state tax withholding rate and a 7.65% FICA (Social Security and Medicare) tax rate.

Individual tax rates may vary based on total taxable income and filing status for the year.



Did you know your HCSP contributions and reimbursements from the account are not reportable on federal or state income tax returns.



How are Your Contributions Invested



Contributions are automatically invested in the **Money Market Fund**. Once your account is established, you have the freedom to choose your investment mix at any time. You can also transfer all or a portion of the existing account balance among any of the investment options offered by the plan. Restrictions may apply.

HCSP Investment Options

You can invest your contributions in any combination of the available investment options.



Learn more online:

www.msrs.state.mn.us/HCSP

Investment Options

T. Rowe Price Small Cap Stock Fund	<p>Higher Risk/Potential Reward</p> <p>Lower Risk/Potential Reward</p>	<p>Carefully consider the investment option's objectives, risks, fees and expenses. Contact MSRS at 1.800.657.5757 or visit www.msrs.state.mn.us for a prospectus, summary prospectus or disclosure document, as available, containing this information. Read them carefully before investing.</p> <p>Visit online at: www.msrs.state.mn.us</p> <p>Call the MSRS Service Center: 1.800.657.5757 or 651.296.2761</p>
Vanguard Total International Stock Index Fund		
Vanguard Mid Cap Index Stock Fund		
Vanguard Total Stock Market Index Fund		
Vanguard Dividend Growth Fund		
Vanguard Balanced Index Fund		
Dodge & Cox Income Fund		
Vanguard Total Bond Market Index Fund		
SIF Stable Value Fund		
SIF Money Market Fund		

You could lose money by investing in the Money Market Fund. Although the Fund seeks to preserve the value of your investment at \$1 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The fund's sponsor has no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time.

Item 12.

risks, including possible loss of principal. Stock funds have greater risk than bond funds and bond funds have greater risk than capital preservation funds. Bond funds are subject to interest rate, inflation and credit risks, including possible loss of principal. Stock funds have greater risk than bond funds and bond funds have greater risk than capital preservation funds. Bond funds are subject to interest rate, inflation and credit risks, including possible loss of principal.

Page 179

Eligibility Requirements for Reimbursements

You can access your HCSP account for the reimbursement of eligible medical expenses when you:

- ▶ Separate from service at any age
- ▶ Retire
- ▶ Collect a disability benefit from a Minnesota public pension plan

Only eligible medical expenses incurred after you leave public employment can be reimbursed. You pay the bill and then submit a Reimbursement Request form with appropriate documentation of expenses to MSRS. Your reimbursement will then be mailed to you or electronically deposited into your bank account.

Inheriting the Balance of an HCSP Account

Upon your death, any remaining HCSP account balance is transferred to an heir. The assets are placed in an HCSP account for your survivor and must be used for the reimbursement of health care-related expenses.

Who inherits the account balance?

- 1 **Spouse** - Inherits 100% of the remaining balance. Reimbursements to a spouse are tax-free.
- 2 **Legal tax dependents** - The balance is divided equally among your dependents. Reimbursements to a dependent are tax-free.
- 3 **Beneficiaries** - If you have not designated a beneficiary, the personal representative of your estate must name a beneficiary. Reimbursements to a beneficiary are taxable income.

Reimbursements are always paid to **YOU**. MSRS never pays the medical provider.



Benefits of the Health Care Savings Plan



Post-Employment Account

After you end public employment, you can request reimbursements for eligible healthcare expenses regardless of your age. Reimbursement of expenses is available for you, your spouse, dependent children and adult children up to age 26.



Reimbursement of Out-of-Pocket Medical Expenses

The HCSP provides reimbursement of insurance premiums and other medical expenses not covered by your insurance. Using the tax-free dollars accumulated in your HCSP account to reimburse out-of-pocket medical expenses may help provide significant savings for you and your family.



Choose How Your Funds are Invested

Contributions are automatically invested in the Money Market Fund. You have the freedom to change your investment mix at any time and as frequently as you choose.



Account Balances Always Transfer to a Beneficiary

Upon your death, any remaining balance in your HCSP account will transfer to an HCSP account for your spouse, dependents or a designated beneficiary.

Most Common Reimbursable Expenses

- Premiums for medical, dental and long-term care insurance
- Medicare Part B, C and D premiums
- Insurance deductibles and co-pays



- Prescription drug co-pays
- Eye-care expenses
- Dental expenses
- Chiropractor and acupuncture



View full reimbursable medical expense list at: www.msrs.state.mn.us/reimbursable-expenses
View IRS Publication 502 Medical and Dental expenses at: www.irs.gov/publications/p502/index.html

Frequently Asked Questions



How much are administrative fees?

The annual administrative fee is 0.65 percent of your account balance. This fee is prorated and deducted monthly from your account balance. The maximum annual fee is \$140 (or \$11.67 per month). Fees are subject to change.

Can I opt out of the HCSP?

You may opt out if you:

- Are eligible for TRICARE retiree insurance benefits
- Have a service-connected disability
- Are a foreign national who plans to return to your country of origin after you end employment
- Have comprehensive health insurance coverage provided for life that is at least 70% paid for by an employer. The coverage must be provided by a source other than your current employer who sponsors your HCSP.

Once you opt out of participation in the HCSP, you cannot enroll at any time in the future.

Can I have multiple medical savings plans?

Yes, you may invest in multiple tax-advantaged medical savings plans such as a Health Savings Account (HSA), Health Reimbursement Account (HRA) or Flexible Spending Account (FSA). However, you cannot be reimbursed for the same expense from more than one savings plan or deduct a reimbursed expense on your federal income tax return.

What federal and state laws govern the HCSP?

The HCSP is a tax-exempt section 115 Governmental Integral Part Trust. The HCSP assets can only be used for post-employment medical expenses. The trust was approved by an IRS private letter ruling, which ensures the tax-exempt status. Minnesota Statutes, Chapter 352.98 authorizes Minnesota State Retirement System (MSRS) to offer the HCSP to governmental employees who work for a city, county, school district, political subdivision or the State of Minnesota.

Can I designate a beneficiary?

Yes, however, your surviving spouse and legal tax dependents automatically supersede a beneficiary, which is mandated by Minnesota State Statute.

How do I monitor my account?

There are several ways to monitor and access your account.



Statements - A summary of your account information will be available online or mailed to you quarterly.



Online 24/7 Access - Manage your HCSP account anytime and as often as you like.



Phone - Speak with an MSRS representative Monday through Friday from 8:00 a.m. to 4:30 p.m.

Contact Us – We're Here To Help!



Phone: **1.800.657.5757** or **651.296.2761**

Web: **www.msrs.state.mn.us** Email: **info@msrs.us**

Address: **60 Empire Drive, Suite 300 St. Paul, MN 55103**

Hours: **Monday – Friday, 8:00 a.m. - 4:30 p.m.**

The Health Care Savings Plan (HCSP) is administered by Minnesota State Retirement System (MSRS).

This material has been prepared for informational and educational purposes only and is not intended to provide investment, legal or tax advice. Investing involves risk, including possible loss of principal.

Item 12. *Not provided through GWFS Equities, Inc., Member FINRA/SIPC and a subsidiary of Great-West Life & Annuity Insurance Company. GWL is not responsible for, have not reviewed and do not endorse the content contained on www.msrs.state.mn.us.*

Page 182



MINNESOTA STATE RETIREMENT SYSTEM

**HEALTH CARE SAVINGS PLAN
PLAN DOCUMENT**

Adopted By: Minnesota State Retirement System
Plan Sponsor

Health Care Savings Plan (HCSP)
Name of Plan

July 1, 2019
Effective Date

Table of Contents

Introduction to Post-Employment Health Care Savings Plan	3
Glossary of Terms.....	4
Legal Authority	
State and Federal	6
Fiduciary Responsibility.....	6
Recordkeeper.....	6
Participation & Contributions	
Employee and Employer Participation.....	7
Funding Sources	8
Employer Responsibilities	8
Investment Options	
Investment Options	9
Participant Investment Direction.....	9
Administrative Features	
Plan Year	10
Payouts	10
Exemption Rules.....	12
Designating Account Beneficiary(ies)	12
Death of Participant.....	13
Election to Suspend Reimbursements.....	13
Plan Rules and Termination.....	14
Fees and Expenses.....	15
Miscellaneous	
Account Corrections.....	16
Assignability of Participant Account	16

Introduction

The Health Care Savings Plan (HCSP) is an employer-sponsored program administered by the Minnesota State Retirement System (MSRS) that allows employees to save money for reimbursement of post-employment medical and dental expenses and/or health insurance premiums. Contributions are made by Minnesota public employers to a trust on behalf of its employees. Amounts credited to an employee's account can be used to reimburse eligible healthcare expenses after the employee terminates employment from public service or in other limited circumstances.

Participants may choose from the available investment options provided by the Minnesota State Board of Investment (SBI). It is intended that assets in the program accumulate tax-free, and are paid out to Participants on a tax-free basis for reimbursement of eligible healthcare expenses (in accordance with IRS Publication 502 and Internal Revenue Code 213(d)).

Plan Sponsor And Trustees

The Board of Directors of the Minnesota State Retirement System
60 Empire Drive, Suite 300
St. Paul MN 55103
651-296-2761

Plan Administrator Information

The Executive Director
Minnesota State Retirement System
60 Empire Drive, Suite 300
St. Paul, MN 55103
651-296-2761

Name of Plan

Health Care Savings Plan (HCSP)

Plan Custodian

Great-West Trust Company, LLC
8115 East Orchard Road
Greenwood Village, CO 80111

Plan Recordkeeper

Great-West Life & Annuity Insurance Company
8515 East Orchard Road
Greenwood Village, CO 80111

Glossary of Terms

Administrator

Administrator means the Minnesota State Retirement System Executive Director appointed by the Board of Directors to administer the Plan. Administrator shall not include the recordkeeper or any company which issues policies, contracts, or investment media to the Plan in respect of a Participant.

Beneficiary

The person(s) designated by the Participant who, in the absence of a surviving spouse or Dependent, is entitled to receive benefits under the Plan after the death of the Participant. The Beneficiary must be a natural person.

Board of Directors

The Board of Directors of the Minnesota State Retirement System (MSRS) as established under Minnesota Statutes, section 352.03.

Custodian

The bank, trust company or other person, if any, selected by the Sponsor as indicated on page 3 of this Plan Document and who is authorized to hold Plan assets in a custodial account in accordance with regulations issued by the Secretary of the Treasury pursuant to Code 410(f).

Dependent

Includes a spouse and any person who can be legally claimed as a dependent for federal tax purposes. A dependent as defined in Internal Revenue Code section 152.

Fund Trustees

The Board of Directors of Minnesota State Retirement System (MSRS) is the trustees of the Health Care Savings Plan (HCSP) Trust Fund.

Participant

Refers to an individual who is currently enrolled in the Health Care Savings Plan. Only individuals who meet certain criteria defined by the Employer/Bargaining Unit are eligible to participate in the Plan.

Plan

Refers to the Health Care Savings Plan (HCSP) administered by Minnesota State Retirement System (MSRS).

Plan Administrator

Administrator means the Minnesota State Retirement System Executive Director appointed by the Board of Directors to administer the Plan. Administrator shall not include the recordkeeper or any company which issues policies, contracts, or investment media to the Plan in respect of a Participant.

Plan Document

This Plan Document is adopted by the Board of Directors of Minnesota State Retirement System (MSRS), which governs administration of the Plan, pursuant to Minn. Stat. §352.03, subd. 4.

Plan Sponsor

Sponsor means the Minnesota State Retirement System Board of Directors. A Plan Sponsor offers said Plan and ensures the Plan Administrator operates in compliance with the rules related to said Plan.

Plan Year

For financial reporting purposes, the plan year will be identified as a fiscal year running from July 1 to June 30. For plan provisions, the plan year will be identified as a calendar year running January 1 to December 31.

State

Means the State of Minnesota and its political subdivisions, agencies and instrumentalities.

Trust Document

The legal document which governs and protects the assets of the Plan for the sole benefit of the Participants.

Legal Authority

State

Minnesota Statutes, Chapter 352.98, authorized the Administrator to establish a plan or plans, known as the Health Care Savings Plan (HCSP), through which public employers and employees may save to be reimbursed for post-employment health care expenses. The law mandates MSRS to make available one or more trusts, authorized under the Internal Revenue Code to be eligible for tax-preferred or tax-free treatment.

The Board of Directors of Minnesota State Retirement System (MSRS) has authority to oversee the Plan and establish Plan rules, pursuant to Minn. Stat. §352.03, subd. 4. The terms of the Plan will be governed under Minnesota law.

Federal

The State, acting through the MSRS, intends that the Trust, hereby established, shall be exempt from income tax and FICA tax as an integral part of the State as provided under the Internal Revenue Code of 1986, as amended (the “IRS Code”), IRS Revenue Ruling 87-2, and other relevant guidance.

Fiduciary Responsibility

The Board of Directors of Minnesota State Retirement System (MSRS) are fiduciaries as provided in Minnesota Statutes, sections 352.03 and 356A, and as such, the Board of Directors is willing to hold and administer the Trust Fund for the benefit of eligible HCSP Participants and beneficiaries under and in accordance with the terms of the HCSP Plan Document and the HCSP Trust Document.

Recordkeeper

The Plan Recordkeeper, as contracted by the Administrator, shall be responsible for the administration of investments held in the Plan. The Plan Recordkeeper’s duties shall include:

- Receiving contributions under the terms of the Plan;
- Making reimbursements from Plan assets held in Trust in accordance with written instructions received from an authorized representative of the Plan Administrator;
- Keeping accurate records of the Trust assets and making such records available to the Plan Administrator.

The Plan Recordkeeper’s duties shall be limited to those described above. The Administrator shall be responsible for any other administrative duties required under the Plan or by applicable law.

Participation and Contributions

Employer and Employee Participation

Eligibility Criteria

Employers shall be eligible to participate in the Plan if they make retirement contributions and take retirement deductions on behalf of employees of the state or a political subdivision, including officers or employees covered by a plan or fund specified in chapter 353D, 354B, 354D, 424A, or section 356.20, subd. 2.

Participation Criteria

Like any other collectively bargained benefit, employer participation is voluntary. Employee eligibility requirements and contributions to the Plan are determined as follows:

- **Union Employees.** Amounts to be deposited into the account and employee eligibility requirements must be negotiated or agreed to by both the bargaining unit and the employer and written into a collective bargaining agreement or Memorandum of Understanding (MOU). Once contributions are approved and established in the agreement, employees who meet the eligibility requirements must participate as set out in the agreement
- **Non-Union Employees.** Amounts to be deposited into the account and employee eligibility requirements must be agreed to by the employer and included in a written personnel policy. Once contributions are approved and established in the personnel policy, employees who meet the eligibility requirements must participate as set out in the policy.

Employee participation is mandatory. Individual employees who meet the eligibility requirements set out in the bargaining agreement or personnel policy cannot opt out of the Plan except in limited circumstances as described in “Exemption Rules” on page 12.

Funding Sources

An employer may elect to contribute either a specified dollar amount or a percentage of employees' salaries into separate accounts established for each employee in the Trust Fund. Contributions may be derived from one or more of the following sources, as determined by the employer(s):

- **Additional Employer Contributions.** Contributions may be made in addition to the salary and other benefits provided to employees.
- **Mandated Employee Contributions.** The employer may mandate that employees' salaries be reduced to offset contributions.
- **Severance Pay.** Many public employers pay unused vacation and/or sick leave as severance pay at the time an employee terminates employment. An employer may mandate that all or a portion of such severance pay be paid to the Trust Fund.

Employer Responsibilities

The employer shall:

- Enroll each employee group in the Plan in a manner approved by the Administrator.
- Shall obtain approval from the Administrator for the group to participate in the Plan before contributions are remitted on behalf of employees.
- Notify the Administrator when Plan language has been modified.
- Notify the Administrator if the employee group will no longer participate in the Plan.
- Remit contributions to the Trust Fund within a period that is not longer than is reasonable for the proper administration of the Participant's account balance. Plan contributions shall be deemed to be remitted within a period that is not longer than 15 business days following the end of the month in which the amount would otherwise have been paid to the Participant unless specifically stated otherwise in the bargaining agreement or personnel policy.

Investment Options

Investment Options

The MSRS invests its funds through the Minnesota State Board of Investment (SBI) in compliance with Minnesota Statutes, Chapter 11A. It shall be the sole responsibility of the SBI to ensure that all investment options offered under the Plan are appropriate and in compliance with any and all state laws pertaining to such investments. Once the funds are invested, in accordance with the Trust Document, they are held in trust for the sole purpose of paying reimbursements for qualified medical expenses and paying administrative expenses. The Trust is for the sole purpose of the Participant and cannot be reclaimed by the employer or by creditors of the employer.

A Participant has the right to direct the investments of their account. If Participant does not provide such direction, the account shall be invested in the default investment option selected by the Plan Sponsor.

Participant Investment Direction

Participants shall have the option to direct the investment of their account from among the investment options offered by the Plan. The Participant's right to transfer among or out of any such investment options shall be subject to any timing or other restrictions imposed upon Participants by the providers of the investment options chosen by the Participant, including, but not limited to market-timing restrictions, excessive trading restrictions and redemption fees. The Trustee or Custodian, as applicable, shall hold title to such investment options. A Participant's right to direct the investment of account balances shall apply only to making selections among the options made available under the Plan and only to the extent specified by the Administrator pursuant to uniform rules. The terms of this paragraph, including any trading restrictions or fees, shall also apply to beneficiary and alternate payee accounts.

- (a) Each Participant shall designate in a manner prescribed by the Administrator one or more investment options in which they wish to have their account invested and may change such investment directions in accordance with and at the time or times specified under uniform rules established by the Administrator or the investment provider, as applicable. The Participant's account shall be debited or credited as appropriate to reflect all gains or losses on such investments.
- (b) Neither the Administrator, the Trustee, the Custodian, nor any other person shall be liable for any loss incurred by virtue of an investment in the default investment option, following the Participant's investment direction, or by reason of any reasonable administrative delay in implementing such directions.
- (c) The SBI may from time to time change the investment options made available under the Plan pursuant to uniform rules established by the Administrator. If an investment option is eliminated, all Participants who chose that investment option shall have money remaining in the eliminated investment option on the elimination date reinvested in the replacement investment option. The Participants shall have no right to require the Administrator to select or retain any investment option. Any change with respect to investment options made by the Administrator, however, shall be subject to the terms and conditions (including any rules or procedural requirements) of the affected investment options.

Administrative Features

Plan Year

For financial reporting purposes, the plan year is identified as a fiscal year running from July 1 to June 30.

For plan provisions, the plan year is identified as a calendar year running January 1 to December 31.

Payouts

Eligibility

Participants are eligible to request reimbursements from their Plan upon:

- Retirement;
- Termination of employment at any age;
- Receipt of a disability benefit from a Minnesota public pension plan.

Returning to Work After Termination or Retirement

Rehired Employee

A rehired employee is defined as a Participant re-employed by a previous public employer that sponsored their HCSP **and** whose status as a terminated employee of the sponsoring employer lasted less than 13 consecutive weeks, or less than 26 consecutive weeks, if employer is an educational organization.

Generally, a rehired employee is not eligible to request reimbursement of medical expenses incurred after they return to work. *Exception:* Participants may be reimbursed with funds credited to their HCSP account prior to January 1, 2014, provided they are rehired in a position that is not eligible for employer-sponsored medical insurance coverage.

New Employee

A new employee is defined as a Participant who returns to work with a:

- different employer; **or**
- previous employer that sponsored their HCSP **and** the period of absence with no earnings from that employer was 13 consecutive weeks or longer, or 26 consecutive weeks or longer, if employer is an educational organization.

A new employee may request reimbursement of eligible medical expenses from the account balance attributed to their previous employment. The account balance attributed to the new employment cannot be accessed until the Participant terminates service.

Allowable Expenses

Expenses are deemed “allowable” if they are for healthcare expenses (as defined in Internal Revenue Code section 213(d)) of an eligible Participant, their spouse, legal dependent(s), or for adult children until their 26th birthday.

MSRS shall not reimburse for any healthcare expenses other than those allowed under the Internal Revenue Code.

Reimbursements, including insurance premiums, are payable directly to the Participant.

Proof of Expenses

In order to receive reimbursement for allowable health care expenses, including insurance premiums, Participant must complete a *Reimbursement Request* form and attach receipts or any other documentation that MSRS deems necessary to verify the expenses incurred.

All claims for reimbursement are verified against IRS Publication 502 to ensure compliance with Internal Revenue Code section 213(d). An annual maximum exists for reimbursements of out-of-pocket medical expenses subject to Internal Revenue Code section 105(h). The annual maximum amount may be adjusted annually and is based on increases or decreases of inflation for medical expenses and/or premiums.

There is no annual maximum with respect to healthcare expenses not subject to Internal Revenue Code section 105(h), including reimbursements of health insurance premiums.

Reimbursement Schedule

Reimbursements will be paid directly to the Participant, either by direct deposit into a personal bank account designated by the Participant or by check. Out-of-pocket expenses are processed daily. Ongoing installment payments of medical, dental, or long-term care insurance premiums are paid monthly.

MSRS shall establish procedures necessary to process reimbursements and deposit funds to Participant bank accounts.

Exemption Rules

An employee shall be ineligible to contribute to the Plan if they elect and are approved by the Administrator to waive participation due to one of the following circumstances:

- The employee is a foreign national and plans to return to the country in which he or she is a citizen upon termination of public employment.
- The employee will receive employer-paid post-retirement health care coverage provided by an employer other than the employer who is sponsoring their HCSP, or through a spouse's employer. The insurance must be provided for life and at least 70 percent of the cost of health insurance coverage is paid for by the employer.
- The employee is eligible for certain military health care coverage.

The employee must file the request to waive participation with the Administrator in a manner approved by the Administrator. Requests to be exempt from the Plan are subject to approval by the Plan Administrator.

An employee's election to waive participation is irrevocable.

If the employee has a Plan account balance at the time the employee becomes ineligible for future contributions, the funds credited to such account shall be subject to the same terms that apply to the accounts of other Participants, including the rules that apply to eligibility, proof of expenses, and reimbursement schedule

Designating Account Beneficiary(ies)

The Participant may designate a Beneficiary(ies) to receive any amounts distributed in the event of the Participant's death and there is no surviving spouse and/or legal dependents. (The Participant's spouse or legal dependents are automatically entitled to any remaining account balance after the death of the Participant.)

A Beneficiary must be a natural person.

A Participant may change or remove the designated Beneficiary(ies) at any time by filing a request with the Administrator in a manner approved by the Administrator. A request to change or remove the Beneficiary designation shall take effect the date received and deemed acceptable by the Administrator.

A surviving spouse or legal dependents shall always supersede a Beneficiary's right to any remaining balance upon the death of the Participant.

Marriage Dissolution: In the event of marriage dissolution, the former spouse of the Participant is no longer eligible to receive the balance of the account upon the death of the Participant unless the divorce decree provides otherwise. If a Participant wishes to keep a former spouse as their designated Beneficiary, a *Beneficiary Designation* form must be completed.

Death of Participant

Contributions to the Plan

Contributions to the Plan shall end upon the Participant's death, unless the contribution is a payroll deduction from wages earned prior to the Participant's death.

Rights of Succession

If the Participant dies prior to exhausting his/her HCSP account balance, the surviving spouse shall be eligible (pursuant to the rules established by the Administrator) to be reimbursed, tax-free, for eligible healthcare expenses until the account balance is exhausted. The surviving spouse may not disclaim their right to any remaining account balance.

If the Participant has no surviving spouse, the remaining account balance will be divided equally among all legal dependents. Each dependent's share shall be treated as a separate HCSP account to be used for the tax-free reimbursement of eligible healthcare expenses.

If the Participant has no spouse or legal dependent(s), then the designated beneficiaries shall be eligible to be reimbursed for healthcare expenses until the account is exhausted. If the Participant has more than one designated beneficiary, the account balance will be divided equally among the beneficiaries. Each beneficiary's share shall be treated as a separate HCSP account. Reimbursements to a Beneficiary are subject to state and federal taxes.

If the Participant has no spouse, legal dependent(s) or designated beneficiaries, then the representative of the estate will determine who is eligible to receive the money, which must be used for the reimbursement of eligible healthcare expenses.

Election to Suspend Reimbursements

A Participant may elect to suspend reimbursement eligibility for a plan year in which there is "conflicting coverage" because the Participant, spouse, or employer contributed to a Health Savings Account (HSA) on behalf of the Participant. For administrative purposes, the plan year will be identified as a calendar year running from January 1 to December 31. To suspend the HCSP account, a Participant must submit a *Reimbursement Suspension Election* form prior to the beginning of that plan year. The suspension election is effective for that plan year and may not be modified or revoked during that period.

- The suspension election applies to reimbursement of medical expenses; however reimbursement of dental or vision expenses is allowable if a Participant meets the eligibility criteria described in the "Payouts" section (see page 10).
- The suspension election must be renewed each plan year.
- If a Participant suspends his/her HCSP account, the Employer shall continue to deposit funds to the account as outlined in the applicable bargaining agreement or personnel policy.
- Participants may not request reimbursement of expenses incurred during the plan year for which the suspension election applies regardless of whether the reimbursement request is submitted during the plan year or subsequent years.

Plan Rules and Termination

Establishing Plan Rules

The MSRS Board of Directors may establish Plan rules regarding the administrative functions and items that are not clearly articulated in Federal or State Law. The Plan rules are not effective until formally adopted by the Board of Directors at a public meeting, and are not subject to the State of Minnesota rule making process of the State.

Amending the Plan

The MSRS Board of Directors has the authority to amend the Plan at any time, in whole or in part. Amendments to the Plan shall not be effective unless officially adopted by the MSRS Board of Directors. These amendments must be made at a public meeting. Participants will be notified of any Plan changes.

The Plan Administrator shall provide a copy of any Plan amendments to the Recordkeeper.

Changes imposed by the Internal Revenue Service, either by law change, regulations or ruling, shall be effective immediately without approval from the MSRS Board of Directors.

Plan Termination

In the event the Plan is lawfully terminated for any reason, amounts not credited to Participants' accounts or used for paying fees and reasonable administrative expenses of the Trust, shall revert back to the State of Minnesota and governmental employers participating in the Plan. Amounts reverted will be made on a pro-rated basis. The pro-rated amount will be calculated by determining the percentage of assets attributable to each governmental unit in relation to all the Plan assets. Any amounts remaining at termination of the Plan will be divided as pro-rated to governmental units covering employees in the Plan.

Amounts credited to Participants' accounts will remain in the Participants' accounts. Individual Participants will continue to utilize their accounts as set out in this Plan Document until their account balance is exhausted.

Fees and Expenses

Administrative Fee

Administrative fee(s) are established by the Board of Directors of Minnesota State Retirement System (MSRS).

The Board of Directors, in their capacity as the Plan fund trustees, set the annual administrative fee at 0.65 percent. Fees are subject to change. The fee is prorated and deducted from Participants' accounts on a monthly basis. Fees shall not exceed \$140 per year.

Investment Expenses

Annual investment expenses are charged by the State Board of Investment and are subject to change.

Statement Fee

Fees for paper participant statements may be assessed at the cost charged by the recordkeeper, assuming paperless options are provided by the recordkeeper at no additional cost.

Employer Fees

There are no fees charged to the employer; all fees, administrative and investment are paid by the Participant. All fees are subject to change.

PCORI Fee

Under Section 6301 of the Affordable Care Act (ACA), MSRS, as the HCSP plan sponsor, is responsible for paying an annual fee to fund the Patient-Centered Outcomes Research Institute (PCORI). The fee is paid from the plan sponsor account.

MSRS will pay the PCORI fee for plan years 2013 through 2019. The assessment for plan year 2013 is \$1 times the average number of lives covered by the Plan. The assessment for plan year 2014 is \$2 times the average number of lives covered by the Plan. For plan years 2015 through 2019, the \$2 fee is subject to adjustments based on projected increases in the per capita amount of National Health Expenditures.

Miscellaneous

Account Corrections

It shall be the Participant's obligation to review all confirmation statements and quarterly statements for discrepancies or errors. Account corrections will be made only for errors which are communicated by the Participant to the Administrator within 60 calendar days of the last quarter end. After 60 days, account information shall be deemed accurate and acceptable. If the Participant notifies the Administrator after this 60-day period, the correction will only be made from the date of notification forward and not on a retroactive basis.

Assignability of Participant Account

None of the money in the Plan is assignable either in law or in equity or subject to estate tax, or to execution levy, attachment, garnishment, or other legal processes, except as provided in Minnesota Statutes, sections 518.58, 518.581, or 518A.53.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Vacation of Utility Easement in Carr Subdivision I -- Receive Petition for Vacation of Utility Easement and Call for Public Hearing.
Background Information:	<p>A signed petition has been received from the owners of all the real property abutting the property line between Lots 17 and 18 of Block 2, Carr Subdivision 1 petitioning vacation of a portion of the 5' utility easement on each side of the lot line, excepting the north 8 feet of said easement.</p> <p>A map of the petitioned vacation area is attached.</p> <p>The purpose of the vacation is for a condominium being constructed over the easement.</p> <p>A copy of the procedure for vacation of streets by resolution, included in Sec. 62-4 of the Marshall Code of Ordinances, is also attached.</p> <p>Prior to the public hearing and adoption of the resolution granting a petition for vacation, all utility companies will be contacted to ensure no utilities are currently within the proposed vacated area.</p>
Fiscal Impact:	Property owner to reimburse the City for all costs associated with the vacation.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council acknowledge receipt of the attached petition to vacate utility easement, order the petition to be filed for record with the City Administrator, order hearing on such petition, and set the hearing date for January 14, 2020.

PETITION FOR VACATION OF UTILITY EASEMENT

Marshall, Minnesota
November 15, 2019

To the City Council of Marshall, Minnesota:

We, the undersigned, owners of all the real property abutting the **property line between Lots 17 and 18 of Block 2, Carr Subdivision I to the city of Marshall** hereby petition that the **five foot (5') utility easement** on each side of said lot line be vacated (except the North 8 feet).

~~It is also petitioned that the vacated _____ be divided among the adjacent property owners equal to footage of the property adjacent to such vacation.~~

	PARCEL #/ ADDRESS	OWNER(S)	OWNER(S) SIGNATURE(S)
1.	27-143026-0	James Carr	<i>X. James Carr</i>
2.			
3.			
4.			
5.			

Purpose of Vacation: A condominium is being constructed over the easement.

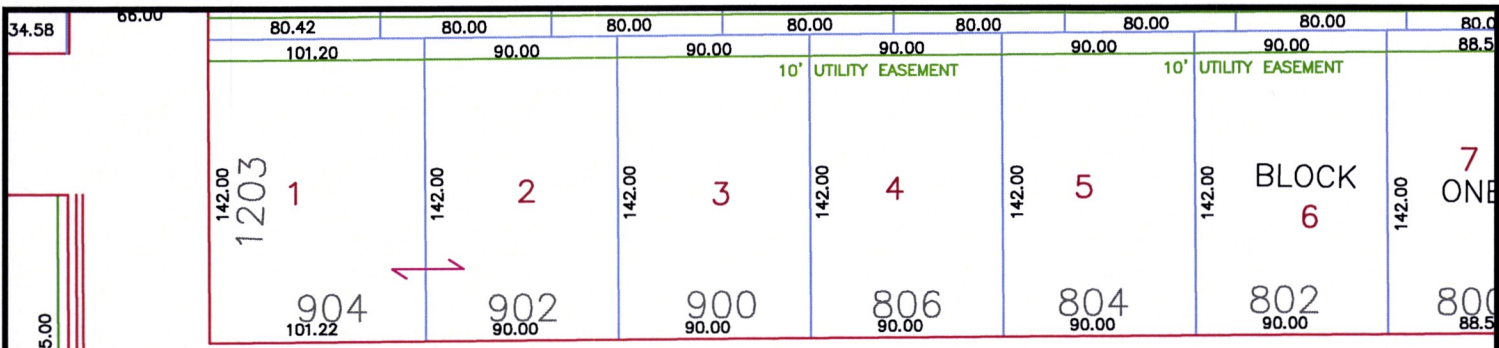
Application Fee: \$100.00 – I hereby submit this Petition for Vacation. I agree to pay the application fee upon filing. In addition, I understand I will be billed for any direct costs related to this application, which are due and payable regardless of approval or denial by the City Council. These direct costs include, but are not limited to, postage, publication/advertising and recording fees (Per current Resolution of Fees & Rates).

X. James Carr
 Signature – James Carr

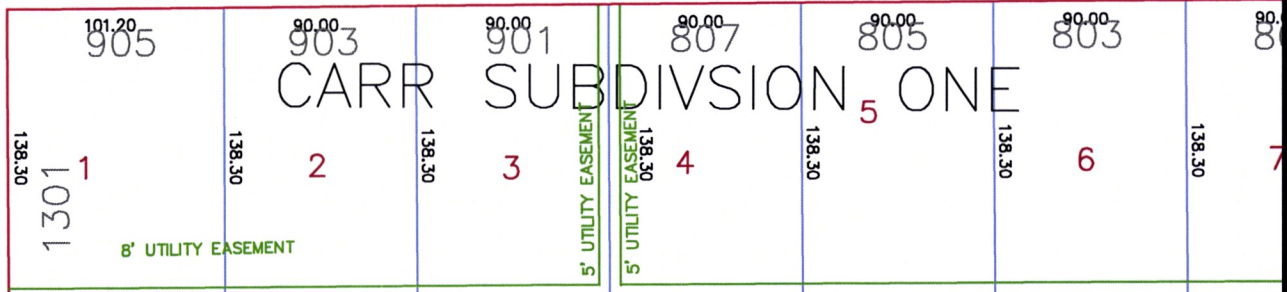
James Carr
 Printed Name

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

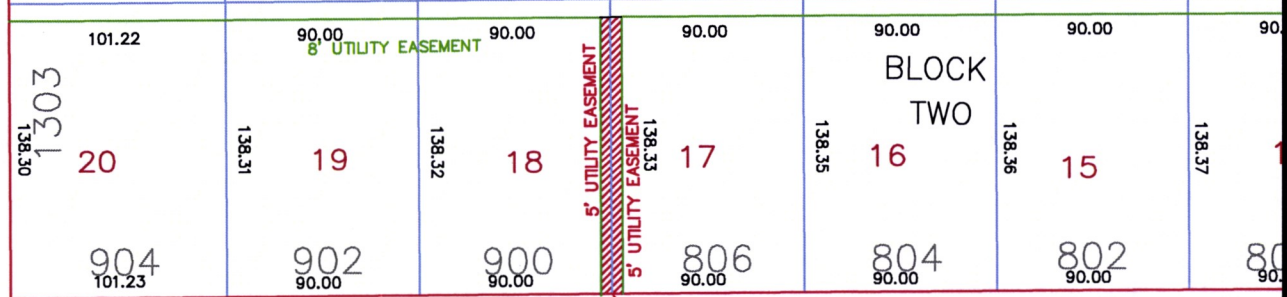
 City Clerk



ELIZABETH STREET

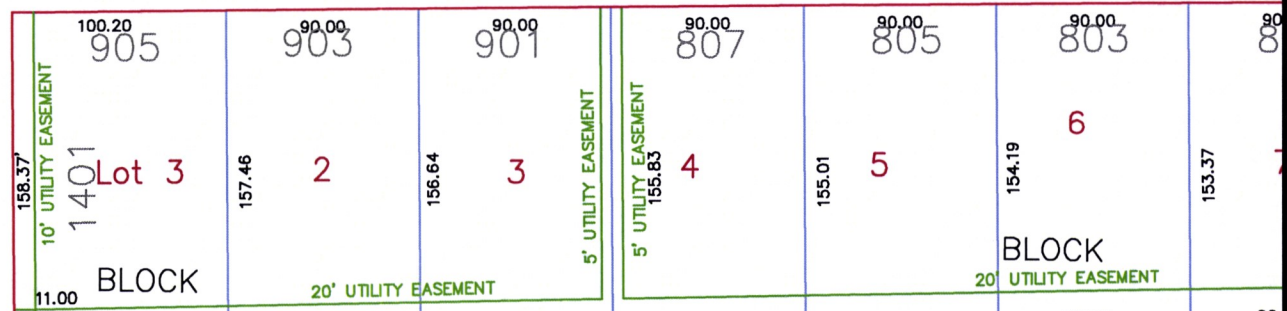


CARR SUBDIVISION ONE



ANDREW STREET

VACATE EASEMENT



CARR SUBDIVISION ONE

OUTLOT F IS 177 FOOT STRIP ALONG WESTERN EDGE OF PROPERTY

TRAVIS ROAD

Not To Scale
50.00



CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

Vacate Easement

DATE
12/04/19

Exhibit A Point 1

SHEET NO.
Page 201

Item 13.

Sec. 62-4. - Vacation of streets, alleys, thoroughfares, public grounds, easements, or any other interest in real estate, or any part.

- (a) No public grounds or streets or other interest in real estate shall be vacated except upon the council's own motion or upon the petition directed to the council of a majority of the owners of property on the line of such property interest residing within the city, and completion of the procedure specified in this section. Such petition shall set forth the reasons for such desired vacation, accompanied by a plat of such property interest proposed to be vacated, and such petition shall be verified by the oath of a majority of the petitioners residing within the city.
- (b) If, in the discretion of the council, it is expedient that the matter be proceeded with, it may order the petition filed for record with the city administrator, order a hearing on such petition and fix the time and place of such hearing.
- (c) The city administrator shall give notice of such hearing by publication once at least ten days in advance of such hearing, and by mail to the last known address of all of the owners of property on the line of such property interest proposed to be vacated at least ten days in advance of such hearing. Such last known addresses shall be obtained from the office of the county auditor. Such notice shall in brief state the object of such hearing; the time, place and purpose of such hearing; and the fact that the council, or a board or commission designated by them shall hear the testimony and examine the evidence of the parties interested.
- (d) The council, after hearing the same, or upon the report of such board or commission designated to hold such hearings, may by resolution, passed by affirmative vote of at least five members, declare such property interest vacated, or deny such petition. The resolution, if granting the petition, shall be certified by the city administrator and shall be filed for record and duly recorded in the office of the registrar of deeds (county recorder) in and for the county.

(Code 1976, § 7.07)



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 5 to Magney Construction, Inc.
Background Information:	<p>Attached is an Application for Payment No. 5 to Magney Construction, Inc. of Chanhassen, Minnesota, for the above-referenced project.</p> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p> <p>Please see attached recommendation memo for approval of payment from the City’s consultant, Bolton & Menk, Inc.</p>
Fiscal Impact:	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize Application for Payment No. 5, per the recommendation of the City’s consultant, Bolton & Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$641,133.15.



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: December 2, 2019
To: Bob Van Moer, Wastewater Treatment Superintendent
From: Jon D. Peterson, P.E., Project Engineer *JDP*
Subject: Wastewater Treatment Facility Improvements – Magney Construction Inc.
Pay Request No. 5
City of Marshall, Minnesota
Project No.: T22.115360

INTRODUCTION

Pay Request No. 5 for the above-referenced project in the amount of \$641,133.15 is being submitted for approval.

DISCUSSION

This pay application covers work completed on the project through November 21, 2019. The Contractor has continued placement of rebar and concrete for the sludge tank walls. This pay application also includes payment for process piping material which has been delivered to the site pending installation. We recommend approval of the attached Request for Payment No.5.

BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project and will be covered by the PFA loan proceeds.

ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$641,133.15.

Application for Payment No. 5

To: The City of Marshall, MN
 From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317
 Contract: _____
 Project: Wastewater Treatment Facility Improvements

Owners Contract No. _____ Engineer's Project No. T22.115360
 Date of this Invoice: 11/21/2019
 Invoice Work Period: Nov 1-30, 2019

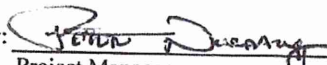
1) Original Contract amount	<u>\$14,074,300.00</u>
2) Change Orders to date	<u>\$0.00</u>
3) Revised Contract amount	<u>\$14,074,300.00</u>
4) Value completed to date	<u>\$3,762,027.42</u>
5) Materials stored on site	<u>\$46,877.00</u>
6) Total Earned to date	<u>\$3,808,904.42</u>
7) Amount retained	<u>\$190,445.22</u>
8) Amount previously paid	<u>\$2,977,326.05</u>
Amount due this Payment	<u>\$641,133.15</u>

Accompanying Documentation:

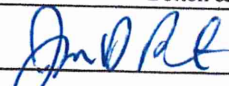
CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Magney Construction, Inc. (Contractor)

By: 
 Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Marshall Engineer: Bolton & Menk
 By: _____ By: 
 Date: _____ Date: 12-2-19

APPLICATION FOR PAYMENT SCHEDULE

Date of Application
 Work Completed Through

Spec. Section	Pay Application #5 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
0520	Bond & Insurance	\$ 168,892	168,892.00	0.00	0.00	168,892.00	100%	0.00
1000	Mobilization	\$ 696,545	545,926.00	0.00	0.00	545,926.00	78%	150,619.00
1010	Supervision & General Conditions	\$ 276,000	45,000.00	13,000.00	0.00	58,000.00	21%	218,000.00
1020	General Construction Allowance	\$ 250,000	0.00	0.00	0.00	0.00	0%	250,000.00
1021	Building Permit Allowance	\$ 10,000	7,499.38	0.00	0.00	7,499.38	75%	2,500.62
2060	Demolition of Existing WWTP Facilities: Trickling Filter Pump Station Top	\$ 4,650	0.00	0.00	0.00	0.00	0%	4,650.00
	Trickling Filter Pump Station Pumps/Piping	\$ 3,480	0.00	0.00	0.00	0.00	0%	3,480.00
	Sludge Control Structure	\$ 13,540	0.00	0.00	0.00	0.00	0%	13,540.00
	Control Building Pumps and Piping	\$ 5,850	0.00	0.00	0.00	0.00	0%	5,850.00
	Blower Building Blowers and Piping	\$ 6,420	0.00	0.00	0.00	0.00	0%	6,420.00
	Trickling Filter Roof/Media/Rotary Distributor	\$ 62,460	0.00	0.00	0.00	0.00	0%	62,460.00
	Aeration Equipment and Piping	\$ 17,500	0.00	0.00	0.00	0.00	0%	17,500.00
	Intermediate Clarifier Equipment	\$ 26,417	0.00	0.00	0.00	0.00	0%	26,417.00
2140	Dewatering	\$ 19,555	10,000.00	0.00	0.00	10,000.00	51%	9,555.00
2210	Finish Grading	\$ 14,320	0.00	0.00	0.00	0.00	0%	14,320.00
2220	Structure Excavation - Final Clarifier and Splitter Box	\$ 71,200	0.00	0.00	0.00	0.00	0%	71,200.00
2221	Structure Excavation - Sludge Storage Structure	\$ 133,600	133,600.00	0.00	0.00	133,600.00	100%	0.00
2220A	Backfill of Structures - Final Clarifier and Splitter Box	\$ 91,500	0.00	0.00	0.00	0.00	0%	91,500.00
2221A	Backfill of Structures - Sludge Storage Structure	\$ 172,620	142,620.00	0.00	0.00	142,620.00	83%	30,000.00
2370	Erosion and Sediment Control	\$ 12,400	6,500.00	0.00	0.00	6,500.00	52%	5,900.00
2550	Site Utilities	\$ 565,333	86,500.00	0.00	0.00	86,500.00	15%	478,833.00
2551	Bypass Piping	\$ 49,504	0.00	0.00	0.00	0.00	0%	49,504.00
2600	Roads, Walks and Curbs	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
2800	Fencing	\$ 12,200	0.00	0.00	0.00	0.00	0%	12,200.00
2920	Seeding	\$ 6,100	0.00	0.00	0.00	0.00	0%	6,100.00
3200	Rebar - Materials	\$ 678,400	487,150.69	0.00	0.00	487,150.69	72%	191,249.31
3201	Rebar - Labor	\$ 457,600	240,000.00	0.00	0.00	240,000.00	76%	107,600.00
3300	Concrete Work	\$ 457,600	240,000.00	0.00	0.00	240,000.00	76%	107,600.00
	Clarifier Splitter Structure	\$ 71,760	0.00	0.00	0.00	0.00	0%	71,760.00
	Final Clarifier	\$ 214,650	0.00	0.00	0.00	0.00	0%	214,650.00
	Control Structure	\$ 29,075	0.00	0.00	0.00	0.00	0%	29,075.00
	Sludge Storage Tank	\$ 2,180,839	878,653.00	505,000.00	0.00	1,383,653.00	63%	797,186.00
	Miscellaneous Concrete	\$ 1,860.00	0.00	0.00	0.00	0.00	0%	1,860.00
3410	Precast Double Tees	\$ 448,980	129,540.00	0.00	0.00	129,540.00	29%	319,440.00

Contractor: Magney Construction, Inc.
 Owner: City of Marshall, MN
 Project: Wastewater Treatment Facility Improvements
 BWM Project No. T22.115360

APPLICATION FOR PAYMENT SCHEDULE

Date of Application:
 Work Completed Through:

Spec. Section	Pay Application #5 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3411	Precast Hollow Core Planks	W/Double Tees						
3460	Precast Non-Architectural Wall Panels	W/Double Tees						
5100	Structural Metals, Misc Metals and Handrail	\$ 456,850	0.00	0.00	0.00	0.00	0%	456,850.00
5500	Access Hatches	\$ 7,820	6,796.00	0.00	0.00	6,796.00	87%	1,024.00
7535	Fully Adhered Membrane Roofing & Sheet Metal	\$ 279,400	0.00	0.00	0.00	0.00	0%	279,400.00
7900	Joint Sealant	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
8110	Hollow Metal Doors, Frames and Hardware	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
9960	Painting	\$ 299,000	0.00	0.00	0.00	0.00	0%	299,000.00
10400	Identifying Devices	\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
11213	Vertical Non-Clog Solids Handling Pumps	\$ 212,600	0.00	0.00	0.00	0.00	0%	212,600.00
11214	Vertical Turbine Pumps	\$ 143,100	0.00	0.00	0.00	0.00	0%	143,100.00
11311	Submersible Centrifugal Pumps	\$ 17,400	0.00	0.00	0.00	0.00	0%	17,400.00
11312	Replace Vaughan Chopper Pump	\$ 36,400	0.00	0.00	0.00	0.00	0%	36,400.00
11316	Progressive Cavity Pumps	\$ 54,750	0.00	0.00	0.00	0.00	0%	54,750.00
11321	Grit Separation Equipment	\$ 96,560	0.00	0.00	0.00	0.00	0%	96,560.00
11351	Clarifier Equipment - Suction Type Clarifier	\$ 428,500	0.00	0.00	0.00	0.00	0%	428,500.00
11365	Gravity Actuated Rotary Distributor	\$ 135,840	0.00	0.00	0.00	0.00	0%	135,840.00
11366	Trickling Filter Media	\$ 345,600	0.00	0.00	0.00	0.00	0%	345,600.00
11372	Blower Allowance	\$ 650,000	0.00	0.00	0.00	0.00	0%	650,000.00
11372	Blower System (Positive Displacement w/ Enclosure)	\$ 4,630	0.00	0.00	0.00	0.00	0%	4,630.00
11374	Fine Pore Membrane Aeration Equipment	\$ 82,900	0.00	0.00	0.00	0.00	0%	82,900.00
11376	Hybrid Blower System	\$ 6,800	0.00	0.00	0.00	0.00	0%	6,800.00
13126	Circular Tank Covers	\$ 185,300	0.00	0.00	0.00	0.00	0%	185,300.00
13262	Long Term Storage Mixing System	\$ 266,500	0.00	0.00	0.00	0.00	0%	266,500.00
13263	ATAD Equipment Replacement	\$ 140,000	0.00	0.00	0.00	0.00	0%	140,000.00
13263	ATAD Equipment Installation	\$ 29,850	0.00	0.00	0.00	0.00	0%	29,850.00
13320	Blower Master Control Panel	\$ 900	0.00	0.00	0.00	0.00	0%	900.00
13890	Slide Gates	\$ 10,500	0.00	0.00	0.00	0.00	0%	10,500.00
13900	Fiberglass Baffles and Weir Plates	\$ 31,200	0.00	0.00	0.00	0.00	0%	31,200.00
14620	Portable Hoist	\$ 9,200	0.00	0.00	0.00	0.00	0%	9,200.00
15060	Process Piping - Materials	\$ 307,200	69,814.78	0.00	46,877.00	116,691.78	38%	190,508.22
15060	Process Piping - Labor	\$ 172,800	10,000.00	0.00	0.00	10,000.00	6%	162,800.00
15100	Valves - Materials	\$ 744,040	86,044.00	0.00	0.00	86,044.00	12%	657,996.00
15130	Gauges	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
15140	Pipe Supports and Anchors	\$ 11,600	0.00	0.00	0.00	0.00	0%	11,600.00
15150	Stainless Steel Manways w/ Blind Flanges	\$ 34,500	21,491.57	0.00	0.00	21,491.57	62%	13,008.43

Contractor: Magney Construction, Inc.
 Owner: City of Marshall, MN
 Project: Wastewater Treatment Facility Improvements
 BML Project No. T22.115360

APPLICATION FOR PAYMENT SCHEDULE

Date of Application:
 Work Completed Through:

Spec.	Pay Application #5	Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
15250		Plumbing	\$ 14,800	0.00	0.00	0.00	0.00	0%	14,800.00
15500		HVAC	\$ 97,800	0.00	0.00	0.00	0.00	0%	97,800.00
16010		Electrical - Mobilization, Permits and Job Overhead	\$ 100,000	50,000.00	0.00	0.00	50,000.00	50%	50,000.00
16100		Basic Materials and Methods	\$ 260,575	8,000.00	0.00	0.00	8,000.00	3%	252,575.00
16150		Motors	\$ 20,000	0.00	0.00	0.00	0.00	0%	20,000.00
16400		Electrical Distribution	\$ 83,000	0.00	0.00	0.00	0.00	0%	83,000.00
16900		Starters and Motor Control Centers	\$ 463,000	0.00	0.00	0.00	0.00	0%	463,000.00
16950		Instrumentation and Controls	\$ 958,165	0.00	0.00	0.00	0.00	0%	958,165.00
16990		Computer Allowance	\$ 50,000	0.00	0.00	0.00	0.00	0%	50,000.00
		Totals	14,074,300.00	3,134,027.42	628,000.00	46,877.00	3,808,904.42	27%	10,265,395.58
		Original Contract amount	14,074,300.00	0.00					
		Change Orders to date		0.00					
		Revised Contract amount	14,074,300.00						
		Value completed to date	3,762,027.42						
		Materials stored on site	46,877.00						
		Total Earned to date	3,808,904.42						
		Amount retained	190,445.22						
		Amount previously paid	2,977,326.05						
		Amount due this Payment	641,133.15						



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Wastewater Treatment Facilities Improvement Project – 2) Consider Payment of Invoice 1301869 to American Engineering Testing, Inc.
Background Information:	<p>Attached is Invoice 1301869 to American Engineering Testing, Inc. of St. Paul, Minnesota, for the above-referenced project.</p> <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
Fiscal Impact:	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize payment of Invoice 1301869 to American Engineering Testing, Inc. of St. Paul, Minnesota, in the amount of \$2,610.20.

American Engineering Testing, Inc.

550 Cleveland Avenue North
 St. Paul, Minnesota 55114-1804
 Phone: (651) 659-9001
 Fax: (651) 659-1379
 Federal Tax ID: 41-0977521

MARSHALL, CITY OF
 344 WEST MAIN ST
 MARSHALL, MN 56258

DUE DATE: 12/25/2019		
INVOICE		CUSTOMER NUMBER
NUMBER	DATE	
1301869	11/25/19	MAR001

BILLING CONTACT: SHARON HANSON

PROJECT MANAGER: TOM JAMES
 PROJECT NUMBER: 13-20349

SCOPE OF WORK :

PROJECT:

SOILS AND MATERIALS

WASTEWATER TREATMENT FACILITIES
 IMPROVEMENTS
 MARSHALL, MN

For inquiries or additional information regarding this invoice, please contact 651-789-4651 or email accounting@amengtest.com

Remit payments to: 550 Cleveland Avenue North, St. Paul, MN 55114-1804

Labor

	Hours	Rate	Amount
Administrative Assistant	0.30	70.00	21.00
Engineering Technician II	11.10	82.00	910.20
	Labor sub-total		931.20

Equipment/Testing

	Quantity	Unit of Measure	Rate	Amount
Curing/Handling Non-Tested Cyl	14.00	Cylinder	22.00	308.00
Individual Mold	32.00	Mold	3.00	96.00
Testing Std. Cyl.: Regular	51.00	Test	25.00	1,275.00
	Equipment sub-total			1,679.00

VENDOR # 0581
 INVOICE # 1301869
 \$ AMOUNT 2610.20
 DATE 11-25-19
 ACCT & PROJ # 602905815520-W13
 DESCRIPTION WWTR Improvements
 SIGNATURE [Signature]

Amount due this Invoice	<u>\$2,610.20</u>
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CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Consider Declaration of Surplus Items from Wastewater Department.
Background Information:	Attached is a listing and photos of equipment that is no longer used by the Wastewater Department. City staff has checked with other departments also and is recommending said items be declared as surplus property.
Fiscal Impact:	None.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council declare the following items from the Wastewater Department as surplus property: <ul style="list-style-type: none">- Push Lawn Mower (Husky 5hp)- Lawn Roller- Garden Tiller (4hp)- Snow Blower (Snapper 8hp)

Wastewater Facility Surplus Property

11/12/2019

Push Lawn Mower

Old Lawn Roller

Garden Tiller

8 HP Snow Blower



4HP Garden Tiller



Lawn Roller - Husky 5HP
Pushmower
5111



Item 16.

Snapper 8HP Snow Blower



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	That the following bills and project payments be authorized for payment

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201911264123	101-21221	FEDERAL W/H	001031	16,840.22
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-21222	SOCIAL SECURITY W/H	001031	7,954.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-21223	MEDICARE W/H	001031	2,758.48
01-1818	MN REVENUE	I-T2 201911264123	101-21224	STATE W/H	001033	8,031.33
01-2028	PERA OF MINNESOTA REG	I-12 201911264123	101-21225	PERA POLICE AND FIRE	001036	7,391.64
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-21225	PERA COORDINATED	001036	8,198.51
01-2512	NATIONWIDE RETIREMENT	I-33 201911264123	101-21251	USCM	001034	575.00
01-2513	NATIONWIDE RETIREMENT-F	I-34 201911264123	101-21252	USCM FIRE DEPT	001035	1,158.33
01-3443	VALIC DEFERRED COMP	I-35 201911264123	101-21257	VALIC DEFERRED COMP	001037	832.00
01-3443	VALIC DEFERRED COMP	I-35F201911264123	101-21257	VALIC - FIRE DEPARTMENT	001037	120.03
01-3443	VALIC DEFERRED COMP	I-35R201911264123	101-21255	VALIC ROTH	001037	600.00
01-3669	MINNESOTA STATE RETIREM	I-27A201911264123	101-21246	HEALTH CARE SAVINGS PLAN	001032	580.78
01-3669	MINNESOTA STATE RETIREM	I-27L201911264123	101-21246	HEALTH CARE SAVINGS PLAN	001032	1,275.00
01-3669	MINNESOTA STATE RETIREM	I-27N201911264123	101-21246	HEALTH CARE SAVINGS PLAN	001032	1,748.97
01-3669	MINNESOTA STATE RETIREM	I-27S201911264123	101-21246	HEALTH CARE SAVINGS PLAN	001032	200.00
01-3669	MINNESOTA STATE RETIREM	I-36 201911264123	101-21258	MNDP - DEFERRED COMP	001032	865.00
01-3669	MINNESOTA STATE RETIREM	I-36R201911264123	101-21259	MNDP - ROTH	001032	320.00
01-4805	FURTHER	I-HEC201911264123	101-21231	EMPLOYEE HSA CONTRIBUTION	001030	5,943.62
01-6085	VOYA - INVESTORS CHOICE	I-37D201911264123	101-21275	VOYA DEFERRED	001038	150.00
01-6085	VOYA - INVESTORS CHOICE	I-37R201911264123	101-21274	VOYA ROTH PLAN	001038	220.00

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 65,762.92

01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-50151-1122	SOCIAL SECURITY W/H	001031	342.27
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-50151-1125	MEDICARE W/H	001031	940.23
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-50151-1125	MEDICARE W/H	001031	38.06
01-2028	PERA OF MINNESOTA REG	I-12 201911264123	101-50151-1121	PERA POLICE AND FIRE	001036	10,634.86

VENDOR SET: 01 City of Marshall
 PACKET: 07130 11/29/19 PR lw - 1
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0151 POLICE ADMINISTRATION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-2028	PERA OF MINNESOTA REG	I-12 201911264123	101-50151-1121	PERA POLICE AND FIRE	001036	452.63
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-50151-1121	PERA COORDINATED	001036	439.89
DEPARTMENT 0151 POLICE ADMINISTRATION TOTAL:						12,847.94
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	894.24
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	45.85
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	6.83
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	4.16
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	42.82
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	4.16
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	10.24
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	4.16
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60162-1122	SOCIAL SECURITY W/H	001031	130.14
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	209.16
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	10.72
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	1.60
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	0.97
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	10.01
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	0.97
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	2.40
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	0.97
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60162-1125	MEDICARE W/H	001031	30.43
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	1,113.41
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	58.50
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	8.62
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	5.13
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	55.13
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	5.13
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	12.93
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	5.13
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60162-1121	PERA COORDINATED	001036	160.26
DEPARTMENT 0162 ENGINEERING TOTAL:						2,834.07
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-60164-1122	SOCIAL SECURITY W/H	001031	718.32
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-60164-1125	MEDICARE W/H	001031	167.99
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-60164-1121	PERA COORDINATED	001036	928.54
DEPARTMENT 0164 COMMUNITY PLANNING TOTAL:						1,814.85

VENDOR SET: 01 City of Marshall
 PACKET: 07130 11/29/19 PR lw - 1
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0211 STREET ADMINISTRATION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	240.43
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	2.59
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	29.84
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	48.46
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	22.50
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	10.73
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	218.98
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	226.62
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	40.57
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	134.62
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60211-1122	SOCIAL SECURITY W/H	001031	224.94
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	56.25
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	0.61
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	6.98
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	11.33
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	5.26
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	2.51
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	51.21
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	53.00
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	9.48
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	31.48
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60211-1125	MEDICARE W/H	001031	52.61
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	308.61
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	3.47
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	39.92
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	62.72
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	26.80
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	13.34
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	281.19
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	279.27
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	51.97
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	169.15
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60211-1121	PERA COORDINATED	001036	220.21
DEPARTMENT 0211 STREET ADMINISTRATION TOTAL:						2,937.65	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70276-1122	SOCIAL SECURITY W/H	001031	553.39
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70276-1125	MEDICARE W/H	001031	129.42
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-70276-1121	PERA COORDINATED	001036	621.18
DEPARTMENT 0276 PARK MAINTENANCE & DEV TOTAL:						1,303.99	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	84.36

VENDOR SET: 01 City of Marshall
 PACKET: 07130 11/29/19 PR lw - 1
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	73.70
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	34.50
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	87.69
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	6.67
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	15.00
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-60364-1122	SOCIAL SECURITY W/H	001031	1.30
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	19.71
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	17.24
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	8.07
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	20.51
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	1.56
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	3.51
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-60364-1125	MEDICARE W/H	001031	0.30
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	112.92
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	98.75
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	46.29
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	117.43
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	8.96
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	20.17
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-60364-1121	PERA COORDINATED	001036	1.74
DEPARTMENT 0364 AIRPORT						TOTAL:	780.38
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-50453-1122	SOCIAL SECURITY W/H	001031	35.74
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-50453-1125	MEDICARE W/H	001031	8.35
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-50453-1121	PERA COORDINATED	001036	44.12
DEPARTMENT 0453 ANIMAL IMPOUNDMENT						TOTAL:	88.21
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-40671-1122	SOCIAL SECURITY W/H	001031	325.36
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-40671-1125	MEDICARE W/H	001031	76.08
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-40671-1121	PERA COORDINATED	001036	279.65
DEPARTMENT 0671 CABLE COMMISSION						TOTAL:	681.09
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70675-1122	SOCIAL SECURITY W/H	001031	533.78
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70675-1125	MEDICARE W/H	001031	124.84
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-70675-1121	PERA COORDINATED	001036	650.10
DEPARTMENT 0675 COMM SERVICES ADMIN						TOTAL:	1,308.72

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-40741-1122	SOCIAL SECURITY W/H	001031	756.37
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-40741-1125	MEDICARE W/H	001031	176.90
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-40741-1121	PERA COORDINATED	001036	933.36
DEPARTMENT 0741 CITY ADMINISTRATION						TOTAL: 1,866.63
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-70772-1122	SOCIAL SECURITY W/H	001031	29.99
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-70772-1125	MEDICARE W/H	001031	7.02
DEPARTMENT 0772 CS YOUTH ACTIVITIES						TOTAL: 37.01
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-40821-1122	SOCIAL SECURITY W/H	001031	530.43
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-40821-1125	MEDICARE W/H	001031	124.06
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-40821-1121	PERA COORDINATED	001036	689.10
DEPARTMENT 0821 FINANCE						TOTAL: 1,343.59
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-70873-1122	SOCIAL SECURITY W/H	001031	117.85
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-70873-1122	SOCIAL SECURITY W/H	001031	113.93
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-70873-1125	MEDICARE W/H	001031	27.56
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-70873-1125	MEDICARE W/H	001031	26.65
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-70873-1121	PERA COORDINATED	001036	144.00
DEPARTMENT 0873 COMM ED-FALL						TOTAL: 429.99
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-40931-1122	SOCIAL SECURITY W/H	001031	472.22
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-40931-1122	SOCIAL SECURITY W/H	001031	3.11
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-40931-1125	MEDICARE W/H	001031	110.44
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-40931-1125	MEDICARE W/H	001031	0.73
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-40931-1121	PERA COORDINATED	001036	610.26
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-40931-1121	PERA COORDINATED	001036	4.38
DEPARTMENT 0931 APPRAISING & ASSESSING						TOTAL: 1,201.14
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	142.53

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	11.16
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	18.25
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	12.06
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	21.26
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	21.08
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	5.77
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-70973-1122	SOCIAL SECURITY W/H	001031	15.37
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	33.33
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	2.61
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	4.27
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	2.82
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	4.98
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	4.93
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	1.35
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-70973-1125	MEDICARE W/H	001031	3.60
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-70973-1121	PERA COORDINATED	001036	180.00
DEPARTMENT 0973 RECREATION-FALL						TOTAL:	485.37
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	26.22
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	13.39
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	17.47
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	182.21
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	34.69
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	7.48
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	2.98
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	33.11
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	22.01
01-1358	INTERNAL REVENUE	SERVIC I-T3	201911264123	101-41231-1122	SOCIAL SECURITY W/H	001031	1.39
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	6.13
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	3.13
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	4.08
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	42.62
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	8.12
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	1.75
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	0.70
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	7.74
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	5.15
01-1358	INTERNAL REVENUE	SERVIC I-T4	201911264123	101-41231-1125	MEDICARE W/H	001031	0.32
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-41231-1121	PERA COORDINATED	001036	35.88
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-41231-1121	PERA COORDINATED	001036	16.20
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-41231-1121	PERA COORDINATED	001036	21.83
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-41231-1121	PERA COORDINATED	001036	243.01
01-2028	PERA OF MINNESOTA	REG I-13	201911264123	101-41231-1121	PERA COORDINATED	001036	7.31

1/27/2019 10:54 AM
 VENDOR SET: 01 City of Marshall
 PACKET: 07130 11/29/19 PR lw - 1
 FUND : 101 GENERAL FUND
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

PAGE: 7
 ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-41231-1121	PERA COORDINATED	001036	0.56	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-41231-1121	PERA COORDINATED	001036	3.60	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-41231-1121	PERA COORDINATED	001036	40.05	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-41231-1121	PERA COORDINATED	001036	30.38	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-41231-1121	PERA COORDINATED	001036	1.80	
DEPARTMENT 1231 MUNICIPAL BLDG MAINT						TOTAL:	821.31
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	101-42071-1122	SOCIAL SECURITY W/H	001031	186.71	
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	101-42071-1125	MEDICARE W/H	001031	43.67	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	101-42071-1121	PERA COORDINATED	001036	247.51	
DEPARTMENT 2071 ADULT COMMUNITY CTR						TOTAL:	477.89
FUND 101 GENERAL FUND					TOTAL:	97,022.75	

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-1358	INTERNAL REVENUE SERVIC	I-T1 201911264123	211-21221	FEDERAL W/H	001031	2,089.11	
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	211-21222	SOCIAL SECURITY W/H	001031	1,441.05	
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	211-21223	MEDICARE W/H	001031	337.03	
01-1818	MN REVENUE	I-T2 201911264123	211-21224	STATE W/H	001033	910.15	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	211-21225	PERA COORDINATED	001036	1,453.61	
01-3669	MINNESOTA STATE RETIREM	I-27B201911264123	211-21246	HEALTH CARE SAVINGS PLAN	001032	170.00	
01-4805	FURTHER	I-HEC201911264123	211-21231	EMPLOYEE HSA CONTRIBUTION	001030	339.22	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	6,740.17
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	211-70437-1122	SOCIAL SECURITY W/H	001031	1,441.05	
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	211-70437-1125	MEDICARE W/H	001031	337.03	
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	211-70437-1121	PERA COORDINATED	001036	1,677.23	
DEPARTMENT 0437 LIBRARY						TOTAL:	3,455.31
FUND 211 LIBRARY FUND						TOTAL:	10,195.48

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201911264123	258-21221	FEDERAL W/H	001031	521.60
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	258-21222	SOCIAL SECURITY W/H	001031	551.96
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	258-21223	MEDICARE W/H	001031	129.08
01-1818	MN REVENUE	I-T2 201911264123	258-21224	STATE W/H	001033	263.48
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	258-21225	PERA COORDINATED	001036	530.10
01-3669	MINNESOTA STATE RETIREM	I-27N201911264123	258-21246	HEALTH CARE SAVINGS PLAN	001032	29.26
01-3669	MINNESOTA STATE RETIREM	I-36R201911264123	258-21259	MNDP - ROTH	001032	25.00
01-4805	FURTHER	I-HEC201911264123	258-21231	EMPLOYEE HSA CONTRIBUTION	001030	165.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	2,215.48
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	258-70579-1122	SOCIAL SECURITY W/H	001031	551.97
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	258-70579-1125	MEDICARE W/H	001031	129.08
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	258-70579-1121	PERA COORDINATED	001036	611.65
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	1,292.70
FUND 258 ASC ARENA					TOTAL:	3,508.18

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201911264123	270-21221	FEDERAL W/H	001031	194.27
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	270-21222	SOCIAL SECURITY W/H	001031	158.25
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	270-21223	MEDICARE W/H	001031	37.01
01-1818	MN REVENUE	I-T2 201911264123	270-21224	STATE W/H	001033	97.18
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	270-21225	PERA COORDINATED	001036	159.07
01-3669	MINNESOTA STATE RETIREM	I-27N201911264123	270-21246	HEALTH CARE SAVINGS PLAN	001032	24.47
01-4805	FURTHER	I-HEC201911264123	270-21231	EMPLOYEE HSA CONTRIBUTION	001030	25.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	695.25
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	270-50551-1122	SOCIAL SECURITY W/H	001031	158.25
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	270-50551-1125	MEDICARE W/H	001031	37.01
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	270-50551-1121	PERA COORDINATED	001036	183.54
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	378.80
FUND 270 MERIT					TOTAL:	1,074.05

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201911264123	602-21221	FEDERAL W/H	001031	3,070.12
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	602-21222	SOCIAL SECURITY W/H	001031	1,984.35
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	602-21223	MEDICARE W/H	001031	464.08
01-1818	MN REVENUE	I-T2 201911264123	602-21224	STATE W/H	001033	1,434.18
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	602-21225	PERA COORDINATED	001036	2,131.75
01-2512	NATIONWIDE RETIREMENT	I-33 201911264123	602-21251	USCM	001034	300.00
01-3443	VALIC DEFERRED COMP	I-35 201911264123	602-21257	VALIC DEFERRED COMP	001037	40.00
01-3443	VALIC DEFERRED COMP	I-35R201911264123	602-21255	VALIC ROTH	001037	650.00
01-3669	MINNESOTA STATE RETIREM	I-27A201911264123	602-21246	HEALTH CARE SAVINGS PLAN	001032	259.05
01-3669	MINNESOTA STATE RETIREM	I-27N201911264123	602-21246	HEALTH CARE SAVINGS PLAN	001032	394.75
01-4805	FURTHER	I-HEC201911264123	602-21231	EMPLOYEE HSA CONTRIBUTION	001030	1,000.75
01-6085	VOYA - INVESTORS CHOICE	I-37R201911264123	602-21274	VOYA ROTH PLAN	001038	330.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	12,059.03
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	602-90581-1122	SOCIAL SECURITY W/H	001031	1,984.35
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	602-90581-1125	MEDICARE W/H	001031	464.08
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	602-90581-1121	PERA COORDINATED	001036	2,459.70
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	4,908.13
FUND 602 WASTEWATER OPERATING					TOTAL:	16,967.16

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VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1358	INTERNAL REVENUE SERVIC	I-T1 201911264123	609-21221	FEDERAL W/H	001031	862.51
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	609-21222	SOCIAL SECURITY W/H	001031	793.73
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	609-21223	MEDICARE W/H	001031	185.63
01-1818	MN REVENUE	I-T2 201911264123	609-21224	STATE W/H	001033	414.02
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	609-21225	PERA COORDINATED	001036	838.46
01-3443	VALIC DEFERRED COMP	I-35 201911264123	609-21257	VALIC DEFERRED COMP	001037	125.00
01-3669	MINNESOTA STATE RETIREM	I-27N201911264123	609-21246	HEALTH CARE SAVINGS PLAN	001032	144.50
01-4805	FURTHER	I-HEC201911264123	609-21231	EMPLOYEE HSA CONTRIBUTION	001030	138.56
01-6085	VOYA - INVESTORS CHOICE	I-37D201911264123	609-21275	VOYA DEFERRED	001038	100.00
01-6085	VOYA - INVESTORS CHOICE	I-37R201911264123	609-21274	VOYA ROTH PLAN	001038	100.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	3,702.41
01-1358	INTERNAL REVENUE SERVIC	I-T3 201911264123	609-90991-1122	SOCIAL SECURITY W/H	001031	793.73
01-1358	INTERNAL REVENUE SERVIC	I-T4 201911264123	609-90991-1125	MEDICARE W/H	001031	185.63
01-2028	PERA OF MINNESOTA REG	I-13 201911264123	609-90991-1121	PERA COORDINATED	001036	967.46
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	1,946.82
FUND 609 LIQUOR					TOTAL:	5,649.23
REPORT GRA TOTAL:						134,416.85

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019	101-21221	FEDERAL WITHHOLDING	16,840.22						
	101-21222	FICA WITHHOLDING	7,954.01						
	101-21223	MEDICARE	2,758.48						
	101-21224	STATE WITHHOLDING	8,031.33						
	101-21225	PERA WITHHOLDING	15,590.15						
	101-21231	HSA / VEBA (ER ONLY)	5,943.62						
	101-21246	HEALTH CARE SAVINGS PLAN	3,804.75						
	101-21251	DEFERRED COMP - USCM	575.00						
	101-21252	DEFERRED COMPENSATION FIRE	1,158.33						
	101-21255	VALIC ROTH (TAXABLE)	600.00						
	101-21257	DEFERRED COMP--VALIC	952.03						
	101-21258	MNDPC--DEFERRED COMP	865.00						
	101-21259	MNDPC-ROTH	320.00						
	101-21274	DEFERRED COMP-VOYA ROTH	220.00						
	101-21275	VOYA - DEFERRED PRE TAX	150.00						
	101-40671-1121	PERA CONTRIBUTIONS	279.65	7,380	769.06				
	101-40671-1122	FICA CONTRIBUTIONS	325.36	7,049	1,229.86				
	101-40671-1125	MEDICARE CONTRIBUTIONS	76.08	1,648	287.61				
	101-40741-1121	PERA CONTRIBUTIONS	933.36	25,052	520.96				
	101-40741-1122	FICA CONTRIBUTIONS	756.37	20,710	1,551.19				
	101-40741-1125	MEDICARE CONTRIBUTIONS	176.90	4,843	362.55				
	101-40821-1121	PERA CONTRIBUTIONS	689.10	17,426	1,218.73				
	101-40821-1122	FICA CONTRIBUTIONS	530.43	14,405	2,432.12				
	101-40821-1125	MEDICARE CONTRIBUTIONS	124.06	3,369	568.68				
	101-40931-1121	PERA CONTRIBUTIONS	614.64	15,652	1,140.37				
	101-40931-1122	FICA CONTRIBUTIONS	475.33	12,964	2,778.44				
	101-40931-1125	MEDICARE CONTRIBUTIONS	111.17	3,032	649.95				
	101-41231-1121	PERA CONTRIBUTIONS	400.62	8,503	1,370.66	Y			
	101-41231-1122	FICA CONTRIBUTIONS	340.95	9,056	1,039.25				
	101-41231-1125	MEDICARE CONTRIBUTIONS	79.74	2,118	243.04				
	101-42071-1121	PERA CONTRIBUTIONS	247.51	7,748	890.43				
	101-42071-1122	FICA CONTRIBUTIONS	186.71	6,405	1,334.78				
	101-42071-1125	MEDICARE CONTRIBUTIONS	43.67	1,498	312.09				
	101-50151-1121	PERA CONTRIBUTIONS	11,527.38	285,466	20,265.06				
	101-50151-1122	FICA CONTRIBUTIONS	342.27	9,015	1,019.24				
	101-50151-1125	MEDICARE CONTRIBUTIONS	978.29	24,368	2,822.27				
	101-50453-1121	PERA CONTRIBUTIONS	44.12	1,147	12.15	Y			
	101-50453-1122	FICA CONTRIBUTIONS	35.74	1,185	280.04				
	101-50453-1125	MEDICARE CONTRIBUTIONS	8.35	277	65.49				
	101-60162-1121	PERA CONTRIBUTIONS	1,424.24	37,984	1,761.02				
	101-60162-1122	FICA CONTRIBUTIONS	1,142.60	32,058	3,839.51				
	101-60162-1125	MEDICARE CONTRIBUTIONS	267.23	7,497	897.87				
	101-60164-1121	PERA CONTRIBUTIONS	928.54	23,270	901.08				
	101-60164-1122	FICA CONTRIBUTIONS	718.32	19,237	3,121.31				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-60164-1125	MEDICARE CONTRIBUTIONS	167.99	4,498	729.92				
	101-60211-1121	PERA CONTRIBUTIONS	1,456.65	42,370	1,389.66				
	101-60211-1122	FICA CONTRIBUTIONS	1,200.28	35,911	4,536.51				
	101-60211-1125	MEDICARE CONTRIBUTIONS	280.72	8,398	1,060.92				
	101-60364-1121	PERA CONTRIBUTIONS	406.26	9,687	953.65-			Y	
	101-60364-1122	FICA CONTRIBUTIONS	303.22	10,032	711.32				
	101-60364-1125	MEDICARE CONTRIBUTIONS	70.90	2,346	166.30				
	101-70276-1121	PERA CONTRIBUTIONS	621.18	15,018	1,891.02-			Y	
	101-70276-1122	FICA CONTRIBUTIONS	553.39	17,980	286.62-			Y	
	101-70276-1125	MEDICARE CONTRIBUTIONS	129.42	4,205	67.13-			Y	
	101-70675-1121	PERA CONTRIBUTIONS	650.10	16,696	1,374.89				
	101-70675-1122	FICA CONTRIBUTIONS	533.78	14,434	2,486.52				
	101-70675-1125	MEDICARE CONTRIBUTIONS	124.84	3,375	581.64				
	101-70772-1122	FICA CONTRIBUTIONS	29.99	830	543.50				
	101-70772-1125	MEDICARE CONTRIBUTIONS	7.02	194	127.07				
	101-70873-1121	PERA CONTRIBUTIONS	144.00	1,221	357.20				
	101-70873-1122	FICA CONTRIBUTIONS	231.78	1,831	225.29				
	101-70873-1125	MEDICARE CONTRIBUTIONS	54.21	428	52.66				
	101-70973-1121	PERA CONTRIBUTIONS	180.00	1,544	644.31				
	101-70973-1122	FICA CONTRIBUTIONS	247.48	2,280	1,337.33				
	101-70973-1125	MEDICARE CONTRIBUTIONS	57.89	533	312.77				
	211-21221	FEDERAL W/H	2,089.11						
	211-21222	FICA W/H	1,441.05						
	211-21223	MEDICARE W/H	337.03						
	211-21224	STATE W/H	910.15						
	211-21225	PERA W/H	1,453.61						
	211-21231	HSA /VEBA (ER ONLY)	339.22						
	211-21246	HEALTH CARE SAVINGS PLAN	170.00						
	211-70437-1121	PERA CONTRIBUTIONS	1,677.23	46,090	6,790.31				
	211-70437-1122	FICA CONTRIBUTIONS	1,441.05	38,085	5,374.48				
	211-70437-1125	MEDICARE CONTRIBUTIONS	337.03	8,927	1,276.90				
	258-21221	FEDERAL WITHHOLDING	521.60						
	258-21222	FICA WITHHOLDING	551.96						
	258-21223	MEDICARE	129.08						
	258-21224	STATE WITHHOLDING	263.48						
	258-21225	PERA WITHHOLDING	530.10						
	258-21231	HSA/VBA (ER ONLY)	165.00						
	258-21246	HEALTH CARE SAVINGS PLAN	29.26						
	258-21259	MNDP-ROTH	25.00						
	258-70579-1121	PERA CONTRIBUTIONS	611.65	14,867	2,355.58				
	258-70579-1122	FICA CONTRIBUTIONS	551.97	13,871	3,835.72				
	258-70579-1125	MEDICARE CONTRIBUTIONS	129.08	3,244	896.97				
	270-21221	FEDERAL WITHHOLDING	194.27						
	270-21222	FICA WITHHOLDING	158.25						
	270-21223	MEDICARE	37.01						

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	270-21224	STATE WITHHOLDING	97.18						
	270-21225	PERA WITHHOLDING	159.07						
	270-21231	HSA / VEBA (ER ONLY)	25.00						
	270-21246	HEALTH CARE SAVINGS PLAN	24.47						
	270-50551-1121	PERA CONTRIBUTIONS	183.54	4,656	415.43				
	270-50551-1122	FICA CONTRIBUTIONS	158.25	4,325	1,011.31				
	270-50551-1125	MEDICARE CONTRIBUTIONS	37.01	1,011	236.48				
	602-21221	FEDERAL WITHHOLDING	3,070.12						
	602-21222	FICA WITHHOLDING	1,984.35						
	602-21223	MEDICARE	464.08						
	602-21224	STATE WITHHOLDING	1,434.18						
	602-21225	PERA WITHHOLDING	2,131.75						
	602-21231	HSA / VEBA (ER ONLY)	1,000.75						
	602-21246	HEALTH CARE SAVINGS PLAN	653.80						
	602-21251	DEFERRED COMP - USCM	300.00						
	602-21255	VALIC ROTH (TAXABLE)	650.00						
	602-21257	DEFERRED COMP--VALIC	40.00						
	602-21274	DEFERRED COMP-VOYA ROTH	330.00						
	602-90581-1121	PERA CONTRIBUTIONS	2,459.70	61,533	5,265.90				
	602-90581-1122	FICA CONTRIBUTIONS	1,984.35	50,867	8,806.66				
	602-90581-1125	MEDICARE CONTRIBUTIONS	464.08	11,896	2,059.84				
	609-21221	FEDERAL WITHHOLDING	862.51						
	609-21222	FICA WITHHOLDING	793.73						
	609-21223	MEDICARE	185.63						
	609-21224	STATE WITHHOLDING	414.02						
	609-21225	PERA WITHHOLDING	838.46						
	609-21231	HSA / VEBA (ER ONLY)	138.56						
	609-21246	HEALTH CARE SAVINGS PLAN	144.50						
	609-21257	DEFERRED COMP--VALIC	125.00						
	609-21274	DEFERRED COMP-VOYA ROTH	100.00						
	609-21275	VOYA - DEFERRED PRE TAX	100.00						
	609-90991-1121	PERA CONTRIBUTIONS	967.46	16,386	4,890.38-	Y			
	609-90991-1122	FICA CONTRIBUTIONS	793.73	17,759	395.41				
	609-90991-1125	MEDICARE CONTRIBUTIONS	185.63	4,153	92.45				
		** 2019 YEAR TOTALS	134,416.85						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	65,762.92
101-0151	POLICE ADMINISTRATION	12,847.94
101-0162	ENGINEERING	2,834.07
101-0164	COMMUNITY PLANNING	1,814.85
101-0211	STREET ADMINISTRATION	2,937.65
101-0276	PARK MAINTENANCE & DEVEL.	1,303.99
101-0364	AIRPORT	780.38
101-0453	ANIMAL IMPOUNDMENT	88.21
101-0671	CABLE COMMISSION	681.09
101-0675	COMM SERVICES ADMIN	1,308.72
101-0741	CITY ADMINISTRATION	1,866.63
101-0772	CS YOUTH ACTIVITIES	37.01
101-0821	FINANCE	1,343.59
101-0873	COMM ED-FALL	429.99
101-0931	APPRAISING & ASSESSING	1,201.14
101-0973	RECREATION-FALL	485.37
101-1231	MUNICIPAL BLDG MAINT	821.31
101-2071	ADULT COMMUNITY CTR	477.89

101 TOTAL	GENERAL FUND	97,022.75
211	NON-DEPARTMENTAL	6,740.17
211-0437	LIBRARY	3,455.31

211 TOTAL	LIBRARY FUND	10,195.48
258	NON-DEPARTMENTAL	2,215.48
258-0579	AMATEUR SPORTS CENTER	1,292.70

258 TOTAL	ASC ARENA	3,508.18
270	NON-DEPARTMENTAL	695.25
270-0551	MERIT OPERATIONS	378.80

270 TOTAL	MERIT	1,074.05
602	NON-DEPARTMENTAL	12,059.03
602-0581	WW OPERATIONS	4,908.13

602 TOTAL	WASTEWATER OPERATING	16,967.16
609	NON-DEPARTMENTAL	3,702.41
609-0991	LIQUOR OPERATIONS	1,946.82

609 TOTAL	LIQUOR	5,649.23

** TOTAL **		134,416.85

NO ERRORS

** END OF REPORT **

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0583	AMERICAN FAMILY LIFE AS							
		I-41 201910294024	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	388.06		
		I-41 201911134078	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	388.06		
		I-41 201911264123	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	388.06		
01-1633	MARSHALL MUNICIPAL UTIL							
		I-201911254118	101-36421	REFUNDS & REI 73-0831-00 ARMY COE PYMT	001864	102.96		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	1,267.14
01-1090	FASTENAL COMPANY							
		I-99941	101-50156-2211	GENERAL SUPPL EYE WASH BOTTLES	001861	20.91		
	PROJ: PC5-2211	10/14-09/16	CAT GRANT	GENERAL SUPPLIES				
01-1267	HEIMAN INC.							
		I-0884376-IN	101-50156-2215	SAFETY WEAR & BOOTS/GLOVES	001863	1,182.00		
	PROJ: PC5-2215	10/14-09/16	CAT GRANT	SAFETY EQUIPMENT				
					DEPARTMENT 0156	CHEMICAL ASSESSMENT TEAM	TOTAL:	1,202.91
01-4885	HORIZON COMMERCIAL POOL							
		I-191101156-ER	101-70176-2221	EQUIPMENT REP REPLACEMENT CHLORINATOR	001882	5,990.00		
01-4939	RECSUPPLY							
		I-374322	101-70176-2227	OTHER REPAIRS VGB COMPLIANT DRAINCOVERS	001873	4,008.40		
					DEPARTMENT 0176	AQUATIC CENTER	TOTAL:	9,998.40
01-2201	RUNNINGS SUPPLY INC							
		I-4750052	101-60211-2221	EQUIPMENT REP FITTING	001868	2.79		
		I-4758041	101-60211-2215	SAFETY WEAR & SAFETY GLOVES	001868	50.96		
01-2632	ZIEGLER INC							
		I-PC040337945	101-60211-2221	EQUIPMENT REP #6 TRUCK WING	001869	901.89		
01-3564	KESTELOOT ENTERPRISES,							
		I-IN38529	101-60211-2221	EQUIPMENT REP KUBOTA SWEEPER	001871	38.80		
					DEPARTMENT 0211	STREET ADMINISTRATION	TOTAL:	994.44
01-1243	HARDWARE HANK							
		I-68558	101-60364-2211	GENERAL SUPPL SUPPLIES	001862	22.95		
01-1565	MACQUEEN EQUIPMENT INC.							
		I-P23401	101-60364-2221	EQUIPMENT REP OSHKOSH BLOWER	001880	545.06		

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2201	RUNNINGS SUPPLY INC	I-4757757	101-60364-2211	GENERAL SUPPL TIE DOWN STRAPS	001868	44.97
					DEPARTMENT 0364 AIRPORT	TOTAL: 612.98
01-6269	HANSON, SHARON	I-201911264124	101-40741-3331	TRAVEL, CONFE 11/20/19 BAKER TILLY SYMPOSIUM	001883	213.96
					DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL: 213.96
01-1616	MARSHALL CONVENTION & V	I-201911274130	101-41136-2219	LODGING TAX 10/19 TAX	001881	17,636.02
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 17,636.02
01-0595	AMERIPRIDE SERVICES, IN	I-2801100741	101-41231-2211	GENERAL SUPPL TOWELS, DUST MOFS	001879	70.17
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 70.17
01-6126	UNITED COMMUNITY ACTION	I-5844	101-42071-2211	GENERAL SUPPL PROGRAMMING	001876	150.00
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL: 150.00
					FUND 101 GENERAL FUND	TOTAL: 32,146.02

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 211 LIBRARY FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0583	AMERICAN FAMILY LIFE AS							
		I-41 201910294024	211-21261	AFLAC AMERICAN FAMILY INSURANCE	001878	165.36		
		I-41 201911134078	211-21261	AFLAC AMERICAN FAMILY INSURANCE	001878	165.36		
		I-41 201911264123	211-21261	AFLAC AMERICAN FAMILY INSURANCE	001878	165.36		
DEPARTMENT						NON-DEPARTMENTAL	TOTAL:	496.08
FUND						211 LIBRARY FUND	TOTAL:	496.08

PACKET: 07136 EFT Payments
VENDOR SET: 01
FUND : 258 ASC ARENA
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0658	AP DESIGN	I-71921	258-70579-2227	OTHER REPAIRS DASHER VINYL INSTALL	001856	195.00
DEPARTMENT 0579 AMATEUR SPORTS CENTER						TOTAL: 195.00
FUND 258 ASC ARENA						TOTAL: 195.00

PACKET: 07136 EFT Payments

VENDOR SET: 01

FUND : 260 MARSHALL INDUSTRIAL FOUND

DEPARTMENT: 0211 STREET ADMIN

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2112	R and G CONSTRUCTION CO					
		I-201911264120	260-60211-5570	INFRASTRUCTUR #5 FINAL, Z74 SUPERIOR/HURON	001867	38,758.78
	PROJ: Z74-5570		HURON-SUPERIOR RECON	INFRASTRUCTURE		
					DEPARTMENT 0211 STREET ADMIN	TOTAL: 38,758.78
					FUND 260 MARSHALL INDUSTRIAL FOUND	TOTAL: 38,758.78

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0583	AMERICAN FAMILY LIFE AS								
		I-41 201910294024	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	47.64			
		I-41 201911134078	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	47.64			
		I-41 201911264123	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	47.64			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	142.92	
					FUND	270	MERIT	TOTAL:	142.92

PACKET: 07136 EFT Payments

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0211 STREET ADMINISTRATION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2201	RUNNINGS SUPPLY INC	I-4760939	401-60211-5540	MACHINERY & E BRINE MAKER PARTS	001868	209.96
DEPARTMENT 0211 STREET ADMINISTRATION TOTAL:						209.96
FUND 401 CAPITAL EQUIPMENT FUND TOTAL:						209.96

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0583	AMERICAN FAMILY LIFE AS								
		I-41 201910294024	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	59.52			
		I-41 201911134078	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	59.52			
		I-41 201911264123	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	59.52			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	178.56	
01-0578	AMAZON CAPITAL SERVICES								
		I-1DRH-HTRV-6PT9	602-90581-2211	GENERAL SUPPL CELL PHONE CASE	001854	7.29			
01-0815	CATTOOR OIL COMPANY INC								
		I-4218	602-90581-2212	MOTOR FUELS, KEROSENE	001859	65.20			
01-1090	FASTENAL COMPANY								
		I-100017	602-90581-2211	GENERAL SUPPL MATERIALS	001861	17.08			
		I-99946	602-90581-2211	GENERAL SUPPL MATERIALS	001861	31.99			
		I-99995	602-90581-2211	GENERAL SUPPL MATERIALS	001861	42.45			
01-2201	RUNNINGS SUPPLY INC								
		I-4753898	602-90581-2211	GENERAL SUPPL GREASE GUN & SUPPLIES	001868	71.97			
	PROJ: W04-2211	BIOSOLIDS		GENERAL SUPPLIES					
01-3557	POMP'S TIRE SERVICE, IN								
		I-680046891	602-90581-2221	EQUIPMENT REP FLAT REPAIR	001870	25.00			
					DEPARTMENT 0581	WW OPERATIONS	TOTAL:	260.98	
					FUND	602	WASTEWATER OPERATING	TOTAL:	439.54

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0583	AMERICAN FAMILY LIFE AS					
		I-41 201910294024	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	20.33
		I-41 201911134078	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	20.33
		I-41 201911264123	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	001878	20.33
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						60.99
01-0595	AMERIPRIDE SERVICES, IN					
		I-2801100727	609-90991-3311	GENERAL PROFE 11/19 SVC	001879	127.60
01-0688	BELLBOY CORPORATION					
		I-0100486400	609-90991-3333	FREIGHT .	001857	5.11
		I-0100486400	609-90991-2211	GENERAL SUPPL .	001857	156.18
01-2049	PLUNKETTS PEST CONTROL					
		I-6481477	609-90991-3311	GENERAL PROFE 11/19/19 SVC	001866	39.27
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1893150	609-90991-3333	FREIGHT .	001872	34.76
		I-1893151	609-90991-3333	FREIGHT .	001872	0.05
		I-1893152	609-90991-3333	FREIGHT .	001872	1.20
		I-1893153	609-90991-3333	FREIGHT .	001872	9.60
		I-1894507	609-90991-3333	FREIGHT .	001872	2.60
		I-1894508	609-90991-3333	FREIGHT .	001872	84.80
		I-1894509	609-90991-3333	FREIGHT .	001872	1.20
		I-1894510	609-90991-3333	FREIGHT .	001872	19.20
		I-5049499	609-90991-3333	FREIGHT .	001872	120.00
01-5891	ONE OFFICE SOLUTION					
		I-1953980-0	609-90991-2211	GENERAL SUPPL INK CARTRIDGES	001875	377.91
		I-1953980-1	609-90991-2211	GENERAL SUPPL SUPPLIES	001875	117.50
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	1,096.98
01-0578	AMAZON CAPITAL SERVICES					
		I-1T3V-DNJ3-7KRR	609-90992-2254	GEN MDSE PURC LABEL HOLDER	001854	77.21
01-0688	BELLBOY CORPORATION					
		C-0100425700	609-90992-2254	GEN MDSE PURC .	001857	200.00-
		I-0081658400	609-90992-2253	WINE PURCHASE .	001857	488.00
		I-0081658400	609-90992-2251	LIQUOR PURCHA .	001857	3,876.62
		I-0100486400	609-90992-2254	GEN MDSE PURC .	001857	86.60
01-2026	PEPSI COLA BOTTLING OF					
		I-0002287562	609-90992-2254	GEN MDSE PURC .	001865	82.95
01-4855	SOUTHERN GLAZER'S OF MN					

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: 0992 LIQUOR PURCHASES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4855	SOUTHERN GLAZER'S OF MN		continued			
	I-1893150		609-90992-2251	LIQUOR PURCHA .	001872	3,859.11
	I-1893152		609-90992-2254	GEN MDSE PURC .	001872	29.00
	I-1893153		609-90992-2253	WINE PURCHASE .	001872	622.00
	I-1894507		609-90992-2251	LIQUOR PURCHA .	001872	566.90
	I-1894508		609-90992-2251	LIQUOR PURCHA .	001872	8,223.16
	I-1894509		609-90992-2254	GEN MDSE PURC .	001872	29.00
	I-1894510		609-90992-2253	WINE PURCHASE .	001872	847.00
	I-5049499		609-90992-2251	LIQUOR PURCHA .	001872	8,775.00
01-5731	DOLL DISTRIBUTING					
	I-212276		609-90992-2252	BEER PURCHASE .	001874	7,971.60
	I-213363		609-90992-2252	BEER PURCHASE .	001874	8,843.35
01-5891	ONE OFFICE SOLUTION					
	I-1954773-0		609-90992-2211	GENERAL SUPPL HOLDER, SIGNS	001875	20.35
01-6415	FOXHOLE BREWHOUSE					
	I-0589		609-90992-2252	BEER PURCHASE .	001884	300.00
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	44,497.85
FUND 609 LIQUOR					TOTAL:	45,655.82

PACKET: 07136 EFT Payments
 VENDOR SET: 01
 FUND : 630 SURFACE WATER MGT UTILITY
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE					
		I-1301851	630-90661-2227	OTHER REPAIRS DITCH 62, SMSU POND	001855	2,027.75
	PROJ: E22-2227		CORPS/DIKE TREE/VEGETATIO	OTHER REPAIR AND MAINTENANCE		
01-0728	BUFFALO RIDGE CONCRETE,					
		I-M264258	630-90661-2227	OTHER REPAIRS CANOGA PK STORM LINE	001858	2.54
01-0934	D & G EXCAVATING INC					
		I-201911264128	630-90661-5570	INFRASTRUCTUR #6 FINAL-273, COUNTRY CLUB RD	001860	5,898.00
	PROJ: Z73-5570		COUNTRY CLUB UTILITY IMPR	INFRASTRUCTURE		
01-6389	TOWNE & COUNTRY EXCAVAT					
		I-201911264121	630-90661-5570	INFRASTRUCTUR #1 FINAL-270 HIGH/WHITNEY	001877	31,750.00
	PROJ: Z70-5570		W RED/W MAR(500 BLK)ALLEY	INFRASTRUCTURE		
					DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:	39,678.29
					FUND 630 SURFACE WATER MGT UTILITYTOTAL:	39,678.29
					REPORT GRAND TOTAL:	157,722.41

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21261	AMERICAN FAMILY LIFE INSUR	1,164.18						
	101-36421	REFUNDS & REIMB*NON-EXPENS	102.96	900-	1,142.80				
	101-40741-3331	TRAVEL, CONFERENCES AND SC	213.96	7,020	1,011.89				
	101-41136-2219	LODGING TAX	17,636.02	161,500	10,972.99				
	101-41231-2211	GENERAL SUPPLIES	70.17	6,700	39.58-	Y			
	101-42071-2211	GENERAL SUPPLIES	150.00	10,815	1,456.54				
	101-50156-2211	GENERAL SUPPLIES	20.91	14,362	12,009.39				
	101-50156-2215	SAFETY WEAR & EQUIPMENT	1,182.00	5,000	1,297.50-	Y			
	101-60211-2215	SAFETY WEAR & EQUIPMENT	50.96	5,750	2,995.78				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	943.48	71,500	16,604.00-	Y			
	101-60364-2211	GENERAL SUPPLIES	67.92	14,000	4,940.37-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	545.06	15,000	4,889.71-	Y			
	101-70176-2221	EQUIPMENT REPAIR & MAINTEN	5,990.00	12,000	3,838.08				
	101-70176-2227	OTHER REPAIRS & MAINTENANC	4,008.40	5,600	439.78				
	211-21261	AFLAC	496.08						
	258-70579-2227	OTHER REPAIRS & MAINTENANC	195.00	20,000	12,881.05				
	260-60211-5570	INFRASTRUCTURE	38,758.78	0	791,602.52-	Y			
	270-21261	AMERICAN FAMILY LIFE INSUR	142.92						
	401-60211-5540	MACHINERY & EQUIPMENT	209.96	295,000	270,991.79				
	602-21261	AMERICAN FAMILY LIFE INSUR	178.56						
	602-90581-2211	GENERAL SUPPLIES	170.78	250,000	20,205.23				
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	65.20	50,000	11,673.24				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	25.00	152,000	1,763.23-	Y			
	609-21261	AMERICAN FAMILY LIFE INSUR	60.99						
	609-90991-2211	GENERAL SUPPLIES	651.59	7,500	6,081.08-	Y			
	609-90991-3311	GENERAL PROFESSIONAL SERVI	166.87	14,000	588.93				
	609-90991-3333	FREIGHT	278.52	30,000	1,342.56-	Y			
	609-90992-2211	GENERAL SUPPLIES	20.35	500	629.67-	Y			
	609-90992-2251	LIQUOR PURCHASES	25,300.79	1,267,741	57,128.57-	Y			
	609-90992-2252	BEER PURCHASES	17,114.95	1,704,028	141,211.13-	Y			
	609-90992-2253	WINE PURCHASES	1,957.00	544,319	29,081.93				
	609-90992-2254	GEN MDSE PURCHASES	104.76	70,496	5,567.52				
	630-90661-2227	OTHER REPAIRS & MAINTENANC	2,030.29	20,000	1,642.73-	Y			
	630-90661-5570	INFRASTRUCTURE	37,648.00	271,413	311,380.60-	Y			
	** 2019-2020 YEAR TOTALS **		157,722.41						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	1,267.14
101-0156	CHEMICAL ASSESSMENT TEAM	1,202.91
101-0176	AQUATIC CENTER	9,998.40
101-0211	STREET ADMINISTRATION	994.44
101-0364	AIRPORT	612.98
101-0741	CITY ADMINISTRATION	213.96
101-1136	GEN COMM DEVELOPMENT	17,636.02
101-1231	MUNICIPAL BLDG MAINT	70.17
101-2071	ADULT COMMUNITY CTR	150.00

101 TOTAL	GENERAL FUND	32,146.02
211	NON-DEPARTMENTAL	496.08

211 TOTAL	LIBRARY FUND	496.08
258-0579	AMATEUR SPORTS CENTER	195.00

258 TOTAL	ASC ARENA	195.00
260-0211	STREET ADMIN	38,758.78

260 TOTAL	MARSHALL INDUSTRIAL FOUND	38,758.78
270	NON-DEPARTMENTAL	142.92

270 TOTAL	MERIT	142.92
401-0211	STREET ADMINISTRATION	209.96

401 TOTAL	CAPITAL EQUIPMENT FUND	209.96
602	NON-DEPARTMENTAL	178.56
602-0581	WW OPERATIONS	260.98

602 TOTAL	WASTEWATER OPERATING	439.54

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
609	NON-DEPARTMENTAL	60.99
609-0991	LIQUOR OPERATIONS	1,096.98
609-0992	LIQUOR PURCHASES	44,497.85

609 TOTAL	LIQUOR	45,655.82
630-0661	SURFACE WATER MGT UTILITY	39,678.29

630 TOTAL	SURFACE WATER MGT UTILITY	39,678.29

** TOTAL **		157,722.41

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E22 CORPS/DIKE TREE/VEGETATIO	2227 OTHER REPAIR AND MAINTENANCE	2,027.75
	** PROJECT E22 TOTAL **	2,027.75
PC5 10/14-09/16 CAT GRANT	2211 GENERAL SUPPLIES	20.91
	2215 SAFETY EQUIPMENT	1,182.00
	** PROJECT PC5 TOTAL **	1,202.91
W04 BIOSOLIDS	2211 GENERAL SUPPLIES	71.97
	** PROJECT W04 TOTAL **	71.97
Z70 W RED/W MAR(500 BLK)ALLEY	5570 INFRASTRUCTURE	31,750.00
	** PROJECT Z70 TOTAL **	31,750.00
Z73 COUNTRY CLUB UTILITY IMPR	5570 INFRASTRUCTURE	5,898.00
	** PROJECT Z73 TOTAL **	5,898.00
Z74 HURON-SUPERIOR RECON	5570 INFRASTRUCTURE	38,758.78
	** PROJECT Z74 TOTAL **	38,758.78

NO ERRORS

** END OF REPORT **

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
01-1	ONE TIME VENDOR RMMN ASSOC	I-REFUND	101-32125	ON-SALE/FINAN RMMN ASSOC:LIQ LIC OVERPYMT	115000	1,200.00		
01-1311	HYVEE FOOD STORES INC I-201911264126		101-32125	ON-SALE/FINAN REFUND LICENSE OVERPYMTS	114981	500.00		
01-1325	ICMA RETIREMENT TRUST # I-31 201911264123		101-21253	DEFERRED COMP ICMA DEFERRED COMP	114982	300.00		
01-1757	MN CHILD SUPPORT PAYMEN I-C12201911264123		101-21262	CHILD SUPPORT #0014992937	114991	356.25		
01-2034	PETTY CASH I-201911264119		101-11270	CHANGE FUND - PETTY CASH--ARENA	114997	100.00		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	2,456.25
01-1311	HYVEE FOOD STORES INC I-201911264125 PROJ: AAA-3311		101-40141-3311 WELLNESS PROGRAM	GENERAL PROFE BIOMETRIC SCREENINGS PROFESSIONAL SERVICES	114980	3,015.00		
					DEPARTMENT 0141	MAYOR & COUNCIL	TOTAL:	3,015.00
01-5813	ACE HOME & HARDWARE I-106322		101-50151-2211	GENERAL SUPPL KEYS	114961	15.92		
					DEPARTMENT 0151	POLICE ADMINISTRATION	TOTAL:	15.92
01-2488	UNIVERSITY OF MINNESOTA I-201911264127		101-60164-3331	TRAVEL, CONFE CONTINUING EDUCATION-I GUTMAN	115004	620.00		
					DEPARTMENT 0164	COMMUNITY PLANNING	TOTAL:	620.00
01-4980	MENARDS INC I-49237		101-70176-2211	GENERAL SUPPL SHOP VAC FILTERS	114988	39.06		
01-5860	CENTRAL STATES GROUP I-7022705-00		101-70176-2221	EQUIPMENT REP 8" PVC SADDLE	114973	143.69		
					DEPARTMENT 0176	AQUATIC CENTER	TOTAL:	182.75
01-0656	AVERA MARSHALL REGIONAL I-201911254117 I-ST2193041335YD		101-60211-3311 101-60211-3311	GENERAL PROFE PRE-EMPLOYMENT & RANDOM TESTIN GENERAL PROFE PRE-EMPLOYMENT & RANDOM TESTIN	114969 114969	104.00 25.00		

PACKET: 07135 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0211 STREET ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1291	HOFFMAN FILTER SERVICE					
		I-86982	101-60211-3311	GENERAL PROFE ANTIFREEZE/ FILTERS DISPOSAL	114979	92.50
01-1508	LOCKWOOD MOTORS INC.					
		I-362395	101-60211-2221	EQUIPMENT REP #1 1 TON	114987	119.97
		I-46966	101-60211-2221	EQUIPMENT REP P6 1 TON	114987	52.67
01-1945	NORMS GTC					
		I-99848	101-60211-2221	EQUIPMENT REP P6 1-TON	114995	89.17
		I-99940	101-60211-2221	EQUIPMENT REP WOOD CHIPPER	114995	132.02
01-2064	POWERPLAN					
		C-P61781	101-60211-2221	EQUIPMENT REP JD BLADE	114999	17.08-
		I-P62430	101-60211-2221	EQUIPMENT REP 644 K FILTER	114999	34.18
		I-P62468	101-60211-2221	EQUIPMENT REP JD LOADER	114999	171.55
		I-P62476	101-60211-2221	EQUIPMENT REP JD 644K LOADER	114999	792.63
		I-P62477	101-60211-2221	EQUIPMENT REP JD BLADE FILTERS	114999	212.56
01-4980	MENARDS INC					
		I-49196	101-60211-2211	GENERAL SUPPL BULBS/STRING LITES	114988	63.94
01-5813	ACE HOME & HARDWARE					
		I-105073	101-60211-2212	MOTOR FUELS, TACK WAGON	114961	11.79
		I-106732	101-60211-2221	EQUIPMENT REP DOOR REMOTES	114961	13.99
		I-106853	101-60211-2215	SAFETY WEAR & HARD HAT	114961	73.95
		I-981610	101-60211-2221	EQUIPMENT REP CHAINCATCHER FOR CHAINSAW	114961	1.68
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	1,974.52
01-1288	HISKEN CONSTRUCTION INC					
		I-2359	101-70276-2227	OTHER REPAIRS ARCHERY PARK CONCRETE	114978	5,940.00
01-4980	MENARDS INC					
		I-48918	101-70276-2211	GENERAL SUPPL LED XMAS LIFGHTS	114988	75.11
		I-49277	101-70276-2211	GENERAL SUPPL XMAS LIGHTS, SHOP VAC	114988	166.26
		I-49286	101-70276-2211	GENERAL SUPPL XMAS LIGHTS, COUPLINGS	114988	16.33
		I-49433	101-70276-2211	GENERAL SUPPL COUPLING	114988	1.98
01-5813	ACE HOME & HARDWARE					
		C-105435	101-70276-2223	BUILDING REPA JUSTICE GARAGE RETURNS	114961	269.55-
		I-105013	101-70276-2211	GENERAL SUPPL SUPPLIES	114961	2.58
		I-105158	101-70276-2227	OTHER REPAIRS SUPPLIES	114961	30.07
		I-105441	101-70276-2211	GENERAL SUPPL SUPPLIES	114961	23.96
		I-105697	101-70276-2227	OTHER REPAIRS MALLET, FLAT BARS	114961	27.97
		I-105745	101-70276-2211	GENERAL SUPPL BOLTS	114961	2.52
		I-106059	101-70276-2211	GENERAL SUPPL SUPPLIES	114961	9.96
		I-106068	101-70276-2211	GENERAL SUPPL SUPPLIES	114961	8.35
		I-106179	101-70276-2211	GENERAL SUPPL CONCRETE MIX	114961	12.68

PACKET: 07135 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5813	ACE HOME & HARDWARE		continued			
		I-106218	101-70276-2211	GENERAL SUPPL CONCRETE MIX	114961	4.69
		I-106901	101-70276-2211	GENERAL SUPPL CLAMP	114961	9.99
		I-106904	101-70276-2211	GENERAL SUPPL CLAMP	114961	2.73
		I-107014	101-70276-2211	GENERAL SUPPL CLAMPS	114961	12.72
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						6,078.35
01-0656	AVERA MARSHALL REGIONAL					
		I-ST2193041335YD	101-50352-3311	GENERAL PROFE PRE-EMPLOYMENT & RANDOM TESTIN	114969	25.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						25.00
01-0606	ANIMAL HEALTH CENTER					
		I-207754	101-60364-2221	EQUIPMENT REP PRESSURE WASHER	114965	107.31
01-3606	CBA LIGHTING & CONTROLS					
		I-190337	101-60364-2211	GENERAL SUPPL RUNWAY LIGHTS	114972	1,888.15
01-4980	MENARDS INC					
		I-48891	101-60364-2211	GENERAL SUPPL T HANGAR BULBS	114988	159.92
01-5095	KIBBLE EQUIPMENT					
		I-2159244	101-60364-2221	EQUIPMENT REP 4720 CAB FILTER	114984	33.94
01-5813	ACE HOME & HARDWARE					
		I-105206	101-60364-2245	EQUIPMENT/TOO HAMMER, MARKERS	114961	96.74
DEPARTMENT 0364 AIRPORT TOTAL:						2,286.06
01-0147	TAHER FOOD SERVICE					
		I-1027-1	101-70772-2211	GENERAL SUPPL SNACKS- THEATER	115001	15.30
	PROJ: 500-2211		AFTER SCHOOL CLUBS	GENERAL SUPPLIES		
		I-1028-1	101-70772-2211	GENERAL SUPPL ASP SNACKS	115001	151.20
	PROJ: 500-2211		AFTER SCHOOL CLUBS	GENERAL SUPPLIES		
DEPARTMENT 0772 CS YOUTH ACTIVITIES TOTAL:						166.50
01-2497	UNIVERSITY OF MINNESOTA					
		I-201911264122	101-70879-3314	INSTRUCTORS F I'M ALONE CLASS	115005	281.25
DEPARTMENT 0879 COMM ED-WINTER TOTAL:						281.25
01-1774	MN DEPT OF LABOR AND IN					

PACKET: 07135 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-1774	MN DEPT OF LABOR AND IN		continued				
		I-ABR0222663I	101-41231-3437	LICENSES AND 344 W MAIN ST	114992	40.00	
01-3819	DACOTAH PAPER CO						
		I-11327	101-41231-2211	GENERAL SUPPL BAGS & FLOOR CLEANER	114975	133.11	
01-5813	ACE HOME & HARDWARE						
		I-106847	101-41231-2211	GENERAL SUPPL PACKING TAPE	114961	9.59	
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	182.70
01-3819	DACOTAH PAPER CO						
		I-83212	101-42071-2211	GENERAL SUPPL PROGRAMMING	114975	88.99	
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	88.99
					FUND 101 GENERAL FUND	TOTAL:	17,373.29

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0656	AVERA MARSHALL REGIONAL	I-ST2193041335YD	258-70579-3311	GENERAL PROFE PRE-EMPLOYMENT & RANDOM TESTIN	114969	25.00
01-2428	TITAN MACHINERY	I-256614	258-70579-5540	MACHINERY & E ERSKINE 2420XL SNOW BLOWER	115003	5,541.74
01-3809	O'REILLY AUTOMOTIVE STO	I-1538-228439	258-70579-2221	EQUIPMENT REP EDGER BATTERIES	114996	428.88
01-3819	DACOTAH PAPER CO	I-10982	258-70579-2211	GENERAL SUPPL CLEANING SUPPLIES	114975	1,164.91
01-5813	ACE HOME & HARDWARE	I-105990	258-70579-2211	GENERAL SUPPL SMALL TOOLS	114961	20.98
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	7,181.51
FUND 258 ASC ARENA					TOTAL:	7,181.51

PACKET: 07135 Regular Payments
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: 0551 MERIT OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-5813	ACE HOME & HARDWARE	I-105074	270-50551-2211	GENERAL SUPPL KEYS FOR COLD STORAGE	114961	6.37	
					DEPARTMENT 0551 MERIT OPERATIONS	TOTAL:	6.37
					FUND 270 MERIT	TOTAL:	6.37

PACKET: 07135 Regular Payments

VENDOR SET: 01

FUND : 456 2013 AMATEUR SPORTS CTR

DEPARTMENT: 0579 AMATEUR SPORTS CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4190	SWEETMAN CONSTRUCTION	I-100450	456-70579-5530	IMPR OTHER TH PARKING LOT LANDSCAPE FABRIC	114974	301.85
DEPARTMENT 0579 AMATEUR SPORTS CENTER TOTAL:						301.85
FUND 456 2013 AMATEUR SPORTS CTR TOTAL:						301.85

PACKET: 07135 Regular Payments

VENDOR SET: 01

FUND : 493 MERIT TRACK EXPANSION

DEPARTMENT: 0551 MERIT CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3555	MN DOT					
		I-P00010877	493-50551-5530	IMPR OTHER TH 10/19 MATERIAL TESTING	114993	755.64
	PROJ: MER-5530	MERIT CENTER		IMPR OTHER THAN BLDGS		
DEPARTMENT 0551 MERIT CENTER					TOTAL:	755.64
FUND 493 MERIT TRACK EXPANSION					TOTAL:	755.64

PACKET: 07135 Regular Payments

VENDOR SET: 01

FUND : 495 PUBLIC IMPROVE REVOLVING

DEPARTMENT: 1136 GEN COMM DEVELOPMENT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6435	LANDWEHR CONSTRUCTION, I-15223		495-41136-3311	GENERAL PROFE BLOCK 11 DEMO	114985	107,805.70
	PROJ: F23-3311	BLOCK 11		GENERAL PROFESSIONAL SVC		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	107,805.70
FUND 495 PUBLIC IMPROVE REVOLVING					TOTAL:	107,805.70

PACKET: 07135 Regular Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: 0581 WW OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0656	AVERA MARSHALL REGIONAL	I-ST2193041335YD	602-90581-3311	GENERAL PROFE PRE-EMPLOYMENT & RANDOM TESTIN	114969	25.00
01-1774	MN DEPT OF LABOR AND IN	I-ABR0224151I	602-90581-3437	LICENSES AND WASTEWATER--600 ERIE RD	114992	70.00
01-2407	TECH SALES CO.	I-323835	602-90581-2221	EQUIPMENT REP SAMPLER FOR VIESSMAN TRUCKING	115002	1,617.00
01-2566	WEF	I-201911264129	602-90581-3433	DUES & SUBSCR 2020 MEMBERSHIP	115006	105.00
01-3648	APEX ENGINEERING PRODUC	I-0152540-IN	602-90581-2211	GENERAL SUPPL RYDLYME	114966	3,131.93
01-4980	MENARDS INC	I-49293	602-90581-2211	GENERAL SUPPL SUPPLIES	114988	58.59
		I-49409	602-90581-2211	GENERAL SUPPL OIL FILLED HEATER	114988	39.97
		I-49416	602-90581-2211	GENERAL SUPPL SUPPLIES	114988	31.67
01-5095	KIBBLE EQUIPMENT	I-06135787	602-90581-3416	MACHINERY & E BIOSOLIDS TRACTOR RENTAL	114984	5,000.00
01-5813	ACE HOME & HARDWARE	I-105007	602-90581-2211	GENERAL SUPPL ANTIFREEZE	114961	6.00
		I-105195	602-90581-2211	GENERAL SUPPL SUPPLIES	114961	13.18
		I-105446	602-90581-2211	GENERAL SUPPL SUPPLIES	114961	0.50
		I-105473	602-90581-2211	GENERAL SUPPL CONDUIT	114961	15.96
		I-106168	602-90581-2211	GENERAL SUPPL WRENCHS602	114961	41.97
	PROJ: W04-2211	BIOSOLIDS		GENERAL SUPPLIES		
		I-106209	602-90581-2211	GENERAL SUPPL TANK FILL	114961	23.58
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	10,180.35
FUND 602 WASTEWATER OPERATING					TOTAL:	10,180.35

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1440835	609-90991-3333	FREIGHT .	114983	36.05
		I-1440836	609-90991-3333	FREIGHT .	114983	103.09
		I-1443491	609-90991-3333	FREIGHT .	114983	187.16
		I-1443492	609-90991-3333	FREIGHT .	114983	154.92
01-2036	PHILLIPS WINE AND SPIRI					
		I-2660699	609-90991-3333	FREIGHT .	114998	31.18
		I-2660700	609-90991-3333	FREIGHT .	114998	18.59
		I-2662535	609-90991-3333	FREIGHT .	114998	54.08
		I-2662536	609-90991-3333	FREIGHT .	114998	26.04
01-3819	DACOTAH PAPER CO					
		I-11331	609-90991-2211	GENERAL SUPPL SUPPLIES	114975	117.93
01-4457	BREAKTHRU BEVERAGE					
		I-1081061039	609-90991-3333	FREIGHT .	114971	95.90
		I-1081061040	609-90991-3333	FREIGHT .	114971	9.25
01-4980	MENARDS INC					
		I-49210	609-90991-2211	GENERAL SUPPL SUPPLIES	114988	19.98
		I-49286	609-90991-2211	GENERAL SUPPL XMAS LIGHTS, COUPLINGS	114988	274.89
		I-49294	609-90991-2211	GENERAL SUPPL ELECTRICAL CORDS	114988	68.67
01-6379	WINEBOW					
		I-MN00069866	609-90991-3333	FREIGHT .	115007	5.00
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	1,202.73
01-0630	ARCTIC GLACIER					
		I-1947932908	609-90992-2254	GEN MDSE PURC .	114967	46.78
01-0699	BEVERAGE WHOLESALERS					
		I-088755	609-90992-2252	BEER PURCHASE .	114970	138.60
		I-090682	609-90992-2254	GEN MDSE PURC .	114970	21.65
		I-090682	609-90992-2252	BEER PURCHASE .	114970	10,407.75
		I-090683	609-90992-2252	BEER PURCHASE .	114970	72.00
		I-090924	609-90992-2254	GEN MDSE PURC .	114970	196.35
		I-090924	609-90992-2252	BEER PURCHASE .	114970	18,124.07
01-1399	JOHNSON BROTHERS LIQUOR					
		C-577692	609-90992-2251	LIQUOR PURCHA .	114983	25.50-
		I-1440835	609-90992-2251	LIQUOR PURCHA .	114983	2,765.02
		I-1440836	609-90992-2253	WINE PURCHASE .	114983	2,333.55
		I-1440837	609-90992-2252	BEER PURCHASE .	114983	112.25
		I-1443491	609-90992-2251	LIQUOR PURCHA .	114983	10,781.42
		I-1443492	609-90992-2253	WINE PURCHASE .	114983	4,176.55

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1507	LOCHER BROTHERS INC	I-17568	609-90992-2252	BEER PURCHASE .	114986	538.20
01-2036	PHILLIPS WINE AND SPIRI	I-2660699	609-90992-2251	LIQUOR PURCHA .	114998	2,433.26
		I-2660700	609-90992-2253	WINE PURCHASE .	114998	857.50
		I-2662535	609-90992-2251	LIQUOR PURCHA .	114998	3,782.03
		I-2662536	609-90992-2254	GEN MDSE PURC .	114998	296.15
		I-2662536	609-90992-2253	WINE PURCHASE .	114998	331.95
01-3761	AMERICAN BOTTLING CO.	I-3892904737	609-90992-2254	GEN MDSE PURC .	114964	86.88
01-4457	BREAKTHRU BEVERAGE	I-1081061038	609-90992-2252	BEER PURCHASE .	114971	122.75
		I-1081061039	609-90992-2251	LIQUOR PURCHA .	114971	7,360.53
		I-1081061040	609-90992-2253	WINE PURCHASE .	114971	258.99
01-5447	ARTISAN BEER COMPANY	I-3388009	609-90992-2252	BEER PURCHASE .	114968	310.45
		I-3389123	609-90992-2252	BEER PURCHASE .	114968	485.00
01-6127	GRANDVIEW VALLEY WINERY	I-15065	609-90992-2253	WINE PURCHASE .	114976	660.00
01-6230	MILLNER HERITAGE VINEYA	I-1-11-26-19-1	609-90992-2253	WINE PURCHASE .	114990	348.00
01-6379	WINEBOW	I-MN00069866	609-90992-2253	WINE PURCHASE .	115007	120.00
01-6434	HARMONIC GOODS, LLC	I-D99	609-90992-2254	GEN MDSE PURC .	114977	914.95
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 68,057.13
					FUND 609 LIQUOR	TOTAL: 69,259.86

PACKET: 07135 Regular Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1877	MOTION INDUSTRIES INC	I-MN01-175857	630-90661-2221	EQUIPMENT REP STREET SWEEPER	114994	121.93
01-3555	MN DOT	I-P00010877	630-90661-5570	INFRASTRUCTUR 10/19 MATERIAL TESTING	114993	110.52
	PROJ: Z73-5570	COUNTRY CLUB UTILITY IMPR		INFRASTRUCTURE		
01-4190	SWEETMAN CONSTRUCTION	I-93608	630-90661-2227	OTHER REPAIRS CATCH BASIN PATCH	114974	27.96
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL: 260.41
FUND 630 SURFACE WATER MGT UTILITY						TOTAL: 260.41
REPORT GRAND TOTAL:						213,124.98

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-11270	CHANGE FUND - COMMUNITY SE	100.00						
	101-21253	DEFERRED COMP - ICMA	300.00						
	101-21262	CHILD SUPPORT	356.25						
	101-32125	ON-SALE/FINAN B*NON-EXPENS	1,700.00	45,006-	13,056.00-				
	101-40141-3311	GENERAL PROFESSIONAL SERVI	3,015.00	11,785	832.72-	Y			
	101-41231-2211	GENERAL SUPPLIES	142.70	6,700	39.58-	Y			
	101-41231-3437	LICENSES AND TAXES	40.00	200	9.00-	Y			
	101-42071-2211	GENERAL SUPPLIES	88.99	10,815	1,456.54				
	101-50151-2211	GENERAL SUPPLIES	15.92	12,000	2,211.76				
	101-50352-3311	GENERAL PROFESSIONAL SERVI	25.00	25,000	1,042.34-	Y			
	101-60164-3331	TRAVEL, CONFERENCES, AND S	620.00	5,000	103.27-	Y			
	101-60211-2211	GENERAL SUPPLIES	63.94	14,500	4,341.65				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	11.79	43,300	29,116.45-	Y			
	101-60211-2215	SAFETY WEAR & EQUIPMENT	73.95	5,750	2,995.78				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	1,603.34	71,500	16,604.00-	Y			
	101-60211-3311	GENERAL PROFESSIONAL SERVI	221.50	18,500	93,619.75-	Y			
	101-60364-2211	GENERAL SUPPLIES	2,048.07	14,000	4,940.37-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	141.25	15,000	4,889.71-	Y			
	101-60364-2245	EQUIPMENT/TOOLS UP TO \$500	96.74	2,000	1,377.02				
	101-70176-2211	GENERAL SUPPLIES	39.06	36,000	3,968.88				
	101-70176-2221	EQUIPMENT REPAIR & MAINTEN	143.69	12,000	3,838.08				
	101-70276-2211	GENERAL SUPPLIES	349.86	55,000	2,586.84-	Y			
	101-70276-2223	BUILDING REPAIR & MAINTENA	269.55-	15,600	1,748.53-	Y			
	101-70276-2227	OTHER REPAIRS & MAINTENANC	5,998.04	150,000	41,573.79				
	101-70772-2211	GENERAL SUPPLIES	166.50	1,400	264.56				
	101-70879-3314	INSTRUCTORS FEES	281.25	6,000	2,766.24				
	258-70579-2211	GENERAL SUPPLIES	1,185.89	25,000	6,389.88				
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	428.88	17,000	59.17				
	258-70579-3311	GENERAL PROFESSIONAL SERVI	25.00	5,298	6,222.58-	Y			
	258-70579-5540	MACHINERY & EQUIPMENT	5,541.74	0	5,541.74-	Y			
	270-50551-2211	GENERAL SUPPLIES	6.37	3,000	521.60				
	456-70579-5530	IMPR OTHER THAN BLDGS	301.85	0	26,303.44-	Y			
	493-50551-5530	IMPR OTHER THAN BLDGS	755.64	0	2,648,167.21-	Y			
	495-41136-3311	GENERAL PROFESSIONAL SVC	107,805.70	0	186,080.61-	Y			
	602-90581-2211	GENERAL SUPPLIES	3,363.35	250,000	20,205.23				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	1,617.00	152,000	1,763.23-	Y			
	602-90581-3311	GENERAL PROFESSIONAL SERVI	25.00	125,625	164,414.42-	Y			
	602-90581-3416	MACHINERY & EQUIPMENT RENT	5,000.00	5,000	0.00				
	602-90581-3433	DUES & SUBSCRIPTIONS	105.00	4,060	285.80-	Y			
	602-90581-3437	LICENSES AND TAXES	70.00	12,655	445.59				
	609-90991-2211	GENERAL SUPPLIES	481.47	7,500	6,081.08-	Y			
	609-90991-3333	FREIGHT	721.26	30,000	1,342.56-	Y			
	609-90992-2251	LIQUOR PURCHASES	27,096.76	1,267,741	57,128.57-	Y			
	609-90992-2252	BEER PURCHASES	30,311.07	1,704,028	141,211.13-	Y			
	609-90992-2253	WINE PURCHASES	9,086.54	544,319	29,081.93				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	609-90992-2254	GEN MDSE PURCHASES	1,562.76	70,496	5,567.52				
	630-90661-2221	EQUIPMENT REPAIR & MAINTEN	121.93	15,000	3,717.17				
	630-90661-2227	OTHER REPAIRS & MAINTENANC	27.96	20,000	1,642.73-	Y			
	630-90661-5570	INFRASTRUCTURE	110.52	271,413	311,380.60-	Y			
**	2019-2020 YEAR TOTALS	**	213,124.98						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	2,456.25
101-0141	MAYOR & COUNCIL	3,015.00
101-0151	POLICE ADMINISTRATION	15.92
101-0164	COMMUNITY PLANNING	620.00
101-0176	AQUATIC CENTER	182.75
101-0211	STREET ADMINISTRATION	1,974.52
101-0276	PARK MAINTENANCE & DEVEL.	6,078.35
101-0352	FIRE SERVICES	25.00
101-0364	AIRPORT	2,286.06
101-0772	CS YOUTH ACTIVITIES	166.50
101-0879	COMM ED-WINTER	281.25
101-1231	MUNICIPAL BLDG MAINT	182.70
101-2071	ADULT COMMUNITY CTR	88.99
101 TOTAL	GENERAL FUND	17,373.29
258-0579	AMATEUR SPORTS CENTER	7,181.51
258 TOTAL	ASC ARENA	7,181.51
270-0551	MERIT OPERATIONS	6.37
270 TOTAL	MERIT	6.37

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
456-0579	AMATEUR SPORTS CENTER	301.85

456 TOTAL	2013 AMATEUR SPORTS CTR	301.85
493-0551	MERIT CENTER	755.64

493 TOTAL	MERIT TRACK EXPANSION	755.64
495-1136	GEN COMM DEVELOPMENT	107,805.70

495 TOTAL	PUBLIC IMPROVE REVOLVING	107,805.70
602-0581	WW OPERATIONS	10,180.35

602 TOTAL	WASTEWATER OPERATING	10,180.35
609-0991	LIQUOR OPERATIONS	1,202.73
609-0992	LIQUOR PURCHASES	68,057.13

609 TOTAL	LIQUOR	69,259.86
630-0661	SURFACE WATER MGT UTILITY	260.41

630 TOTAL	SURFACE WATER MGT UTILITY	260.41

	** TOTAL **	213,124.98

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
500 AFTER SCHOOL CLUBS	2211 GENERAL SUPPLIES	166.50
	** PROJECT 500 TOTAL **	166.50
AAA WELLNESS PROGRAM	3311 PROFESSIONAL SERVICES	3,015.00
	** PROJECT AAA TOTAL **	3,015.00

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
F23 BLOCK 11	3311	GENERAL PROFESSIONAL SVC	107,805.70
		** PROJECT F23 TOTAL **	107,805.70
MER MERIT CENTER	5530	IMPR OTHER THAN BLDGS	755.64
		** PROJECT MER TOTAL **	755.64
W04 BIOSOLIDS	2211	GENERAL SUPPLIES	41.97
		** PROJECT W04 TOTAL **	41.97
Z73 COUNTRY CLUB UTILITY IMPR	5570	INFRASTRUCTURE	110.52
		** PROJECT Z73 TOTAL **	110.52

NO ERRORS

** END OF REPORT **

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1311	HYVEE FOOD STORES INC					
		I-201912024131	101-32125	ON-SALE/FINAN REIM OF OVPYMT LIQUOR LICENSE	115027	400.00
01-3829	BRAU BROTHERS					
		I-201912054145	101-36421	REFUNDS & REI REFUND OF BRAU BROS LOAN OVERP	115019	1,708.60
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						2,108.60
01-4118	WALMART BUSINESS					
		I-029152	101-40141-2211	GENERAL SUPPL SUPPLIES-SOUP SPECTACULAR	115064	7.88
				DEPARTMENT 0141	MAYOR & COUNCIL	TOTAL:
						7.88
01-0444	KLENKEN, ERIC					
		I-201912024132	101-50151-2214	UNIFORMS 2019 BOOT- E KLENKEN	115029	150.00
01-0450	KOPITSKI, JASON					
		I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	115030	30.00
01-0460	MARSHALL JAMES					
		I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	115034	80.00
01-0503	TOMASEK, TIM					
		I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	115060	30.00
01-0518	WENKER, JEFFREY					
		I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	115066	30.00
01-1158	GALLS INC					
		C-014262003	101-50151-2211	GENERAL SUPPL RETURN SENSOR	115024	139.98-
		I-014273495	101-50151-2214	UNIFORMS UNIFORM	115024	60.30
		I-0142900109	101-50151-2214	UNIFORMS UNIFORM	115024	177.46
		I-014323930	101-50151-2214	UNIFORMS UNIFORM	115024	60.59
01-1508	LOCKWOOD MOTORS INC.					
		I-056628111900	101-50151-2221	EQUIPMENT REP CAR WASHES	115031	44.64
01-4118	WALMART BUSINESS					
		I-018788	101-50151-2211	GENERAL SUPPL BATTERIES	115064	16.97
01-5515	HOFFMANN, RYAN					
		I-12/2019-CELLPHONE	101-50151-3321	TELEPHONE & C	115026	30.00
				DEPARTMENT 0151	POLICE ADMINISTRATION	TOTAL:
						569.98
01-0481	ROKEH, JASON					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0481	ROKEH, JASON			continued		
		I-12/2019-CELL PHON	101-60162-3321	TELEPHONE & C	115051	30.00
01-0495	SWANSON, GREGG					
		I-12/2019-CELL PHON	101-60162-3321	TELEPHONE & C	115056	30.00
01-0610	AOPA					
		I-E1912MRF	101-60162-3433	DUES & SUBSCR DUES- G OLSON	115013	79.00
01-3655	CEAM					
		I-201912054146	101-60162-3433	DUES & SUBSCR 2020 DUES-- J ANDERSON	115021	60.00
01-3808	STELTER, GEOFFREY					
		I-12/2019-CELL PHON	101-60162-3321	TELEPHONE & C	115053	30.00
DEPARTMENT 0162 ENGINEERING					TOTAL:	229.00

01-1774	MN DEPT OF LABOR AND IN					
		I-ABR0222665I	101-70176-3437	LICENSES AND POOL AT HWY 19	115040	20.00
DEPARTMENT 0176 AQUATIC CENTER					TOTAL:	20.00

		I-ABR0224150I	101-60211-3437	LICENSES AND 901 OAK ST	115040	20.00
01-1877	MOTION INDUSTRIES INC					
		I-MN01-176010	101-60211-2245	EQUIPMENT/TOO CHAIN BREAKER	115044	262.48
01-1945	NORMS GTC					
		I-100103	101-60211-2221	EQUIPMENT REP HOSE CLAMPS	115045	22.90
		I-99983	101-60211-2221	EQUIPMENT REP P9 PICKUP	115045	65.99
01-2064	POWERPLAN					
		I-P62523	101-60211-2221	EQUIPMENT REP 644K GREASE HOSE	115049	93.81
01-5813	ACE HOME & HARDWARE					
		C-107260	101-60211-2211	GENERAL SUPPL RETURN LIGHTS	115009	12.00-
		I-107145	101-60211-2221	EQUIPMENT REP BRINE MAKER BRACKET BOLTS	115009	2.56
		I-107251	101-60211-2245	EQUIPMENT/TOO TIE DOWNS	115009	19.99
		I-107257	101-60211-2211	GENERAL SUPPL CHRISTMAS LIGHTS	115009	13.78
		I-107261	101-60211-2211	GENERAL SUPPL CHRISTMAS LIGHTS	115009	20.97
01-6412	AG PLUS COOPERATIVE					
		I-1-72875	101-60211-2221	EQUIPMENT REP FORD F250	115011	488.64
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	999.12

PACKET: 07145 city ap
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I	I-44045	101-70276-2221	EQUIPMENT REP SWEEPER REPAIRS	115015	35.00
01-2428	TITAN MACHINERY	I-13224010 GP	101-70276-2245	EQUIPMENT/TOO POST AUGER	115058	768.00
01-5813	ACE HOME & HARDWARE	I-105454	101-70276-2227	OTHER REPAIRS PLYWOOD	115009	38.95
		I-107150	101-70276-2211	GENERAL SUPPL TORX SCREWS, PLIERS	115009	29.74
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						871.69
01-0998	DIVERSIFIED INSPECTION	I-INDI16877	101-50352-2221	EQUIPMENT REP AERIAL INSPECTION	115023	816.00
01-1824	MN STATE FIRE CHIEFS AS	I-34	101-50352-3331	TRAVEL, CONFE FIRE OFFICER SCHOOL	115042	285.00
		I-37	101-50352-3331	TRAVEL, CONFE FIRE OFFICER SCHOOL	115042	250.00
01-4871	ANDERSON, TIM	I-201912034141	101-50352-2211	GENERAL SUPPL HDMI CABLES	115012	72.88
01-6202	SUNDANCE AUTO REPAIR	I-11746	101-50352-2221	EQUIPMENT REP TIRES & BEARINGS	115055	728.10
		I-12801	101-50352-2221	EQUIPMENT REP OIL CHG	115055	95.95
01-6377	MIDWEST TRAINING ASSOCO	I-19-74-1031	101-50352-3331	TRAVEL, CONFE NFPA TRAINING	115038	300.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						2,547.93
01-3764	A & M CONSTRUCTION	I-00000510000568	101-60364-2227	OTHER REPAIRS REPAIR CONCRETE AT AIRPORT	115008	1,100.00
01-4980	MENARDS INC	I-49776	101-60364-2221	EQUIPMENT REP GMC WIPERS	115037	19.98
01-5733	VAST BROADBAND	I-001575601-1119	101-60364-3321	TELEPHONE 11/22-12/21/19	115063	122.68
DEPARTMENT 0364 AIRPORT TOTAL:						1,242.66
01-4118	WALMART BUSINESS	I-006395	101-50453-2211	GENERAL SUPPL KENNEL SUPPLIES	115064	40.81
		I-021344	101-50453-2211	GENERAL SUPPL SUPPLIES	115064	93.31
DEPARTMENT 0453 ANIMAL IMPOUNDMENT TOTAL:						134.12

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1945	NORMS GTC					
		I-100179	101-40671-2221	EQUIPMENT REP WIPER BLADES, HEADLIGHTS	115045	60.96
				DEPARTMENT 0671 CABLE COMMISSION	TOTAL:	60.96
01-4118	WALMART BUSINESS					
		I-022787	101-70772-2211	GENERAL SUPPL ASP SUPPLIES	115064	47.42
		I-029143	101-70772-2211	GENERAL SUPPL ASP SUPPLIES	115064	33.31
		I-931200789973	101-70772-2211	GENERAL SUPPL ASP SUPPLIES	115064	52.10
				DEPARTMENT 0772 CS YOUTH ACTIVITIES	TOTAL:	132.83
01-1574	MAGIC WATER					
		I-201912024134	101-40821-2211	GENERAL SUPPL 12/01-12/31/19	115032	45.00
01-1819	MN SECRETARY OF STATE					
		I-201912054147	101-40821-3433	DUES & SUBSCR NOTARY RENEWAL-K DROWN	115041	120.00
				DEPARTMENT 0821 FINANCE	TOTAL:	165.00
01-4502	JODI SCHREURS					
		I-201912054148	101-70871-2211	GENERAL SUPPL REIMBURSEMENT FOR SKATING BADG	115052	89.37
				DEPARTMENT 0871 COMMUNITY EDUCATION	TOTAL:	89.37
01-2096	QUARNSTROM & DOERING, P					
		I-201912024137	101-41041-3313	LEGAL FEES 12/19 SVC	115050	10,532.34
				DEPARTMENT 1041 LEGAL	TOTAL:	10,532.34
01-1808	MINNESOTA MUNICIPAL UTI					
		I-54202	101-41136-3311	GENERAL PROFE Q4 2019 SAFETY TRAINING	115039	4,006.00
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	4,006.00
01-5733	VAST BROADBAND					
		I-015038701-1119	101-41231-3321	TELEPHONE & C 12/18-01/17/19	115063	27.97
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	27.97
01-4118	WALMART BUSINESS					
		I-016502	101-42071-2211	GENERAL SUPPL SUPPLIES	115064	16.07
				DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	16.07
				FUND 101 GENERAL FUND	TOTAL:	23,761.52

PACKET: 07145 city ap
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: 0437 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1808	MINNESOTA MUNICIPAL UTI	I-54202	211-70437-3331	TRAVEL, CONFER Q4 2019 SAFETY TRAINING	115039	68.00
					DEPARTMENT 0437 LIBRARY	TOTAL: 68.00
					FUND 211 LIBRARY FUND	TOTAL: 68.00

PACKET: 07145 city ap
 VENDOR SET: 01
 FUND : 240 COMM ED DRIVER'S TRAINING
 DEPARTMENT: 0879 COMM ED--WINTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4118	WALMART BUSINESS	I-932600687200	240-70879-2211	GENERAL SUPPL DE SUPPLIES	115064	21.36
					DEPARTMENT 0879 COMM ED--WINTER	TOTAL: 21.36
					FUND 240 COMM ED DRIVER'S TRAINING	TOTAL: 21.36

PACKET: 07145 city ap
VENDOR SET: 01
FUND : 258 ASC ARENA
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1808	MINNESOTA MUNICIPAL UTI	I-54202	258-70579-3331	TRAVEL, CONFE Q4 2019 SAFETY TRAINING	115039	117.00
01-6040	STEP SAVER INC.	I-133362	258-70579-2211	GENERAL SUPPL SALT	115054	280.37
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	397.37
FUND 258 ASC ARENA					TOTAL:	397.37

PACKET: 07145 city ap
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: 0551 MERIT OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1808	MINNESOTA MUNICIPAL UTI	I-54202	270-50551-3331	TRAVEL, CONFE Q4 2019 SAFETY TRAINING	115039	7.00
01-4118	WALMART BUSINESS	I-021060	270-50551-2211	GENERAL SUPPL SUPPLIES	115064	12.71
		I-021550	270-50551-3347	MARKETING SUPPLIES FOR OPEN HOUSE	115064	22.08
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	41.79
FUND 270 MERIT					TOTAL:	41.79

PACKET: 07145 city ap

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0211 STREET ADMINISTRATION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0707	BISBEE PLUMBING AND HEA	I-51243	401-60211-5540	MACHINERY & E BRINE MAKER WATER HOOKUP	115017	197.63
01-4980	MENARDS INC	I-49420	401-60211-5540	MACHINERY & E BRINE MAKER PARTS	115037	2.27
01-6436	VARITECH INDUSTRIES, IN	I-060-1017379	401-60211-5540	MACHINERY & E BRINE MAKER	115062	10,990.00
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	11,189.90
FUND 401 CAPITAL EQUIPMENT FUND					TOTAL:	11,189.90

PACKET: 07145 city ap

VENDOR SET: 01

FUND : 423 PARK IMPROVEMENTS

DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918995664	423-70276-5530	CAPITAL OUTLA VETERAN'S MEMORIAL ELECTRICAL	115018	41.07
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						41.07
FUND 423 PARK IMPROVEMENTS TOTAL:						41.07

PACKET: 07145 city ap
VENDOR SET: 01
FUND : 494 CITY HALL BUILDING
DEPARTMENT: 1136 ** INVALID DEPT **
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2484	UNITED STATES POSTAL SE					
		I-201912044144	494-41136-3311	GENERAL PROFE CITY HALL PO BOX	115061	234.00
01-4487	ADVANCED OPPORTUNITIES-					
		I-01043857	494-41136-5520	BUILDINGS & S SHREDDING	115010	1,516.13
01-5857	MORRIS ELECTRONICS					
		I-20154574	494-41136-5520	BUILDINGS & S REVIEW TCMI PROPOSAL	115043	160.00
		I-20154669	494-41136-5520	BUILDINGS & S MMU REVIEW	115043	80.00
		I-20154696	494-41136-5520	BUILDINGS & S ON SITE IT MTG	115043	545.00
		I-20154800	494-41136-5520	BUILDINGS & S CIRCUIT CONNECTIONS	115043	200.00
		I-20154816	494-41136-5520	BUILDINGS & S CONF CALL MMU PROJECT	115043	140.00
		I-20154865	494-41136-5520	BUILDINGS & S DNS CHGS & TESTING	115043	80.00
		I-20154912	494-41136-5520	BUILDINGS & S SERVER CHGS	115043	200.00
		I-20154946	494-41136-5520	BUILDINGS & S TRANSITION PLANNING	115043	144.00
		I-20155002	494-41136-5520	BUILDINGS & S EMAIL MIGRATION PLANNING	115043	160.00
DEPARTMENT 1136 ** INVALID DEPT **					TOTAL:	3,459.13

FUND 494 CITY HALL BUILDING					TOTAL:	3,459.13

PACKET: 07145 city ap
 VENDOR SET: 01
 FUND : 495 PUBLIC IMPROVE REVOLVING
 DEPARTMENT: 1136 GEN COMM DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3483	TITLE & ASTRACT SERVICE	I-499	495-41136-3311	GENERAL PROFE BLK 11 REPORTS	115059	650.00
					DEPARTMENT 1136 GEN COMM DEVELOPMENT TOTAL:	650.00
					FUND 495 PUBLIC IMPROVE REVOLVING TOTAL:	650.00

PACKET: 07145 city ap
VENDOR SET: 01
FUND : 602 WASTEWATER OPERATING
DEPARTMENT: 0581 WW OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1256	HAWKINS INC	I-4623856	602-90581-2211	GENERAL SUPPL FERRIC CHLORIDE	115025	5,128.68
01-1774	MN DEPT OF LABOR AND IN	I-ABR0222622I	602-90581-3437	LICENSES AND JUSTICE PK	115040	10.00
01-1808	MINNESOTA MUNICIPAL UTI	I-54202	602-90581-3331	TRAVEL, CONFE Q4 2019 SAFETY TRAINING	115039	550.00
01-1877	MOTION INDUSTRIES INC	I-MN01-175990	602-90581-2221	EQUIPMENT REP HOSE REEL FOR DRAGLINE	115044	72.81
01-5459	MAGNEY CONSTRUCTION, IN	I-201912044143	602-90581-5520	BUILDINGS & #5 WWTF IMPROVEMENT	115033	641,133.15
01-5813	ACE HOME & HARDWARE	I-106766	602-90581-2211	GENERAL SUPPL PROPANE/FAUCET	115009	12.56
					DEPARTMENT 0581 WW OPERATIONS	TOTAL: 646,907.20
					FUND 602 WASTEWATER OPERATING	TOTAL: 646,907.20

12/05/2019 3:51 PM
 PACKET: 07145 city ap
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1652	MARSHALL VOLUNTEER FIRE					
		I-201912054149	609-36311	DONATION REVE TACTICAL EQUIPMENT DONATION	115035	535.35
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						535.35
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1415150	609-90991-3333	FREIGHT .	115028	229.83
		I-1415151	609-90991-3333	FREIGHT .	115028	45.63
		I-1444844	609-90991-3333	FREIGHT .	115028	60.00
01-1808	MINNESOTA MUNICIPAL UTI					
		I-54202	609-90991-3331	TRAVEL, CONFE Q4 2019 SAFETY TRAINING	115039	177.00
01-2019	PAUSTIS WINE COMPANY					
		I-72374	609-90991-3333	FREIGHT .	115047	72.00
		I-72375	609-90991-3333	FREIGHT .	115047	4.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-2642863	609-90991-3333	FREIGHT .	115048	35.49
		I-2642864	609-90991-3333	FREIGHT .	115048	10.14
		I-2663427	609-90991-3333	FREIGHT .	115048	68.03
		I-2663428	609-90991-3333	FREIGHT .	115048	34.22
		I-2663429	609-90991-3333	FREIGHT .	115048	74.36
01-2605	WINE MERCHANTS					
		I-7257411	609-90991-3333	FREIGHT .	115067	43.94
01-4118	WALMART BUSINESS					
		I-004815	609-90991-2211	GENERAL SUPPL SUPPLIES	115064	4.80
		I-012019	609-90991-2211	GENERAL SUPPL SUPPLIES	115064	12.90
		I-019202	609-90991-2211	GENERAL SUPPL SUPPLIES	115064	137.41
		I-019398	609-90991-2211	GENERAL SUPPL .	115064	3.97
		I-029130	609-90991-2211	GENERAL SUPPL SUPPLIES	115064	14.78
01-4457	BREAKTHRU BEVERAGE					
		I-1081064084	609-90991-3333	FREIGHT .	115020	75.32
		I-1081064085	609-90991-3333	FREIGHT .	115020	37.00
		I-1081064086	609-90991-3333	FREIGHT .	115020	9.25
01-5058	TDS MEDIA DIRECT, INC					
		I-81516	609-90991-3345	ADVERTISING ADVERTISING	115057	214.00
01-5924	MAXWELL FOOD EQUIPMENT					
		I-3-1000015	609-90991-2211	GENERAL SUPPL SUPPLIES	115036	25.51
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	1,389.58

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0699	BEVERAGE WHOLESALERS					
		I-091619	609-90992-2252	BEER PURCHASE .	115016	756.45
		I-091672	609-90992-2252	BEER PURCHASE .	115016	2,735.65
		I-091816	609-90992-2252	BEER PURCHASE .	115016	719.90
01-1399	JOHNSON BROTHERS LIQUOR					
		C-578504	609-90992-2251	LIQUOR PURCHA .	115028	22.50-
		C-578505	609-90992-2253	WINE PURCHASE .	115028	13.79-
		I-1415150	609-90992-2251	LIQUOR PURCHA .	115028	10,598.00
		I-1415151	609-90992-2253	WINE PURCHASE .	115028	1,271.88
		I-1444844	609-90992-2253	WINE PURCHASE .	115028	2,032.00
01-2019	PAUSTIS WINE COMPANY					
		I-72374	609-90992-2253	WINE PURCHASE .	115047	1,735.00
		I-72375	609-90992-2251	LIQUOR PURCHA .	115047	227.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-2642863	609-90992-2251	LIQUOR PURCHA .	115048	2,127.07
		I-2642864	609-90992-2253	WINE PURCHASE .	115048	498.25
		I-2663427	609-90992-2251	LIQUOR PURCHA .	115048	6,637.52
		I-2663428	609-90992-2251	LIQUOR PURCHA .	115048	1,980.52
		I-2663429	609-90992-2254	GEN MDSE PURC .	115048	120.30
		I-2663429	609-90992-2253	WINE PURCHASE .	115048	2,103.50
01-2605	WINE MERCHANTS					
		I-7257411	609-90992-2253	WINE PURCHASE .	115067	1,908.00
01-4118	WALMART BUSINESS					
		I-001748	609-90992-2254	GEN MDSE PURC .	115064	17.59
		I-010157	609-90992-2254	GEN MDSE PURC .	115064	135.11
		I-012034	609-90992-2254	GEN MDSE PURC .	115064	27.83
		I-012177	609-90992-2211	GENERAL SUPPL SUPPLIES	115064	3.97
		I-012177	609-90992-2254	GEN MDSE PURC SUPPLIES	115064	69.50
		I-019398	609-90992-2254	GEN MDSE PURC .	115064	64.14
		I-019607	609-90992-2211	GENERAL SUPPL SUPPLIES	115064	147.92
01-4457	BREAKTHRU BEVERAGE					
		C-2080257801	609-90992-2253	WINE PURCHASE .	115020	110.63-
		I-1081064084	609-90992-2254	GEN MDSE PURC .	115020	82.10
		I-1081064084	609-90992-2251	LIQUOR PURCHA .	115020	5,101.72
		I-1081064085	609-90992-2253	WINE PURCHASE .	115020	987.00
		I-1081064086	609-90992-2251	LIQUOR PURCHA .	115020	302.88
01-5205	PAINTED PRAIRIE VINEYAR					
		I-000049	609-90992-2253	WINE PURCHASE .	115046	264.00
01-5447	ARTISAN BEER COMPANY					
		I-150771	609-90992-2252	BEER PURCHASE .	115014	422.02

PACKET: 07145 city ap
VENDOR SET: 01
FUND : 609 LIQUOR
DEPARTMENT: 0992 LIQUOR PURCHASES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6101	CHANKASKA CREEK	I-374560	609-90992-2253	WINE PURCHASE .	115022	168.00
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 43,097.90
					FUND 609 LIQUOR	TOTAL: 45,022.83

PACKET: 07145 city ap
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I	I-44040	630-90661-2221	EQUIPMENT REP CHANNEL HEADWALL	115015	110.00
DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:						110.00
FUND 630 SURFACE WATER MGT UTILITYTOTAL:						110.00
REPORT GRAND TOTAL:						731,670.17

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-32125	ON-SALE/FINAN B*NON-EXPENS	400.00	45,006-	13,456.00-				
	101-36421	REFUNDS & REIMB*NON-EXPENS	1,708.60	900-	565.80-				
	101-40141-2211	GENERAL SUPPLIES	7.88	9,200	7,953.97				
	101-40671-2221	EQUIPMENT REPAIR & MAINTEN	60.96	1,500	1,439.04				
	101-40821-2211	GENERAL SUPPLIES	45.00	2,500	331.71				
	101-40821-3433	DUES & SUBSCRIPTIONS	120.00	120	100.00-	Y			
	101-41041-3313	LEGAL FEES	10,532.34	126,388	0.00				
	101-41136-3311	GENERAL PROFESSIONAL SERVI	4,006.00	44,536	34,370.50-	Y			
	101-41231-3321	TELEPHONE & CELLULAR PHONE	27.97	1,400	214.01				
	101-42071-2211	GENERAL SUPPLIES	16.07	10,815	1,440.47				
	101-50151-2211	GENERAL SUPPLIES	123.01-	12,000	2,254.26				
	101-50151-2214	UNIFORMS	448.35	8,969	672.32				
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	44.64	10,000	4,512.79				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	200.00	18,500	3,634.68				
	101-50352-2211	GENERAL SUPPLIES	72.88	10,000	233.45-	Y			
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	1,640.05	38,800	3,650.59-	Y			
	101-50352-3331	TRAVEL, CONFERENCES AND SC	835.00	16,800	23,970.61-	Y			
	101-50453-2211	GENERAL SUPPLIES	134.12	400	130.72-	Y			
	101-60162-3321	TELEPHONE & CELLULAR PHONE	90.00	5,000	929.90				
	101-60162-3433	DUES & SUBSCRIPTIONS	139.00	2,000	361.02-	Y			
	101-60211-2211	GENERAL SUPPLIES	22.75	14,500	4,318.90				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	673.90	71,500	19,924.52-	Y			
	101-60211-2245	EQUIPMENT/TOOLS UP TO \$500	282.47	6,300	4,460.72				
	101-60211-3437	LICENSES AND TAXES	20.00	6,200	407.00				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	19.98	15,000	4,943.02-	Y			
	101-60364-2227	OTHER REPAIRS & MAINTENANC	1,100.00	16,000	8,691.32				
	101-60364-3321	TELEPHONE	122.68	6,200	444.27-	Y			
	101-70176-3437	LICENSES AND TAXES	20.00	7,000	6,960.00				
	101-70276-2211	GENERAL SUPPLIES	29.74	55,000	2,620.56-	Y			
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	35.00	18,000	1,124.26				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	38.95	150,000	41,449.84				
	101-70276-2245	EQUIPMENT/TOOLS UP TO \$500	768.00	12,000	6,139.24-	Y			
	101-70772-2211	GENERAL SUPPLIES	132.83	1,400	131.73				
	101-70871-2211	GENERAL SUPPLIES	89.37	11,200	3,132.26				
	211-70437-3331	TRAVEL, CONFERENCES & SCHOO	68.00	1,000	428.16				
	240-70879-2211	GENERAL SUPPLIES	21.36	20,000	18,241.73				
	258-70579-2211	GENERAL SUPPLIES	280.37	25,000	6,062.51				
	258-70579-3331	TRAVEL, CONFERENCES AND SC	117.00	1,000	234.00-	Y			
	270-50551-2211	GENERAL SUPPLIES	12.71	3,000	508.89				
	270-50551-3331	TRAVEL, CONFERENCES & SCHO	7.00	2,000	441.81				
	270-50551-3347	MARKETING	22.08	5,000	2,423.22				
	401-60211-5540	MACHINERY & EQUIPMENT	11,189.90	295,000	259,701.53				
	423-70276-5530	CAPITAL OUTLAY - IMPR OTHE	41.07	0	515.57-	Y			
	494-41136-3311	GENERAL PROFESSIONAL SERVI	234.00	0	234.00-	Y			
	494-41136-5520	BUILDINGS & STRUCTURES	3,225.13	0	286,316.30-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	495-41136-3311	GENERAL PROFESSIONAL SVC	650.00	0	186,730.61-	Y			
	602-90581-2211	GENERAL SUPPLIES	5,141.24	250,000	14,931.84				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	72.81	152,000	1,836.04-	Y			
	602-90581-3331	TRAVEL, CONFERENCES AND SC	550.00	7,725	2,802.59-	Y			
	602-90581-3437	LICENSES AND TAXES	10.00	12,655	435.59				
	602-90581-5520	BUILDINGS & STRUCTURES	641,133.15	0	3,694,453.70-	Y			
	609-36311	DONATION REVENU*NON-EXPENS	535.35	0	292.66				
	609-90991-2211	GENERAL SUPPLIES	199.37	7,500	6,280.45-	Y			
	609-90991-3331	TRAVEL, CONFERENCES AND SC	177.00	1,000	693.07-	Y			
	609-90991-3333	FREIGHT	799.21	30,000	2,141.77-	Y			
	609-90991-3345	ADVERTISING	214.00	30,000	4,054.28				
	609-90992-2211	GENERAL SUPPLIES	151.89	500	781.56-	Y			
	609-90992-2251	LIQUOR PURCHASES	26,952.21	1,267,741	84,080.78-	Y			
	609-90992-2252	BEER PURCHASES	4,634.02	1,704,028	152,027.25-	Y			
	609-90992-2253	WINE PURCHASES	10,843.21	544,319	18,238.72				
	609-90992-2254	GEN MDSE PURCHASES	516.57	70,496	4,819.05				
	630-90661-2221	EQUIPMENT REPAIR & MAINTEN	110.00	15,000	3,607.17				
**	2019-2020 YEAR TOTALS	**	731,670.17						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	2,108.60
101-0141	MAYOR & COUNCIL	7.88
101-0151	POLICE ADMINISTRATION	569.98
101-0162	ENGINEERING	229.00
101-0176	AQUATIC CENTER	20.00
101-0211	STREET ADMINISTRATION	999.12
101-0276	PARK MAINTENANCE & DEVEL.	871.69
101-0352	FIRE SERVICES	2,547.93
101-0364	AIRPORT	1,242.66
101-0453	ANIMAL IMPOUNDMENT	134.12
101-0671	CABLE COMMISSION	60.96
101-0772	CS YOUTH ACTIVITIES	132.83
101-0821	FINANCE	165.00
101-0871	COMMUNITY EDUCATION	89.37
101-1041	LEGAL	10,532.34
101-1136	GEN COMM DEVELOPMENT	4,006.00
101-1231	MUNICIPAL BLDG MAINT	27.97
101-2071	ADULT COMMUNITY CTR	16.07

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101 TOTAL	GENERAL FUND	23,761.52
211-0437	LIBRARY	68.00
211 TOTAL	LIBRARY FUND	68.00
240-0879	COMM ED--WINTER	21.36
240 TOTAL	COMM ED DRIVER'S TRAINING	21.36
258-0579	AMATEUR SPORTS CENTER	397.37
258 TOTAL	ASC ARENA	397.37
270-0551	MERIT OPERATIONS	41.79
270 TOTAL	MERIT	41.79
401-0211	STREET ADMINISTRATION	11,189.90
401 TOTAL	CAPITAL EQUIPMENT FUND	11,189.90
423-0276	PARK MAINTENANCE & DEVEL.	41.07
423 TOTAL	PARK IMPROVEMENTS	41.07
494-1136	** INVALID DEPT **	3,459.13
494 TOTAL	CITY HALL BUILDING	3,459.13
495-1136	GEN COMM DEVELOPMENT	650.00
495 TOTAL	PUBLIC IMPROVE REVOLVING	650.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
602-0581	WW OPERATIONS	646,907.20

602 TOTAL	WASTEWATER OPERATING	646,907.20
609	NON-DEPARTMENTAL	535.35
609-0991	LIQUOR OPERATIONS	1,389.58
609-0992	LIQUOR PURCHASES	43,097.90

609 TOTAL	LIQUOR	45,022.83
630-0661	SURFACE WATER MGT UTILITY	110.00

630 TOTAL	SURFACE WATER MGT UTILITY	110.00

	** TOTAL **	731,670.17

1 ERROR

** END OF REPORT **

CITY OF MARSHALL, MINNESOTA
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS
 12/10/2019

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2017 PRIOR PAYMENTS	2018 Prior Payments	2019 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE
	475-70276-5520		Justice Park Bathroom			117,867.00	0.00	46,762.80	73,063.32			0.58	100.00%
Z47	462-60211-5570	10/3/2017	Commerce Industrial Park/Michigan Road Imp	4,004,847.25	(6,662.12)	3,998,185.13	1,644,399.13	1,598,388.75	755,397.25			-	100.00%
Z67	475-60211-5570	6/12/2018	Michigan Road/Superior Road Reconstuction	1,022,427.60	3,184.00	1,025,611.60	-	959,481.14	11,130.87		51,084.84	3,914.75	99.62%
Z64	475-60211-5570	6/1/2018	Saratoga Street Recon (4th - Southview)	2,853,494.04	64,207.67	2,917,701.71	-	2,721,729.47	50,087.15		145,885.09	-	100.00%
Z71	475-60211-5570	9/11/2018	Street Department Parking Lot	277,479.25	15,024.05	292,503.30			292,503.30			(0.00)	100.00%
Z72	630-90661-5570	5/14/2019	Hahn Road Storm Sewer Reconstruction	136,970.00	(23,690.11)	113,279.89			113,279.89			-	100.00%
Z73	630-90661-5570	5/14/2019	Country Club Drive Utility Replacement	408,462.50	13,900.84	422,363.34			422,363.34			-	100.00%
Z74	260-60211-5570	4/18/2019	Huron Road/Superior Road Reconstruction	787,018.00	1,191.54	788,209.54			788,209.54			-	100.00%
W13	602-90581-5520	5/28/2019	WWTF Improvement Project	14,074,300.00		14,074,300.00			2,977,326.05	641,133.15	190,445.22	10,265,395.58	27.06%
Z51	495-60211-5570	5/28/2019	Resurfacing & Overlay	537,234.20	20,118.05	557,352.25			557,352.25			-	100.00%
	401-60364-5530	6/25/2019	Crack Fill and Seal Runways & Taxiways	50,000.00		50,000.00			50,000.00			-	100.00%
	401-60364-5530	6/25/2019	Chip Seal of Roadways & Parking Lot - Airport	46,255.80		46,255.80						46,255.80	0.00%
MER	493-50551-5530	2/12/2019	MERIT Center Track	2,731,510.08	43,827.46	2,775,337.54			2,636,570.66		138,766.88	0.00	100.00%
	401-70276-5520		Liberty Park Bathroom	78,286.12		78,286.12			36,549.63		1,923.67	39,812.82	49.14%
C42	456-70579-5570	7/23/2019	Red Baron Arena & Expo Parking Lot	423,380.30	(19,473.26)	403,907.04			403,907.04			-	100.00%
Z52	401-41136-5530	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	185,250.15		185,250.15						185,250.15	0.00%
Z50	101-60211-2227		2019 Chip Seal	164,452.00	(15,335.75)	149,116.25			149,116.25			-	100.00%
Z70	630-90661-5570	9/10/2019	S High St/S Whitey St (100&200 Blk) Ally Improv	41,800.00	(10,050.00)	31,750.00			31,750.00			-	100.00%
F23	495-41136-5520	9/10/2019	Block 11 Demolition of Building Structures	106,300.00	1,505.70	107,805.70				107,805.70		-	100.00%
E22	630-90661-5530	9/24/2019	COE Flood Control 2019 Bettermnts	190,000.00		190,000.00			150,483.00			39,517.00	79.20%
CH1	494-41136-5520	11/12/2019	City Hall Renovation	6,364,650.00		6,364,650.00						6,364,650.00	0.00%
CH1	494-41136-5520	11/12/2019	Removal of Hazardous Materials from City Hall	67,284.34		67,284.34						67,284.34	0.00%
				34,669,268.63	89,707.77	34,758,976.40	1,644,399.13	5,326,362.16	9,499,089.54	748,938.85	528,105.70	17,012,081.02	

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0375	DUBS, SHEILA	I-201912034142	101-40141-2211	GENERAL SUPPL ALICE TRAINING SUPPLIES	001947	68.54
				DEPARTMENT 0141 MAYOR & COUNCIL	TOTAL:	68.54
01-0378	BUYASSE, JASON	I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001948	30.00
01-0512	VANLEEUEW, SARA J.	I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001954	70.00
01-1958	NORTHERN BUSINESS PRODU	I-456894-0	101-50151-2211	GENERAL SUPPL SUPPLIES	001960	18.11
		I-462054-0	101-50151-2211	GENERAL SUPPL SUPPLIES	001960	6.86
		I-462054-1	101-50151-2211	GENERAL SUPPL SUPPLIES	001960	55.54
01-2402	AXON ENTERPRISE, INC	I-SI-1624491	101-50151-2245	EQUIPMENT/TOO TASER & ACCESSORIES	001962	3,090.00
01-4826	RIEKE, BENJAMIN	I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001970	30.00
01-5327	BAUMANN, ADAM	I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001971	30.00
01-5377	KRUK, CHRISTOPHER	I-12/2019-CELL PHON	101-50151-3321	TELEPHONE & C	001972	30.00
				DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL:	3,360.51
01-4489	VERIZON WIRELESS	I-9842760879	101-50156-3321	TELEPHONE & C 10/24-11/23/19	001969	35.01
	PROJ: PC5-3321	10/14-09/16 CAT GRANT		TELEPHONE		
				DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM	TOTAL:	35.01
01-0473	OLSON, GLENN	I-12/2019-CELL PHON	101-60162-3321	TELEPHONE & C	001951	80.00
01-1633	MARSHALL MUNICIPAL UTIL	I-10048	101-60162-3321	TELEPHONE & C 10/28-11/27/19	001939	125.85
01-6183	LEE, JERRED	I-12/2019-CELL PHON	101-60162-3321	TELEPHONE & C	001978	30.00
		I-201912024133	101-60162-3331	TRAVEL, CONFE 11/18/19 MNDOT CERT-MANKATO	001978	286.88
		I-201912024133	101-60162-3332	MILEAGE ALLOW 11/18/19 MNDOT CERT-MANKATO	001978	17.15
				DEPARTMENT 0162 ENGINEERING	TOTAL:	539.88

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-10048	101-60164-3321	TELEPHONE & C 10/28-11/27/19	001939	77.87
DEPARTMENT 0164 COMMUNITY PLANNING						TOTAL: 77.87
01-0380	CALLENS, DAVID	I-12/2019-CELL PHON	101-60211-3321	TELEPHONE & C	001949	30.00
01-0726	BORCHS SPORTING GOODS	I-AAK111674	101-60211-2215	SAFETY WEAR & HIP BOOTS	001934	119.99
01-0815	CATTOOR OIL COMPANY INC	I-9267	101-60211-2215	SAFETY WEAR & DEF FLUID	001935	8.32
01-1986	NORTH CENTRAL INTERNATI	I-362290	101-60211-2221	EQUIPMENT REP #1 -6 WIPER BLADES	001940	31.96
01-2632	ZIEGLER INC	I-PC040338280	101-60211-2221	EQUIPMENT REP #6 WING	001944	725.22
		I-PC040338447	101-60211-2221	EQUIPMENT REP CAT BLADE	001944	17.38
		I-SW040099536	101-60211-2221	EQUIPMENT REP CUTTING EDGES	001944	1,872.06
DEPARTMENT 0211 STREET ADMINISTRATION						TOTAL: 2,804.93
01-1090	FASTENAL COMPANY	I-100320	101-70276-2227	OTHER REPAIRS STAINLESS ANCHORS	001936	85.00
		I-99981	101-70276-2211	GENERAL SUPPL SUPPLIES	001936	3.98
01-1243	HARDWARE HANK	I-53695	101-70276-2221	EQUIPMENT REP SHEAR BOLTS	001937	17.50
01-4134	STENSRUD, PRESTON	I-12/2019-CELL PHON	101-70276-3321	TELEPHONE	001968	30.00
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.						TOTAL: 136.48
01-3568	BRUNSVOLD, QUENTIN	I-12/2019-CELL PHON	101-50352-3321	TELEPHONE & C	001965	30.00
DEPARTMENT 0352 FIRE SERVICES						TOTAL: 30.00
01-0384	COUDRON, DEAN	I-12/2019-CELL PHON	101-60364-3321	TELEPHONE	001950	30.00
01-1090	FASTENAL COMPANY					

PACKET: 07147 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1090	FASTENAL COMPANY		continued			
		I-100313	101-60364-2221	EQUIPMENT REP KUBOTA BROOM	001936	30.70
		I-100342	101-60364-2221	EQUIPMENT REP KUBOTA BROOM	001936	2.63
01-3971	MEULEBROECK, ANDY					
		I-12/2019-CELL PHON	101-60364-3321	TELEPHONE	001967	30.00
				DEPARTMENT 0364 AIRPORT	TOTAL:	93.33
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10048	101-70675-3321	TELEPHONE & C 10/28-11/27/19	001939	110.30
01-6092	VANDERMILLEN, SCOTT					
		I-12/2019-CELL PHON	101-70675-3321	TELEPHONE & C	001976	80.00
				DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL:	190.30
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10048	101-40741-3321	TELEPHONE & C 10/28-11/27/19	001939	121.08
01-6231	BOX, KYLE					
		I-12/2019-CELL PHON	101-40741-3321	TELEPHONE & C	001979	30.00
				DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL:	151.08
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10048	101-40821-3321	TELEPHONE & C 10/28-11/27/19	001939	60.30
01-5491	STORM, ANNETTE					
		I-12/2019-CELL PHON	101-40821-3321	TELEPHONE & C	001973	80.00
		I-201912024140	101-40821-3331	TRAVEL, CONFE 11/20/19 BAKER TILLY SYMPOSIUM	001973	16.50
				DEPARTMENT 0821 FINANCE	TOTAL:	156.80
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10048	101-40931-3321	TELEPHONE & C 10/28-11/27/19	001939	57.72
				DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL:	57.72
01-1271	HENLE PRINTING COMPANY					
		I-161820	101-70971-2211	GENERAL SUPPL SCORE CARDS	001938	54.11
	PROJ: 628-2211		VOLLEYBALL COED	GENERAL SUPPLIES		
		I-161820	101-70971-2211	GENERAL SUPPL SCORE CARDS	001938	54.11
	PROJ: 632-2211		VOLLEYBALL WOMENS	GENERAL SUPPLIES		

PACKET: 07147 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0971 RECREATION-SUMMER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1604	MARSHALL AREA CHAMBER O					
		I-683	101-70971-2211	GENERAL SUPPL FALL ADULT SB AWARDS	001957	225.00
	PROJ: 627-2211		SOFTBALL LEAGUE	GENERAL SUPPLIES		
					DEPARTMENT 0971 RECREATION-SUMMER	TOTAL: 333.22
01-0491	ST AUBIN, GREGORY					
		I-12/2019-CELL PHON	101-41231-3321	TELEPHONE & C	001953	30.00
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10048	101-41231-3321	TELEPHONE & C 10/28-11/27/19	001939	17.50
01-1794	MEI TOTAL ELEVATOR SOLU					
		I-831606	101-41231-3405	MAINTENANCE A 12/19 SVC	001959	156.50
01-2049	PLUNKETTS PEST CONTROL					
		I-6490757	101-41231-3311	GENERAL PROFE 11/22/19 SVC	001941	54.50
01-3441	PROUTY, MICHELLE					
		I-12/2019-CELL PHON	101-41231-3321	TELEPHONE & C	001964	30.00
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 288.50
					FUND 101 GENERAL FUND	TOTAL: 8,324.17

PACKET: 07147 EFT Payments
VENDOR SET: 01
FUND : 208 EDA ADMINISTRATION
DEPARTMENT: 1136 GENERAL COMMUNITY DEV
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1604	MARSHALL AREA CHAMBER O					
		I-201912024136	208-41136-3312	CONSULTANT FE 12/19 SW MN PART AGREEMENT	001957	9,400.00
01-4220	WEBTOMIX					
		I-52036	208-41136-3347	MARKETING 11/19 WEBSITE MAINTENANCE	001945	490.75
DEPARTMENT 1136 GENERAL COMMUNITY DEV					TOTAL:	9,890.75
FUND 208 EDA ADMINISTRATION					TOTAL:	9,890.75

12/05/2019 4:19 PM
REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 07147 EFT Payments
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: 0437 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 6

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-10048	211-70437-3321	TELEPHONE & C 10/28-11/27/19	001939	142.02
					DEPARTMENT 0437 LIBRARY	TOTAL: 142.02
					FUND 211 LIBRARY FUND	TOTAL: 142.02

PACKET: 07147 EFT Payments
VENDOR SET: 01
FUND : 258 ASC ARENA
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-1090	FASTENAL COMPANY						
		I-100310	258-70579-2211	GENERAL SUPPL HEARING PROTECTION	001936	47.00	
		I-999479	258-70579-2227	OTHER REPAIRS HVAC FILTERS	001936	50.97	
01-1271	HENLE PRINTING COMPANY						
		I-161909	258-70579-2221	EQUIPMENT REP ZAM BLADE FREIGHT	001938	153.68	
01-1616	MARSHALL CONVENTION & V						
		I-201912024135	258-70579-3312	CONSULTANT FE 12/19 SRASC SERV AGREEMENT	001958	7,000.00	
01-3597	PAAPE DISTRIBUTING CO						
		I-007044	258-70579-2227	OTHER REPAIRS REMOTE HVAC MONITORING	001966	95.00	
01-6025	MELLENTHIN, CODY						
		I-12/2019-CELL PHON	258-70579-3321	TELEPHONE & C	001975	30.00	
01-6163	BLUE LINE SHARPENING &						
		I-190296	258-70579-2221	EQUIPMENT REP ZANBONI BLADE SHARPENING	001977	407.00	
					DEPARTMENT 0579 AMATEUR SPORTS CENTER	TOTAL:	7,783.65
					FUND 258 ASC ARENA	TOTAL:	7,783.65

PACKET: 07147 EFT Payments
VENDOR SET: 01
FUND : 270 MERIT
DEPARTMENT: 0551 MERIT OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-10048	270-50551-3321	TELEPHONE & C 10/28-11/27/19	001939	18.07
01-2318	SOUTHWEST SANITATION IN	I-01-5599 5-1019	270-50551-3347	MARKETING OPEN HOUSE PORTA POTTY	001961	58.80
					DEPARTMENT 0551 MERIT OPERATIONS	TOTAL: 76.87
					FUND 270 MERIT	TOTAL: 76.87

PACKET: 07147 EFT Payments

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0211 STREET ADMINISTRATION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-2201	RUNNINGS SUPPLY INC						
		I-4751588	401-60211-5540	MACHINERY & E BRINE MAKER	001942	93.87	
		I-4761252	401-60211-5540	MACHINERY & E BRINE MAKER PART	001942	6.49	
					DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL:	100.36
					FUND 401 CAPITAL EQUIPMENT FUND	TOTAL:	100.36

12/05/2019 4:19 PM
PACKET: 07147 EFT Payments
VENDOR SET: 01
FUND : 494 CITY HALL BUILDING
DEPARTMENT: 1136 ** INVALID DEPT **
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE					
		I-909683	494-41136-5520	BUILDINGS & S CITY HALL ASBESTOS INSPECTION	001933	10,327.46
	PROJ: CH1-5520		CITY HALL-NEW	BUILDING & STRUCTURES		
					DEPARTMENT 1136 ** INVALID DEPT **	TOTAL: 10,327.46
					FUND 494 CITY HALL BUILDING	TOTAL: 10,327.46

PACKET: 07147 EFT Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: 0581 WW OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0477	PRZYBILLA, SCOTT	I-12/2019-CELL PHON	602-90581-3321	TELEPHONE & C 07/19-09/19	001952	30.00
01-0513	VANMOER, ROBERT	I-12/2019-CELL PHON	602-90581-3321	TELEPHONE & C	001955	30.00
01-0581	AMERICAN ENGINEERING TE	I-1301869	602-90581-5520	BUILDINGS & WWTF IMPROVEMENTS	001933	2,610.20
	PROJ: W13-5520		WWTF IMPROVEMENTS	BUILDING & STRUCTURES		
		I-1301871	602-90581-3311	GENERAL PROFE TESTING OF MEDIA IN EFFLUENT F	001933	231.00
01-0818	CAUWELS, ROGER	I-12/2019-CELL PHON	602-90581-3321	TELEPHONE & C	001956	30.00
01-1090	FASTENAL COMPANY	I-100314	602-90581-2211	GENERAL SUPPL MATERIALS	001936	41.57
		I-100399	602-90581-2211	GENERAL SUPPL .	001936	51.62
01-2201	RUNNINGS SUPPLY INC	I-4767253	602-90581-2211	GENERAL SUPPL BEARING, FLANGE	001942	38.96
01-2632	ZIEGLER INC	I-PC040338506	602-90581-2212	MOTOR FUELS, MAIN LIFT GENERATOR	001944	54.38
01-3342	TRUEDSON, SCOTT	I-12/2019-CELL PHON	602-90581-3321	TELEPHONE & C	001963	30.00
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	3,147.73
FUND 602 WASTEWATER OPERATING					TOTAL:	3,147.73

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-10048	609-90991-3321	TELEPHONE 10/28-11/27/19	001939	70.49
01-6323	LUTHER, ERIC	I-12/2019-CELLPHONE	609-90991-3321	TELEPHONE	001980	30.00
					DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL: 100.49
01-2201	RUNNINGS SUPPLY INC	I-4765977	609-90992-2254	GEN MDSE PURC .	001942	34.95
01-2538	VIKING COCA COLA BOTTLI	I-2445827	609-90992-2254	GEN MDSE PURC .	001943	171.45
01-5731	DOLL DISTRIBUTING	I-216593	609-90992-2254	GEN MDSE PURC .	001946	25.50
		I-216593	609-90992-2252	BEER PURCHASE .	001946	6,182.10
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 6,414.00
					FUND 609 LIQUOR	TOTAL: 6,514.49

PACKET: 07147 EFT Payments

VENDOR SET: 01

FUND : 630 SURFACE WATER MGT UTILITY

DEPARTMENT: 0661 SURFACE WATER MGT UTILITY

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5837	ANDERSON, JASON					
		I-12/2019-CELL PHON	630-90661-3321	TELEPHONE & C	001974	70.00
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL: 70.00
FUND 630 SURFACE WATER MGT UTILITY						TOTAL: 70.00
REPORT GRAND TOTAL:						46,377.50

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-40141-2211	GENERAL SUPPLIES	68.54	9,200	7,953.97				
	101-40741-3321	TELEPHONE & CELLULAR PHONE	151.08	2,468	550.22				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	140.30	1,000	528.09-	Y			
	101-40821-3331	TRAVEL, CONFERENCES AND SC	16.50	3,500	1,669.06				
	101-40931-3321	TELEPHONE & CELLULAR PHONE	57.72	960	386.36				
	101-41231-3311	GENERAL PROFESSIONAL SERVI	54.50	2,300	1,075.73				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	77.50	1,400	214.01				
	101-41231-3405	MAINTENANCE AGREEMENTS	156.50	2,330	478.58				
	101-50151-2211	GENERAL SUPPLIES	80.51	12,000	2,254.26				
	101-50151-2245	EQUIPMENT/TOOLS UP TO \$500	3,090.00	28,000	6,971.01-	Y			
	101-50151-3321	TELEPHONE & CELLULAR PHONE	190.00	18,500	3,634.68				
	101-50156-3321	TELEPHONE & CELLULAR PHONE	35.01	0	2,303.20-	Y			
	101-50352-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500	456.63				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	235.85	5,000	929.90				
	101-60162-3331	TRAVEL, CONFERENCES, AND S	286.88	19,000	10,073.89				
	101-60162-3332	MILEAGE ALLOWANCES & REIMB	17.15	600	308.43				
	101-60164-3321	TELEPHONE & CELLULAR PHONE	77.87	3,000	912.81				
	101-60211-2215	SAFETY WEAR & EQUIPMENT	128.31	5,750	2,867.47				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	2,646.62	71,500	19,924.52-	Y			
	101-60211-3321	TELEPHONE & CELLULAR PHONE	30.00	3,200	296.86-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	33.33	15,000	4,943.02-	Y			
	101-60364-3321	TELEPHONE	60.00	6,200	444.27-	Y			
	101-70276-2211	GENERAL SUPPLIES	3.98	55,000	2,620.56-	Y			
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	17.50	18,000	1,124.26				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	85.00	150,000	41,449.84				
	101-70276-3321	TELEPHONE	30.00	5,500	1,049.84				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	190.30	4,300	1,390.29				
	101-70971-2211	GENERAL SUPPLIES	333.22	33,000	4,814.56-	Y			
	208-41136-3312	CONSULTANT FEES	9,400.00	112,800	0.00				
	208-41136-3347	MARKETING	490.75	5,000	34.38				
	211-70437-3321	TELEPHONE & CELLULAR PHONE	142.02	2,000	1,183.03-	Y			
	258-70579-2211	GENERAL SUPPLIES	47.00	25,000	6,062.51				
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	560.68	17,000	501.51-	Y			
	258-70579-2227	OTHER REPAIRS & MAINTENANC	145.97	20,000	12,735.08				
	258-70579-3312	CONSULTANT FEES	7,000.00	84,000	0.00				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	30.00	3,900	1,515.18				
	270-50551-3321	TELEPHONE & CELLULAR PHONE	18.07	1,500	826.40				
	270-50551-3347	MARKETING	58.80	5,000	2,423.22				
	401-60211-5540	MACHINERY & EQUIPMENT	100.36	295,000	259,701.53				
	494-41136-5520	BUILDINGS & STRUCTURES	10,327.46	0	286,316.30-	Y			
	602-90581-2211	GENERAL SUPPLIES	132.15	250,000	14,931.84				
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	54.38	50,000	11,618.86				
	602-90581-3311	GENERAL PROFESSIONAL SERVI	231.00	125,625	164,645.42-	Y			
	602-90581-3321	TELEPHONE & CELLULAR PHONE	120.00	7,680	48.03-	Y			
	602-90581-5520	BUILDINGS & STRUCTURES	2,610.20	0	3,694,453.70-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	609-90991-3321	TELEPHONE	100.49	2,500	380.95-	Y			
	609-90992-2252	BEER PURCHASES	6,182.10	1,704,028	152,027.25-	Y			
	609-90992-2254	GEN MDSE PURCHASES	231.90	70,496	4,819.05				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	70.00	1,190	420.94-	Y			
**	2019-2020 YEAR TOTALS	**	46,377.50						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-0141	MAYOR & COUNCIL	68.54
101-0151	POLICE ADMINISTRATION	3,360.51
101-0156	CHEMICAL ASSESSMENT TEAM	35.01
101-0162	ENGINEERING	539.88
101-0164	COMMUNITY PLANNING	77.87
101-0211	STREET ADMINISTRATION	2,804.93
101-0276	PARK MAINTENANCE & DEVEL.	136.48
101-0352	FIRE SERVICES	30.00
101-0364	AIRPORT	93.33
101-0675	COMM SERVICES ADMIN	190.30
101-0741	CITY ADMINISTRATION	151.08
101-0821	FINANCE	156.80
101-0931	APPRAISING & ASSESSING	57.72
101-0971	RECREATION-SUMMER	333.22
101-1231	MUNICIPAL BLDG MAINT	288.50

101 TOTAL	GENERAL FUND	8,324.17

208-1136	GENERAL COMMUNITY DEV	9,890.75

208 TOTAL	EDA ADMINISTRATION	9,890.75

211-0437	LIBRARY	142.02

211 TOTAL	LIBRARY FUND	142.02

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
258-0579	AMATEUR SPORTS CENTER	7,783.65

258 TOTAL	ASC ARENA	7,783.65
270-0551	MERIT OPERATIONS	76.87

270 TOTAL	MERIT	76.87
401-0211	STREET ADMINISTRATION	100.36

401 TOTAL	CAPITAL EQUIPMENT FUND	100.36
494-1136	** INVALID DEPT **	10,327.46

494 TOTAL	CITY HALL BUILDING	10,327.46
602-0581	WW OPERATIONS	3,147.73

602 TOTAL	WASTEWATER OPERATING	3,147.73
609-0991	LIQUOR OPERATIONS	100.49
609-0992	LIQUOR PURCHASES	6,414.00

609 TOTAL	LIQUOR	6,514.49
630-0661	SURFACE WATER MGT UTILITY	70.00

630 TOTAL	SURFACE WATER MGT UTILITY	70.00

	** TOTAL **	46,377.50

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
627 SOFTBALL LEAGUE	2211 GENERAL SUPPLIES	225.00
	** PROJECT 627 TOTAL **	225.00
628 VOLLEYBALL COED	2211 GENERAL SUPPLIES	54.11
	** PROJECT 628 TOTAL **	54.11
632 VOLLEYBALL WOMENS	2211 GENERAL SUPPLIES	54.11
	** PROJECT 632 TOTAL **	54.11
CH1 CITY HALL-NEW	5520 BUILDING & STRUCTURES	10,327.46
	** PROJECT CH1 TOTAL **	10,327.46
PC5 10/14-09/16 CAT GRANT	3321 TELEPHONE	35.01
	** PROJECT PC5 TOTAL **	35.01
W13 WWTF IMPROVEMENTS	5520 BUILDING & STRUCTURES	2,610.20
	** PROJECT W13 TOTAL **	2,610.20

1 ERROR

** END OF REPORT **



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider a LG220 Application for Exempt Permit for SMSU Foundation for February 24, 2020.
Background Information:	Attached is an application for Exempt Permit for SMSU Foundation for an event to be held on February 24, 2020 at SMSU 1501 State Street.
Fiscal Impact:	There is no City fee for this permit.
Alternative/ Variations:	Not acknowledge this permit.
Recommendations:	BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to SMSU Foundation to hold a raffle on February 24, 2020, at Southwest Minnesota State University , 1501 State Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall

Internal Revenue Service

Date: January 6, 2004

Southwest Minnesota State University
Foundation, Inc. (SMSU Fdn.)
Founders Hall Southwest State Univ.
Marshall, MN 56258

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Cassandra Jackson 31-07417
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:

Dear Sir or Madam:

This is in response to the amendment to your organization's Articles of Incorporation filed with the state on July 22, 2003. We have updated our records to reflect the name change as indicated above.

In September 1965 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(iv).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Southwest Minnesota State University Foundation, Inc. (SMSU Fdn.)

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Section 6104 of the Internal Revenue Code requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. The law also requires organizations that received recognition of exemption on July 15, 1987, or later, to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. Organizations that received recognition of exemption before July 15, 1987, and had a copy of their exemption application on July 15, 1987, are also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. For additional information on disclosure requirements, please refer to Internal Revenue Bulletin 1999 - 17.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

Donna Carlisle

Donna Carlisle, Acting Director, TE/GE
Customer Account Services

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Southwest Minnesota State University Foundation Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1501 State Street

City: Marshall State: MN Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): Bill Mulso

CEO Daytime Phone: 507-537-6267 CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): Barb.Berkenpas@smsu.edu

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Southwest Minnesota State University Campus

Physical Address (do not use P.O. box): 1501 State Street

Check one:
 City: Marshall Zip: 56258 County: Lyon
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): _____ **February 24, 2020**

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Item 18. **equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selectors may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Bill Mulso* Date: 12-2-19
(Signature must be CEO's signature; designee may not sign)

Print Name: **Bill Mulso**

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Statement of Annual Performance Evaluation for Sharon Hanson, City Administrator, and consider approval of a step increase
Background Information:	<p>In accordance with the personnel policy on Employee performance reviews (Policy 4.6) and the employment agreement between the City and Administrator Sharon Hanson, Hanson should receive an annual performance evaluation based upon the anniversary date of her hire date, which was November 16, 2017.</p> <p>On December 10, 2019, the City Council held a special meeting with a closed session in accordance with Minnesota Statute 13D.05, subd.3(a) to evaluate the performance of Administrator Hanson. In accordance with Minnesota law, the Council is required to summarize the conclusions of the evaluation and present a summary at the next open meeting. A summary of the performance evaluation will be presented by Mayor Byrnes.</p>
Fiscal Impact:	Administrator Hanson is currently compensated at \$136,489.60 (Step 5). In accordance with the employment agreement, future compensation increases are determined by the Council, in its sole discretion, after each performance evaluation. Council approval of movement to Step 6 would reflect an annual salary on the 2019 wage schedule of \$143,665.60, which would be retroactive to November 16, 2019.
Alternative/ Variations:	None recommended.
Recommendations:	<ol style="list-style-type: none"> 1) That the Council accept the performance evaluation of Administrator Hanson (by voice vote). 2) That the Council approve a step increase for Administrator Hanson.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Affirm Commercial Tax Abatement Policy Guidance
Background Information:	<p>The EDA Board recommended to the Council that consider commercial tax abatement applications with no penalty as per a revised policy or council directive. This is based on the following:</p> <p style="padding-left: 40px;">Due to further analysis and the belief that the county commercial tax abatement would consider an abatement for the same property with no penalty. The county commercial tax abatement policy is contingent on local approval of an abatement being granted.</p> <p style="padding-left: 40px;">The policy is new and there is still awareness to be gained and thus there has been interest from expanding businesses, after construction, for the commercial tax abatement.</p> <p>Staff recommends that the Council provide staff with the guidance to bring forward applications for abatement with no penalty if applications and construction started after the effective date of the policy and until 12/31/2020 at which time staff can evaluate the guidance and if at that time the policy is no longer new and thus approval prior to construction can be achieved starting 1/1/2021.</p> <p>Furthermore, the city's policy states:</p> <p style="padding-left: 40px;">The City reserves the right to approve or reject projects on a case by case basis, taking into consideration established policies, project criteria, and demand on City services in relation to the potential benefits from the project.</p> <p style="padding-left: 40px;">The City Council can deviate from this policy for projects that supersede the objectives identified herein.</p> <p>Thus at this time staff does not recommend formal policy revision, rather act upon the Council's direction provided and voted upon by the majority of the Council.</p>
Fiscal Impact:	N/A
Alternative/ Variations:	Follow policy as written and strictly enforce that approval is needed prior to construction.
Recommendations:	Approve the policy guidance that staff be directed to bring forward applications for abatement with no penalty if applications and construction started after the effective date of the policy and until 12/31/2020 at which time staff and Council can evaluate the guidance and if at that time since the policy is no longer new and awareness is gained and thus approval prior to construction can be achieved starting 1/1/2021. Any tax abatement would still be evaluated and in compliance with MN Statutes.

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City of Marshall Abatement Policy

Council Approved 1/8/2019
Revised 6/11/2019

Table of Contents

City of Marshall Abatement Policy-----1

I. POLICY PURPOSE-----3

 A. GENERAL-----3

 B. ABATEMENT -----3

 C. DURATION -----3

II. OBJECTIVES -----3

 A. PURPOSE OBJECTIVES-----3

III. QUALIFICATION STANDARDS -----4

 A. MINIMUM REQUIRED STANDARDS-----4

IV. EVALUATION CRITERIA -----5

 A. Evaluation of Request. -----5

V. ADMINISTRATION -----6

 A. Application -----6

 B. Approval Process -----6

VI. OTHER POLICY ISSUES -----7

 A. Public Use of Tax Increment -----7

 B. Assignment of Agreement-----7

I. POLICY PURPOSE

A. GENERAL

The purpose of this policy is to establish the position of the City of Marshall (the ‘City’) and the Economic Development Authority (the ‘EDA’) with respect to the use of abatement for private development within the City. This policy shall be used as a guide in the application for review and consideration of any requests for abatement assistance.

The City of Marshall and EDA shall consider abatement for projects that serve to accomplish the City’s goals for economic development as they may change over time. The goals include facilitating projects that would result in the creation of quality jobs (i.e. stable employment and/or attractive wages and benefits) and the attraction, retention, expansion of business in the City and future tax base. This policy shall be used as a guide in the processing and review of applications requesting tax abatement assistance.

B. ABATEMENT

The City/EDA is granted the power to utilize tax abatement financing by the Minnesota Tax Abatement Act (*Minnesota Statutes, Section 469.1812 to 496.1815, as amended*). Tax abatement in the context is a rebate of taxes, rather than an exemption from paying property taxes. It is the intent of the City to provide the minimum tax abatement at the shortest term required for the project on a case by case basis, taking into consideration established policies, project criteria, and demand on city services in relation to the potential benefits from the project. Meeting policy criteria does not guarantee the award of tax abatement to the project. Approval or denial of one project is not intended to set precedent for approval or denial of another project.

The City reserves the right to approve or reject projects on a case by case basis, taking into consideration established policies, project criteria, and demand on City services in relation to the potential benefits from the project.

The City Council can deviate from this policy for projects that supersede the objectives identified herein.

C. DURATION

The City may grant an abatement for a period no longer than 15 years, except as follows;

The City, when proposing to abate taxes for a parcel, may make a written request to Lyon County or a school district in which a parcel is located to grant an abatement of county or school taxes for the property. If one of the two political subdivisions declines, in writing, to grant an abatement or if 90 days pass after receipt of the request to grant an abatement without a written response from one of the political subdivisions, the duration limit for an abatement for the parcel is increased to 20 years.

II. OBJECTIVES

A. PURPOSE OBJECTIVES

As a matter of adopted policy, the City will consider using the use of Tax Abatement to assist private development projects that will achieve one or more of the following objectives:

1. To enhance, diversify, or increase the City of Marshall’s economic base.

2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
3. To secure projects that provide value in the forms of needed transportation and other utility infrastructure improvement that would be completed in conjunction with the project.
4. To encourage additional unsubsidized private development in the area, either directly or indirectly through “spin off” development.
5. To facilitate the development process and to achieve development on sites which would not otherwise be developed but-for the use of Tax Abatement.
6. To remove blight and/or encourage redevelopment of commercial and industrial areas in the City that result in high quality redevelopment and private reinvestment.
7. To offset increased costs of redevelopment (i.e. contaminated site clean-up) over and above the costs normally incurred in development.
8. To create opportunities for affordable housing.
9. To secure projects that improve the quality of life in the City by providing a desirable good or service and address an unmet demand in the community.

III. QUALIFICATION STANDARDS

A. MINIMUM REQUIRED STANDARDS

All new abatement projects considered by the City/EDA must meet the following minimum qualifications. Project will be evaluated based on their ability to meet the desired qualification for assistance. However, it should not be presumed that a project meeting any or all of the qualifications will automatically be approved. All developers/businesses receiving tax abatement assistance from the City of Marshall shall be subject to the provisions and requirements set forth by State Statute 116J.993.

Abatement assistance shall be provided to private developers on a ‘pay-as-you-go’ basis which means any assistance is contingent upon prior receipt of taxes paid by the developer to the City. Request for ‘up front’ financing where the abatement is used to pay a bond will not be considered as part of this policy and may be inquired as a TIF (Tax Increment Financing) project.

1. The project shall meet one or more of the objectives outlined in Section II of this Policy.
2. The Developer shall provide any requested market and financial feasibility studies, appraisals, private lender commitment, business plan, and/or other information the City, EDA, or its financial consultant may require in order to process the request for assistance.

3. The Developer may be required to provide adequate financial guarantees to ensure the completion of the project. These may include, but not limited to: assessment agreements, letter of credit, personal deficiency guarantees, maximum cost contract, etc.
4. The project shall comply with all provisions set forth in Minnesota's Tax Abatement Law (Minnesota Statutes 469.1812 to 469.1815) as amended.
5. No property tax abatement agreements shall be allowed on a parcel if the abatement will occur while the parcel is located in a tax increment financing district.
6. In any year, the total amount of property taxes abated by a political subdivision under this section may not exceed (1) ten percent of the net tax capacity of the political subdivision for the taxes payable year to which the abatement applies, or (2) \$200,000, whichever is greater. MN Statute 469.1813 sub. 8
7. The abatement request must be approved prior to any new construction or improvements being made to the proposed property. The abatement will only be calculated towards the improvement to the land.
8. Developments creating a higher ratio of property taxes paid before and after redevelopment will receive priority consideration.
9. Duration and amount limits shall be for the minimum amount necessary to meet the financial goals of the project.
10. Developer must be current on all property taxes on all properties located in the jurisdiction.

IV. EVALUATION CRITERIA

A. Evaluation of Request.

1. Confirmation that minimum qualifications are met.
2. Examination of the number of preferred qualifications met.
3. Extra consideration will be given to existing businesses seeking to expand and grow within the city. The extra consideration is an effort to support existing local business.
4. Whether or not the proposed project provides services lacking in the city, or services which are needed.
5. The adequacy of the Developer's financial guarantees to ensure completion of the project including, but not limited to: assessment agreements, letters of credit, personal guaranties, or additional documentation as necessary.

V. ADMINISTRATION

A. Application

1. The City's abatement programs shall be administered by the Marshall Economic Development Authority (EDA); however, the City Council shall take action to approve/deny a financing request.
2. A completed, written application and a fee as required under the City of Marshall Fee Resolution shall be paid to the EDA at the time of the submittal of final application.

B. Approval Process

1. The approval process for a proposal may take anywhere from three weeks to three months including any required public hearings.
2. The typical process is as follows:
 - a) City staff/ EDA reviews the application on a preliminary basis; request additional information as needed
 - b) Completion of a preliminary application form submitted to EDA Director
 - c) City Staff/EDA review completed application as to the feasibility of the project. The City Staff/EDA prepare a preliminary recommendation to the City Council regarding;
 - a. The completeness of the application.
 - b. Whether the application meets the goals of this policy.
 - c. Whether the application complies with the criteria established in the policy.
 - d) The preliminary recommendation shall be placed on the EDA agenda for Concept Review. The applicant may make a formal presentation of the project.
 - e) If the EDA's preliminary Concept Review is positive, the applicant may file a final application accompanied by an application fee.
 - f) If Planning Commission action is required, it will be necessary for the applicant, at this time, to make application to the Commission for Concept Review.
 - g) A public hearing will be set at which the City will consider a final recommendation related to the final application. Following the necessary financial analysis and preparation of detailed plans, the City shall act on the project as required in Tax Abatement statutes. If approved, EDA will be directed

to prepare a development agreement and/or business Subsidy agreement based upon the terms approved.

- h) If a redevelopment plan or zoning action is required, the Planning Commission and City Council shall take the appropriate action at the same time the redevelopment agreement is considered for approval.

VI. OTHER POLICY ISSUES

A. Public Use of Tax Increment

The City and EDA shall follow applicable state laws in term of potential public improvement financing with abatements. It shall be the general policy of the City and EDA to identify public improvements at the time of adoption or amendment to the abatement.

B. Assignment of Agreement

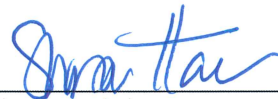
The abatement agreement shall not be assigned to a third party without prior written approval by the City Council.

PASSED AND DULY ADOPTED this 11 day of June, 2019 by the City of Marshall.



Mayor

Attest



City Administrator

Lyon County

Commercial/Industrial Tax Abatement Policy

Intent

The purpose of the Lyon County Commercial/Industrial Tax Abatement Policy is to remove blight and encourage development or redevelopment of commercial/industrial properties in Lyon County and increase the value of the future tax base for Lyon County taxpayers.

Duration

This policy is in effect from October 1, 2019, to December 31, 2022, and may be modified or rescinded at any time by the Lyon County Board of Commissioners.

Tax Abatement Authority

Minnesota Statute § 469.1813 grants a political subdivision the authority to abate property taxes.

Eligible Participants

Any person or entity who constructs a new commercial/industrial building, constructs a building addition, or completes a qualifying remodel that meets all criteria and has been granted a tax abatement on the same property or properties by the applicable city or township, and who files a complete application to seek formal approval from Lyon County between October 1, 2019, and December 31, 2022, may be eligible to receive a tax abatement of the County's share of increased real estate taxes as a result of the building construction, addition, or remodel, for a period of four (4) years provided all of the above and the following additional criteria are met:

1. Property is located within Lyon County and zoned and permitted properly for the proposed development project.
2. The applicant has not and will not receive other local public financial assistance (tax increment financing/TIF, Workforce Housing, Small Cities Development Program), however, this program will coordinate with other local government tax abatement programs.
3. Project is built to building codes adopted at the time building permit is obtained.
4. Property taxes are current and paid on time and in full.
5. Program approval is obtained for construction beginning after January 1, 2019.
6. To be a qualifying remodel, the applicant must schedule the property be viewed and assessed by the County Assessor's office immediately prior to and upon completion of the remodel.

Each abatement application will be individually considered by the Lyon County Board of Commissioners. The county board reserves the right to accept or reject any application for any reason.

When an abatement is approved, a percentage of the county portion of annual real estate taxes will be returned via a single payment made to the taxpayer of record as of the date of payment issuance and by December 30 for that calendar year. The abatement of the county portion of property taxes will be:

Year 1	80%
Year 2	60%
Year 3	40%
Year 4	20%

The abatement will transfer with the sale of the property for the balance of the four year abatement period.

This abatement does not apply to, or include, existing and/or new special assessments to the property.

Application Procedure

Statute requires the County to approve each abatement application. Thus, all applications will be considered on a “first come - first served” basis.

A complete application for Abatement shall consist of:

- An application form requesting abatement for eligible projects addressed to the Lyon County Auditor/Treasurer and remittance of an application fee.
- Legal description of the subject property, including address and property identification number.
- A site plan and construction plans for the proposed project.
- A copy of the building permit.

Applications are to be submitted to the Lyon County Auditor/Treasurer. The Auditor/Treasurer will forward the completed application to the County Board for consideration. The County Board shall schedule a date for a public hearing on the abatement request(s) pursuant to Minn. Stat. § 469.1812 to § 469.1815 to receive input on each abatement request and shall pass a resolution to approve or deny said application.

The County is solely responsible for its share of property tax abatements and this policy does not allow the County to abate City, Township or School District property taxes.

The abatement period will begin with taxes payable for the assessment year after construction is completed and shall continue for four (4) years.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 10, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Amend Resolution Number 4658, Second Series, by striking the language denoting 10% reduction for the tax abatement granted.
Background Information:	<p>The EDA Board recommended to the Council that the Canoga Park Childcare commercial tax abatement be amended to eliminate the 10% penalty due to further analysis and the belief that the county commercial tax abatement would consider an abatement for the same property with no penalty. The county commercial tax abatement policy is contingent on local approval of an abatement being granted.</p> <p>Furthermore, the city's policy states:</p> <p>The City reserves the right to approve or reject projects on a case by case basis, taking into consideration established policies, project criteria, and demand on City services in relation to the potential benefits from the project.</p> <p>The City Council can deviate from this policy for projects that supersede the objectives identified herein.</p>
Fiscal Impact:	See attached spreadsheet
Alternative/ Variations:	Leave Resolution as is
Recommendations:	Amend Resolution Number 4658, Second Series, by striking the language denoting 10% reduction for the tax abatement granted.



City of Marshall Abatement Policy

Council Approved 1/8/2019
Repealed 6/11/2019

Table of Contents

City of Marshall Abatement Policy-----1

I. POLICY PURPOSE-----3

 A. GENERAL-----3

 B. ABATEMENT -----3

 C. DURATION -----3

II. OBJECTIVES -----3

 A. PURPOSE OBJECTIVES-----3

III. QUALIFICATION STANDARDS -----4

 A. MINIMUM REQUIRED STANDARDS-----4

IV. EVALUATION CRITERIA -----5

 A. Evaluation of Request. -----5

V. ADMINISTRATION -----6

 A. Application -----6

 B. Approval Process -----6

VI. OTHER POLICY ISSUES -----7

 A. Public Use of Tax Increment -----7

 B. Assignment of Agreement-----7

I. POLICY PURPOSE

A. GENERAL

The purpose of this policy is to establish the position of the City of Marshall (the 'City') and the Economic Development Authority (the 'EDA') with respect to the use of abatement for private development within the City. This policy shall be used as a guide in the application for review and consideration of any requests for abatement assistance.

The City of Marshall and EDA shall consider abatement for projects that serve to accomplish the City's goals for economic development as they may change over time. The goals include facilitating projects that would result in the creation of quality jobs (i.e. stable employment and/or attractive wages and benefits) and the attraction, retention, expansion of business in the City and future tax base. This policy shall be used as a guide in the processing and review of applications requesting tax abatement assistance.

B. ABATEMENT

The City/EDA is granted the power to utilize tax abatement financing by the Minnesota Tax Abatement Act (*Minnesota Statutes, Section 469.1812 to 496.1815, as amended*). Tax abatement in the context is a rebate of taxes, rather than an exemption from paying property taxes. It is the intent of the City to provide the minimum tax abatement at the shortest term required for the project on a case by case basis, taking into consideration established policies, project criteria, and demand on city services in relation to the potential benefits from the project. Meeting policy criteria does not guarantee the award of tax abatement to the project. Approval or denial of one project is not intended to set precedent for approval or denial of another project.

The City reserves the right to approve or reject projects on a case by case basis, taking into consideration established policies, project criteria, and demand on City services in relation to the potential benefits from the project.

The City Council can deviate from this policy for projects that supersede the objectives identified herein.

C. DURATION

The City may grant an abatement for a period no longer than 15 years, except as follows;

The City, when proposing to abate taxes for a parcel, may make a written request to Lyon County or a school district in which a parcel is located to grant an abatement of county or school taxes for the property. If one of the two political subdivisions declines, in writing, to grant an abatement or if 90 days pass after receipt of the request to grant an abatement without a written response from one of the political subdivisions, the duration limit for an abatement for the parcel is increased to 20 years.

II. OBJECTIVES

A. PURPOSE OBJECTIVES

As a matter of adopted policy, the City will consider using the use of Tax Abatement to assist private development projects that will achieve one or more of the following objectives:

1. To enhance, diversify, or increase the City of Marshall's economic base.

2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
3. To secure projects that provide value in the forms of needed transportation and other utility infrastructure improvement that would be completed in conjunction with the project.
4. To encourage additional unsubsidized private development in the area, either directly or indirectly through “spin off” development.
5. To facilitate the development process and to achieve development on sites which would not otherwise be developed but-for the use of Tax Abatement.
6. To remove blight and/or encourage redevelopment of commercial and industrial areas in the City that result in high quality redevelopment and private reinvestment.
7. To offset increased costs of redevelopment (i.e. contaminated site clean-up) over and above the costs normally incurred in development.
8. To create opportunities for affordable housing.
9. To secure projects that improve the quality of life in the City by providing a desirable good or service and address an unmet demand in the community.

III. QUALIFICATION STANDARDS

A. MINIMUM REQUIRED STANDARDS

All new abatement projects considered by the City/EDA must meet the following minimum qualifications. Project will be evaluated based on their ability to meet the desired qualification for assistance. However, it should not be presumed that a project meeting any or all of the qualifications will automatically be approved. All developers/businesses receiving tax abatement assistance from the City of Marshall shall be subject to the provisions and requirements set forth by State Statute 116J.993.

Abatement assistance shall be provided to private developers on a ‘pay-as-you-go’ basis which means any assistance is contingent upon prior receipt of taxes paid by the developer to the City. Request for ‘up front’ financing where the abatement is used to pay a bond will not be considered as part of this policy and may be inquired as a TIF (Tax Increment Financing) project.

1. The project shall meet one or more of the objectives outlined in Section II of this Policy.
2. The Developer shall provide any requested market and financial feasibility studies, appraisals, private lender commitment, business plan, and/or other information the City, EDA, or its financial consultant may require in order to process the request for assistance.

3. The Developer may be required to provide adequate financial guarantees to ensure the completion of the project. These may include, but not limited to: assessment agreements, letter of credit, personal deficiency guarantees, maximum cost contract, etc.
4. The project shall comply with all provisions set forth in Minnesota's Tax Abatement Law (Minnesota Statutes 469.1812 to 469.1815) as amended.
5. No property tax abatement agreements shall be allowed on a parcel if the abatement will occur while the parcel is located in a tax increment financing district.
6. In any year, the total amount of property taxes abated by a political subdivision under this section may not exceed (1) ten percent of the net tax capacity of the political subdivision for the taxes payable year to which the abatement applies, or (2) \$200,000, whichever is greater. MN Statute 469.1813 sub. 8
7. The abatement request must be approved prior to any new construction or improvements being made to the proposed property. The abatement will only be calculated towards the improvement to the land.
8. Developments creating a higher ratio of property taxes paid before and after redevelopment will receive priority consideration.
9. Duration and amount limits shall be for the minimum amount necessary to meet the financial goals of the project.
10. Developer must be current on all property taxes on all properties located in the jurisdiction.

IV. EVALUATION CRITERIA

A. Evaluation of Request.

1. Confirmation that minimum qualifications are met.
2. Examination of the number of preferred qualifications met.
3. Extra consideration will be given to existing businesses seeking to expand and grow within the city. The extra consideration is an effort to support existing local business.
4. Whether or not the proposed project provides services lacking in the city, or services which are needed.
5. The adequacy of the Developer's financial guarantees to ensure completion of the project including, but not limited to: assessment agreements, letters of credit, personal guaranties, or additional documentation as necessary.

V. ADMINISTRATION

A. Application

1. The City's abatement programs shall be administered by the Marshall Economic Development Authority (EDA); however, the City Council shall take action to approve/deny a financing request.
2. A completed, written application and a fee as required under the City of Marshall Fee Resolution shall be paid to the EDA at the time of the submittal of final application.

B. Approval Process

1. The approval process for a proposal may take anywhere from three weeks to three months including any required public hearings.
2. The typical process is as follows:
 - a) City staff/ EDA reviews the application on a preliminary basis; request additional information as needed
 - b) Completion of a preliminary application form submitted to EDA Director
 - c) City Staff/EDA review completed application as to the feasibility of the project. The City Staff/EDA prepare a preliminary recommendation to the City Council regarding;
 - a. The completeness of the application.
 - b. Whether the application meets the goals of this policy.
 - c. Whether the application complies with the criteria established in the policy.
 - d) The preliminary recommendation shall be placed on the EDA agenda for Concept Review. The applicant may make a formal presentation of the project.
 - e) If the EDA's preliminary Concept Review is positive, the applicant may file a final application accompanied by an application fee.
 - f) If Planning Commission action is required, it will be necessary for the applicant, at this time, to make application to the Commission for Concept Review.
 - g) A public hearing will be set at which the City will consider a final recommendation related to the final application. Following the necessary financial analysis and preparation of detailed plans, the City shall act on the project as required in Tax Abatement statutes. If approved, EDA will be directed

to prepare a development agreement and/or business Subsidy agreement based upon the terms approved.

- h) If a redevelopment plan or zoning action is required, the Planning Commission and City Council shall take the appropriate action at the same time the redevelopment agreement is considered for approval.

VI. OTHER POLICY ISSUES

A. Public Use of Tax Increment

The City and EDA shall follow applicable state laws in term of potential public improvement financing with abatements. It shall be the general policy of the City and EDA to identify public improvements at the time of adoption or amendment to the abatement.

B. Assignment of Agreement

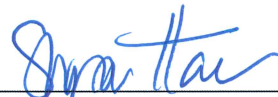
The abatement agreement shall not be assigned to a third party without prior written approval by the City Council.

PASSED AND DULY ADOPTED this 11 day of June, 2019 by the City of Marshall.



Mayor

Attest



City Administrator

Lyon County

Commercial/Industrial Tax Abatement Policy

Intent

The purpose of the Lyon County Commercial/Industrial Tax Abatement Policy is to remove blight and encourage development or redevelopment of commercial/industrial properties in Lyon County and increase the value of the future tax base for Lyon County taxpayers.

Duration

This policy is in effect from October 1, 2019, to December 31, 2022, and may be modified or rescinded at any time by the Lyon County Board of Commissioners.

Tax Abatement Authority

Minnesota Statute § 469.1813 grants a political subdivision the authority to abate property taxes.

Eligible Participants

Any person or entity who constructs a new commercial/industrial building, constructs a building addition, or completes a qualifying remodel that meets all criteria and has been granted a tax abatement on the same property or properties by the applicable city or township, and who files a complete application to seek formal approval from Lyon County between October 1, 2019, and December 31, 2022, may be eligible to receive a tax abatement of the County's share of increased real estate taxes as a result of the building construction, addition, or remodel, for a period of four (4) years provided all of the above and the following additional criteria are met:

1. Property is located within Lyon County and zoned and permitted properly for the proposed development project.
2. The applicant has not and will not receive other local public financial assistance (tax increment financing/TIF, Workforce Housing, Small Cities Development Program), however, this program will coordinate with other local government tax abatement programs.
3. Project is built to building codes adopted at the time building permit is obtained.
4. Property taxes are current and paid on time and in full.
5. Program approval is obtained for construction beginning after January 1, 2019.
6. To be a qualifying remodel, the applicant must schedule the property be viewed and assessed by the County Assessor's office immediately prior to and upon completion of the remodel.

Each abatement application will be individually considered by the Lyon County Board of Commissioners. The county board reserves the right to accept or reject any application for any reason.

When an abatement is approved, a percentage of the county portion of annual real estate taxes will be returned via a single payment made to the taxpayer of record as of the date of payment issuance and by December 30 for that calendar year. The abatement of the county portion of property taxes will be:

Year 1	80%
Year 2	60%
Year 3	40%
Year 4	20%

The abatement will transfer with the sale of the property for the balance of the four year abatement period.

This abatement does not apply to, or include, existing and/or new special assessments to the property.

Application Procedure

Statute requires the County to approve each abatement application. Thus, all applications will be considered on a “first come - first served” basis.

A complete application for Abatement shall consist of:

- An application form requesting abatement for eligible projects addressed to the Lyon County Auditor/Treasurer and remittance of an application fee.
- Legal description of the subject property, including address and property identification number.
- A site plan and construction plans for the proposed project.
- A copy of the building permit.

Applications are to be submitted to the Lyon County Auditor/Treasurer. The Auditor/Treasurer will forward the completed application to the County Board for consideration. The County Board shall schedule a date for a public hearing on the abatement request(s) pursuant to Minn. Stat. § 469.1812 to § 469.1815 to receive input on each abatement request and shall pass a resolution to approve or deny said application.

The County is solely responsible for its share of property tax abatements and this policy does not allow the County to abate City, Township or School District property taxes.

The abatement period will begin with taxes payable for the assessment year after construction is completed and shall continue for four (4) years.

CALCULATING THE LAND EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV (CITY PORTION ONLY)

	EMV	City Taxes	TOTAL TAXES
Base EMV	\$ 193,200.00	\$ 1,768.00	\$ 4,723.00
Improvement EMV	\$ 132,300.00	\$ 1,502.00	\$ 4,510.00
Total EMV	\$ 325,500.00	\$ 3,270.00	\$ 9,233.00

BASED OFF 2019 RATES (NO INFLATOR)	1	2	3	4	5	6	7	8	9	10		
<i>year</i>	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030		
<i>ENTER % OF ABATEMENT HERE</i>	80%	70%	60%	50%	40%	0%	0%	0%	0%	0%		
Base EMV Captured Taxes	\$ 1,768.00	\$ 1,768.00	\$ 1,768.00	\$ 1,768.00	\$ 1,768.00	\$ -	\$ -	\$ -	\$ -	\$ -		
Building EMV Abated Taxes	\$ 1,201.60	\$ 1,051.40	\$ 901.20	\$ 751.00	\$ 600.80	\$ -	\$ -	\$ -	\$ -	\$ -		
Building EMV Captured Taxes	\$ 300.40	\$ 450.60	\$ 600.80	\$ 751.00	\$ 901.20	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL												
Amount of Abatement	\$ 1,201.60	\$ 1,051.40	\$ 901.20	\$ 751.00	\$ 600.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,506.00	REQUESTED \$\$\$
Amount of Taxes the City recieves	\$ 2,068.40	\$ 2,218.60	\$ 2,368.80	\$ 2,519.00	\$ 2,669.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,844.00	BALANCE OF SPECIALS
Total Tax Bill (city)	\$ 3,270.00	\$ 3,270.00	\$ 3,270.00	\$ 3,270.00	\$ 3,270.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,350.00	FORGAVE
												TAX ABATEMENT
BASED OF 1.5% TAX RATE INCREASE PER YEAR												
<i>year</i>	1	2	3	4	5	6	7	8	9	10		
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030		
	80%	70%	60%	50%	40%	0%	0%	0%	0%	0%		
Base EMV Captured Taxes	\$ 1,811.46	\$ 1,838.63	\$ 1,866.21	\$ 1,894.21	\$ 1,922.62	\$ -	\$ -	\$ -	\$ -	\$ -		
Building EMV Abated Taxes	\$ 1,205.80	\$ 1,070.90	\$ 931.68	\$ 788.05	\$ 639.89	\$ -	\$ -	\$ -	\$ -	\$ -		
Building EMV Captured Taxes	\$ 301.45	\$ 458.96	\$ 621.12	\$ 788.05	\$ 959.84	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL												
Amount of Abatement	\$ 1,205.80	\$ 1,070.90	\$ 931.68	\$ 788.05	\$ 639.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,636.32	REQUESTED \$\$\$
Amount of Taxes the City recieves	\$ 2,112.91	\$ 2,297.59	\$ 2,487.33	\$ 2,682.25	\$ 2,882.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,462.55	BALANCE OF SPECIALS
Total Tax Bill (city)	\$ 3,318.71	\$ 3,368.49	\$ 3,419.02	\$ 3,470.30	\$ 3,522.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,098.87	FORGAVE
												TAX ABATEMENT

tc_base	\$	3,144.00
tc_improvement	\$	2,616.00
tc_total	\$	5,760.00

TAX RATE	1	2	3	4	5	6	7	8	9	10
56.765	57.6165	58.4807	59.3579	60.2483	61.1520	62.0693	63.0003	63.9454	64.9045	65.8781



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Click or tap to enter a date.
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement & Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee and Marshall Area Transit</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



MEMORANDUM

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: 12/10/2019

SUBJECT: Administrative Brief

CITY ATTORNEY

- Acquisition of Helena property is continuing. I met onsite with representative from Helena and appraiser to start the appraisal process. Appraisal is necessary as part of the request for Mn/DOT Aeronautics grant funding for purchase of a portion of the property.
- We continue to fulfill the predevelopment requirements related to Block 11 in downtown Marshall.
- I am still waiting to receive the contracts related to the City Hall reconstruction and remodeling project for both removal of hazardous substances and redevelopment contract with contractor. As far as I am aware the lease for SMSU property for relocation of City offices has been approved.
- Title work was recently completed and title insurance commitment policy was sent to MMUA attorney for approval. We hope to close on this transaction this month.
- Criminal prosecution numbers for October and November are as follows:

October:

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2019	2018 Comparison
Prosecution		5	5	1	6	10	8	35	34
Dismissed									
Non-Prosecution		1				1		2	7
Refer to County					1			1	

November:

	ASSAULT	OPF	DWI	OTHER	TRAFFIC	THEFT	OTHER	TOTAL	2018
--	---------	-----	-----	-------	---------	-------	-------	-------	------

		VIOL.		ALCOHOL				2019	Comparison
Prosecution		2	4		5	2	2	15	17
Dismissed									
Non-Prosecution	2	1		1				4	7
Refer to County									

•
ADMINISTRATION

General Administration/Economic Development Authority

- Dave Parsons, Kyle Box and Glenn Olson have been providing guidance and direction regarding the move to SMSU. They have all worked with staff and SMSU to ensure there is a process on the move and have ensured that we continue to operate as we sort, recycle, label boxes and furniture to be moved. Some items will be moved December 9 and 10th. This is due to the fact that the mover, Quist Moving and Storage has only selected dates available to move in the month of December. We still anticipate the majority of moving during their Christmas break.
- Met with Kyle Box, Alex Peterson, architect and audio visual (AV) consultant regarding city hall AV needs. We will have the AV consultant provide a recommendation on AV for the new City Hall.
- We continue to work with APX, the proposed developer for Block 11. There has been an exchange of financial information and a review is taking place. Our communications with APX is weekly. The pre-development agreement was that within 90 days we would be working towards a development and purchase agreement. There may be a need to extend the pre-development agreement for an additional 30 days.
- To date the Information Technology separation is proceeding. Brian Hart from The Computer Man has been working daily with MMU’s consultant RSM. The goal of the separation is to be separate and functional by Dec 30th, the first day of SMSU occupancy.
- This past month met representatives from Magellan to discuss flooding occurrences this past year and the concern over possible shutdown of the facility due to water reaching the fuel/water separator in an area where trucks load. Water reaching this area could also mean fuel entering the waters of the State. Magellan is open to reducing the driveway approach in order to facilitate culvert improvement. Thus far, the State of Mn and Lyon County have not expressed strong interest in improving the area, but we will keep discussions open.
- Attended YMCA Heritage Lunch where discussion took place on proposed plans to renovate YMCA to meet the program needs of their future and to renovate dated and aged facilities. The cost could be around 2-5 million and they are looking at raising capital.
- Attended and led the EDA Board meeting.

- Attended the Baker Tilly (Springsted) Annual One-Day session on Finance/Economic Development topics. I attended the fundamentals of economic development incentives, affordable housing solutions, economic development challenges and strategies (St. Cloud, St. Paul and Iron Range gave a presentation on their work).
- I will provide at Council the Strategic Plan Priority Areas based on all of our work on the strategic plan to date. Soon I will be asking your feedback on specific action steps/strategies for each priority area.

Human Resources

- Staffing update: Staff are reviewing the 12 applications received for the position of Economic Development Director. Following the review, interviews will be scheduled. For this position, each candidate selected to proceed in the hiring process will be interviewed by a selection (hiring) committee and a community panel. In other hiring, two part-time Community Services Officers have been hired to support our Police Department—they are: William (Billy) Giannelli, and Kevin Groenewold.
- SAVE THE DATE! Please be sure to reserve Friday evening, January 10, 2020 on your calendars to recognize our employees at the annual Employee Appreciation and Recognition Event. You should have received the invitation at the November 26th Council meeting. The event begins at 5:30 with a social, 6:15 dinner, and 7:00 award ceremony. Please submit your RSVP for this event to Laura Wing in the Human Resources Office. This year, we are recognizing 3 employee retirees and 11 employees for their service milestones.
- Safety training topics this month were Defensive Driving and our G.O.A.L. (Get out and Look) program. These programs encourage safe driving habits, including in winter/icy weather, and encourages exterior vehicle inspections (of surroundings prior to driving) to keep our fleet of vehicles damage free.
- As with all departments in City Hall, our staff are preparing for relocation to SMSU.

Clerk

- Conducted a Census Presentation with Mayor Byrnes with the young professional's group. There are currently two additional presentations scheduled to be given.
- We received a \$750 grant in conjunction with the Census. This can be used for any items to help promote the Census in Marshall.
- Additional meetings with FEMA to continue to work on the March 12 – April 28 disaster.
- There is a lot of focus on the upcoming temporary relocation to SMSU and on going internal IT services and updates.
- Traveled to St. Paul with staff to review AV equipment at Tierney Brothers Tech. for the City Hall project

Finance

- City Hall Bonding – At the December 17, 2019 meeting, Council considers Bond Resolution authorizing the bond sale for January 28, 2020.
- 2019 Audit has been scheduled for April of 2020.
- 2020 Final Budget and Levy – will be set at the December 17th Council Meeting – Finance is currently working on getting final numbers.
- Finance has begun to work on closing out the 2019 year and begun preparation for the 2019 Audit.

Assessing

- No Report

Liquor Store

- November sales +8.34%, Customer Count +5.60% and Ticket Average was +.84 or +2.85%. Despite the Thanksgiving week weather, a strong month for sales and key financials.
- Holiday shopping has begun, new this year our are custom gift baskets....Stop in to see our large selection of gifts and accessories.
- New to Tall Grass is the MN Lottery kiosk. Customers will have the opportunity to purchase MN scratch off tickets and national power ball games. This will provide a new stream of revenue for the City of Marshall.
- With the switching of City of Marshall Financial Institutions to Bremer, we have installed a virtual vault that will accept cash deposits securely through the business day eliminating employees to get deposits to the bank which helps maintain overall security of the facility.

COMMUNITY SERVICES

- Course offerings for Winter/Spring 2020 will be made available to the public next week on December 11th.
- Studio 1 TV staff has twelve (12) events scheduled in December that will be broadcasted live on local cable including "A Very Prairie Christmas" at SMSU on Saturday, December 7th.
- MAHA will host a Bantam A & B Hockey Tournament December 13,14 & 15 at the Red Baron Arena & Expo.
- The Adult Community Center will host Fire Chief Quentin Brunsvold on December 17th to discuss fire safety during the holidays.
- Staff continues to prepare for the relocation to SMSU with a target move date of December 19th.
- Parks staff continues to stay busy with snow removal at the Arena, in our parks and surrounding trails.

COMMUNITY PLANNING

Building Services / Planning & Zoning

- Almost 400 open job files. UCAP Headstart new building, Harrison Truck addition, Action Manufacturing addition, and SRO apartment building at Stephen Ave are under construction. Second Unique apartment building permit has been issued.
- Four duplexes and thirteen new single-family dwellings permits have been approved.
- Zoning ordinance related to conditional use permits to ensure compliance with the state statute is in the process of being adopted.
- Beginning stages of reviewing all city buildings for ADA-compliance; part of a self-evaluation process for inclusion in a city ADA Transition Plan.
- New permit software contract has been signed.

PUBLIC WORKS DIVISION

Engineering

- MERIT Phase 2 -- Work is suspended until next spring to do final shaping and seeding.

- Project Z64/SAP 139-111-006: Saratoga Street Reconstruction – Work is substantially complete. Mn/DOT State Aid is doing their final walk through then the City can proceed with the final payment.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Work is substantially complete. Contractor has all final numbers to review. Final change order and pay request anticipated.
- Project Z72: Hahn Road Storm Sewer Project – Work is substantially complete. Staff will work through the project closure process.
- 2020 Projects are currently in the design and scoping process. Projects currently include:
 - UCAP Transit Bus Shelters: Contract was awarded to HCI construction with an anticipated 2020 start date.
 - Project Z75 South 4th Street: Call for plans and specs? Currently setting project limits and scope of the project.
 - Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney): Currently in design phase.

Building Maintenance

- No report.

Street Department

- No report.

Airport/Public Ways Maintenance

- No report.

Wastewater

- Cleaning sewers.
- Plant repairs.
- Magney Construction still pouring walls for the Biosolids storage tanks.
- Staff has performed 236 equipment work orders in the last 30 days.
- Most annual sump pump permits have been switched over for winter.
- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, Lake Pepin TMDL.
- MMU Water Plant Upgrade has started with completion in the spring of 2021.
- Finished land applying 3.2 MG of biosolids on farm fields. Equipment being cleaned and repaired for winter storage.

PUBLIC SAFETY DIVISION

FIRE DEPARTMENT

- The Marshall Fire Department responded to seventeen (17) calls for service. Total calls for service included:
 - Fire/CO2 Alarm (7)
 - Fire/Structure/Medical Assist/Other (9):
 - Vehicle Accident (1)

POLICE DEPARTMENT

- The Marshall Police Department responded to 784 calls of service for the month of November. 106 criminal offenses were reported with a total number of 46 adult arrests being made. The initial time spent responding to the 784 calls for service totaled 798 hours. This does NOT include time spent in investigations or follow-up time conducted by officers.

OFFICER'S REPORT (SEPTEMBER)

- Accidents (18)
 - Alcohol - DWI (7)
 - Assaults (7)
 - Domestic Assault (6)
 - Burglaries (7)
 - Damage to Property (8)
 - Keys Locked in Vehicles (32)
 - Loud Party (2)/ Public Disturbances (5)
 - Thefts (21)
 - Traffic Related Complaints (224)
 - Warrant Pickups (8)
 - Welfare Checks (22)
- During the month of November, we responded to 18 accidents (18) vehicle accidents with one (1) being coded as personal injury accidents. The one accident coded as personal injury accidents did not result in serious injuries to the occupants.
 - Seven (7) burglaries were reported with all seven under investigation. One business in the Market Street Mall suffered a significant loss in merchandise as a result of the burglary.
 - Six (6) domestic assault calls were reported during November. In two of the cases, the male suspects were located and arrested for domestic assault.
 - In November, twenty-one reports of theft were received. The majority of the reported cases of theft were from local businesses. During this time of year, we often see a large increase in the number of shoplifters and financial scams.

PERSONNEL/OTHER

- Officer Kaylynn Sandgren will be transitioning to light duty during the final weeks of her pregnancy. Kaylynn's goal will be to return to her regular duties in the month of April. The police department has received notice that two officers (Brunsvold/Kelly), who also serve in the National Guard, could be deployed on active duty for approximately 1 year in Kuwait. This deployment may begin in 2021. Efforts to find part-time officers to provide coverage during their deployment have started.
- The equipment to implement the body-worn camera program has arrived. We are currently working with Lyon County's IT department to install the server and schedule the switch-over to the new camera system. Our goal is to start the use of the BWC's in January of 2020.
- All officers completed the POST mandated "night" gun qualification training held at the Redwood Sportsman Club. The departments internal firearms instructor conducted the training.

- Officers Kruk and Popowski received recognition through the Minnesota Traffic Safety Coalition for their efforts and work in attempting to reduce traffic deaths through DWI enforcement.

DETECTIVE REPORT

- An attempted burglary of a rental home was investigated. The landlord reported that someone had pried on one of the exterior doors in an apparent attempt to get in, causing significant damage. No leads.
- An investigation into a missing morphine tablet at a local memory care unit was done. The facility reported that the count of medication was off by one tablet. Staff who would have had access to the medication lockbox were all interviewed, and all denied taking any pills. Video surveillance was examined, and no one entered the resident's room during the timeframe in question. It is unclear at this time if a theft occurred or if a miscount was done.
- A Marshall resident reported that she her bank debit card was compromised. She reported unauthorized purchases had been made in the Twin Cities area and in Tacoma, WA. The resident reported that she had used her card earlier in the day prior to the fraudulent uses and believed a skimming device may have been installed on the drive-up ATM at her Marshall bank. The ATM was checked, and no device was found. The bank refused to check their ATM video to see if there was footage of their machine being tampered with. No leads.
- The burglary of a garage was reported. The resident had an \$800.00 bicycle stolen. No break-in occurred as the resident had left their overhead door open overnight. No leads.
- Another theft of a bicycle occurred at a residence. A bicycle and accessories valued at over \$800.00 was taken from an unlocked garage. Access was gained through an unlocked walk-in door. It is unknown if this relates to the previous bike theft as they occurred on opposite sides of town. No leads.
- A burglary of a business at the Market Street Mall was investigated and a suspect has been identified. Entry was gained by smashing out a glass door to the rear of the mall and then smashing a window into the store itself. Over \$10,000 in clothes and accessories were stolen. The suspect was identified after acting strangely at a convenience store in Redwood Falls, where he was identified and asked to leave by police. Later, it was discovered that he had apparently thrown some items and price tags from our burglary into a dumpster. The suspect is currently believed to be in Wisconsin and detectives are continuing to tie the case together for prosecution.
- A Marshall man reported that an unknown male kicked his way into the man's house and assaulted him. The suspect was masked and so his identity is not known. The assailant fled prior to the arrival of officers. No leads.
- A Marshall man reported someone pried open a door on his residence and stole approximately \$2,000.00 in Xbox game units and games, a safe, narcotics, and remains of a loved one. No leads.
- A counterfeit \$100 bill was passed at a Marshall convenience store. Employees were able to describe the suspect who passed the bill, but he has not been identified.

MERIT CENTER REPORT

- In the month of November the MERIT Center hosted a variety of training/events. Some of these events include Driver's Education class, Emergency Management Training classes, CDL training

utilizing the driving track, tactical law enforcement training, medical services training, and communications training for emergency management radio services.

- On Nov 18-19, the MN State Patrol conducted mandated tactical training. Thirty-five troopers attended this two-day training
- Avera Marshall hosted a Comprehensive Advanced Life Support (CALs) training at the MERIT Center. This event allowed 46 local medical professionals to receive hands on educational training in the medical field. Two follow-up sessions were booked by the company that provided the training.
- On Nov 23rd, the Southwest Communications Radio Board held an ARMER train the trainer session
- Centrol returned for the 3rd year in a row to host their annual meeting at the MERIT Center on Nov 26. 79 people attended this event
- The MERIT Center was utilized 23 out of the last 25 business days with 354 people attending these trainings/events.



1200 Michigan Rd Marshall, MN 56258

136.03 AC | \$2,720,600

Last updated on December 2, 2019

Exposure
Level

Silver

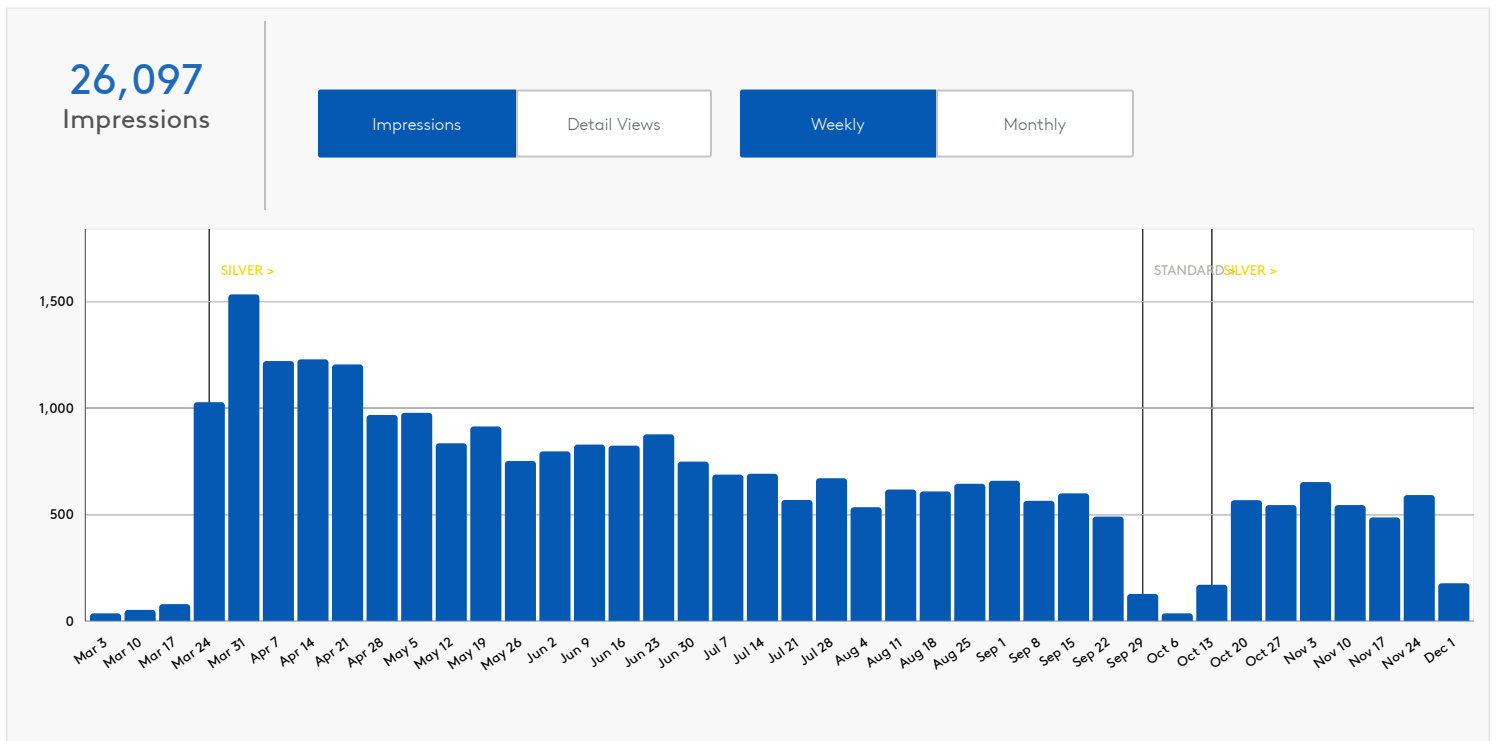
since Oct 17, 2019

Listing
Completeness

100%

Reach

Reach gives insight into how much exposure your listing is getting on our websites. **Impressions** are the number of times your listing is shown in search results. **Detail Views** are the number of times your listing has been clicked on from those search results for more information.



Engagement

Visitor Details summarizes the companies and locations of people viewing your listing from a search on CoStar and LoopNet.

Visitor Details		From Mar 3, 2019 to Dec 3, 2019		
Company	Location	Visitors	Views	Most Recently Viewed ▼
Not Disclosed	Decorah, IA	1	1	12/02/2019
Alliance Communications	Garretson, US	1	1	12/01/2019
Central Methodist University	Fayette, US	1	4	11/29/2019
Not Disclosed	Appleton, WI	1	1	11/27/2019
Wide Open West	Colorado Springs, US	2	13	11/26/2019
Investors Choice Financial Services	Slayton, US	1	7	11/26/2019
Not Disclosed	Redmond, WA	7	7	11/25/2019
Hennepin County	Minneapolis, US	1	2	11/25/2019
Schwan's Shared Services LLC	Marshall, US	5	54	11/24/2019
Platform 3 Solutions	Chennai, IN	1	3	11/23/2019

Listing History

This is a log of events and changes to your listing.

Date Changed	Action
10/17/2019	Listing Exposure Level changed to Premium (Silver)
09/30/2019	Listing Exposure Level changed to Standard
09/03/2019	Property description was changed
07/25/2019	Photo was added
05/22/2019	Attachment was added
05/20/2019	Photo was added
05/20/2019	Photo was added
03/26/2019	Listing Exposure Level changed to Premium (Silver)
03/08/2019	Asking price was changed



BUILDING PERMIT LIST

December 10, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
BLADHOLM CONSTRUCTION, INC.	1105 LAKE RD	BUILDING ADDITION	665,000.00
GEIHL CONSTRUCTION, INC.	1400 CHERYL AVE	NEW BUILDING	433,000.00
JM DEVELOPMENT LLC	309 BRUSSELS CT	NEW BUILDING	176,400.00
JAMES LOZINSKI CONSTRUCTION INC.	301 LONDON RD	NEW BUILDING	176,400.00
CARL A. ROHLIK (HAMMER'S AWAY, INC.	209 STEPHEN AVE	BUILDING ADDITION	69,500.00
MORRIS, ANGELA G	503 BRUCE ST N	INTERIOR REMODEL	500.00
BOT, JOSEPH V	610 ERIE RD W	INTERIOR REMODEL	8,000.00
RICK SLAGEL CONSTRUCTION INC	204 RAINBOW DR	INTERIOR REMODEL	4,000.00
ALTMAN, SANDRA M & MARK	115 PARK AVE	RE-ROOFING	8,000.00
SEQUOIA HOLDINGS LLC	104 5TH ST N	EXTERIOR REMODEL	1,000.00
BABCOCK CONSTRUCTION	310 WALNUT ST	EXTERIOR REMODEL	4,400.00
TRIO PLUMBING & HEATING	1008 INDIANA JONES AVE	HVAC	4,000.00
Safe Basements of MN	400 LEGION FIELD RD	INTERIOR REMODEL	9,700.00
MPB PROPERTIES LLC	1201 WINDSTAR ST	RE-ROOFING	15,000.00



PLUMBING PERMIT LIST
December 10, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
BISBEE PLUMBING & HEATING	600 MICHIGAN RD	INTERIOR REMODEL	12,500.00
Coequyt Plumbing & Heating LLC	1400 CHERYL AVE	NEW BUILDING	0.00
TRIO PLUMBING & HEATING	1008 INDIANA JONES AVE	WATER HEATER	0.00
TRIO PLUMBING & HEATING	801 5TH ST N	WATER HEATER	2,700.00



SIGN PERMIT LIST
December 10, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
AP Design	448 MAIN ST W	N/A	4,600.00
AP Design	303 MAIN ST W	N/A	10,600.00

December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 4:30 p.m. Airport Commission	4 4:45 p.m. Community Services Advisory Board	5	6	7
8	9 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	10 4:30 p.m. Work Session (Closed) 5:30 p.m. Regular City Council Meeting 6:00 p.m. Truth and Taxation Hearing	11 5:30 p.m. Planning Commission	12	13	14
15	16	17 4:30 p.m. Marshall Municipal Utilities Commission 5:30 p.m. Regular City Council Meeting	18 12:00 p.m. EDA	19 2:00 p.m. CVB Board Meeting	20	21
22	23	24	25 City Hall Closed - Christmas	26	27	28
29	30	31				